

AUTHORIZED FEDERAL SUPPLY SERVICE SCHEDULE PRICELIST

Professional Engineering Services (PES)

Schedule Title:	Professional Engineering Services (PES)
Standard Industry Group:	541
Service Code:	871
NAICS/SIC Code:	541130/8711
Contract Number:	GS-23F-0111R
Contract Period (Base):	November 24, 2004 – November 23, 2010
Business Size/Status:	Small, SDB, Veteran-Owned, Hub Zone
Specialty Item Number:	871-3, System Design, Engineering & Integration
Primary Engineering Discipline:	Civil Engineering

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*, a menu-driven database system. The INTERNET address GSA *Advantage!* is: GSAAdvantage.gov.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov

**Surveying
Services, Inc.**

Headquarters:	13 Midway Road Polvadera, NM 87828
Contract Administration:	P.O. Box 8445 Santa Fe, NM 87504 2351 Fox Road, Suite 900 Santa Fe NM 87507-8445
Phone:	(505) 438-8175
Fax:	(505) 438-8176

1 Customer Information

- 1a. Awarded special item number(s): 873-3, System Design, Engineering & Integration, Civil Engineering Professional Engineering Discipline
See Section 2 for awarded prices. See Section 3 for item (labor category) descriptions.
- 1b. The prices shown in Section 2 are the lowest unit price for each labor category under the contract. The price for each labor category/location is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price.
- 1c. Pricing herein is based on hourly labor rates. See Section 2 for job titles for available labor categories. See Section 3 for descriptions of the functional responsibilities, experience, and education for each labor category.
2. Maximum order: \$750,000.00
3. Minimum order: \$100.00
4. Geographic coverage (delivery area): Domestic coverage including Alaska, Hawaii, and Puerto Rico
5. Point(s) of production (city, county, and State or foreign country):
 - Polvadera, Socorro County, New Mexico, USA
 - Santa Fe, Santa Fe County, New Mexico, USA
6. Discount from list prices or statement of net price: Prices are equal to list prices but include the Industrial Funding Fee
7. Quantity discounts: 3% discount for purchase orders with a value greater than \$500,000.00
8. Prompt payment terms: .5% for payment received within 20 days
- 9a. Government purchase cards: Government purchase cards are accepted at or below the micro-purchase threshold.
- 9b. Government purchase cards: Government purchase cards are accepted above the micro-purchase threshold.
10. Foreign items (list items by country of origin): not applicable
- 11a. Time of delivery: as negotiated in agency's order
- 11b. Expedited delivery: as negotiated in agency's order
- 11c. Overnight and 2-day delivery: not applicable.
- 11d. Urgent requirements: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.
12. F.O.B. point(s): Does not apply to services.
- 13a. Ordering address(es):
 - Surveying Services, Inc.
 - P.O. Box 8445
 - Santa Fe, NM 87504
 - 2351 Fox Road, Suite 900
 - Santa Fe, NM 87507-8445

- 13b. For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. Payment address(es): same as 13a
15. Warranty provision: Does not apply to services.
16. Export packing charges: not applicable
17. Terms and conditions of Government purchase card acceptance: Government purchase cards can be used for purchases above and below the micropurchase threshold (\$2,500.00) to the extent allowed by GSA Order, CFO 4200.1, Guidance on the Use of Credit Card for Purchase.
18. Terms and conditions of rental, maintenance, and repair: not applicable
19. Terms and conditions of installation (if applicable): not applicable
20. Terms and conditions of repair parts: not applicable
- 20a. Terms and conditions for any other services: not applicable
21. List of service and distribution points: not applicable
22. List of participating dealers: not applicable
23. Preventive maintenance: not applicable
- 24a. Special attributes such as environmental attributes: not applicable
- 24b. Section 508 compliance information: not applicable
25. Data Universal Number System (DUNS) number: 161207162
26. CCR registration: Contractor is registered in the Central Contractor Registration (CCR) database.

2 GSA Prices

Labor Category	Base Period				
	Year 1	Year 2	Year 3	Year 4	Year 5
Senior Professional Land	\$67.00	\$69.55	\$72.19	\$75.65	\$78.53
Professional Land Surveyor	\$60.90	\$63.21	\$65.62	\$68.77	\$71.38
Professional Engineer	\$85.00	\$88.23	\$91.58	\$95.98	\$99.63
Senior Crew Supervisor	\$46.72	\$48.50	\$50.34	\$52.75	\$54.76
Crew Supervisor	\$40.62	\$42.16	\$43.77	\$45.87	\$47.61
Senior Crew Member (GPS Surveys)	\$42.96	\$44.59	\$46.29	\$48.51	\$50.35
Senior Crew Member (Conventional Surveys)	\$34.13	\$35.43	\$36.77	\$38.54	\$40.00
Crew Member	\$33.81	\$35.09	\$36.43	\$38.18	\$39.63
Senior CAD Operator	\$53.65	\$55.69	\$57.80	\$60.58	\$62.88
CAD Operator	\$48.77	\$50.62	\$52.55	\$55.07	\$57.16
Administrative Assistant	\$21.82	\$22.65	\$23.51	\$24.64	\$25.57

