



Management Consultants &
Certified Public Accountants

**General Services Administration
Federal Supply Schedule**

Authorized Federal Supply Schedule Price List

Financial and Business Solutions

FSC Group: 520
Schedule No.: 520
Contract No.: GS-23F-0022J
Contract Period: December 8, 2013 to December 7, 2018
Effective date: December 8, 2013
Business Size: Small, Small Disadvantaged

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Prices Herein are Net Deducted

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA *Advantage!*, a menu driven database system. **The INTERNET address for GSA *Advantage!* is: <http://www.gsa.gov>**

OUR HISTORY OF PUBLIC AND PRIVATE SECTOR SERVICE

Founded in 1991, Regis & Associates, PC is a multi-disciplinary Management Consulting and Certified

Public Accounting firm, which provides a broad range of professional services to governments and private sector companies. Our core services encompass Federal financial management and accounting services, auditing, financial systems integration, program support, information systems consulting, enterprise security matters, and bank examination. Our capabilities also include a broad range of other services that are designed to solve clients' needs, improve efficiency, and meet legislative mandates. Although we have a broad public sector focus, our practice encompasses significant technical expertise in such areas as public housing, credit risk, mortgage origination, federal budget formulation, not-for-profit organizations, regulatory compliance relative to various Federal programs, and various other industry-specific assurance services. Our clients frequently call upon us to assist them in developing risk-based approaches to assessing their programs' compliance with Federal mandates, assist them in implementing new financial management systems, and provide guidance on matters relating to information systems security. They also call upon us to provide assistance with the implementation of various pronouncements, provide ongoing support to their financial management function, and many other services. Recognizing the enhanced climate of security throughout the governmental sector, several of our professional staff have various levels of security clearances. This makes for easy and expedient service delivery, where such clearances are a pre-requisite to contract performance. The Washington, DC location of our office (just walking distance from the White House and other government agencies) increases our efficiency in serving the Federal government.

We are recent graduates of the U.S. Small Business Administration's 8 (a) Program, under the primary S.I.C. Code of 8721 (Accounting and Auditing). The Firm is also the holder of a General Services Administration Federal Supply Services, Federal Supply Schedule Contract for Financial and Business Solutions Services (GSA's FABS 520 Schedule) and MOBIS. Federal agencies may access our services expeditiously by utilizing this contracting vehicle. Our firm currently possesses a DoD Facility Security Clearance.

The cornerstone of our practice philosophy is the delivery of solution-based, high quality services to our clients. This philosophy includes competence, integrity, objectivity, and exceptional problem solving skills by all professionals assigned to engagements. Indeed, the tenets of our practice which have contributed to our success are:

- ☞ The assembly of multi-disciplinary engagement teams with the required skills and training
- ☞ Effective engagement control, emphasizing cost-effective approaches to problem solving
- ☞ Proposing solutions to clients' needs which are comprehensive, forward looking, and responsive, and
- ☞ Structuring all new or recurring engagements in a manner which results in minimal transition disruption to clients.

Regis & Associates, PC is pleased to introduce to your agency, our General Services Administration's (GSA) Federal Supply Services (FSS) Schedule. Our contract under this Schedule permits federal government agencies; government owned corporations, the Government of the District of Columbia, and the U.S. Postal Service, to access our services quickly and efficiently, without the delays of the normal contracting process.

Regis & Associates, PC was awarded this Federal Supply Services Contract on the basis of a technical evaluation of our capabilities and past performance, as well the competitive negotiation of the most favorable prices to the Federal government. This contract was awarded under the following four Special Item Numbers (SINs):

SIN 520-1	Program Financial Advisor
SIN 520-2	Transaction Specialist
SIN 520-3	Due Diligence & Support Services

SIN 520-5	Loan Servicing & Asset Management
SIN 520- 7	Financial & Performance Audits
SIN 520- 8	Complementary Audit Services
SIN 520-9	Recovery Audits
SIN 520- 11	Accounting
SIN 520-12	Budgeting
SIN 520- 13	Complementary Financial Management Services
SIN 520-15	Outsourcing Recurring Commercial Activities for Financial Management Services
SIN 520-21	Program Management Services

On the following pages, we have described our services and experience in greater detail, and have also provided guidance on the streamlined procedures for utilizing our contract.

