

**Department of Veterans Affairs**  
**Federal Supply Service**  
**Authorized Federal Supply Schedule Price List**

**On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™ a menu-driven database system. INTERNET address for GSA Advantage!™ is:**  
<http://gsaadvantage.gov>

**Federal Supply Schedule 621I for Professional and Allied Healthcare Staffing Service**

**Product Service Code Q**  
**NAICS: 561320**  
**Contract Number [V797P-4481A](#)**

**For more information on ordering from Federal Supply Schedules click on the FSS Schedule button at <http://www.fss.gsa.gov>**

**CONTRACT PERIOD: 6-1-03 to 5-31-12**

**CONTRACTOR: [TECHNICAL SOLUTIONS, INC.](#)**

**Web Address: [www.TSI-techs.com](http://www.TSI-techs.com)**

**Contract Administration Source: Nikki Null**  
**Phone: (877) 425-8468 Fax: (512) 715-8400**  
**Email: [Nikki@TSI-techs.com](mailto:Nikki@TSI-techs.com)**

**Business Size: [Small, Woman Owned](#)**  
**(include Woman Owned, Veteran Owned, Hubzone)**

**DUNS# 879-902-232**

**Contractor is registered in the Central Contractor Registration database**  
**CCR Reference # 89700641**

# Technical Solutions, Inc

**Put our experience to work for you!**

**Technical Solutions, Inc. (TSI)** has been awarded GSA contract #V797P4481A for Clinical Laboratory Staffing services. So have several other companies; **so what makes TSI better, you may ask? TSI** is a highly experienced, service-driven company, which **is owned and operated by healthcare providers**. With decades of patient care experience as Medical Technologists, Radiology Technologists, with Physical Therapy, Medical front and back office, we are sensitive to patient care and managerial concerns regarding staffing issues. **TSI** provides contract technologists for the **Clinical Laboratory** with an average of 5 to 15 years of experience - technologists with proven track records as contract Technologists. Our senior technologists have been with us for ten years or more, providing continuity to our hospital clients nation-wide.

We, at **TSI**, see ourselves as the foundation to a three-way partnership between the laboratory, the technologist and ourselves. We will assess your need in as much detail as you see fit, and then conduct a search to fill your need with the most qualified technologist available. We will submit resumes to you, set up phone interviews, and once you have selected a tech handle travel and housing arrangements, payroll, occupational accident and all professional and general liability insurance coverage. **You select the tech, we handle the rest.**

TSI is a woman-owned, small company, and unlike the large staffing corporations, we don't set profit margin quotas, or dabble in every possible medical specialty. With lower overhead, we offer you discounted, all-inclusive pricing, to help you **meet your budget**, while providing the highest quality technologists in the business. Sound impossible? Not with technologists who are as devoted to these ideals as we, at **TSI**, are. We don't want to staff you just this once, we want to be part of your arsenal of resources to keep things running smoothly into the future. Please contact me personally, or one of our fully qualified staff members), for more information. And **we** promise not to bombard you with junk mail or interrupt your day with marketing calls. **Technical Solutions, Inc. - not just another staffing agency, we are your Medical Professional Staffing Consultants.**

