



***GENERAL SERVICES ADMINISTRATION SERVICES***  
**Federal Supply Program**  
**Authorized Federal Supply Schedule Price List**

***Schedule Title*** ***Mission Oriented Business Integrated Services***  
***Industrial Group 874, Industrial Class 8742***

***Contract Number*** ***GS-23F-9801H***

***Contract*** July 2, 1998 - September 30, 2017  
***Period of Performance***

***Current Option:*** ***Option III: October 1, 2012 – September 30, 2017***

***Contractor*** ***Deloitte & Touche LLP***  
***1725 Duke Street Alexandria,***  
***VA 22314-3456***  
***www.deloitte.com***

***Contact for Contract Administration & Ordering:***  
Kimberly Gibson, Senior Contracts Manager  
Deloitte & Touche LLP  
1919 N. Lynn Street  
Arlington, VA 22209  
Tel.: 703-251-1642  
Fax: 703-842-6748  
Email: usdeloittegsacontracts@deloitte.com

***Business Size*** ***Large***

***Prices shown herein are Net (Discount deducted)***  
***Pricelist current through Modification PA-0035 dated October 21,***  
***2014 and Mass Mod CM A415 Refresh 23 dated February 9, 2015***

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>. On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**<sup>TM</sup>, at menu-driven database system. The INTERNET address for **GSA Advantage!** is: <http://www.gsaadvantage.gov>

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**GS-23F-9801H**

CUSTOMER INFORMATION

1a. Awarded Special Item Number(s)	<b>SIN 874-1, 874-1(RC) INTEGRATED CONSULTING SERVICES SIN 874-6, 874-6 (RC) ACQUISITION MANAGEMENT SUPPORT</b>
1b. Lowest Unit Price	Pricing List
1c. Labor Category Descriptions	Attached
2. Maximum Order	\$1,000,000
3. Minimum Order	\$100
4. Geographic Coverage (delivery area)	Worldwide
5. Point(s) of Production	USA
6. Net Prices	See Statement
7. Quantity Discounts	On Pricing List
8. Prompt Payment Terms	None
9a. Government Credit Card at or below micro-purchase threshold	Yes
9b. Government Credit Card above micro-purchase threshold	Not Accepted
10. Foreign Items	N/A
11a. Time of Delivery	Per Task Order
11b. Expedited Delivery <i>Items available for expedited delivery are noted in this price list</i>	Per Task Order, Contact POC
11c. Overnight and 2-day delivery	N/A
11d. Urgent Requirements	See Point of Contact under 13a and cover sheet

*In accordance with clause I-FSS-140-B Deloitte & Touche shall reply to any inquiry for accelerated delivery within 3 working days after receipt of inquiry. Any telephone inquiries or replies will be confirmed by Deloitte & Touche in writing.*

- |  |   |
|--|---|
| 12. F.O.B. Point(s)  | Destination   |
| 13a. Ordering Address & Contract Administration:   | Kimberly Gibson<br>Senior Contracts Manager<br>Deloitte & Touche LLP<br>1919 N. Lynn Street<br>Arlington, VA 22209<br>Tel.: 703-251-1642<br>Fax: 703-842-6748<br>Email: usdeloittegsacontracts@deloitte.com   |
| 13b. Ordering Procedures   |   |
| <i>For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found in Federal Acquisition Regulation (FAR) 8.405-3</i> |   |
| 14. Payment Address  | <u>Electronic Payment/<br/>Wire Transfer and ACH:</u><br>Bank of America<br>Account # 385015866213<br>Swift# BOFAUS3N<br>US ACH: 011900571<br>US WIRE: 026009593<br><br><u>Check Remittance Address:</u><br>Deloitte & Touche LLP<br>PO Box 844708<br>Dallas, TX 75284-4708<br><br><u>For Overnight Remittance Only:</u><br>Deloitte & Touche LLP<br>LBX#844708<br>1950 N. Stemmons Freeway<br>Suite 5010<br>Dallas, TX 75207 |
| 15. Warranty Provisions  | N/A   |
| 16. Export Packaging Charges   | As Incurred   |
| 17. Terms and Conditions of Government Credit Card Acceptance  | N/A   |
| 18. Terms and Conditions of rental, maintenance, and repair  | N/A   |
| 19. Terms and Conditions of installation   | N/A   |
| 20. Terms and Conditions of repair parts   | N/A   |
| 20a. Terms and Conditions for any other services   | N/A   |

