

FEDERAL SUPPLY SERVICE

AUTHORIZED FEDERAL SUPPLY SERVICE SCHEDULE PRICELIST

FSC Group: 00CORP

PROFESSIONAL SERVICES SCHEDULE (PSS)

SIN 541-4BRC VIDEO/FILM PRODUCTION SERVICES

SIN 541-1000RC OTHER DIRECT COSTS



Interface Media Group

1233 20th Street, N.W.

Washington, D.C. 20036

Voice: (202) 861-0500

Fax: (202) 785-5372

<http://www.interfacemedia.com>

Contract Number: GS-23F-0174L

Contract Period: May 09, 2016 to May 08, 2021

Business Size: Small

Interface Media Group **Company Profile**

As the premier Production and Post Production facility in the Mid-Atlantic region, Interface has been servicing a diversity of clients since 1977. We have been helping producers and professional communicators tell their stories, influence others, succeed and prosper.

Our award winning experience with TV Series, Documentaries, On-Air Promotions, Commercial and Political Advertising, Corporate and Government videos, audio book production and much more, has made us a recognized industry leader.

We have pioneered new methods and technology, gaining international recognition as an innovative, leading edge multi-media company. Both our clientele and competition respect us for our talent and creative drive. Our team based work culture and management systems make it possible to keep productions on time and on budget, while creating products of superior quality.

With over 40,000 square feet in the heart of Washington's business district, Interface employs over \$10 million dollars of state of the art equipment with a staff of 50 highly talented artists, technicians and support personnel.

Our services Include – Script to Screen creative Production; Design and Animation; Non-Linear and HD Editing and Digital Visual Effects Compositing; Studio and Location Production; Satellite and Fiber Optic Transmission, Teleconferencing and Webcasting; Archival Film Transfer and Color Correction; DVD Authoring, Streaming and New Media Services; Sound Design and Audio Mixing; Disk and Tape based Duplication and World Standards Conversion; TV and Radio Spot Distribution.

CUSTOMER INFORMATION

1a. Table of awarded special item numbers with appropriate cross-reference to page numbers:

SIN 541-4BRC – see pricelist on page 5
SIN 541-1000RC – see pricelist on page 5

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract:

ALL SINS – Chyron Operator - \$229.22 per day.

- 2. Maximum Order:** The maximum order is \$1,000,000.
- 3. Minimum Order:** The minimum order is \$100.
- 4. Geographic Coverage:** The geographic scope of this contract is the 48 contiguous states and the District of Columbia.
- 5. Point of Production:** Washington, D.C.
- 6. GSA prices are Net.**
- 7. Quantity Discounts:** Interface Media Group will provide the following quantity discounts:
 - 1% for sales \$200,000 to \$399,999
 - 2% for sales \$400,000 to \$599,999
 - 3% for sales \$600,000 to \$799,999
 - 4% for sales \$800,000 or above
- 8. Prompt Payment Discount:** None. Note: Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
- 9a. Government purchase cards are accepted below the micro-purchase threshold.**
- 9b. Government purchase cards are accepted above the micro-purchase threshold.**
- 10. Not Applicable**
- 11. Time of Delivery:** Interface Media Group will provide its services within 3 days after receipt of the order, subject to availability, or as stated on a Purchase Order.
- 11a. Items available for expedited delivery are noted in this price list.**
- 11c. Overnight and 2-day delivery.** Overnight and 2-day delivery are available. Customers may contact the Contractor for rates for overnight and 2-day delivery.
- 11d. Urgent Requirements.** Customers can also contact the Contractor's representative to affect a faster delivery.
- 12. F.O.B. Point:** Destination
- 13. Ordering Address:**
Interface Media Group, Inc.
1233 20th Street, N.W.
Washington, D.C. 20036
- 14. Payment Address:**
Interface Media Group
P.O. Box 57138
Washington, D.C. 20036

15. **Warranty Provision:** Interface Media Group will provide services meeting industry standards.
16. **Export packing charges: Not Applicable**
17. **Terms and conditions of Government purchase card acceptance: Not Applicable**
18. **Terms and conditions of rental, maintenance, and repair: Not Applicable**
19. **Terms and Conditions of Installation: Not Applicable**
20. **Terms and Conditions of Repair Parts: Not Applicable**
- 20a. **Terms and Conditions for other services: Not Applicable**
21. **Service and Distribution Points: Not Applicable**
22. **Participating Dealers: Not Applicable**
23. **Preventive maintenance: Not Applicable**
- 24a. **Environmental Attributes:** Interface Media Group always uses new stock unless requested otherwise.
- 24b. **EIT 508 Compliance: Not Applicable**
25. **Data Universal Number System (DUNS) number: 083654913**
26. **Systems for Awards Management (SAM) database:** Interface Media Group is registered and current.

