

**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

**ICRIS** | International Civil Rights  
Investigations & Settlements

**ICRIS, LLC  
524 Union St, #227  
San Francisco, CA 94133**

**Phone/Fax: (818) 883-4660  
E-mail: [info@icrisllc.com](mailto:info@icrisllc.com)  
Website: <http://www.icrisllc.com/>**

 **Contract Holder**

**[WWW.GSAADVANTAGE.GOV](http://WWW.GSAADVANTAGE.GOV)**

**Contract Number: GS-22F-7105H  
Equal Employment Opportunity (EEO) Services - 738 Part X  
Period Covered by Contract: **November 1, 2012 to October 31, 2017****

On-line access to contract ordering information, terms and conditions, and up-to-date pricing are available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is: <http://www.gsaadvantage.gov/>. For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov/>.

**Schedule Title:** Human Resources and Equal Employment Opportunity (EEO) Services  
**Schedule No.:** 738 Part X  
**Product/Services Codes:** R499  
**Contract Number:** GS-22F-7105H  
**Contract Period:** 11/1/2012 through 10/31/2017  
**Effective as of:** Modification 0014

**Contractor:** ICRIS, LLC  
International Civil Rights Investigations & Settlements  
524 Union St, #227  
San Francisco, CA 94133  
Phone/Fax: (818) 883-4660  
E-mail: [info@icrisllc.com](mailto:info@icrisllc.com)  
Website: <http://www.icrisllc.com/>

**Contract Admin Source:** Same as above

**Business Size:** Small Business

## **CUSTOMER INFORMATION FOR ORDERING ACTIVITIES**

### **1. Table of Awarded Special Item Number(s):**

#### **INVESTIGATION OF DISCRIMINATION COMPLAINTS AND PREPARATION OF REPORTS OF INVESTIGATION**

*Contractor shall prepare reports of investigation (drafts and final) in conformance with the standards established by the EEOC. Investigations shall be performed to identify and obtain evidence from all relevant sources and gather sufficient information relevant to the issues in the complaint to ascertain the validity of the allegation. If the ordering agency determines a violation occurred, the report of investigation will provide the agency with a sufficient factual basis from which to fashion an appropriate remedy.*

SIN 595-25	Individual Case – One Issue
SIN 595-25	Individual Case – Per Additional Issue
SIN 595-25	Individual Case - Continuing Violation
SIN 595-25	Consolidated Case – One Issue
SIN 595-25	Consolidated Case - Per Additional Issue
SIN 595-25	Consolidated Case – Continuing Violation
SIN 595-25	Additional Copies of Investigation File

**PREPARATION OF AN ANALYSIS AND RECOMMENDED FINAL AGENCY DECISION (FAD) IN DISCRIMINATION COMPLAINTS**

*Contractor shall prepare an analysis and recommended final agency decision (FAD) that is legally sufficient for complainant's who believe they have been discriminated against.*

SIN 595-25	Individual Case
SIN 595-25	Consolidated Case

**EEO COUNSELING – INDIVIDUAL AND CLASS COMPLAINT**

*Contractor shall provide EEO counseling services for aggrieved employees or applicants for employment who believe they have been discriminated against. The goal of counseling is to informally resolve the pre-complaint and to advise aggrieved persons, in writing, of their rights and responsibilities.*

SIN 595-25	EEO Counseling Individual and Class Complaints
------------	--

**TRAVEL**

Travel (To Be Negotiated By Agency On an Order-By-Order Basis)

SIN 595-25
------------

**2. Maximum Order:**

SIN 595-25                      Maximum Order - \$1,000,000

**3. Minimum Order Limitation:**

SIN 595-25                      Minimum Order - \$100.00

**4. Geographic Coverage (Delivery Area):** Worldwide

**5. Point of Production:** To Be Negotiated – at facility of ordering agency or;

524 Union St, #227  
San Francisco, California 94133  
Telephone No.: (818) 883-4660

**6. Discounts From List Prices:**

Single case orders with a minimum threshold of \$10,000 qualify for an additional 5% discount