21. List of service and distribution points	N/A
22. List of participating dealers	N/A
23. Preventive maintenance	N/A
24a. Special attributes such as environmental attributes	N/A
24b. Section 508 compliance information available on Electronic and Information Technology (EIT) supplies and services	N/A
25. Data Universal Number System (DUNS) Number:	18-710-7958
26. Central Contractor Registration (CCRR) Notification	3CCJ5
27. Uncompensated Overtime	N/A

## **WELCOME**

*Deloitte & Touche LLP (Deloitte & Touche) welcomes this opportunity to present to you our qualifications and price list for the General Services Administration Mission Oriented Business Integrated Services Schedule.*

*The unique environment and varied constituency of government agencies present challenges to those who work in the Federal arena. Deloitte & Touche understands your needs and is committed to providing services in a manner that assists you both financially and operationally. We believe that by maximizing the value of our professional relationships with our clients, we build a solid foundation based on partnership. Our pledge of value delivers tangible and measurable results.*

*Providing your organization with outstanding service requires a detailed understanding of your business. Deloitte & Touche has the skills, resources, experience and commitment to assist Federal agencies and governmental entities in meeting the demanding requirements of today's Federal financial and management reporting environment. We fully understand the challenges faced by organizations while accomplishing their missions and are committed to helping agencies achieve their operational and organizational improvement goals. We are aware of your need for timely, responsive service and pay close attention to the unique circumstances and concerns of each individual organization. Our competitive advantage is our carefully selected and trained professionals, who not only understand your mission and business imperatives, but also understand your organizational structure and management roles.*

*We look forward to meeting with you and discussing potential opportunities. Pursuant of our firm mission, "To help our clients and our people excel", Deloitte & Touche has the ability to offer you the highest quality service possible, in the most efficient manner. The honor of being the first global professional service firm to have been named to the Fortune Magazine list of "The 100 Best Companies to Work for in America" is a very positive sign we are achieving our mission.*

*Very truly yours,*

***Deloitte & Touche LLP***

## ***FIRM OVERVIEW***

Deloitte & Touche LLP is one of the nation's largest and most respected professional services firms providing a business mindset combined with deep technical knowledge and extensive industry experience to creatively address business issues across the full spectrum of accounting, financial instrument valuation, security and privacy, governance, process improvement, data analytics, risk advisory disciplines and other management consulting services. Our clients number in the tens of thousands and range from Fortune 500 multinationals, to high-tech start-ups, to federal, state, and local government agencies, to not-for-profit charities and associations.

In both challenging and favorable economic conditions, organizations strive to be smart, nimble, creative and forward thinking. Deloitte brings a business mindset combined with deep technical knowledge and extensive industry experience to assist clients to address business issues across the broad spectrum of accounting, financial instrument valuation, security and privacy, governance, process improvement, data analytics and risk advisory disciplines.

Deloitte & Touche LLP professionals have a single focus: serving our clients and helping them solve their toughest problems. We work in eight key business areas — financial statement and internal control audit, financial accounting & reporting services, financial instrument valuation & securitization, finance operations & controls transformation, governance, regulatory & risk strategies, internal audit transformation, security & privacy, and M&A services — but our real strength comes from combining the talents of those groups to address clients' needs. *Fortune* and *BusinessWeek* consistently rank our organization among the best places to work, which is good news for our talent and our clients alike. When the best people tackle the most compelling challenges, everyone wins

Deloitte & Touche LLP is dedicated to helping our clients and people excel. Known as an employer of choice for innovative human resources programs. For more information, please visit our web site at [www.deloitte.com](http://www.deloitte.com).

