



Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage is: [GSAAadvantage.gov](http://GSAAadvantage.gov).

## Company and Contract Information

### Information Technology (IT)

General Purpose Commercial Information Technology Equipment, Software, and Services

Special Item Number (SIN) 132-45A	Penetration Testing Services
Special Item Number (SIN) 132-45B	Cyber Hunt Services
Special Item Number (SIN) 132-45C	Incident Response Services
Special Item Number (SIN) 132-45D	Risk and Vulnerability Assessment (RVA) Services
Special Item Number (SIN) 132-51	Information Technology (IT) Professional Services
Special Item Number (SIN) 132-56	Health Information Technology (IT) Services

#### **Alyn, Inc.**

11128 Stroup Rd

Roswell, GA 30075

678.731.7716 - phone

<http://www.alyninc.com>

Business Size: Small Business

Contract Administrator: Matthew Keogler

Business Size: Small Business

**Contract Number: GS35F500AA**

**Period Covered by Contract: August 14, 2013 through August 13, 2018**

**Modification Through: PS0014 Effective Date: February 20, 2017**

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## **Terms and Conditions [SIN 132-51]**

### **1. Special Item Number**

**SIN 132-51 – INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES**

### **2. Maximum Order**

The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000.00.

### **3. Minimum Order**

The minimum dollar value of orders to be issued is \$100.00.

### **4. Geographic Coverage (delivery area)**

The Geographic Scope of Contract will be domestic and overseas delivery.

### **5. Point(s) of Production**

N/A

### **6. Discounts**

Prices shown are NET prices.

### **7. Quantity Discounts**

Volume discount of 5% for quantity at or above \$3 million dollars.

### **8. Prompt Payment Terms**

None

### **9. Government Purchase Cards**

- a. Alȳn, Inc. accepts all government purchase cards below the micro-purchase threshold.
- b. Alȳn, Inc. accepts all government purchase cards above the micro-purchase threshold.

### **10. Foreign Items**

None

### **11. Delivery**

- a. **Time of Delivery:** Al̄yn, Inc. shall deliver to destination within the number of calendar days after receipt of order (ARO), as agreed by Ordering Agency and Alyn, Inc.
- b. **Expedited Delivery:** Items available for expedited delivery are noted in the price list. There are no items available for expedited delivery.
- c. **Overnight and 2-day delivery:** There are no items available for overnight and 2-day delivery.
- d. **Urgent Requirements:** Al̄yn, Inc. shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by Al̄yn, Inc. in writing.) If Al̄yn, Inc. offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

## 12. F.O.B Destination

## 13. Ordering

- a. Ordering Address

Al̄yn, Inc.  
ATTN: Mr. Matthew Keogler  
11128 Stroup Rd  
Roswell, GA 30075

Phone: (678) 731-7716  
E-mail: mkeogler@alyninc.com

- b. Ordering Procedures

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

## 14. Payment Address

Al̄yn, Inc.  
11128 Stroup Rd  
Roswell, GA 30075

## 15. Warranty Provisions

- a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
  - (1) Time of delivery/installation quotations for individual orders;

- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

**16. Export Packaging Charges**

Not applicable

**17. Terms and Conditions**

Alȳn, Inc. accepts government purchase cards as a method of payment up to \$10,000.

**18. Terms and Conditions of Rental, Maintenance, and Repair**

N/A

**19. Terms and Conditions of Installation.**

N/A

**20. Terms and Conditions of Repair Parts indicating date of parts price lists and any discounts from list prices**

N/A

- a. N/A

**21. List of Service and Distribution Points**

N/A

**22. List of Participating Dealers**

N/A

**23. Preventative Maintenance**

N/A

**24. Special Attributes**

- a. N/A
- b. N/A

## 25. DUNS Number

03-5419594

## 26. CCR Registration

Alȳn, Inc. is registered with SAM.

## Terms and Conditions [SIN 132-45]

### 1. Special Item Number

#### **SIN 132-45A, 132-45B, 132-45C, and 132-45D – HIGHLY ADAPTIVE CYBERSECURITY SERVICES (HACS)**

The Highly Adaptive Cybersecurity Services (HACS) offered through Alȳn, Inc. cover the following areas: Penetration Testing, Incident Response, Cyber Hunt and Risk and Vulnerability Assessments.

### 2. Maximum Order

The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000.00.

### 3. Minimum Order

The minimum dollar value of orders to be issued is \$100.00.

### 4. Geographic Coverage (delivery area)

The Geographic Scope of Contract will be domestic and overseas delivery.

### 5. Point(s) of Production

N/A

### 6. Discounts

Prices shown are NET prices.

### 7. Quantity Discounts

Volume discount of 5% for quantity at or above \$3 million dollars.

### 8. Prompt Payment Terms

None

## 9. Government Purchase Cards

- a. Al̄yn, Inc. accepts all government purchase cards below the micro-purchase threshold.
- b. Al̄yn, Inc. accepts all government purchase cards above the micro-purchase threshold.

## 10. Foreign Items

None

## 11. Delivery

- a. **Time of Delivery:** Al̄yn, Inc. shall deliver to destination within the number of calendar days after receipt of order (ARO), as agreed by Ordering Agency and Al̄yn, Inc.
- b. **Expedited Delivery:** Items available for expedited delivery are noted in the price list. There are no items available for expedited delivery.
- c. **Overnight and 2-day delivery:** There are no items available for overnight and 2-day delivery.
- d. **Urgent Requirements:** Al̄yn, Inc. shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by Al̄yn, Inc. in writing.) If Al̄yn, Inc. offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

## 12. F.O.B Destination

## 13. Ordering

- a. Ordering Address

Al̄yn, Inc.  
ATTN: Mr. Matthew Keogler  
11128 Stroup Rd  
Roswell, GA 30075

Phone: (678) 731-7716  
E-mail: mkeogler@alyninc.com

- b. Ordering Procedures

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.