Customer Information

1a. Special Item Numbers:

SIN 520-1	Program Financial Advisor
SIN 520-2	Transaction Specialist
SIN 520-3	Due Diligence & Support Services
SIN 520-5	Loan Servicing & Asset Management
SIN 520- 7	Financial & Performance Audits
SIN 520- 8	Complementary Audit Services
SIN 520-9	Recovery Audits
SIN 520- 11	Accounting
SIN 520-12	Budgeting
SIN 520- 13	Complementary Financial Management Services
SIN 520-15	Outsourcing Recurring Commercial Activities for Financial Management Services
SIN 520-21	Program Management Services

1b. See Price List on Page Eight

2.	Maximum Order:	\$1,000,000 Per SIN
3.	Minimum Order:	\$300
4.	Geographic Coverage:	Nation-wide
5.	Point (s) of Production	Washington, DC
6.	Discount from List Prices or Statement of Net Price:	Net Price
7.	Quantity Discounts:	Negotiable
8.	Prompt Payment Terms:	Net 30 Days

9a.	Government Cards are Accepted Below the Micro-purchase Threshold of \$3,000	Yes
9b.	Government Cards are Accepted or not Accepted Above the Micro-purchase Threshold of \$3,000	Yes
10.	Foreign Items:	N/A
11a.	Time of Delivery:	Negotiated with Agency
11b.	Expedited Delivery:	Items are Not in This Price List
11c.	Overnight & 2 Day Delivery:	Negotiated with Agency
11d.	Urgent Requirements:	Contact Regis & Assoc.Rep.
12.	F.O.B. Point:	Destination
13a.	Ordering Address:	Regis & Associates, PC 1400 Eye St., N.W. Suite 425 Washington, DC 20005 Attn: Mr. Peter R. Regis, CPA Ms. Gwendolyn J. Regis, CPA Tel: 202-296-7101 Email: peter.regis@regiscpa.com
13b.	Ordering Procedures:	For supplies and services, the ordering procedures, information on blanket purchase agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14.	Payment Address:	Same as Ordering Address
15 – 24b.		Not Applicable
25.	Data Universal Number System (DUNS) Number	94-826-9196
26.	Central Contractor Registration	Yes

BROAD CAPABILITIES TO MEET GOVERNMENT AGENCIES' NEEDS

Far reaching and comprehensive mandates such as the Chief Financial Officers Act; the Government Performance and Results Act; OMB Circulars A-127, A-123, A-130; the Clinger-Cohen Act; the; the Accountability of Tax Dollars Act of 2002; the Computer Security Act of 1987; FASAB Standards; and other mandates have increased the demands for greater accountability by Federal financial and program managers. Additionally, budget constraints; the migration to enterprise-wide integrated financial management systems; competitive outsourcing; and the need to monitor Federal programs, activities and functions (particularly awards to third parties), have increased the need for Federal financial managers to accomplish more with limited resources.

The broad based expertise that we have gained in providing services to numerous Federal and State government agencies makes us uniquely qualified to meet the needs of financial and program managers. What we bring to our public and private sector clients is a commitment to excellence, and technically qualified professionals with relevant industry experience. Our expertise range from accounting services to auditing and enterprise security services. As evidenced by our representative client list, we serve governmental agencies throughout the United States. Below is a synopsis of just some of our capabilities.

Accounting & Financial Management Services

- Problem Disbursement Analysis & Resolution
- Assistance with Budget Formulation and Execution
- Accounting Support and Outsourcing
- Special Studies to Improve Accounting Operations
- FASAB Standards Implementation
- Audit Findings Resolution
- Financial Statement Preparation
- Assistance with Lease and Property Issues
- Federal Financial System (FFS) / Momentum Support
- Development and Implementation of Policies & Procedures
- Assistance with Year-end Closing

Program Support & Economic Analysis

- Cost Estimating and Modeling
- Cost Benefit Analysis Under Clinger-Cohen Act
- Development of Business Case Analysis
- Travel and Procurement Management Support
- Development and Implementation of Process Improvement Strategies
- GPRA Technical Assistance
- Litigation Support Services
- Mortgage Origination Reviews
- Grant and Contract Management Support
- Development of Risk-Based Program Assessments

Audit & Related Services

- Chief Financial Officers' Act Audits
- Auditability Assessments
- Audit Preparation Assistance
- Improper Payments Act Audits
- Contract and Grant Auditing and Close-Out
- Program Compliance Reviews
- Recovery Audits
- Internal Control Reviews
- Various Agreed-Upon Procedures Reviews
- Bank Examination