## ***MOBIS SERVICES AND PRODUCTS***

### **SIN 874-1, 874-1(RC) INTEGRATED CONSULTING SERVICES**

Deloitte & Touche provides expert advice, assistance, guidance or counseling in support of agencies' management, organizational and business improvement efforts. This may include research, evaluations, studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts. Other services include scenarios/simulations, business policy and regulation development assistance, strategy formulation and expert witness services; facilitation and related decision support services, survey services using a variety of methodologies, including survey planning, design, and development; survey administration; data validation and analysis; reporting, and stakeholder briefings. Advisory and assistance services are available in accordance with FAR 37.203. Examples of consultation include but are not limited to: strategic, business and action planning; systems alignment; cycle time; high performance work; leadership systems; performance measures and indicators; process and productivity improvement; organizational assessments; program audits, and evaluations.

### **SIN 874-6, 874-6(RC): ACQUISITION MANAGEMENT SUPPORT**

Deloitte & Touche provides support in conducting strategic sourcing studies, privatization studies, public-private partnerships, Federal Activities Inventory Reform Act, and other competitive sourcing projects or efforts. Services include but are not limited to study planning and assessments, development of Performance Work Statements (PWS), development of Quality Assurance Surveillance Plans (QASP), performance of management studies to determine the Government's Most Efficient Organization (MEO), development of in-house Government cost estimates, comparisons of in-house bids to proposed contractor prices, and Administrative Appeal Process support, MEO or contract implementation support as a result of a privatization study, and MEO performance reviews.

***LABOR CATEGORIES***

**Education Substitutions:**

H.S. Diploma + 4 years additional experience	Equals	Bachelor's Degrees
Associate Degree + 1 years additional experience	Equals	Bachelor's Degrees
Bachelor's Degree + 2 years additional experience	Equals	Master's Degree
Master's Degree + 4 years additional experience	Equals	Ph.D.

**Experience Substitutions:**

A Ph.D may be substituted for 4 years of required experience with a Masters Degree or 6 years with a Bachelors Degree
A Masters Degree may be substituted for 2 years of required experience with a Bachelors Degree
A Bachelors Degree may be substituted for 4 years of required experience with a High School Diploma
An Associates Degree may be substituted for 3 years of required experience with a High School Diploma

**PARTNER/DIRECTOR/PRINCIPAL (PPD) III-**

Partners have a proprietary interest in the Firm; Directors function as partners although they have no proprietary interest in the Firm. Depending on the lines of business, Partners/Directors can be CPA's licensed by the appropriate state licensing authorities or may have advanced degrees, previous work experience, or enhanced training or certifications in a specialized area of expertise. PPDs have final authority in the conduct of engagements and full responsibility for the work performed. Has a minimum of twelve years experience, Bachelor's Degree or equivalent as specified in the tables above.

A Partner/Director heads the engagement team and is responsible for all assurance and specialized services provided on an engagement and for ensuring that such services comply with the Firm's Client Service Standards, applicable professional standards, and the Firm's overall objective of professional excellence. Determines the nature, timing, and extent of procedures and ensures compliance with Firm policies and professional standards.

**PARTNER/DIRECTOR/PRINCIPAL (PPD) II-**

Partners have a proprietary interest in the Firm; Directors function as partners although they have no proprietary interest in the Firm. Depending on the lines of business, Partners/Directors can be CPA's



licensed by the appropriate state licensing authorities or may have advanced degrees, previous work experience, or enhanced training or certifications in a specialized area of expertise. PPDs have final authority in the conduct of engagements and full responsibility for the work performed. Has a minimum of eleven years experience, Bachelor's Degree or equivalent as specified in the tables above.