#### **14. Payment Address**

Al̄yn, Inc.  
11128 Stroup Rd  
Roswell, GA 30075

#### **15. Warranty Provisions**

- a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
  - (1) Time of delivery/installation quotations for individual orders;
  - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
  - (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
  
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

#### **16. Export Packaging Charges**

Not applicable

#### **17. Terms and Conditions**

Al̄yn, Inc. accepts government purchase cards as a method of payment up to \$10,000.

#### **18. Terms and Conditions of Rental, Maintenance, and Repair**

N/A

#### **19. Terms and Conditions of Installation.**

N/A

#### **20. Terms and Conditions of Repair Parts indicating date of parts price lists and any discounts from list prices**

N/A

- a. N/A

#### **21. List of Service and Distribution Points**

N/A

## 22. List of Participating Dealers

N/A

## 23. Preventative Maintenance

N/A

## 24. Special Attributes

a. N/A

b. N/A

## 25. DUNS Number

03-5419594

## 26. CCR Registration

Alȳn, Inc. is registered with SAM.

## Terms and Conditions [SIN 132-56]

### 1. Special Item Number

**SIN 132-56 – HEALTH INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES**

### 2. Maximum Order

The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000.00.

### 3. Minimum Order

The minimum dollar value of orders to be issued is \$100.00.

### 4. Geographic Coverage (delivery area)

The Geographic Scope of Contract will be domestic and overseas delivery.

### 5. Point(s) of Production

N/A

### 6. Discounts

Prices shown are NET prices.

## 7. Quantity Discounts

Volume discount of 5% for quantity at or above \$3 million dollars.

## 8. Prompt Payment Terms

None

## 9. Government Purchase Cards

- a. Al̄yn, Inc. accepts all government purchase cards below the micro-purchase threshold.
- b. Al̄yn, Inc. accepts all government purchase cards above the micro-purchase threshold.

## 10. Foreign Items

None

## 11. Delivery

- a. **Time of Delivery:** Al̄yn, Inc. shall deliver to destination within the number of calendar days after receipt of order (ARO), as agreed by Ordering Agency and Al̄yn, Inc.
- b. **Expedited Delivery:** Items available for expedited delivery are noted in the price list. There are no items available for expedited delivery.
- c. **Overnight and 2-day delivery:** There are no items available for overnight and 2-day delivery.
- d. **Urgent Requirements:** Al̄yn, Inc. shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by Al̄yn, Inc. in writing.) If Al̄yn, Inc. offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

## 12. F.O.B Destination

## 13. Ordering

- a. Ordering Address

Al̄yn, Inc.  
ATTN: Mr. Matthew Keogler  
11128 Stroup Rd  
Roswell, GA 30075

Phone: (678) 731-7716

E-mail: mkeogler@alyninc.com

b. Ordering Procedures

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

**14. Payment Address**

Al̄yn, Inc.  
11128 Stroup Rd  
Roswell, GA 30075

**15. Warranty Provisions**

- a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:
  - (1) Time of delivery/installation quotations for individual orders;
  - (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
  - (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.
  
- b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

**16. Export Packaging Charges**

Not applicable

**17. Terms and Conditions**

Al̄yn, Inc. accepts government purchase cards as a method of payment up to \$10,000.

**18. Terms and Conditions of Rental, Maintenance, and Repair**

N/A

**19. Terms and Conditions of Installation.**

N/A

**20. Terms and Conditions of Repair Parts indicating date of parts price lists and any discounts from list prices**

N/A

a. N/A

**21. List of Service and Distribution Points**

N/A

**22. List of Participating Dealers**

N/A

**23. Preventative Maintenance**

N/A

**24. Special Attributes**

a. N/A

b. N/A

**25. DUNS Number**

03-5419594

**26. CCR Registration**

Alȳn, Inc. is registered with SAM.

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51) AND IDENTITY ACCESS MANAGEMENT PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-60F)**

*“Information Technology (IT) Professional Services/Identity Access Management (IAM) Professional Services” in the following paragraphs may need to be revised in order to be consistent with the Offeror’s proposal; e.g., if only IT Professional Services are offered, all references to IAM Services should be deleted.\*\**

**\*\*\*NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

## **2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

## **3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

## **4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

## **5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## **6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS –COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

## **7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

## **8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/IAM Professional Services.

## **9. INDEPENDENT CONTRACTOR**

All IT/IAM Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## **10. ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

## **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

## **15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.



## 16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT/IAM Service offered under Special Item Numbers 132-51 IT/IAM Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT/IAM Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

**EXAMPLE:** Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor's Degree in Computer Science

## Alȳn, Inc. Labor Category Descriptions [SIN 132-51]

### **Program Manager**

**Duties:** Performs day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and production of all contract support activities. Demonstrates excellent written and oral communication skills. Establishes and alters—as necessary—corporate management structure to direct effective contract support activities. Responsible for managing and maintaining overall financial project management.

**Experience:** Must have twelve (12) years of IT experience, including at least eight (8) years of IT software development, integration, maintenance projects and/or telecommunications system management experience. Must possess the capability to lead and manage teams of data processing and other IT professionals, including those involved in analysis, design, integration, testing, documenting, converting, extending and implementing automated information and/or telecommunications systems.

**Education:** B.A. or B.S. degree or 12 years of equivalent experience in a related field as a substitute for education requirement.

### **Functional SME**

**Duties:** Must provide the task-unique functional expertise necessary to interpret requirements, ensure responsiveness and achieve successful performance of Information Technology or Information Security functions. Advises IT consultant through the analysis, evaluation and implementation of systems and other IT tasks.