Enterprise System Assurance & Technology Services

- Enterprise Security Awareness Training Under FISMA
- Data Analysis and Migration
- Control Self Assessments - NIST Standards
- OMB Circular A-127, A-130, & A-123 Reviews
- Federal Financial System (FFS) and Momentum System Integration Assistance
- SAS 70 Reviews
- Business Continuity Planning
- Database Management & Help Desk Services

SUMMARY OF CAPABILITIES AND PAST PERFORMANCE

Regis & Associates, PC possesses a wealth of experience in providing a broad range of accounting, auditing, and management consulting services to federal and state governments. We possess the resources and experience to assist your agency or organizational unit in many aspects of your financial and programmatic operations. Below is a summary of just some of the clients that we have successfully served:

Auditing and Complementary Audit Experience

- Financial Statement Audit of the Federal Maritime Commission
- Assessment of IT Systems and Security Controls for the Architect of the Capitol
- IT Security Audits Under NIST Standards for USAID
- Financial Statement Audit of the National Council on Disability
- Financial Statement Audit of the Administrative Conference of the United States
- Incurred Cost Submission and Contract Close-out Audits of Contractors for the Environmental Protection Agency
- Multiple Contract Audits of Afghanistan Reconstruction Contractors for the Special Inspector General for Afghanistan Reconstruction
- FISMA Auditing Services to the Department of State
- Financial Statement Audit of the Department of the Interior – MMS under the CFO Act
- Financial Statement Audit of the US Department of Education (sub-contractor)
- Assessment of Internal Controls Over Financial Reporting, for the GSA Federal Technology Service, under OMB Circular A-123
- Government Purchase Card Auditing Services for the Defense Contract Management Agency, under OMB Circular A-123
- Use of Data Mining Techniques to Assist the Special Inspector General for Iraq Reconstruction, in Identifying Errors in Datasets, and Providing Auditability Assessment Services
- Defense Travel Services Audit for the Defense Contract Management Agency
- Financial Statement Audit of the District of Columbia 529 College Savings Plan
- Comprehensive Review of FEMA's Accountable Property, for the DHS
- Audits of Postal Installations, for the USPS-OIG pursuant to the CFO Act
- CFO Act Audit Coordination Services for the US Coast Guard
- Audit of the USDA –Rural Development's Credit Reform Process
- Six Contractor Accounting Systems Reviews for the Federal Highway Administration
- Incurred Cost Submission Audits of Contractors for the Federal Transit Administration
- Audits of FEMA Mission Assignments, for DHS
- Contract Audits for the Government National Mortgage Association (Ginnie Mae)
- Contract Auditing Services for the Drug Enforcement Administration
- Contractor Audit for the Federal Deposit Insurance Corporation
- Contract Audits for HUD, in Accordance with the Improper Payments Elimination and Recovery Act of 2010 Capital Purchase Program (CPP) Compliance Reviews for the Treasury, under the Troubled Asset Relief Program
- Grant Auditing Services to the US Department of Energy–OIG, under the American Recovery and Reinvestment Act
- Two Project-Based, Section-8 Billing Studies for HUD, under the Improper Payments Information Act of 2002
- Auditing Services to the USDA–OIG, under the American Recovery and Reinvestment Act
- Audits of HUD Preservation Offices' Mark to Market Program's Restructuring Activities, and Audits of Rehabilitation Escrow Administrators' accounts
- Bank and Thrift Examination Services for the OCC and OTS
- Performance Audits of Emergency Preparedness Grants to States, for DHS
- Audits of Construction Projects, funded under the American Recovery and Reinvestment Act, for the Bureau of Indian Affairs
- OMB Circular A-133 Auditing Services to the District of Columbia Department of Public Works
- Numerous Grant Audits of Federal Funding, for the Corporation for National and Community Service-OIG

- Performance Audit of the President's AIDS Initiative in Africa (PEPFAR), for the Department of State
- Public-Private Investment Program Compliance Reviews for the Treasury, under the Troubled Asset Relief Program
- Nationwide Representative Payee Audits, for the Social Security Administration
- Grant and Contract Audits and Indirect Cost Rate Reviews of Grantees and Contractors, for the Department of State
- Agreed-upon Procedures Audits of Participating Administrative Entities, under HUD's Mark-to-Market Program