3 Labor Category Descriptions

Labor Category	Minimum Qualifications/Duties
Senior Professional Land Surveyor	<p>Experience: A minimum of 10 years of experience as a registered/licensed professional land surveyor.</p> <p>Other: Valid license as a land surveyor in the state where services are to be provided. No adverse decisions issued by the overseeing state authority during at least the past seven years.</p> <p>Education: Meets the educational requirement for licensure in the state where services are provided.</p> <p>Functional Description: Primary responsibility for quality management. Reviews and signs off on all survey data and drawings prior to delivery. Applies knowledge of Federal Geodetic Control Committee standards, industry standards, and applicable standards/regulations for professional land surveyors in the state where services are provided.</p>
Professional Land Surveyor	<p>Experience: A minimum of five years of surveying experience and licensure as a professional land surveyor.</p> <p>Other: Valid license as a land surveyor in the state where services are to be provided and no adverse decisions by the overseeing state authority.</p> <p>Education: Meets the educational requirement for licensure in the state where services are provided.</p> <p>Functional Description: Primary responsibility for quality management. Reviews and signs off on all survey data and drawings prior to delivery. Applies knowledge of Federal Geodetic Control Committee standards, industry standards, and applicable standards/regulations for professional land surveyors in the state where services are provided.</p>
Professional Engineer	<p>Experience: A minimum of 5 years of experience in civil engineering and licensure as a professional engineer.</p> <p>Other: Valid license as an engineer in the state where services are to be provided and no adverse decisions by the overseeing state authority.</p> <p>Education: Meets the educational requirement for licensure as professional engineer in the state where services are provided.</p> <p>Functional Description: Provides civil engineering expertise on assigned projects. Responsibilities include engineering analysis and design, estimating costs and personnel and material needs, and preparing and managing project schedules. Supervises engineering tasks.</p>
Senior Crew Supervisor	<p>Experience: A minimum of 10 years of experience performing field surveys and a minimum of five years of experience as a crew supervisor. Ability to set up, calibrate, and operate all equipment used by the crew being supervised.</p> <p>Education/Other: A four-year degree or associate degree in surveying desirable, as is status as a Licensed Surveyor in Training or Licensed Surveyor.</p> <p>Functional Description: Manages up to four crews engaged in moderate to complex survey tasks. Responsible for day-to-day management of survey activities, including schedule management, execution of safety plan, and monitoring of employee performance. May also perform the duties of an instrument technician.</p>

Labor Category	Minimum Qualifications/Duties
Crew Supervisor*	<p>Experience: A minimum of 5 years of experience performing field surveys and a minimum of 2 years of experience as a crew supervisor. Ability to set up, calibrate, and operate all equipment used by the crew being supervised.</p> <p>Functional Description: Manages up to two crews working on less complex survey tasks. Responsible for day-to-day management of survey activities, including schedule management, execution of safety plan, and monitoring of employee performance. May also perform the duties of a Senior Crew Member. Equivalent Service Contract Act occupation is Survey Chief.</p>
Senior Crew Member (GPS Surveys)*	<p>Experience: A minimum of 5 years of experience performing instrument type work, gained through any combination of technical/vocational education, formal internship programs, and/or on-the-job performance. Must be proficient in the use of GPS equipment as well as in the use of conventional survey equipment such as levels, total stations, survey hand tools, slope staking, and topography.</p> <p>Functional Description: Performs GPS surveys and other survey tasks as assigned by the crew supervisor. Basic responsibilities include performing measurements, recording survey activities in accordance with company standards and contract requirements, and providing direction to Crew Members. May also perform brushing and chain and rod tasks. Equivalent Service Contract Act occupation is Survey Technician.</p>
Senior Crew Member (Conventional Surveys)*	<p>Experience: A minimum of 3 years of experience performing instrument type work, gained through any combination of technical/vocational education, formal internship programs, and/or on-the-job performance. Must be proficient in the use of conventional survey equipment such as levels, total stations, survey hand tools, slope staking, and topography.</p> <p>Functional Description: Performs conventional surveys as assigned by the crew supervisor. Basic responsibilities include performing measurements, recording survey activities in accordance with company standards and contract requirements, and providing direction to Crew Members. May also perform brushing and chain and rod tasks. Equivalent Service Contract Act occupation is Survey Technician.</p>
Crew Member*+	<p>Experience: Entry-level position requiring no prior work experience. Employee will undergo orientation and on-the-job training to ensure a basic familiarity with survey methods, survey equipment maintenance, fire suppression, and safety. Some prior experience or completion of relevant classes is desirable.</p> <p>Functional Description: Perform chain and rod and brushing tasks as assigned by the crew supervisor or as directed by instrumentation technician. Equivalent Service Contract Act occupation is Survey Aide.</p>
Senior CAD Operator*	<p>Experience: A minimum of 5 years of experience computer-aided drafting experience</p> <p>Education: Associate degree or equivalent in computer-aided design.</p> <p>Functional Description: Works closely with survey crew supervisor and professional land surveyor to prepare complex drawings using computer-aided drafting software. Equivalent Service Contract Act position is Drafter IV.</p>
CAD Operator*	<p>Experience: A minimum of 2 years of experience computer-aided drafting experience and successful completion of technical degree in computer-aided design.</p> <p>Education: Associate degree or equivalent in computer-aided design.</p> <p>Functional Description: Works closely with survey crew supervisor, professional land surveyor, or a senior CAD operator to prepare less complex drawings using computer-aided drafting software. Equivalent Service Contract Act position is Drafter II.</p>
Administrative Assistant*+	<p>Experience: Minimum of 3 years of directly comparable experience</p> <p>Functional Description: Responsible for administrative support functions including preparing and checking financial and administrative reports, maintaining databases, scheduling staff, processing timesheets, and handling customer calls. Equivalent Service Contract Act occupation is General Clerk IV.</p>

*Staff in these labor categories are subject to the Service Contract Act. + Incidental labor categories