**Experience:** Minimum of ten (10) years experience in related field. This position requires eight (8) years of demonstrated specialized experience in the field of the task-required

functional area. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 10 years of equivalent experience in a related field as a substitute for education requirement.

### **Principal Information Engineer**

**Duties:** Must be able to apply the disciplines necessary for planning, analyzing, designing, constructing and/or securing information systems enterprise-wide or across a major sector of the enterprise. Develops analytical and computational techniques and methodology for problem solutions. Performs process and data modeling in support of planning and analysis efforts using both manual and automated tools. Provides technical guidance.

**Experience:** Must have ten (10) years of experience in managing the implementation of information engineering projects and experience in system analysis, design, and programming. At least five (5) years of experience in information system development, functional and data requirement analysis, system analysis and design, programming, program design and documentation preparation. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 10 years of equivalent experience in a related field as a substitute for education requirement.

### **Consultant III**

**Duties:** Leads and executes major consulting assignments. Advises, proposes, develops or optimizes, and executes enterprise-wide technical and business process solutions. Plans, organizes, writes, edits and formats reports and other related publications concerned with Information Technology (IT), Information Security, and Privacy. Experience with IT and information security policy including executive level directives and policy.

**Experience:** Ten (10) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 10 years of equivalent experience in a related field as a substitute for education requirement.

### **Project Manager**

**Duties:** Daily management of delivery order projects involving teams of data processing and management professionals with experience analyzing, designing, integrating, testing, documenting, converting, extending, and implementing information and telecommunications systems. Demonstrates skill in technical areas under his or her management. Organizes, directs and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates excellent written and oral communication skills.

**Experience:** Must have ten (8) years of IT or telecommunications experience. At least five (5) years of experience in direct supervision of IT software development, integration maintenance projects and/or telecommunications management. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 8 years of equivalent experience in a related field as a substitute for education requirement.

### **Senior Information Engineer**

**Duties:** Oversees and leads assigned tasks for information technology, information security and privacy clients. Plans, organizes, writes, edits and formats reports and other related publications concerned with the IT systems, security threats and attacks. Has experience and understanding of policy, including executive-level directives and policy and law. Organizes open and closed source material including raw data, analyst commentary and other sources of intelligence. Directs technical teams and facilitates the integration of subtasks to ensure the optimal use of assigned resources and subcontractors.

**Experience:** Eight (8) years directly related experience in IT related program design, development, implementation and evaluation. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 8 years of equivalent experience in a related field as a substitute for education requirement.

### **Consultant II**

**Duties:** Plans, organizes, writes, edits and formats reports and other related publications concerned with IT, information security and privacy. Has experience and understanding of policy, including executive-level directives. Provides consistent task order management to ensure completion within the scheduled timeframe and scope of technology based and financial solutions projects. May provide leadership, mentoring and oversight to teams of less experienced staff, and Information Security engineering or analysis activities.

**Experience:** Six (6) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 6 years of equivalent experience in a related field as a substitute for education requirement.

### **Senior Computer Specialist**

**Duties:** Investigates, identifies, evaluates and documents systems and applications. Performs all-source scientific and technical intelligence analysis to determine characteristics of various systems and functions of instrumentation. Reports changes, trends and implications regarding design and integration of evolving systems and instrumentation. Prepares briefings and reports of analysis methodology and results. Leads certification and accreditation activities for organizational system certification.

**Experience:** Five (5) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 5 years of equivalent experience in a related field as a substitute for education requirement.

### **IT Security Specialist**

**Duties:** Provides information system solutions and technical support in one or more areas including system implementation strategies, personal computer/client server support, systems programming, applications design and development, database design and administration, telecommunications and network support and administration. Supports certification and accreditation activities, system review process, information security and cyber intelligence activities across all areas of operations.

**Experience:** Five (5) years directly related experience. Advanced education in related field

may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 5 years of equivalent experience in a related field as a substitute for education requirement.

### **Senior Functional Analyst**

**Duties:** Develops analytical and computational techniques and methodologies for problem solutions. Performs strategic systems planning, business information planning and analysis. Designs, develops and recommends solutions for clients. Provides functional and technical services for the support of IT, security, and privacy. Supports the translation of technical and business requirements into designs and solutions.

**Experience:** Four (4) years directly related experience.

**Education:** B.A. or B.S. degree or 4 years of equivalent experience in a related field as a substitute for education requirement.

### **Consultant I**

**Duties:** Designs, develops, and recommends solutions for clients. Provides functional and technical services for the support of IT, information security, and privacy. Supports the translation of technical and business requirements into designs and solutions.

**Experience:** Three (3) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 4 years of equivalent experience in a related field as a substitute for education requirement.

### **Functional Analyst**

**Duties:** Performs technical activities, system level design, detail design and manufacture of electronics systems. Must be able to provide technical support involving one or more of the following disciplines: security analysis, component engineering, configuration management, failure analysis, human factors engineering, logistics, continuity of operations, outreach and awareness for information assurance programs and/or certification and accreditation activities.

**Experience:** Two (2) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 4 years of equivalent experience in a related field as a substitute for education requirement.

### **Procurement Analyst**

**Duties:** Initiates, coordinates, develops and prepares policies, procedures, directives and plans to support acquisition functions. Assists with writing and revising documents as required.

**Experience:** Up to five (5) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 4 years of equivalent experience in a related field as a substitute for education requirement.

### **Analyst**

**Duties:** Analyzes operational activities to obtain a basis for decision-making. Provides integral support in research and development, assessments, threat analysis, policy and procedures development, concept definition design, testing, integration verification and validation, documentation, implementation, and operations and maintenance.

**Experience:** Up to two (2) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 2 years of equivalent experience in a related field as a substitute for education requirement.