Management Consulting and Systems Experience

- Assessment of and Opinion on a Housing Authority's Capital Program Revenue Bond Issue Submittal, for HUD
- Independent Verification and Validation of IT Security Findings for the Architect of the Capitol's OIG
- Development and Testing of a National Drug Control Policy Guidance/Compliance Document for the Executive Office of the President - ONDCP
- Risk-based Financial Reviews and Risk-Based Targeting Module Support of HUD's Management and Marketing Contractors
- Development of Reporting Procedures for Servicer Compliance Results for the Treasury, under the Troubled Asset Relief Program
- Evaluation of Field Benefit Administrator Operations for the Pension Benefit Guaranty Corporation
- Cable Rate Regulation Services to the FCC
- Enterprise Security Awareness Training (ESAT) Services to HUD, in accordance with FISMA
- IT Investments Planning and Analysis to CMS, in accordance with the Clinger-Cohen Act

Financial Management Support Services Experience

- Year-end financial management assistance to the Department of Commerce
- Financial Management Support Services to the Navy/AA, Navy CIO, the Naval Audit Service, and NCIS
- Financial Statement Compilation for the Armed Forces Retirement Home
- Accounting Support Services to the Broadcasting Board of Governors
- Government Purchase Card Management Support Services to the Transportation Security Administration, under OMB Circular A-123
- Nationwide Accounting Support Services to the Federal Aviation Administration
- Monitoring Support of HUD's Single Family Disposition Operations in three HOCs
- Financial Management Support Services to the Federal Highway Administration
- Nationwide Financial Management Support to the National Oceanic and Atmospheric Administration
- Accounting Support Services to the Architect of the Capitol
- Financial Management and OMB Circular A-123 Support Services to the Bureau of Census
- Financial Management Support Services to the FAA's Accountable Property Function
- Physical Inventory Services to the Department of Transportation-Working Capital Fund - TRANServe Program
- Support Services to HUD, in Managing the Programs, Operations, and Activities of a Housing Authority in Receivership

Program Support Services Experience

- Administrative Support Services to the Federal Highway Administration
- Program Support and Fiscal Agent Services to NOAA, for five Scholarship Programs
- Equity Monitoring Support Services of HUD's 601 Accelerated Claims Disposition Program
- On-site Reviews of HUD/FHA Mortgage Origination Lenders
- Review and Management Assessment of a Public Housing Authority Participating in HUD's Capital Fund Financing Program

- Contract Closeout Services to the DHHS-ACF
- Comprehensive Assessment of a Housing Authority's Moving-to-Work Program, for HUD

State and Local Government Services

- Analysis and Reconciliations of Numerous Federal Grants, for the DC Superintendent of Education
- Indirect Cost Rate Reviews for the DC Government
- Financial Statement Compilation of the District of Columbia OPEB/Annuitants Health and Life Insurance Trust Fund
- Internal Control Reviews of the District of Columbia, Water and Sewer Authority
- Accounting Support and Year-end Closing Assistance to the University of the District of Columbia
- Year-end Closing Support to the District of Columbia Public Schools
- Unemployment Insurance Compliance Audits of Employers, for the DC Department of Employment Services
- Medical Entity Accounting Services and Close-out Services, for the District of Columbia Office on Aging

Authorized Price List

Regis & Associates, PC has negotiated the following rates and labor categories with GSA for the contract's five year terms. All delivery order prices negotiated, with an ordering agency will be based on the prices identified below:

HOURLY RATES FOR

SINS: 520-1, 520-2, 520-3, 520-5, 520-7, 520-8, 520-9, 520-12, 520-15, 520-21

LABOR CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
	12/8/2013 To 12/07/2014	12/8/2014 To 12/07/2015	12/8/2015 To 12/07/2016	12/8/2016 To 12/07/2017	12/8/2017 To 12/07/2018
Partner	161.38	164.45	167.57	170.75	174.00
Senior Manager	133.67	136.21	138.80	141.44	144.12
Manager	113.96	116.13	118.34	120.59	122.88
Supervisor/ Senior	85.82	87.45	89.11	90.81	92.53
Senior Auditor	72.46	73.84	75.24	76.67	78.13
Staff Auditor	57.69	58.78	59.90	61.04	62.20
Information Systems Auditor	119.60	121.87	124.19	126.55	128.95
Senior Functional Expert	126.63	129.04	131.49	133.99	136.53
Senior Systems Accountant	108.68	110.74	112.85	114.99	117.17
Systems Accountant	83.79	85.38	87.01	88.66	90.34