Sincerely,

*Jeanie Nolle, BS, MT*

Jeanie Nolle. BSMT

Director of Operations

1. Table of awarded special item number(s): A-027
2. Maximum order: \$1 million per line item
3. Minimum order: 160 hours or 4 consecutive weeks
4. Geographic coverage: 48 continuous United States including Washington, D.C., Alaska, Hawaii, Puerto Rico, US Virgin Islands
5. Prompt payment terms: Net 30 days
6. Government commercial credit card: Not Accepted, payment may be made by Direct Deposit or Check
7. Ordering address: **Technical Solutions, Inc**  
1208 County Road 130  
Burnet, TX 78611
8. Payment address: **Technical Solutions, Inc.**  
1208 County Road 130  
Burnet, TX 78611
9. *Problem solving/Termination / Replacements:*
  1. **Facility must notify TSI within 48 hours of occurrence. TSI will respond and identify the nature of the complaint, and who is involved, within 24 hours, as long as all parties can be reached during that time frame.**
  2. **TSI will confer with employee and client supervisor involved to get both sides of the complaint and possible resolutions provided by both parties involved.**
  3. **We will develop a resolution plan that could be acceptable to all parties involved.**
  4. **TSI will then confer with all parties to get additional facts and discuss possible resolutions. On occasion, the problem revolves around a client hospital employee, so a conference call may be needed between the hospital supervisor, hospital employee, TSI administrator and TSI employee. This has worked well toward resolution in the past.**
  5. **TSI will do a follow-up with all parties within a week so see if an effective resolution has been reached.**
  6. **If situation has not improved, and additional conference may be necessary.**
  7. **A second follow up will be made within the next 5 — 7 days.**
  8. **If problem is still not resolved, we will discuss replacement of TSI employee, regardless of who may be at fault. (Not all problems are related to performance of TSI employee, so this is not to infer that replacement of TSI employee is the fault of TSI employee. Some problems originate due to insufficient housing supplied by hospital, such as an on-call room for a 3 month contract). TSI will do everything possible to resolve the problem as diplomatically as possible before proposing a replacement of TSI employee. Replacement of a traveling employee can generally take place within 72 hours to a week.**
  9. **Should replacement of TSI employee take place, the client hospital may elect to keep original TSI employee until replacement arrives, or terminate the original employee immediately.**
  10. **Client hospital may elect to replace TSI employee for any reason at any time.**

#### **IMMEDIATE TERMINATION:**

If a major infraction or violations of any legal or professional regulations have occurred, the employee will be immediately discharged.

The following is cause for termination:

1. Refusal to perform a work assignment or duty.
2. Late attendance, not showing up for the job or unexcused absences.
3. Theft or dishonesty, including falsifying the time sheet.
4. Failure to report any problems involving the Client's property or personnel.
5. Causing ill will on and in the Client's premises.
6. Destroying or defacing the Client's property or the property of others while on the job or the Client's time.
7. Misrepresentation by the employee on the job application.

8. Possession of illegal weapons, alcohol, narcotics or controlled substances while on the Clients property or time.
9. Reporting to work under the influence of alcohol or drugs.
10. Unreasonable refusal to obey an assignment given by a Client's superior.
11. Unprovoked use of abusive or threatening language.
12. Provoking or fighting on the Client's property.

10. Minimum Qualifications of Professionals: **MINIMUM TRAINING AND CERTIFICATION**

**Position: 621-046 Medical Technologist**

Yrs of Experience Minimum 2 years of bench experience after training

Minimum Education: BS degree or curriculum as required by CLIA 88 ,and/or certificate as MT/CLS

Certification: Must be certified or certified eligible by one of the following:  
ASCP, NCA, AAB, HEW/HHS, AMT

**Position: 621-046 Medical Laboratory Technician**

Yrs of Experience Minimum 2 years of bench experience after training

Minimum Education: AS degree Graduate of an accredited NAACLS Lab program

Certification: Must be certified or certified eligible by one of the following:  
ASCP, NCA, AAB, HEW/HHS, AMT or a state license

**Position: 621-046 Histotechnologist or Histotechnician**

Yrs of Experience Minimum 2 years of bench experience after training

Minimum Education: Prefer AS degree: Graduate of an accredited NAACLS Lab program. May be OJT with 5 years of experience or certified by one of the following:

Certification: ASCP, NCA, AAB, HEW/HHS, AMT or a state license

11. Notification regarding registration in Central Contractor Registration (CCR): Contractor is registered in the Central Contractor Registration (CCR) database.
12. Medical Liability insurance: One million dollar per occurrence, max three million aggregate.
13. Non-Personal and Personal Services Task-Orders Accepted.
14. Rates are net ceiling rates, including malpractice insurance, **excluding travel, per diems and/or housing.**

## Special Ordering Procedures

**FAR 8.402** contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Supply Schedules or for some Special Item Numbers (SINs) within a Schedule. GSA has established special ordering procedures for services that require a Statement of Work. These special ordering procedures take precedence over the procedures in FAR 8.404 (b)(2) through (b)(3).