## Alȳn, Inc. Price List [SIN 132-51]

Position Title	Year 4	Year 5
Program Manager	\$184.78	\$188.47
Functional SME	\$179.50	\$183.09
Principal Information Engineer	\$178.18	\$181.74
Consultant III	\$157.32	\$160.47
Project Manager	\$142.54	\$145.39
Senior Information Engineer	\$137.54	\$140.29
Consultant II	\$130.73	\$133.34
Senior Computer Specialist	\$120.27	\$122.68
IT Security Specialist	\$108.03	\$110.19
Senior Functional Analyst	\$96.89	\$98.82
Consultant I	\$87.43	\$89.17
Functional Analyst	\$80.18	\$81.79
Procurement Analyst	\$57.64	\$58.79
Analyst	\$47.42	\$48.37

\*Prices include GSA IFF

**TERMS AND CONDITIONS APPLICABLE TO HIGHLY ADAPTIVE  
CYBERSECURITY SERVICES (HACS)  
(SPECIAL ITEM NUMBERS 132-45A, 132-45B, 132-45C and 132-45D)**

**NOTE: The Transactional Data Reporting (TDR) Rule requires vendors to electronically report the price the federal government paid for an item or service purchased through GSA acquisition vehicles. The TDR PILOT DOES NOT APPLY TO THIS SIN, EXCEPT if a TDR-covered SIN(s) is proposed as part of your total offering to GSA (e.g. offer 132-51 and 132-8). If both TDR and NON TDR SINS are offered, then the entire contract is subject to TDR and the Price Reduction Clause (PRC) and Commercial Sales Practice (CSP) requirements are removed for the entire contract." If NON TDR SIN(s) are offered only, then the offering will be subject to the PRC and CSP**

**Vendor suitability for offering services through the Highly Adaptive Cybersecurity Services (HACS) SINS must be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:**

- **Federal Acquisition Regulation (FAR) Part 52.204-21**
- **OMB Memorandum M-06-19** - Reporting Incidents Involving Personally Identifiable Information and Incorporating the Cost for Security in Agency Information Technology Investments
- **OMB Memorandum M-07-16** - Safeguarding Against and Responding to the Breach of Personally Identifiable Information
- **OMB Memorandum M-16-03** - Fiscal Year 2015-2016 Guidance on Federal Information Security and Privacy Management Requirements
- **OMB Memorandum M-16-04** - Cybersecurity Implementation Plan (CSIP) for Federal Civilian Government
- **The Cybersecurity National Action Plan (CNAP)**
- **NIST SP 800-14** - Generally Accepted Principles and Practices for Securing Information Technology Systems
- **NIST SP 800-27A** - Engineering Principles for Information Technology Security (A Baseline for Achieving Security)
- **NIST SP 800-30** - Guide for Conducting Risk Assessments
- **NIST SP 800-35** - Guide to Information Technology Security Services
- **NIST SP 800-37** - Guide for Applying the Risk Management Framework to Federal Information Systems: A Security Life Cycle Approach
- **NIST SP 800-39** - Managing Information Security Risk: Organization, Mission, and Information System View
- **NIST SP 800-44** - Guidelines on Securing Public Web Servers
- **NIST SP 800-48** - Guide to Securing Legacy IEEE 802.11 Wireless Networks
- **NIST SP 800-53** - Security and Privacy Controls for Federal Information Systems and Organizations
- **NIST SP 800-61** - Computer Security Incident Handling Guide
- **NIST SP 800-64** - Security Considerations in the System Development Life Cycle
- **NIST SP 800-82** - Guide to Industrial Control Systems (ICS) Security
- **NIST SP 800-86** - Guide to Integrating Forensic Techniques into Incident Response
- **NIST SP 800-115** - Technical Guide to Information Security Testing and Assessment
- **NIST SP 800-128** - Guide for Security-Focused Configuration Management of Information Systems
  
- **NIST SP 800-137** - Information Security Continuous Monitoring (ISCM) for Federal Information Systems and Organizations

- **NIST SP 800-153** - Guidelines for Securing Wireless Local Area Networks (WLANs)
- **NIST SP 800-171** - Protecting Controlled Unclassified Information in non-federal Information Systems and Organizations

**\*\*\*\*NOTE: All non-professional labor categories must be incidental to, and used solely to support Highly Adaptive Cybersecurity Services, and cannot be purchased separately.**

**\*\*\*\*NOTE: All labor categories under the Special Item Number 132-51 Information Technology Professional Services may remain under SIN 132-51 unless the labor categories are specific to the Highly Adaptive Cybersecurity Services SINs.**

## **1. SCOPE**

- The labor categories, prices, terms and conditions stated under Special Item Numbers 132-45A, 132- 45B, 132-45C and 132-45D High Adaptive Cybersecurity Services apply exclusively to High Adaptive Cybersecurity Services within the scope of this Information Technology Schedule.
- Services under these SINs are limited to Highly Adaptive Cybersecurity Services only. Software and hardware products are under different Special Item Numbers on IT Schedule 70 (e.g. 132-32, 132- 33, 132-8), and may be quoted along with services to provide a total solution.
- These SINs provide ordering activities with access to Highly Adaptive Cybersecurity services only.
- Highly Adaptive Cybersecurity Services provided under these SINs shall comply with all Cybersecurity certifications and industry standards as applicable pertaining to the type of services as specified by ordering agency.
- The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

## **2. ORDER**

- Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

## **3. PERFORMANCE OF SERVICES**

- The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.
- The Contractor agrees to render services during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.



- c. The ordering activity should include the criteria for satisfactory completion for each task in the

Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

- d. Any Contractor travel required in the performance of Highly Adaptive Cybersecurity Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor's travel.