ACCOUNTING AND COMPLEMENTARY FINANCIAL MGMT. SINS 520-11 & 520-13

LABOR CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
	12/8/2013 To 12/07/2014	12/8/2014 To 12/07/2015	12/8/2015 To 12/07/2016	12/8/2016 To 12/07/2017	12/8/2017 To 12/07/2018
Partner	161.43	164.50	167.42	170.81	174.05
Manager	102.24	104.18	106.16	108.18	110.23
Supervisor/Analyst	84.56	86.16	87.80	89.47	91.17
Senior Accountant	67.10	68.38	69.68	71.00	72.35
Staff Accountant	58.42	59.53	60.66	61.81	62.99
Accounting Technician	39.66	40.41	41.18	41.96	42.76

The Ordering Process

When an agency determines that it desires to procure our services through this GSA Schedule, the program manager and the contracting officer of the ordering entity should collaborate in the process. For your convenience, Regis & Associates, PC has outlined sources of information about the ordering process below. In comparison to the traditional contracting methods, this process is simple and can generally be accomplished in an expedited manner.

An agency desiring to place an order against a scheduled contract should refer to the instructions and provisions contained in FAR Part 8.4 which includes instructions for establishing blanket purchasing agreements. Ordering instructions may also be obtaining at the following link:

<http://www.gsa.gov/schedules-ordering>

The INTERNET address for GSA Advantage! is: **<http://www.gsa.gov>**.

Contracting officers and other ordering entities may place orders with Regis & Associates, PC for financial management services, under our FSS contract No. GS-23F-0022J, by contacting us at the address below:

Regis & Associates, PC

Attn: Mr. Peter R. Regis, CPA or

Mrs. Gwendolyn J. Regis, CPA

1400 Eye St., N.W. Suite 425

Washington, DC 20005

Tel: 202-296-7101

Fax: 202-296-7284

E-mail: peter.regis@regiscpa.com

LABOR CATEGORY DESCRIPTIONS

Audit SINS (520-7, 8, and 9)

Audit Partner

Minimum experience includes 12 years of experience in audit and accounting (including 3 years of government experience), Bachelors Degree, CPA License, 80 hours of continuing professional education and training in the past two years that meets the government CPE requirements. Subject matter expertise shall include any of the following: the CFO Act; Federal Managers' Financial Integrity Act and its implementing guidelines; OMB Circular A-123, Management's Responsibility for Internal Control; the Federal Financial Management Improvement Act, AICPA Standards; Budget Formulation and Execution; Financial Systems Integration; and other statutes governing financial management. At least 24 of the 80 hours of continuing education and training must be in subjects related to the government environment and to government auditing.

Senior Audit Manager

Minimum experience includes 9 years of audit or accounting experience (including 2 years of government experience), Bachelors Degree, CPA Certification, and 80 hours of continuing professional education and training in the past two years that meets the government CPE requirements. Subject matter expertise shall include any of the following: the CFO Act; Federal Managers' Financial Integrity Act and its implementing guidelines; OMB Circular A-123, Management's Responsibility for Internal Control; the Federal Financial Management Improvement Act; AICPA Standards; Budget Formulation and Execution; Financial Systems Integration; and other statutes governing financial management. At least 24 of the 80 hours of continuing education and training must be in subjects related to the government environment and to government auditing.

Audit Manager

Minimum experience includes 6 years of audit and/or accounting experience, Bachelors Degree, CPA Certification, and 80 hours of continuing professional education in the past two years that meets the government CPE requirements. Subject matter expertise shall include any of the following: the CFO Act; Federal Managers' Financial Integrity Act and its implementing guidelines; OMB Circular A-123, Management's Responsibility for Internal Control; the Federal Financial Management Improvement Act; AICPA Standards; Budget Formulation and Execution; Financial Systems Integration; and other statutes governing financial management. At least 24 of the 80 hours of continuing education and training must be in subjects related to the government environment and to government auditing.

Audit Supervisor

Minimum experience includes 4 years of audit and/or accounting experience, Bachelor's degree, and 80 hours of continuing professional education and training in the past two years that meets the government CPE requirements. Subject matter expertise shall include any of the following: the CFO Act; Federal Managers' Financial Integrity Act and its implementing guidelines; OMB Circular A-123, Management's Responsibility for Internal Control; the Federal Financial Management Improvement Act; AICPA Standards; Budget Formulation and Execution; Financial Systems Integration; and other statutes governing financial management. At least 24 of the 80 hours of continuing education and training must be in subjects related to the government environment and to government auditing.