GSA has determined that the prices for services contained in the contractor's price list applicable to this Schedule are fair and reasonable. However, the ordering office using this contract is responsible for considering the level of effort and mix of labor proposed to perform a specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

(a) When ordering services, ordering offices shall—

(1) Prepare a Request (Request for Quote or other communication tool):

- (i) A statement of work (a performance-based statement of work is preferred) that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.
- (ii) The request should include the statement of work and request the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering office makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour or time-and-materials proposal may be requested. The firm-fixed price shall be based on the prices in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any travel costs or other direct charges related to performance of the services ordered, unless the order provides for reimbursement of travel costs at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor-hour and time-and-materials orders.
- (iii) The request may ask the contractors, if necessary or appropriate, to submit a project plan for performing the task, and information on the contractor's experience and/or past performance performing similar tasks.
- (iv) The request shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the basis for determining whether the contractors are technically qualified and provide an explanation regarding the intended use of any experience and/or past performance information in determining technical qualification of responses.

(2) Transmit the Request to Contractors: (i) Based upon an initial evaluation of catalogs and price lists, the ordering office should identify the contractors that appear to offer the best value (considering the scope of services offered, pricing and other factors such as contractors' locations, as appropriate).

- (ii) The request should be provided to three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold. For proposed orders exceeding the maximum order threshold, the request should be provided to additional contractors that offer services that will meet the agency's needs. Ordering offices should strive to minimize the contractors' costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, when possible.

(2) Evaluate Responses and Select the Contractor to Receive the Order:

After responses have been evaluated against the factors identified in the request, the order should be placed with the schedule contractor that represents the best value. (See FAR 8.404)

- (b) The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering office the opportunity to secure volume discounts. When establishing BPAs, ordering offices shall-

Inform contractors in the request (based on the agency's requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.

- (i) SINGLE BPA: Generally, a single BPA should be established when the ordering office can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value should be awarded the BPA. (See FAR 8.404)
- (ii) MULTIPLE BPAs: When the ordering office determines multiple BPAs are needed to meet its requirements, the ordering office should determine which contractors can meet any technical qualifications before establishing the BPAs. When multiple BPAs are established, the authorized users must follow the procedures in (a)(2)(ii) above and then place the order with the Schedule contractor that represents the best value.

(2) Review BPAs Periodically: Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value. (See FAR 8.404)

- (c) The ordering office should give preference to small business concerns when two or more contractors can provide the services at the same firm-fixed price or ceiling price.
- (d) When the ordering office's requirement involves both products as well as executive, administrative and/or professional, services, the ordering office should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the best value. (See FAR 8.404)
- (e) The ordering office, at a minimum, should document orders by identifying the contractor from which the services were purchased, the services purchased, and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor-hour or time-and-materials order. For agency requirements *in excess* of the micro-purchase threshold, the order file should document the evaluation of Schedule contractors' quotes that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made **in** making the selection.

## Net Prices /hour

Please note that discounts are available off of the Net Prices based on location of job, an availability of personnel to fill the contract need within your facility. Please contact your Technical Solutions Recruiter at 877-425-8468 to obtain discounted pricing for your area. Prices do not include travel, per diems, and/or housing expenses. Prices do include professional and general liability insurance and occupational accident insurance.

	Hourly	OT/Holiday
<b>621-046</b> Medical Technologist/Clinical Laboratory Scientists	\$45.32	Plus \$16
Medical Laboratory Technician	\$43.66	Plus \$16
Histotechnologist/Histotechnician	\$47.19	Plus \$16

### Terms

1. Payment is Net 30, with .5% discount given for Net 29 or better\_
2. Hospital may elect to provide housing or reimburse TSI for housing costs, which will be divulged prior to employee start date, upon approval of Hospital.
3. On-call is billed at 4.50/hour for days and evenings, with a minimum of one hour per callback at net hourly rate. Weekend and night shift on call is billed at 5.00/hr. Callbacks will affect total hours worked per week, and all hours over 40 will be billed at OT rate.
4. Shift Differentials **may** apply to hours worked from 3pm to 11pm at additional 3.00/hr. and 11pm to 7am at additional 4.00/hr. Please speak to your TSI recruiter regarding shift diffs and discounts available off of Net pricing.
5. Net pricing does not include travel expenses, housing and/or per diems. These costs can be billed as inclusive rates added to the net pricing with discounts, or can be billed as separate line items as you prefer.

As healthcare providers, Technical Solutions, inc. will at all times keep patient care as the first priority, and the efficiency of your department as second priority. Many of our clients have been with us for years, and we staff them regularly as a continual resource to provide the flexibility of meeting high census needs, while eliminating costly personnel expenses during low census times. We are proud to make reference available upon request.

**Granted, you can't make all of the people happy all of the time, but we certainly do try**