A Partner/Director heads the engagement team and is responsible for all assurance and specialized services provided on an engagement and for ensuring that such services comply with the Firm's Client Service Standards, applicable professional standards, and the Firm's overall objective of professional excellence. Determines the nature, timing, and extent of procedures and ensures compliance with Firm policies and professional standards.

#### **PARTNER/DIRECTOR/PRINCIPAL (PPD) I-**

Partners have a proprietary interest in the Firm; Directors function as partners although they have no proprietary interest in the Firm. Depending on the lines of business, Partners/directors can be CPA's licensed by the appropriate state licensing authorities or may have advanced degrees, previous work experience, or enhanced training or certifications in a specialized area of expertise. PPDs have final authority in the conduct of engagements and full responsibility for the work performed. Has a minimum of ten years experience, Bachelor's Degree or equivalent as specified in the tables above.

A Partner/Director heads the engagement team and is responsible for all assurance and specialized services provided on an engagement and for ensuring that such services comply with the Firm's Client Service Standards, applicable professional standards, and the Firm's overall objective of professional excellence. Determines the nature, timing, and extent of procedures and ensures compliance with Firm policies and professional standards.

#### **SENIOR MANAGER III**

Senior managers have responsibility for the management and supervision of the engagement team, on-site quality control, review and approval of working papers and findings, adherence to applicable standards, report review, and assisting the Partner/Director in the development of the overall engagement approach. Depending on the lines of business Senior Managers may be CPAs, licensed in appropriate jurisdictions, or may have advanced degrees, previous work experience, or enhanced training or certifications in a specialized area of expertise. Has a minimum of nine years of experience, Bachelor's Degree or equivalent as specified in the tables above.

#### **SENIOR MANAGER II**

Senior managers have responsibility for the management and supervision of the engagement team, on-site quality control, review and approval of working papers and findings, adherence to applicable standards, report review, and assisting the Partner/Director in the development of the overall engagement approach. Depending on the lines of business Senior Managers may be CPAs, licensed in appropriate jurisdictions, or may have advanced degrees, previous work experience, or enhanced training or certifications in a specialized area of expertise. Has a minimum of eight years of experience, Bachelor's Degree or equivalent as specified in the tables above.

#### **SENIOR MANAGER I**

Senior managers have responsibility for the management and supervision of the engagement team, on-site quality control, review and approval of working papers and findings, adherence to applicable standards, report review, and assisting the Partner/Director in the development of the overall engagement approach. Depending on the lines of business Senior Managers may be CPAs, licensed in appropriate

jurisdictions, or may have advanced degrees, previous work experience, or enhanced training or certifications in a specialized area of expertise. Has a minimum of seven years of experience, Bachelor's Degree or equivalent as specified in the tables above

### **MANAGER III**

Responsibility generally the same as senior manager for less complex engagements or assigned tasks. Depending on the lines of business Managers may be CPAs, licensed in appropriate jurisdictions or may have advanced degrees, or previous work experience, or enhanced training or certifications in a specialized area of expertise. Has a minimum of six years experience in a related area, Bachelor's Degree or equivalent as specified in the tables above

### **MANAGER II**

Responsibility generally the same as senior manager for less complex engagements or assigned tasks. Depending on the lines of business Managers may be CPAs, licensed in appropriate jurisdictions or may have advanced degrees, or previous work experience, or enhanced training or certifications in a specialized area of expertise. Has a minimum of five years experience in a related area, Bachelor's Degree or equivalent as specified in the tables above

### **MANAGER I**

Responsibility generally the same as senior manager for less complex engagements or assigned tasks. Depending on the lines of business Managers may be CPAs, licensed in appropriate jurisdictions. CPA, licensed in appropriate jurisdictions, or may have advanced degrees, or previous work experience, or enhanced training or certifications in a specialized area of expertise. Has a minimum of four years experience in a related area, Bachelor's Degree or equivalent as specified in the tables above