Audit Senior

Minimum experience includes at least 2 years of audit and/or accounting experience, Bachelors Degree, and 80 hours of continuing professional education in the past two years that meets the government CPE requirements. Subject matter expertise shall include any of the following: the CFO Act; Federal Managers' Financial Integrity Act and its implementing guidelines; OMB Circular A-123, Management's Responsibility for Internal Control; the Federal Financial Management Improvement Act; AICPA Standards; Budget Formulation and Execution; Financial Systems Integration; and other statutes governing financial management. At least 24 of the 80 hours of continuing education and training must be in subjects related to the government environment and to government auditing.

Audit Staff

No minimum work experience, Bachelors Degree, and 80 hours of continuing professional education in the past two years that meets the government CPE requirements. At least 24 of the 80 hours of continuing education and training must be in subjects related to the government environment and to government auditing.

Information Systems Auditor

Minimum experience includes 3 years of experience in EDP auditing, Bachelor's Degree, and 80 hours of continuing professional experience in the past two years that meets the government CPE requirements. Provides specialized knowledge that helps plan the information systems portion of the engagement. Identifies appropriate information systems substantive testing, provides insight into potential information systems risks, and tests information systems security. At least 24 of the 80 hours of continuing education and training must be in subjects related to the government environment and to government auditing.

Senior Functional Expert

Minimum experience includes 8 years of experience in the field of financial management, accounting, cost estimating, FISMA, business process improvement, financial systems, information technology applications, economics, statistics, or related fields. Possesses a B.A, B.S., or advanced degree or specialized field certifications such as: CISSP, CGFM, CPA, CISA, CISM, or equivalent. Duties include problem definition, analysis, and development of solutions related to complex financial, operational, or systems issues. This may include analysis, evaluations, and remediation of financial management systems, which may include: information systems architecture assessments, risk management, life-cycle management, modeling and simulation, and complex statistical modeling and analysis.

Senior Systems Accountant

Minimum experience includes 4 years of experience in any of the following: financial systems integration, systems maintenance, systems security, systems design, disaster recovery, data extraction and analysis, and system performance evaluation. Possesses a Bachelor's Degree, and has 80 hours of continuing professional experience in the past two years that meets the government CPE requirements. At least 24 of the 80 hours of continuing education and training must be in subjects related to the government environment.

Systems Accountant

Minimum experience includes 2 years of experience in any of the following: financial systems integration, systems maintenance, systems security, systems design, disaster recovery, data extraction and analysis, and system performance evaluation. Possesses a Bachelor's Degree, and has 80 hours of continuing professional experience in the past two years that meets the government CPE requirements. At least 24 of the 80 hours of continuing education and training must be in subjects related to the government environment.

Accounting SINS (520-11, 12, 13, and 15)

Partner

Minimum experience includes 12 years of financial or business consulting experience. Demonstrated subject matter work expertise in Federal accounting or auditing matters. Such subject matter expertise shall include any of the following: the CFO Act; Federal Managers' Financial Integrity Act and its implementing guidelines; OMB Circular A-123, Management's Responsibility for Internal Control; the Federal Financial Management Improvement Act; AICPA Standards; Budget Formulation and Execution; Financial Systems Integration; and statutes governing internal controls. Duties include: the ability to solve complex Federal financial management issues, managing customer relations, and technical oversight of engagements. Education: Bachelor of Science or Arts Degree in Accounting, Management, or related fields.

Senior Manager - 520-12 and 15 (only)

Minimum experience includes 8 years of applicable financial or business consulting experience, including 3 year of management experience. Such subject matter expertise shall include any of the following: the CFO Act; FMFIA, OMB Circular A-123; the Federal Financial Management Improvement Act; AICPA Standards; Budget Formulation and Execution; Financial Systems Integration; and statutes governing internal controls. Assigns work tasks to team members; develops, maintains, and monitors sub-task work plans; performs issue resolution; provides updates on engagement progress to Partner; and helps draft final report. Also, conducts quality control inspections of deliverables and reviews, and approves all milestone documentation. Possesses a BS or BA degree in Accounting, Finance, Management, or related fields.