The Service Contract Act (SCA) is applicable to this contract and as it applies to the entire Professional Service Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29CFR 5413.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles, and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.

GSA PRICES

LABOR CATEGORY	Rate	Unit
Art Director	\$ 458.44	DAY
Assistant Director	\$ 366.75	DAY
Audio Engineer (Studio)	\$ 320.91	DAY
Avid Editor	\$ 458.41	DAY
Camera Operator (Studio)	\$ 275.06	DAY
Chyron Operator	\$ 229.22	DAY
Director (Studio)	\$ 550.13	DAY
Floor Manager	\$ 275.06	DAY
Grip	\$ 275.06	DAY
Lighting Director (IMG)	\$ 366.75	DAY
Make-up Artist	\$ 366.75	DAY
Producer	\$ 550.13	DAY
Production Manager	\$ 275.06	DAY
Tape Operator	\$ 252.14	DAY
Technical Director	\$ 412.59	DAY
Video Engineer	\$ 320.91	DAY
SUPPORT SERVICES		
Audio Edit/Mix/Layback	\$ 214.11	HOUR
Audio Voice Over Record	\$ 107.05	HOUR
Empty Studio Rental (no gear)	\$ 856.42	DAY
Fiber Line & Switch In (SD)	\$ 72.80	HOUR
Fiber Line & Switch Out (SD)	\$ 72.80	HOUR
Mac/After Effects Graphics	\$ 214.11	HOUR
Music Search w/Audio Operator	\$ 64.23	HOUR
Qicktime Compression	\$ 171.28	HOUR
SD Studio w/1 Camera	\$1,498.74	DAY
SD Studio w/2 Cameras	\$1,926.95	DAY
SD Studio w/3 Cameras	\$2,269.52	DAY
Studio Set Rental	\$ 299.75	EACH
OTHER DIRECT COSTS		
Music Drops	\$ 203.53	EACH

INTERFACE MEDIA GROUP

LABOR CATEGORY DESCRIPTIONS

Job Title: ART DIRECTOR

Minimum General Experience: 5 years of experience as Art Director in the film and/or television industry.

Functional Responsibility: In film-style productions, the Art Director works with the Producer and the Director to create the overall artistic approach of the program and ensure that artistic vision is realized. He or she helps scout locations, design sets, acquire furniture, purchase or fabricate props, suggest camera angles or positions, consult with the costume and makeup departments, and consult with the editor and graphic artist during post production.

Minimum Education: BA degree in Fine Arts, Theater or Film or related field.

Job Title: ASSISTANT DIRECTOR

Minimum General Experience: 3 years experience in the studio as technical director or similar technical position or associate director.

Functional Responsibility: Works with the Director on studio shoots assisting with show flows, segment run downs and timing and other activities as provided by the Director for successful completion of a live studio event.

Minimum Education: BA, Communication/Film or equivalent or four years of relevant experience acceptable.

Job Title: AUDIO ENGINEER (Studio)

Minimum General Experience: 3 years experience as an audio technician or technical production assistant working in a studio or field environment.

Functional Responsibilities: Acts as the Audio Engineer pulling and coiling cable, setting up microphones, holding boom mics, packing and unpacking equipment.

Minimum Education: High School or GED

Job Title: AVID VIDEO EDITOR

Minimum General Experience: 3 years experience in editing film or video. Working knowledge of technical non-linear video editing, specifically Avid equipment operation.

Functional Responsibility: Responsible for digitizing the sound and film elements in preparation for the edit. Organizes, modifies, and completes finished program material for client approval and final editing into deliverable forms along with work orders for client billing. Operates editing equipment and software systems and duplicates edited material.

Minimum Education: BA degree in Media/Communications or equivalent or four years of relevant experience acceptable.

Job Title: Camera Operator (Studio)

Minimum General Experience: 3 years experience as a camera operator in a studio setting, and 2 years experience in the field. Must have experience with all standard moves, pan, tilt, zoom and know how to while balance.

Functional Responsibility: Records video and audio in various camera types that may include DVC Pro, Betacam, or High Definition.

Minimum Education: High School or GED.

Job Title: CHYRON (CHARACTER GENERATOR) OPERATOR

Minimum General Experience: 3 years experience as a character generator operator in a live broadcast environment. He/She must be able to work quickly and accurately, and be an above average speller. He/She should be able to use other graphics programs, such as Adobe Photoshop, that integrate with character generator programs.

Functional Responsibility: This individual operates a broadcast character generator such as Chyron Duet or a Type Deko. He/She should be able to design, create, save and play back graphical show elements such as backgrounds, banners, titles, lower thirds and credit rolls.