### **SENIOR STAFF - Sr. Consultant III**

The Senior Consultant III participates in the planning of the engagement and is responsible for the completion of all aspects of the project that are delegated by the partner or manager. These duties and responsibilities ordinarily include performing testing and analysis, especially that which requires relatively more experience, supervising and reviewing the work of junior staff members, and drafting reports and findings. Depending on the lines of business, Sr. Consultants may be CPAs, licensed in appropriate jurisdictions, or may hold advanced degrees, or have previous work experience, or enhanced training or certifications in a specialized area of expertise. Generally, a minimum of six years experience, Bachelor's Degree or equivalent as specified in the tables above

### **SENIOR STAFF - Sr. Consultant II**

The Senior Consultant II participates in the planning of the engagement and is responsible for the completion of all aspects of the project that are delegated by the partner or manager. These duties and responsibilities ordinarily include performing testing and analysis, especially that which requires relatively more experience, supervising and reviewing the work of junior staff members, and drafting reports and findings. Depending on the lines of business, Sr. Consultants may be CPAs, licensed in appropriate jurisdictions, or may hold advanced degrees, or have previous work experience, or enhanced training or certifications in a specialized area of expertise. Generally, a minimum of five years experience,

Education – Bachelor's Degree or equivalent as specified in the tables above

### **SENIOR STAFF - Sr. Consultant I**

The Senior Consultant I participates in the planning of the engagement and is responsible for the completion of all aspects of the project that are delegated by the partner or manager. These duties and responsibilities ordinarily include performing testing and analysis, especially that which requires relatively more experience, supervising and reviewing the work of junior staff members, and drafting reports and findings. Depending on the lines of business, Sr. Consultants may be CPAs, licensed in appropriate jurisdictions, or may hold advanced degrees, or have previous work experience, or enhanced training or certifications in a specialized area of expertise. Generally, a minimum of four years experience, Bachelor's Degree or equivalent as specified in the tables above

### **JUNIOR STAFF – Consultant III**

The Consultant III performs the detail tests and procedures under the supervision and review of a more experienced professional. Generally has three years of experience. Consultants may have enhanced training or certifications in a specialized area of expertise. Education – Bachelor's Degree or equivalent as specified in the tables above

### **JUNIOR STAFF – Consultant II**

The Consultant II performs the detail tests and procedures under the supervision and review of a more experienced professional. Generally has two years of experience. Consultants may have enhanced training or certifications in a specialized area of expertise. Education – Bachelor's Degree or equivalent as specified in the tables above

### **JUNIOR STAFF – Consultant I**

The Consultant I performs the detail tests and procedures under the supervision and review of a more experienced professional. Generally has less than two years of experience. Consultants may have enhanced training or certifications in a specialized area of expertise. Education – Bachelor's Degree or equivalent as specified in the tables above

### **JUNIOR STAFF – Consulting Support**

Consulting Support typically performs specific and limited portions of broader assignments normally under direct supervision, such as data entry and database updates, including collection of information, performing calculations, dissemination of reports, research, meeting minutes, writing, and other duties. Consulting Support generally has an AA degree pursuing a Bachelor's degree and no experience necessary.



**Deloitte & Touche LLP GS-23F-9801H**

***LABOR RATES (per hour)***

**SINs: 874-1, 874-1(RC), 874-6, 874-6(RC)**

***Contract Option Period 3 Performance Years October 1, 2012 – September 30, 2017***

(Includes 0.75% IFF)