Manager

Minimum experience includes 6 years of applicable financial or business consulting experience, including 1 year of management experience. Such subject matter expertise shall include any of the following: the CFO Act; FMFIA, OMB Circular A-123; the Federal Financial Management Improvement Act; AICPA Standards; Budget Formulation and Execution; Financial Systems Integration; and statutes governing internal controls. Assigns work tasks to team members; develops, maintains, and monitors sub-task work plans; performs issue resolution; provides updates on engagement progress to Partner; and helps draft final

report. Also, conducts quality control inspections of deliverables and reviews, and approves all milestone documentation. Possesses a BS or BA degree in Accounting, Finance, Management, or related fields.

Supervisor/ Analyst

Minimum experience includes 4 years of applicable financial or business consulting experience. Expertise shall include any of the following: the CFO Act; FMFIA, OMB Circular A-123; the Federal Financial Management Improvement Act; AICPA Standards; Budget Formulation and Execution; Financial Systems Integration; and other statutes governing financial management. That individual analyzes and develops client solutions, prepares client deliverables, assigns tasks to junior staff, participates in planning of engagements, and ensures that deliverables are in compliance with the statement of work. Possesses a BS or BA degree in Accounting, Finance, Management, or related fields.

Senior Accountant

Minimum experience includes 2 years of applicable financial or business consulting experience. Experience shall include any of the following: Federal accounting and budgeting; internal controls; Federal financial systems; and other statutes governing financial management. That individual assists in the analysis and development of client solutions, prepares client deliverables, participates in the planning of engagements, and assists in ensuring that deliverables are in compliance with the statement of work. Possesses a BS or BA degree in Accounting, Finance, Management, or related fields.

Staff Accountant

Minimum experience includes 1 year of applicable financial or business consulting experience. Experience shall include any of the following: Federal accounting and budgeting; internal controls, Federal financial systems; and other statutes governing financial management. That individual assists in the analysis and development of client solutions and client deliverables, participates in the planning of engagements, and assists in ensuring that deliverables are in compliance with the statement of work. Possesses a BS or BA degree in Accounting, Finance, Management, or related fields.

Accounting Technician

Minimum experience includes 2 years of college, or 2 years of accounting or finance experience. That individual is experienced in conducting financial transaction processing, financial reconciliations and accounts maintenance, maintaining customer relations, understands basic Federal or commercial financial management processes, and possesses good communication and software application skills.

Due Diligence SINS (520-1, 2, 3, 5) and 21

Partner

Minimum experience includes 12 years of applicable financial or business consulting experience, including substantial experience in managing the business associated with client requirements. Industry experience may include: the mortgage and housing industries; securities; transportation; healthcare; defense; telecommunications; energy; technology; Federal, state, and local governments; education; and a broad range of Federal and commercial programs, activities, and functions. Has overall responsibility for ensuring that goals and objectives are accomplished within prescribed timeframe and funding parameters. Negotiates on behalf of the Firm, commits resources to projects, and ensures compliance with Firm policies and professional standards. Education: Bachelor of Science or Arts Degree.

Senior Manager

Minimum experience includes 10 years of analytical experience. That individual will organize and manage the project/program to ensure that all contractual obligations are fulfilled in an efficient and timely manner. Industry experience may include: the mortgage and housing industries; securities; transportation; healthcare; defense; telecommunications; energy; technology; Federal, state, and local governments; education; and a broad range of Federal and commercial programs, activities, and functions. Has the ability to manage multiple tasks; serve as point of contact with the Contracting Officers; formulate and enforce work standards; develop schedules; review work discrepancies; communicate policies and goals of the organization; and manage and control funds and resources. Education: Bachelor of Science or Arts Degree.

Manager

Minimum experience includes 6 years of analytical experience in finance, business, or related fields, with demonstrated ability to supervise or lead a team of analysts. Industry experience may include: the mortgage and housing industries; securities; transportation; healthcare; defense; telecommunications; energy; technology; Federal, state, and local governments; education; and a broad range of Federal and commercial programs, activities, and functions. Serves as a group leader, ensuring that a group of analysts work in concert to meet analytical deliverables within the time frame specified by the customer, and that all of the requirements are met. Has expertise in either accounting principles, financial systems application standards, or business management practices. Education: Bachelor of Science or Arts Degree.