#### **4. INSPECTION OF SERVICES**

Inspection of services is in accordance with 552.212-4 - CONTRACT TERMS AND CONDITIONS – COMMERCIAL ITEMS (MAY 2015) (ALTERNATE II – JUL 2009) (FAR DEVIATION – JUL 2015) (TAILORED) for Firm-Fixed Price and Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

#### **5. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (MAY 2014) Rights in Data – General, may apply.

The Contractor shall comply with contract clause (52.204-21) to the Federal Acquisition Regulation (FAR) for the basic safeguarding of contractor information systems that process, store, or transmit Federal data received by the contract in performance of the contract. This includes contract documents and all information generated in the performance of the contract.

#### **6. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to the ordering activity's security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Highly Adaptive Cybersecurity Services.

#### **7. INDEPENDENT CONTRACTOR**

All Highly Adaptive Cybersecurity Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

#### **8. ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.

"Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

"Contractor and its affiliates" and "Contractor or its affiliates" refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.



An "Organizational conflict of interest" exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

- b) To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives,

directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **9. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for Highly Adaptive Cybersecurity Services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **10. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **11. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

## **12. DESCRIPTION OF HIGHLY ADAPTIVE CYBERSECURITY SERVICES AND PRICING**

**a.** The Contractor shall provide a description of each type of Highly Adaptive Cybersecurity Service offered under Special Item Numbers 132-45A, 132-45B, 132-45C and 132-45D for Highly Adaptive Cybersecurity Services and it should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

**b.** Pricing for all Highly Adaptive Cybersecurity Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates,, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented (see SCP FSS 004)

### **EXAMPLE**

Commercial Job Title: Computer Network Defense Analysis

Description: Uses defensive measures and information collected from a variety of sources to identify, analyze, and report events that occur or might occur within the network in order to protect information, information systems, and networks from threats.

Professionals involved in this specialty perform the following tasks:

- Provide timely detection, identification, and alerting of possible attacks/intrusions, anomalous activities, and misuse activities and distinguish these incidents and events from benign activities
- Provide daily summary reports of network events and activity relevant to Computer Network Defense practices
- Monitor external data sources (e.g., Computer Network Defense vendor sites, Computer Emergency Response Teams, SANS, Security Focus) to maintain currency of Computer Network Defense threat condition and determine which security issues may have an impact on the enterprise.

Knowledge, Skills and Abilities: Knowledge of applicable laws (e.g., Electronic Communications Privacy Act, Foreign Intelligence Surveillance Act, Protect America Act, search and seizure laws, civil liberties and privacy laws, etc.), statutes (e.g., in Titles 10, 18, 32, 50 in U.S. Code), Presidential Directives, executive branch guidelines, and/or administrative/criminal legal guidelines and procedures relevant to work performed

Minimum Experience: 5 Years

Minimum Education Requirements: a bachelor's of science degree with a concentration in computer science, cybersecurity services, management information systems (MIS), engineering or information science is essential.

## Alῃn, Inc. Labor Category Descriptions [SIN 132-45A, 132-45B, 132-45C, 132-45D]

### **Program Manager**

**Duties:** Performs day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and production of all contract support activities. Demonstrates excellent written and oral communication skills. Establishes and alters—as necessary—corporate management structure to direct effective contract support activities. Responsible for managing and maintaining overall financial project management.

**Experience:** Must have twelve (12) years of IT experience, including at least eight (8) years of IT software development, integration, maintenance projects and/or telecommunications system management experience. Must possess the capability to lead and manage teams of data processing and other IT professionals, including those involved in analysis, design, integration, testing, documenting, converting, extending and implementing automated information and/or telecommunications systems.

**Education:** B.A. or B.S. degree or 12 years of equivalent experience in a related field as a substitute for education requirement.

### **Functional SME**

**Duties:** Must provide the task-unique functional expertise necessary to interpret requirements, ensure responsiveness and achieve successful performance of Information Technology or Information Security functions. Advises IT consultant through the analysis, evaluation and implementation of systems and other IT tasks.

**Experience:** Minimum of ten (10) years experience in related field. This position requires eight (8) years of demonstrated specialized experience in the field of the task-required functional area. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 10 years of equivalent experience in a related field as a substitute for education requirement.

### **Principal Information Engineer**

**Duties:** Must be able to apply the disciplines necessary for planning, analyzing, designing, constructing and/or securing information systems enterprise-wide or across a major sector of the enterprise. Develops analytical and computational techniques and methodology for problem solutions. Performs process and data modeling in support of planning and analysis efforts using both manual and automated tools. Provides technical guidance.

**Experience:** Must have ten (10) years of experience in managing the implementation of information engineering projects and experience in system analysis, design, and programming. At least five (5) years of experience in information system development, functional and data requirement analysis, system analysis and design, programming, program design and documentation preparation. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 10 years of equivalent experience in a related field as a substitute for education requirement.

### **Consultant III**

**Duties:** Leads and executes major consulting assignments. Advises, proposes, develops or optimizes, and executes enterprise-wide technical and business process solutions. Plans, organizes, writes, edits and formats reports and other related publications concerned with Information Technology (IT), Information Security, and Privacy. Experience with IT and information security policy including executive level directives and policy.

**Experience:** Ten (10) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 10 years of equivalent experience in a related field as a substitute for education requirement.

### **Project Manager**

**Duties:** Daily management of delivery order projects involving teams of data processing and management professionals with experience analyzing, designing, integrating, testing, documenting, converting, extending, and implementing information and telecommunications systems. Demonstrates skill in technical areas under his or her management. Organizes, directs and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates excellent written and oral communication skills.

**Experience:** Must have ten (8) years of IT or telecommunications experience. At least five (5)

years of experience in direct supervision of IT software development, integration maintenance projects and/or telecommunications management. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 8 years of equivalent experience in a related field as a substitute for education requirement.

