



Office Moving Solutions



Simplifying Office Moving
Consulting
Planning
Execution
Support

GS-33F0022T

Sin 653-8

Effective Date: August 9, 2007

Expiration Date: August 8, 2012

John Licata, President

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Contract Holder

www.teamrelo.com



Experience at work for you

MINIMIZING YOUR STAFF AND OFFICE DOWNTIME DURING THE OFFICE RELOCATION PROCESS.

Relocation Systems is your premium office relocation specialist. Our specialty is performing office moves for small to large offices, building to building moves, and cross country relocations. We have a proven track record in our successful execution of Government as well as private company moves.

From the initial meeting consultation all the way to the completion of the move, your move consultant will be with you every step of the way.

Relocation Systems' mission is to provide quality and affordable relocation and logistics solutions for government and business customers worldwide. Our team members are committed to exceeding client expectations.

Flexible solutions for your business needs

DESIGNING THE MOVE TO MEET YOUR AGENCY'S NEEDS.

CREATIVITY AND ATTENTION TO THE DETAILS ARE THE KEYS TO A SUCCESSFUL MOVE.

Your Office Move Consultant will assign a Project Manager to your move project, no matter the size or complexity, to evaluate all of the factors involved in the move:

- Locations - access
- Elevators/stairs
- Loading docks
- Security clearances
- Furniture type / modular workstations
- Electronic equipment - calibrations?
- Schedules - staff, building, other contractors

OFFICE MOVE SOLUTIONS

- CUSTOMIZED MOVE PLANS
- DRUG CLEARED PERSONNEL
- BACKGROUND CLEARED PERSONNEL
- WITHIN 25 MILES OF WASHINGTON, DC
- CLIMATE CONTROL STORAGE
- DETAILED TRANSITION PLANS



Schedule 48: GS-33F-0022T

ALL TERMS AND CONDITIONS AGREED UPON BETWEEN THE GENERAL SERVICES ADMINISTRATION (GSA) AND RELOCATION SYSTEMS, LLC AS

1. Special Item Numbers SIN(s) Awarded : SIN 653-8 -Office Relocation Services
2. Prompt Payment Discount: None
Minimum Order: \$100.00
Maximum Order: \$100,000.00—for orders above the maximum order, customers are required to seek further reductions.
Delivery Terms: FOB Destination
3. Economic Price Adjustments: Clause I-FSS-969-Economic Price Adjustment—FSS Multiple Award Schedule (January 1999) will apply to this contract
4. Price Reduction Clause 552.238-75 (Sep 1999): All terms under the Price Reduction Clause 552.238-75 (Sep 1999) are applicable. This clause will be predicated on the most favored customers (MFC), namely Fairfax County Schools.
5. Task Orders: Task Orders are Firm Fixed Price preferred.
6. Industrial Funding Fee (IFF): The Contractor agrees to remit the Industrial Funding Fee and Sales Reporting under this contract pursuant to contract clause 552.238-74.
7. Scope: Domestic
8. Contract Period: Date of Award through five years, with three five year option periods.
9. Government Commercial Purchase Card: Relocation Systems, LLC will accept the Government Commercial Credit Card above and below the micro purchase threshold.





OUR FACILITIES

In July 1997, Relocation Systems moved into its 40,000 square foot climate controlled warehouse and corporate office complex. In 2000, additional warehouse space was leased to provide a total capacity of 2100 vaults. Our facilities accommodate operations, shipment preparation, and household and personal effects storage.

Warehouse storage is organized with professionally managed space planning systems and concrete floor markers with an alphanumeric grid location device. Lift vans/containers are stacked no more than four containers high and an average of five containers deep to provide ready-access to all shipments. A carpentry facility and staging areas are in immediate proximity to loading/unloading bays. All storage boxes (pallets) are stacked in visibly straight rows, are electronically coded and properly identified.

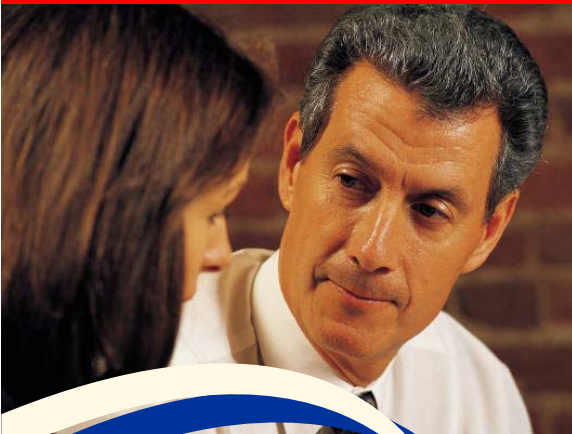


Competitive Pricing to maximize your Agency's dollar.

LABOR AND EQUIPMENT

	Hourly	O/T
Sr. Project Mgr	\$ 57.00	\$ 87.00
Project Manager	\$ 45.00	\$ 67.50
Supervisor	\$ 34.00	\$ 51.00
Office Mover	\$ 30.00	\$ 45.00
Office Packer	\$ 32.00	\$ 48.00
Warehouseman	\$ 34.00	\$ 52.50
Lift truck & driver	\$ 55.00	\$ 82.00
Trailer & driver	\$ 56.00	\$ 84.00
Trailer Rental	\$ 44.00	\$ 66.00
Forklift	\$110.00	\$ 110.00
Forklift Operator	\$ 34.00	\$ 51.00
Installer	\$ 61.00	\$ 97.50
Lead Installer	\$ 64.00	\$ 105.00

Forklift available hourly for \$13.75/8 hr. min or \$110/ day



CONSULTING
PLANNING
EXECUTION

Our dependable and responsible drivers are personally responsible for the cleanliness of their trucks. Our fleet of cube vans, straight trucks, and tractor-trailers has a maximum age of 3 years old. The trucks and trailers all have air ride suspension, have GPS tracking and are custom fitted to Relocation Systems specifications to perform local office moving and storage services. Warehouse Supervisors perform a weekly inspection of each truck. The inspection includes vehicle and cab cleanliness and organization, the presence of well serviced safety equipment and tools, presence of on-board dollies, hand trucks, straps, surplus packing materials, and other essential items.



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