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cra architecture, inc.
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**GSA Advantage Federal Supply Service
Comprehensive Furniture Management Services**

Contract Number GS-29F-0003U
SIN 712-1: project management / furniture
SIN 712-4: design layout

CRA Architecture, Inc.

CONTACT INFORMATION

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Contract Number: GS-29F-0003U
Contract Period: 09 October 2007 through 14 September 2012





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CRA Architecture, Inc. (CRA) is a small business woman-owned full service architectural and design firm offering complete design and planning services. CRA Architecture, Inc. represents one of the most highly qualified and experienced firms in providing professional facility planning and furniture management services to federal agencies.

CRA's Chicago, IL Office, CRA's San Francisco, CA JV Office, and CRA's Corporate Office in Houston, Texas, all form a cohesive organization with size, strength, and experience in which to better serve the federal government on a national basis.

CRA's management and staff have had a 20 year on-going relationship with GSA and the federal government all over the country. Since its inception CRA has been selected for 5 different IDIQ contracts with GSA in 5 different regions. The continued selection of option years and of new professional services IDIQ contracts, providing space planning and furniture management services such as Programming, Space Design and Design Intent Drawings, Furniture Specification and Design and Interior Design, along with Space Utilization work, is proof of the timely delivery of accurate, quality products and client satisfaction.

CRA Architecture, Inc. has consistently produced Feasibility Studies, Programming Reports, Space Plan Designs and/or Furniture Design and Specification Packages of more than 1,000,000 SF per year over the last five years for the federal government through its IDIQ Contracts.

We recognize that the quality of work product, our responsiveness and cost effective service, as well as extensive experience in providing design/ solutions for governmental agencies through multi-year IQ contracts, are what distinguishes the CRA within the industry.





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SIN 712-1 PROJECT MANAGEMENT (Furniture and Furnishings Related): Services include comprehensive management support for projects covering design, reconfiguration, relocation, and re-sizing of office spaces and similar facilities. CRA shall work as a partner with the customer organizations to manage the projects to ensure they meet the customers' requirements.

- Development of project management plans and implementation strategies.
- Development, management, and coordination of project phasing.
- Identification of significant issues related to the project.
- Assistance in preparation of budget requirements for the design, acquisition, delivery and installation of furnishings and equipment.
- Management of interior design process.
- Ensuring compliance with applicable codes and regulations.
- Oversight of deliveries and installations to ensure adherence to scope of work, installation standards and accurate placement of furniture according to plan.
- Management of logistics of interior renovations and furniture installation.
- Determination of feasibility by space forecasting and building analyses.



LABOR CATEGORIES AND RATES

<i>Labor /Task Category</i>	<i>Commercial Hourly Rate</i>	<i>Government Hourly Rate</i>	<i>Applicable Gov't Discount</i>	<i>Government Hourly Rate w/IFF</i>
Principal	\$165.00	\$132.00	20%	\$132.99
Contract Manager	\$145.00	\$118.00	18%	\$119.79
Team Leader	\$100.00	\$ 82.00	18%	\$ 82.62
Interior Designer	\$ 82.00	\$ 69.70	15%	\$ 79.22
CADD Draftsperson	\$ 80.00	\$ 68.00	15%	\$ 68.51
Administrative	\$ 60.00	\$ 52.80	12%	\$ 53.20





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SIN 712-4 DESIGN / LAYOUT: Services cover complete design, space planning, and interior consultation.

- Evaluation of the customer's overall office space and furniture requirements, existing inventory, space standards, the functional office environment, work flow, and special space or electrical/data requirements.
- Formulation of design solutions.
- Development of detailed plans based on the service provider's evaluation and proposed design solutions.
- Providing documentation in printed and electronic formats.
- Production of drawings and other documentation containing sufficient detail of design intent for use by all parties, such as electricians, furniture installers, etc.
- Development of furniture, furnishings and equipment specifications.
- Coordination and obtaining plan approval by the customer agency and its sub- components.



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EXAMPLE FEDERAL GOVERNMENT EXPERIENCE

New San Francisco Federal Building – DOL, HHS San Francisco, California 500,000 SF	Marine Reserve National Headquarters Facility New Orleans, Louisiana 400,000 SF	Department of Homeland Security US Coast Guard Oakland, California 30,000 SF
Department of Homeland Security Atlanta, Georgia 100,000 SF	Department of Homeland Security Seattle, Washington 125,000 SF	US Attorneys Lexington, Kentucky 40,000 SF
GSA PBS Region 9, FAS, Regional Counsel San Francisco, California 200,000 SF	GSA PBS Region 4 MLK Federal Building Atlanta, Georgia 60,000 SF	US District Courts Jury Assembly and HR Departments Houston, Texas 18,000 SF