### **Senior Information Engineer**

**Duties:** Oversees and leads assigned tasks for information technology, information security and privacy clients. Plans, organizes, writes, edits and formats reports and other related publications concerned with the IT systems, security threats and attacks. Has experience and understanding of policy, including executive-level directives and policy and law. Organizes open and closed source material including raw data, analyst commentary and other sources of intelligence. Directs technical teams and facilitates the integration of subtasks to ensure the optimal use of assigned resources and subcontractors.

**Experience:** Eight (8) years directly related experience in IT related program design, development, implementation and evaluation. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 8 years of equivalent experience in a related field as a substitute for education requirement.

### **Consultant II**

**Duties:** Plans, organizes, writes, edits and formats reports and other related publications concerned with IT, information security and privacy. Has experience and understanding of policy, including executive-level directives. Provides consistent task order management to ensure completion within the scheduled timeframe and scope of technology based and financial solutions projects. May provide leadership, mentoring and oversight to teams of less experienced staff, and Information Security engineering or analysis activities.

**Experience:** Six (6) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 6 years of equivalent experience in a related field as a substitute for education requirement.

### **Senior Computer Specialist**

**Duties:** Investigates, identifies, evaluates and documents systems and applications. Performs all-source scientific and technical intelligence analysis to determine characteristics of various systems and functions of instrumentation. Reports changes, trends and implications regarding design and integration of evolving systems and instrumentation. Prepares briefings and reports of analysis methodology and results. Leads certification and accreditation activities for organizational system certification.

**Experience:** Five (5) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 5 years of equivalent experience in a related field as a substitute for education requirement.

### **IT Security Specialist**

**Duties:** Provides information system solutions and technical support in one or more areas

including system implementation strategies, personal computer/client server support, systems programming, applications design and development, database design and administration, telecommunications and network support and administration. Supports certification and accreditation activities, system review process, information security and cyber intelligence activities across all areas of operations.

**Experience:** Five (5) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 5 years of equivalent experience in a related field as a substitute for education requirement.

### **Senior Functional Analyst**

**Duties:** Develops analytical and computational techniques and methodologies for problem solutions. Performs strategic systems planning, business information planning and analysis. Designs, develops and recommends solutions for clients. Provides functional and technical services for the support of IT, security, and privacy. Supports the translation of technical and business requirements into designs and solutions.

**Experience:** Four (4) years directly related experience.

**Education:** B.A. or B.S. degree or 4 years of equivalent experience in a related field as a substitute for education requirement.

### **Consultant I**

**Duties:** Designs, develops, and recommends solutions for clients. Provides functional and technical services for the support of IT, information security, and privacy. Supports the translation of technical and business requirements into designs and solutions.

**Experience:** Three (3) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 4 years of equivalent experience in a related field as a substitute for education requirement.

### **Functional Analyst**

**Duties:** Performs technical activities, system level design, detail design and manufacture of electronics systems. Must be able to provide technical support involving one or more of the following disciplines: security analysis, component engineering, configuration management, failure analysis, human factors engineering, logistics, continuity of operations, outreach and awareness for information assurance programs and/or certification and accreditation activities.

**Experience:** Two (2) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 4 years of equivalent experience in a related field as a substitute for education requirement.

### **Procurement Analyst**

**Duties:** Initiates, coordinates, develops and prepares policies, procedures, directives and plans to support acquisition functions. Assists with writing and revising documents as required.

**Experience:** Up to five (5) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 4 years of equivalent experience in a related field as a substitute for education requirement.

**Analyst**

**Duties:** Analyzes operational activities to obtain a basis for decision-making. Provides integral support in research and development, assessments, threat analysis, policy and procedures development, concept definition design, testing, integration verification and validation, documentation, implementation, and operations and maintenance.

**Experience:** Up to two (2) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 2 years of equivalent experience in a related field as a substitute for education requirement.

**Alyn, Inc. Price List [SIN 132-45A, 132-45B, 132-45C, 132-45D]**

<b>Position Title</b>	<b>Year 4</b>	<b>Year 5</b>
Program Manager	\$184.78	\$188.47
Functional SME	\$179.50	\$183.09
Principal Information Engineer	\$178.18	\$181.74
Consultant III	\$157.32	\$160.47
Project Manager	\$142.54	\$145.39
Senior Information Engineer	\$137.54	\$140.29
Consultant II	\$130.73	\$133.34
Senior Computer Specialist	\$120.27	\$122.68
IT Security Specialist	\$108.03	\$110.19
Senior Functional Analyst	\$96.89	\$98.82
Consultant I	\$87.43	\$89.17
Functional Analyst	\$80.18	\$81.79
Procurement Analyst	\$57.64	\$58.79
Analyst	\$47.42	\$48.37

\*Prices include GSA IFF

**TERMS AND CONDITIONS APPLICABLE TO  
HEALTH INFORMATION TECHNOLOGY (IT) SERVICES  
(SPECIAL ITEM NUMBER 132-56)**

**NOTE: The Transactional Data Reporting (TDR) Rule requires vendors to electronically report the price the federal government paid for an item or service purchased through GSA acquisition vehicles. The TDR PILOT DOES NOT APPLY TO THIS SIN, EXCEPT if a TDR-covered SIN(s) is proposed as part of your total offering to GSA (e.g. offer 132-51 and 132-8). If both TDR and NON TDR SINs are offered, then the entire contract is subject to TDR and the Price Reduction Clause (PRC) and Commercial Sales Practice (CSP) requirements are removed for the entire contract." If NON TDR SIN(s) are offered only, then the offering will be subject to the PRC and CSP.**

Vendor suitability for offering services through the new Health IT SIN must be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:

- Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH)
- The Health Insurance Portability and Accountability Act of 1996 (HIPAA)
- National Institute of Standards and Technology (NIST) Federal Information Processing Standards (FIPS) and Special Publications
- Federal Information Security Management Act (FISMA) of 2002