<b>GSA Category</b>	<b>Year 1 10/1/12 - 9/30/13</b>	<b>Year 2 10/1/13 - 9/30/14</b>	<b>Year 3 10/1/14 - 9/30/15</b>	<b>Year 4 10/1/15 - 9/30/16</b>	<b>Year 5 10/1/16 - 9/30/17</b>
<b>Partner/Principal/Director III</b>	\$ 302.45	\$ 302.45	\$ 302.45	\$ 311.52	\$ 320.87
<b>Partner/Principal/Director II</b>	\$ 295.24	\$ 295.24	\$ 295.24	\$ 304.10	\$ 313.22
<b>Partner/Principal/Director I</b>	\$ 290.16	\$ 290.16	\$ 290.16	\$ 298.86	\$ 307.83
<b>Sr. Manager III</b>	\$ 279.48	\$ 279.48	\$ 279.48	\$ 287.86	\$ 296.50
<b>Sr. Manager II</b>	\$ 269.00	\$ 269.00	\$ 269.00	\$ 277.07	\$ 285.38
<b>Sr. Manager I</b>	\$ 258.93	\$ 258.93	\$ 258.93	\$ 266.70	\$ 274.70
<b>Manager III</b>	\$ 256.51	\$ 256.51	\$ 256.51	\$ 264.21	\$ 272.14
<b>Manager II</b>	\$ 244.82	\$ 244.82	\$ 244.82	\$ 252.16	\$ 259.72
<b>Manager I</b>	\$ 221.65	\$ 221.65	\$ 221.65	\$ 228.30	\$ 235.15
<b>Sr. Consultant III</b>	\$ 184.37	\$ 184.37	\$ 184.37	\$ 189.90	\$ 195.60
<b>Sr. Consultant II</b>	\$ 174.30	\$ 174.30	\$ 174.30	\$ 179.53	\$ 184.93
<b>Sr. Consultant I</b>	\$ 166.24	\$ 166.24	\$ 166.24	\$ 171.23	\$ 176.37
<b>Consultant III</b>	\$ 156.57	\$ 156.57	\$ 156.57	\$ 161.27	\$ 166.11
<b>Consultant II</b>	\$ 149.11	\$ 149.11	\$ 149.11	\$ 153.58	\$ 158.19
<b>Consultant I</b>	\$ 140.04	\$ 140.04	\$ 140.04	\$ 144.24	\$ 148.57
<b>Consulting Support *</b>		\$ 96.21	\$ 96.21	\$ 99.10	\$ 102.07

\* The Consulting Support labor category was added to the contract effective October 15, 2013.

G&A may be added to Other Direct Costs (ODCs) including travel.

The prices shown in this Federal Supply Schedule Price List are net prices and inclusive of the 0.75% Industrial Funding Fee (IFF). However, depending on the anticipated level of effort of specific projects and the nature or timing of the services to be provided, Deloitte & Touche will evaluate on a task by task basis if an additional competitive adjustment (as a percent of some or all hourly rates) is feasible. If feasible, Deloitte & Touche will offer such additional discounts to the ordering agency as part of the task/delivery order negotiation process.

"The Service Contract Act (SCA) is applicable to this contract as it applies to the entire MOBIS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable wage determination number. Failure to do so may result in cancellation of the contract."

## **INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON GSA SCHEDULE HOURLY RATES**

GSA provides a streamlined, efficient process for ordering the services you need. GSA has already determined that Deloitte meets the technical requirements and that our prices offered are fair and reasonable. Agencies may use written orders; facsimile orders, credit card orders, blanket purchase agreement orders or individual purchase orders under this contract.

If it is determined that your agency needs an outside source to provide FABS services, follow these simple steps:

### **Step 1. Develop a Statement of Work (SOW)**

- In the SOW, include the following information:
- Work to be performed,
- Location of work,
- Period of performance;
- Deliverable schedule, and
- Special standards and any special requirements, where applicable.

### **Step 2. Select Contractor and Place Order**

- If the order is at or below the micro-purchase threshold, select the contractor best suited for your needs and place the order.
- If the order is exceeding but less than the maximum order threshold (MOT), prepare an RFQ;
- If the order is in excess of the MOT, prepare an RFQ. Consider expansion of competition and seek price reductions.