**7. Quantity/Volume discounts:**    N/A

**8. Prompt Payment Terms:**        N/A

**9a. Government Purchase Cards (< \$3,000):**

Government purchase cards are accepted below the micro-purchase threshold of \$3,000.00

**9a. Government Purchase Cards (> \$3,000):**

Government purchase cards are accepted above the micro-purchase threshold of \$3,000.00

**10. Foreign Items:** N/A

**11a. Time of Delivery:**

*Within required timeframes as established by Government regulations and/or within the period specified in the ordering agency's statement of work and the order.*

**11b. Expedited Delivery:** Expedited Delivery is Available

**11c. Urgent Requirements:**

*Contact the Contractor for the purpose of obtaining accelerated delivery pursuant to Contract Clause No. I-FSS-140-B, Urgent Requirements.*

**12. F.O.B Point(s):** N/A

**13a. Ordering Address:**

ICRIS, LLC  
524 Union St, #227  
San Francisco, California 94133

**13b. Ordering Procedures:**

*For supplies and services, the ordering procedures, information Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.*

**14. Payment Address:**

ICRIS, LLC  
524 Union St, #227  
San Francisco, California 94133

**15. Warranty Provisions:**

*The contractor warrants and implies that the services rendered under the contract are merchantable and fit for the particular purpose described in the contract.*

**16. Export Packaging Charges: N/A**

**17. Terms and conditions of Government purchase card acceptance;**

*Acceptance of Government credit cards for orders exceeding the micro-purchase level of \$3,000.00 shall be negotiated with the ordering Agency on a case by case basis, term contract basis, or purchase order basis.*

**18. Data Universal Number System (DUNS) Number: 947394284**

**19. Registered in Central Contractor Registration (CCR): Yes**

**PRICE LIST**

<b>SIN</b>	<b>SERVICE</b>	<b>11/1/12 - 10/31/13</b>	<b>11/1/13 - 10/31/14</b>	<b>11/1/14 - 10/31/15</b>	<b>11/1/15 - 10/31/16</b>	<b>11/1/16 - 10/31/17</b>
595-25	Individual Case ~ One Issue	\$2,915.00	\$2,915.00	\$2,915.00	\$2,915.00	\$2,915.00
595-25	Individual Case ~ Per Additional Issue	\$248.00	\$248.00	\$248.00	\$248.00	\$248.00
595-25	Individual Case ~ Continuing Violation	\$2,915.00	\$2,915.00	\$2,915.00	\$2,915.00	\$2,915.00
595-25	Individual Case ~ RFAD	\$1,370.00	\$1,370.00	\$1,370.00	\$1,370.00	\$1,370.00
595-25	Individual Case ~ RFAD Writer	\$1,025.00	\$1,025.00	\$1,025.00	\$1,025.00	\$1,025.00
595-25	Consolidated Case ~ One Issue	\$3,427.00	\$3,427.00	\$3,427.00	\$3,427.00	\$3,427.00
595-25	Consolidated Case ~ Per Additional Issue	\$287.00	\$287.00	\$287.00	\$287.00	\$287.00
595-25	Consolidated Case ~ Continuing Violation	\$3,427.00	\$3,427.00	\$3,427.00	\$3,427.00	\$3,427.00
595-25	Consolidated Case ~ RFAD	\$1,450.00	\$1,450.00	\$1,450.00	\$1,450.00	\$1,450.00
595-25	Individual Case ~ RFAD Writer	\$1,025.00	\$1,025.00	\$1,025.00	\$1,025.00	\$1,025.00
595-25	Copies of Report (Per Page)	\$0.10	\$0.10	\$0.10	\$0.10	\$0.10
595-25	Online Reporting (Per Page)	\$0	\$0	\$0	\$0	\$0
595-25	Individual Case ~ EEO Counseling	\$1,885.00	\$1,885.00	\$1,885.00	\$1,885.00	\$1,885.00
595-25	Hourly Rate ~ EEO Counseling	\$67.50	\$67.50	\$67.50	\$67.50	\$67.50