**\*\*\*NOTE: All non-professional labor categories must be incidental to, and used solely to support Health IT services, and cannot be purchased separately.**

**\*\*\*NOTE: All labor categories under the Special Item Number 132-51 Information Technology Professional Services may remain under SIN 132-51 unless the labor categories are specific to the Health IT SIN.**

## **1. SCOPE**

- a. The labor categories, prices, terms and conditions stated under Special Item Number 132-56 Health Information Technology Services apply exclusively to Health IT Services within the scope of this Information Technology Schedule.
- b. This SIN is limited to Health IT Services only. Software and hardware products are out of scope. Hardware and software can be acquired through different Special Item Numbers on IT Schedule 70 (e.g. 132-32, 132-33, 132-8).
- c. This SIN provides ordering activities with access to Health IT services.
- d. Health IT Services provided under this SIN shall comply with all Healthcare certifications and industry standards as applicable at the task order level.
- e. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

## **2. ORDER**

- a. Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end



of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

### **3. PERFORMANCE OF SERVICES**

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of Health IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor's travel.

### **4. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS –COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

### **5. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

### **6. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Health IT Services.

### **7. INDEPENDENT CONTRACTOR**

All Health IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

### **8. ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.  
“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation



that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **9. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for Health IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **10. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **11. INCIDENTAL SUPPORT COSTS**

Incidental support costs are not considered part of the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

## **12. APPROVAL OF SUBCONTRACTORS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

## **13. DESCRIPTION OF HEALTH IT SERVICES & PRICING**

- a. The Contractor shall provide a description of each type of Health IT Service offered under Special Item Numbers 132-56 Health IT Services and it should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.
- b. Pricing for all Health IT Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

**EXAMPLE:** Commercial Job Title: Health IT Subject Matter

Expert Minimum Experience: Ten (10) years.

Functional Responsibilities: Significant information technology consulting and clinical information system strategy and implementation experience. Experienced in client engagements representing a wide array of activities, related to professional information technology projects, in a healthcare/clinical environment, including strategic planning related to information technology systems and/or software, governance, process design/ redesign, clinical content development, and communications and training strategies for information technology solutions.

Minimum Education: Medical Doctor or Doctor of Osteopathic Medicine.

## **Alȳn, Inc. Labor Category Descriptions [SIN 132-56]**

### **Program Manager [SIN 132-56]**

**Duties:** Performs day-to-day management of overall Health IT contract support operations, possibly involving multiple Health IT projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and production of all contract support activities. Demonstrates excellent written and oral communication skills. Establishes and alters—as necessary—corporate management structure to direct effective contract support activities. Responsible for managing and maintaining overall financial project management.

**Experience:** Must have twelve (12) years of IT experience, including at least eight (8) years of IT software development, integration, maintenance projects and/or telecommunications system management experience. Must possess the capability to lead and manage Health IT teams of data processing and other IT professionals, including those involved in analysis, design, integration, testing, documenting, converting, extending and implementing automated information and/or telecommunications systems.

**Education:** B.A. or B.S. degree or 12 years of equivalent experience in a related field as a substitute for education requirement.

### **Functional SME [SIN 132-56]**

**Duties:** Must provide the task-unique functional expertise necessary to interpret requirements, ensure responsiveness and achieve successful performance of Health IT functions. Advises Health IT consultant through the analysis, evaluation and implementation of systems and other Health IT tasks.

**Experience:** Minimum of ten (10) years experience in related field. This position requires eight (8) years of demonstrated specialized experience in the field of the task-required functional area. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 10 years of equivalent experience in a related field as a substitute for education requirement.

### **Principal Information Engineer [SIN 132-56]**

**Duties:** Must be able to apply the Health IT disciplines necessary for planning, analyzing, designing, constructing and/or securing information systems enterprise-wide or across a major sector of the enterprise. Develops analytical and computational techniques and methodology for problem solutions. Performs process and data modeling in support of planning and analysis efforts using both manual and automated tools. Provides technical guidance.

**Experience:** Must have ten (10) years of experience in managing the implementation of information engineering projects and experience in system analysis, design, and programming. At least five (5) years of experience in information system development, functional and data requirement analysis, system analysis and design, programming, program design and documentation preparation. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 10 years of equivalent experience in a related field as a substitute for education requirement.

### **Consultant III [SIN 132-56]**

**Duties:** Leads and executes major Health IT consulting assignments. Advises, proposes, develops or optimizes, and executes Health IT enterprise-wide technical and business process solutions. Plans, organizes, writes, edits and formats reports and other related publications concerned with Information Technology (IT), Information Security, and Privacy. Experience with IT and information security policy including executive level directives and policy.

**Experience:** Ten (10) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 10 years of equivalent experience in a related field as a substitute for education requirement.

### **Project Manager [SIN 132-56]**

**Duties:** Daily management of Health IT delivery order projects involving teams of data processing and management professionals with experience analyzing, designing, integrating, testing, documenting, converting, extending, and implementing information and telecommunications systems. Demonstrates skill in technical areas under his or her management. Organizes, directs and coordinates the planning and production of all activities associated with assigned delivery order projects. Demonstrates excellent written and oral communication skills.

**Experience:** Must have ten (8) years of IT or telecommunications experience. At least five (5) years of experience in direct supervision of IT software development, integration maintenance projects and/or telecommunications management. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 8 years of equivalent experience in a related field as a substitute for education requirement.

### **Senior Information Engineer [SIN 132-56]**

**Duties:** Oversees and leads assigned Health IT tasks for information technology, information security and privacy clients. Plans, organizes, writes, edits and formats reports and other related publications concerned with the IT systems, security threats and attacks. Has experience and understanding of policy, including executive-level directives and policy and law. Organizes open and closed source material including raw data, analyst commentary and other sources of intelligence. Directs technical teams and facilitates the integration of subtasks to ensure the optimal use of assigned resources and subcontractors.