### **Step 3. Prepare a Request for Quote (RFQ)**

- Include the SOW and evaluation criteria;
- Request fixed price, ceiling price, or, if not possible, labor hour or time and materials order;
- If preferred, request a performance plan from contractors and information on past experience; and include information on the basis for selection.
- May be posted on GSA's electronic RFQ system, e-Buy

### **Step 4. Provide RFQ to at least Three Firms**

### **Step 5. Evaluate Offers, Select Best Value Firm, and Place Order**

## Blanket Purchase Agreement

Ordering activities may establish BPAs under any schedule contract to fill repetitive needs for supplies or services. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPAs and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). In determining how many BPAs to establish, consider:

- The scope and complexity of the requirement(s);
- The need to periodically compare multiple technical approaches or prices;
- The administrative costs of BPAs; and
- The technical qualifications of the schedule contractor(s).

Establishment of a single BPA, or multiple BPAs, shall be made using the same procedures outlined in 8.405-1 or 8.405-2. BPAs shall address the frequency of ordering, invoicing, discounts, requirements (e.g. estimated quantities, work to be performed), delivery locations, and time.

When establishing multiple BPAs, the ordering activity shall specify the procedures for placing orders under the BPAs.

Establishment of a multi-agency BPA against a Federal Supply Schedule contract is permitted if the multi-agency BPA identifies the participating agencies and their estimated requirements at the time the BPA is established.

Ordering from BPAs:

**Single BPA.** If the ordering activity establishes one BPA, authorized users may place the order directly under the established BPA when the need for the supply or service arises.

**Multiple BPAs.** If the ordering activity establishes multiple BPAs, before placing an order exceeding the micro-purchase threshold, the ordering activity shall:

- Forward the requirement, or statement of work and the evaluation criteria, to an appropriate number of BPA holders, as established in the BPA ordering procedures; and
- Evaluate the responses received, make a best value determination (see 8.404(d)), and place the order with the BPA holder that represents the best value.

**BPAs for hourly rate services.** If the BPA is for hourly rate services, the ordering activity shall develop a statement of work for requirements covered by the BPA. All orders under the BPA shall specify a price for the performance of the tasks identified in the statement of work.

**Duration of BPAs.** BPAs generally should not exceed five years in length, but may do so to meet program requirements. Contractors may be awarded BPAs that extend beyond the current term of their GSA Schedule contract, so long as there are option periods in their GSA Schedule contract that, if exercised, will cover the BPA's period of performance.

**Review of BPAs:**

The ordering activity that established the BPA shall review it at least once a year to determine whether:

- The schedule contract, upon which the BPA was established, is still in effect;
- The BPA still represents the best value (see 8.404(d)); and
- Estimated quantities/amounts have been exceeded and additional price reductions can be obtained.

The ordering activity shall document the results of its review.

## USA Commitment To Promote Small Business Participation Procurement Programs

### PREAMBLE

Deloitte Consulting LLP provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

### COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrates our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business who will supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., that will seek to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact: Joyce Harris; Phone: 202-378-5448; email: [jharris@deloitte.com](mailto:jharris@deloitte.com)



## **About Deloitte**

Deloitte refers to one or more of Deloitte Touche Tohmatsu Limited, a UK private company limited by guarantee, and its network of member firms, each of which is a legally separate and independent entity. Please see [www.deloitte.com/about](http://www.deloitte.com/about) for a detailed description of the legal structure of Deloitte Touche Tohmatsu Limited and its member firms. Please see [www.deloitte.com/us/about](http://www.deloitte.com/us/about) for a detailed description of the legal structure of Deloitte LLP and its subsidiaries. Certain services may not be available to attest clients under the rules and regulations of public accounting.

Deloitte & Touche LLP is committed to protecting the information of its clients. In this regard, Deloitte & Touche LLP and its affiliates currently maintain physical, electronic and procedural safeguards that are designed to (1) protect the security and confidentiality of our client's information in Deloitte & Touche LLP's possession, (2) protect against anticipated threats or hazards to the security or integrity of such information, and (3) protect against unauthorized access to or use of such information that could result in substantial harm or inconvenience to our clients