Supervisor/ Senior

Minimum experience includes 4 years in developing and applying analytic methodologies and principles, and is recognized as a leader in financial management functions and management consulting. Industry experience may include: the mortgage and housing industries; securities; transportation; healthcare; defense; telecommunications; energy; technology; Federal, state, and local governments; education; and a broad range of Federal and commercial programs, activities, and functions. That individual leads the application of analytic techniques and helps define project objectives and strategic direction. Responsible for providing leadership and vision to client and project teams around the methodology. Resolves complex problems, which require an in-depth knowledge of analytic methodologies and principles. Directs the activities of more junior staff, as necessary, on activities related to the application of analytical techniques and methodologies. Has demonstrated managerial and supervisory skills. Holds a Bachelor's Degree.

Senior Auditor

Minimum experience includes 2 years in developing and applying analytic methodologies and principles, and has demonstrated skills in financial management functions and management consulting. Industry experience may include: the mortgage and housing industries; securities; transportation; healthcare; defense; telecommunications; energy; technology; Federal, state, and local governments; education; and a broad range of Federal and commercial programs, activities, and functions. That individual applies analytic techniques in the evaluation of project objectives, and contributes to the implementation of strategic direction. Performs functions, including data collection, interviewing, data modeling, project testing, and creation of performance measurements to support project objectives. Conducts activities in support of project team's objectives. Works closely with the Project Manager. Directs the activities of junior staff, as necessary. Possesses a BS or BA degree in Accounting, Finance, Management, or related fields.

Staff Auditor

Minimum experience includes 1 year of applicable financial or business consulting experience. That individual applies analytic techniques in the evaluation of project objectives, and contributes to the implementation of strategic direction. Performs functions, including data collection, interviewing, data modeling, project testing, and creation of performance measurements to support project objectives. Possesses a BS or BA degree in Accounting, Finance, Management, or related fields.

Information Systems Auditor

Minimum experience includes 3 years experience in EDP auditing. Provides specialized knowledge that helps plan the information systems portion of the engagement. Identifies appropriate information systems substantive testing, provides insight into potential information systems risks, and tests information systems security. That individual may also lead audit teams in the actual performance of audit work for specific information systems. Education: Bachelor's Degree, and may possess CISA certification.

Senior Functional Expert

Minimum experience includes 10 years of organization-wide knowledge and experience in one or more designated functional and/or domain areas. Industry experience may include: the mortgage and housing industries; securities; transportation; healthcare; defense; telecommunications; energy; technology; Federal, state, and local governments; education; and a broad range of Federal and commercial programs, activities, and functions. That individual provides insight and advice on strategic direction and applicability of up to date industry standard and solutions. Is responsible for providing high level vision to program/project manager or senior client leadership to influence objectives of complex efforts. That individual is primarily utilized on projects for his/her specific expertise, and not in a managerial capacity. That individual supports the creation of comprehensive methods for describing current and/or future structure and behavior of an organization's processes, systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction. Education: Bachelor's Degree.

Senior Systems Accountant

Minimum experience includes 4 years of experience in any of the following: financial systems integration, systems maintenance, systems security, systems design, disaster recovery, data extraction and analysis, and system performance evaluation. Industry experience may include: the mortgage and housing industries; securities; transportation; healthcare; defense; telecommunications; energy; technology; Federal, state, and local governments; education; and a broad range of Federal and commercial programs, activities, and functions. That individual leads the application of analytical techniques, and helps define project objectives and strategic direction. Is also responsible for providing leadership and vision to client and project teams around the methodology. Resolves complex problems, which require an in-depth knowledge of analytic methodologies and principles. Directs the activities of more junior staff, as necessary, on activities related to the application of analytical techniques and methodologies. Has demonstrated managerial and supervisory skills. Holds a Bachelors Degree.

Systems Accountant

Minimum experience includes 2 years in financial systems integration, systems maintenance, systems security, systems design, disaster recovery, data extraction and analysis, and system performance evaluation. Industry experience may include: the mortgage and housing industries; securities; transportation; healthcare; defense; telecommunications; energy; technology; Federal, state, and local governments; education; and a broad range of Federal and commercial programs, activities, and functions. That individual applies analytical techniques in the evaluation of project objectives, and contributes to the implementation of strategic direction. Performs functions including data collection, interviewing, data modeling, project testing, and creation of performance measurements to support project objectives. Conducts activities in support of project teams' objectives, and works closely with the Project Manager. Directs the activities of junior staff, as necessary. Possesses a BS or BA degree in Accounting, Finance, Management, or related fields.