**Experience:** Eight (8) years directly related experience in IT related program design,

development, implementation and evaluation. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 8 years of equivalent experience in a related field as a substitute for education requirement.

### **Consultant II [SIN 132-56]**

**Duties:** Plans, organizes, writes, edits and formats reports and other related publications concerned with Health IT, information security and privacy. Has experience and understanding of Health IT policy, including executive-level directives. Provides consistent task order management to ensure completion within the scheduled timeframe and scope of technology based and financial solutions projects. May provide leadership, mentoring and oversight to teams of less experienced staff, and Information Security engineering or analysis activities.

**Experience:** Six (6) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 6 years of equivalent experience in a related field as a substitute for education requirement.

### **Senior Computer Specialist [SIN 132-56]**

**Duties:** Investigates, identifies, evaluates and documents systems and applications related to Health IT. Performs all-source scientific and technical intelligence analysis to determine characteristics of various systems and functions of instrumentation. Reports changes, trends and implications regarding design and integration of evolving systems and instrumentation. Prepares briefings and reports of analysis methodology and results. Leads certification and accreditation activities for organizational system certification.

**Experience:** Five (5) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 5 years of equivalent experience in a related field as a substitute for education requirement.

### **IT Security Specialist [SIN 132-56]**

**Duties:** Provides Health IT solutions and technical support in one or more areas including system implementation strategies, personal computer/client server support, systems programming, applications design and development, database design and administration, telecommunications and network support and administration. Supports certification and accreditation activities, system review process, information security and cyber intelligence activities across all areas of operations.

**Experience:** Five (5) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 5 years of equivalent experience in a related field as a substitute for education requirement.

### **Senior Functional Analyst [SIN 132-56]**

**Duties:** Develops analytical and computational techniques and methodologies for problem solutions. Performs strategic systems planning, business information planning and analysis. Designs, develops and recommends solutions for clients. Provides functional and technical

services for the support of IT, security, and privacy. Supports the translation of technical and business requirements into designs and solutions.

**Experience:** Four (4) years directly related experience.

**Education:** B.A. or B.S. degree or 4 years of equivalent experience in a related field as a substitute for education requirement.

### **Consultant I [SIN 132-56]**

**Duties:** Designs, develops, and recommends solutions for Health IT clients. Provides functional and technical services for the support of IT, information security, and privacy. Supports the translation of technical and business requirements into designs and solutions.

**Experience:** Three (3) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 4 years of equivalent experience in a related field as a substitute for education requirement.

### **Functional Analyst [SIN 132-56]**

**Duties:** Performs technical activities, system level design, detail design and manufacture of electronics systems. Must be able to provide technical support involving one or more of the following disciplines: security analysis, component engineering, configuration management, failure analysis, human factors engineering, logistics, continuity of operations, outreach and awareness for information assurance programs and/or certification and accreditation activities.

**Experience:** Two (2) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 4 years of equivalent experience in a related field as a substitute for education requirement.

### **Procurement Analyst [SIN 132-56]**

**Duties:** Initiates, coordinates, develops and prepares Health IT policies, procedures, directives and plans to support acquisition functions. Assists with writing and revising documents as required.

**Experience:** Up to five (5) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 4 years of equivalent experience in a related field as a substitute for education requirement.

### **Analyst [SIN 132-56]**

**Duties:** Analyzes operational activities to obtain a basis for Health IT decision-making. Provides integral support in research and development, assessments, threat analysis, policy and procedures development, concept definition design, testing, integration verification and validation, documentation, implementation, and operations and maintenance.

**Experience:** Up to two (2) years directly related experience. Advanced education in related field may be substituted for directly related experience.

**Education:** B.A. or B.S. degree or 2 years of equivalent experience in a related field as a substitute for education requirement.

## Al̄yn, Inc. Price List [SIN 132-56]

<b>Position Title</b>	<b>Year 4</b>	<b>Year 5</b>
Program Manager	\$184.78	\$188.47
Functional SME	\$179.50	\$183.09
Principal Information Engineer	\$178.18	\$181.74
Consultant III	\$157.32	\$160.47
Project Manager	\$142.54	\$145.39
Senior Information Engineer	\$137.54	\$140.29
Consultant II	\$130.73	\$133.34
Senior Computer Specialist	\$120.27	\$122.68
IT Security Specialist	\$108.03	\$110.19
Senior Functional Analyst	\$96.89	\$98.82
Consultant I	\$87.43	\$89.17
Functional Analyst	\$80.18	\$81.79
Procurement Analyst	\$57.64	\$58.79
Analyst	\$47.42	\$48.37

\*Prices include GSA IFF

**USA COMMITMENT TO PROMOTE  
SMALL BUSINESS PARTICIPATION  
PROCUREMENT PROGRAMS**

**PREAMBLE**

Al̄yn, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

**COMMITMENT**

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact ([Matthew Keogler, 678-731-7716, info@alyninc.com, 678-731-7716](mailto:info@alyninc.com)).

**\*\*Include the following SUGGESTED Blanket Purchase Agreement (BPA) format in the proposed FSS IT Schedule Pricelist. THIS IS ONLY A SUGGESTED TEMPLATE\*\***

BEST VALUE  
BLANKET PURCHASE AGREEMENT  
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) \_\_\_\_\_.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

\_\_\_\_\_ Date

Ordering Activity

\_\_\_\_\_ Date

Contractor

**(CUSTOMER NAME)  
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and



(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

\*\*\*\*\*

**\*\*Include the following language regarding Contractor Team Arrangements in the proposed FSS IT Schedule Pricelist.\*\***

**BASIC GUIDELINES FOR USING  
"CONTRACTOR TEAM ARRANGEMENTS"**

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
- Customers make a best value selection.