Minimum Education: AA degree in Communications or TV Production.

Job Title: DIRECTOR (STUDIO)

Minimum General Experience: 5 years experience of live broadcast directing.

Functional Responsibility: The Director directs live broadcasts and other studio productions. He or she is responsible for all aspects of the production and for supervising and coordinating the efforts of all members of the production crew. The Director must be highly skilled in directing and managing complex, live, scripted productions that have multiple guests, roll-ins, and live call-ins. He or she must be able to “call a show” and supervise the graphic artist, audio engineer, broadcast engineer, floor director, teleprompter operator, and multiple camera operators.

Minimum Education: BA in Film and Video, Communications or other related degree or experience equivalent.

Job Title: FLOOR MANAGER

Minimum General Experience: 3 years as a studio floor manger, camera operator or production assistant. .

Functional Responsibility: Liaison between Director and in studio talent providing camera cues, countdown and general on set assistance during studio events.

Minimum Education: High School or GED.

Job Title: GRIP

Minimum General Experience: 3 years as a grip or gaffer including some lighting technician experience. Must possess some training and/or experience with electrical systems.

Functional Responsibility: Runs cable, makes connections, multiplex boxes, determine electrical requirements for lighting of studio, special events, or location shoots.

Minimum Education: High School or GED.

Job Title: LIGHTING DIRECTOR

Minimum General Experience: 3 years experience as grip or lighting technician with emphasis on lighting for film or video in studio and locations shoots with multiple instruments and lighting control devises.

Functional Responsibilities: Works with the director and designer to produce lighting schemes, and also responsible for handling, focusing and operating all lighting equipment in the studio and in a field environment. Supervises grips and lighting technicians, as well as procuring rental equipment when needs arise.

Minimum Education: BA in Film/Video Production or four years of relevant experience.

Job Title: MAKEUP ARTIST

Minimum General Experience: 3 years experience as a makeup artist for still photography, television or film. Experienced with makeup applications to all types/color of skin and hair. Familiar with a wide variety of makeup products and allergen reactions.

Functional Responsibility: Prepares performers skin for the application and removal of makeup. Provide own makeup kit and/or equipment for special effects and even prosthetics is required.

Minimum Education: Must be a licensed cosmetologist.

Job Title: PRODUCER

Minimum General Experience: 5 years as an associate producer or producer/writer. Must have understanding of all elements of production and some writing skills.

Functional Responsibility: High level of creative and management responsibility for producing segments or an entire production. Works to establish message points, creative content approach and execution for a variety of program types.

Minimum Education: BA,TV/Film or equivalent field or four years of relevant experience acceptable.

Job Title: PRODUCTION MANAGER

Minimum General Experience: 3 years of experience in a broadcast, production or post production facility.

Functional Responsibility: Provides miscellaneous services to the production and the producer-director. Duties may include logging tape, duplicating tape, digitizing footage in the Avid system, obtaining photo releases, assist crews in the field, and other miscellaneous duties as assigned. May be asked to act as script supervisor, contact and be liaison with on-air talent.

Minimum Education: AA degree in Communications or TV production, Journalism, Communications or equivalent work experience.

Job Title: TAPE OPERATOR

Minimum General Experience: 2 years experience as a technical production assistant working in a studio or field environment.

Functional Responsibilities: Acts as the Audio Engineer pulling and coiling cable, setting up microphones, holding boom mics, packing and unpacking equipment. Also starts and stops tape record/playback deck for studio events.

Minimum Education: High School or GED

Job Title: TECHNICAL DIRECTOR

Minimum General Experience: 5 years experience as a technical director.

Functional Responsibility: The Technical Director, operates the video switcher that controls all incoming and outgoing video sources (Grass Valley iDDR, Ross Synergy 2, Grass Valley 250, Grass Valley Zodiac, or equivalent). Is responsible for setting up digital video effects, switching between cameras and other sources, keying graphics over live video, setting cues for tape roll-ins, and other activities related to using a switcher.

Minimum Education: BA in Film and Video, Communications or other related degree or experience equivalent.

Job Title: VIDEO ENGINEER

Minimum General Experience: 3 years in an engineering environment in a broadcast or post production facility. Understands all technical and electrical aspects of systems be able to use waveform monitors and vector scopes, troubleshoot and maintain equipment.

Functional Responsibility: Handles sophisticated equipment, reviews, recommends, and purchases new technologies. Operates and maintains equipment; coordinates the integration of video production and graphic design technology to support the engineer in charge.

Minimum Education: AA degree in Electronics or equivalent or four years of relevant experience acceptable.