

# Facilities Maintenance and Management

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[AMEC E&I, Inc.](#)

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## 003-97 and 003-97RC - Ancillary Repair and Alteration

### Rates

#### **Contract Information**

**Schedule Title:** Facilities Maintenance and Management

**Industrial Group Number:** 03FAC

**Industrial Class:** 8744

**Contract Number:** GS-21F-0069W

**Contract Period:** 1/19/10 – 1/18/15

**Maximum Order:** \$1,000,000.00

**Minimum Order:** \$100.00

**Government Credit Card:** Accepted

**Geographic Coverage:** Agency Locations Worldwide

**F.O.B. Points:** FOB Destination

**Contractor:** AMEC E & I, Inc.  
1105 Lakewood Pkwy.  
Suite 300  
Alpharetta, GA 30009  
Phone: 770-360-0600

**Contract Administrator:** Jeanette Rufus  
1105 Lakewood Pkwy.  
Suite 300  
Alpharetta, GA 30009  
Phone: 770-360-0528  
Fax: 770-360-0540  
Email: Jeanette.rufus@amec.com

**Ordering Address:** Orders received by either facsimile or by Electronic Data Interchange (EDI). All orders are received by AMEC Contract Services  
AMEC E&I, Inc.  
1105 Lakewood Pkwy, Suite 300  
Alpharetta, GA 30009

**Payment Address:** AMEC E&I, Inc.  
7477 Collection Center Drive  
Chicago, IL 60693

## ***ABOUT AMEC E&I, Inc.***

AMEC E&I, Inc. (AMEC) is a large business, headquartered in Alpharetta, Georgia. AMEC is an industry leader in facilities management and maintenance services supporting public and private clients worldwide. AMEC employs over 7,000 personnel at 200 locations across the U.S. This broad geographic network enables us to deploy appropriate resources, regardless of project location. It also empowers us to deliver localized knowledge of site characteristics, construction materials, and building codes. From planning to construction, through facility operation, closure, or redevelopment, we have experience solving the most complex and challenging facility-related issues.

## ***SIN 811-002 & 811-002RC Complete Facilities Maintenance***

This category covers services related to the complete operations, maintenance and repair of federal facilities and could include green maintenance. The following facilities maintenance services can be ordered as stand-alone or in multiple combinations.

Services could include, but are not limited to:

- Cemetery Maintenance
- Laundry Services
- Pest control services
- Janitorial/custodial services, to include collection and disposal of refuse and collection and disposal of recycle materials
- Locksmith services
- Plumbing operations & maintenance
- Electrical services to include: High/low voltage systems and maintenance and repair of exterior electrical distribution system
- Maintenance of energy management control systems (EMCS)
- Refrigeration maintenance
- Elevator inspection and maintenance service
- Maintenance of renewable energy systems
- Repair of water tanks
- Fire alarm system preventive maintenance and repair service
- Maintenance support training and consulting services
- Telephone maintenance
- Fire suppression system preventive maintenance and repair services
- Mechanical and operations maintenance & repair of building systems to include: HVAC, boilers, chillers, etc.
- Tree trimming
- Grounds maintenance - to include: Snow removal & landscaping
- Operation and maintenance of water distribution systems and septic systems

The following services are also available as they relate to the maintaining of a federal facility. These services should be utilized in conjunction with the Schedule 03FAC, 003 97 (Ancillary Repair and Alterations) SIN, and can not be ordered stand-alone.

- surface paving as it relates to repair of surface areas
- roof repair (excluding complete roof replacement)
- minor carpentry
- minor masonry

- **painting**

Note: SIN's 801 001 and 801 002 can also be utilized for industrial, marine and aerospace applications

Note: Recycling and Disposal services apply to both inside and outside facilities waste (e.g. routine refuse collection such as office paper, newspaper, beverage containers, cardboard, packing materials, and lawn and garden waste (could include leaves, branches and plant material). For any other recycling and disposal services, refer to Schedule 899, Environmental Services, SIN 899 5, Materials and Waste Recycling and Disposal Services

### ***SIN 811-003 & 811-003RC Complete Facilities Management***

*Services include facilities management and consulting. Services will be management duties including, but not limited to, property and facilities management, planning, scheduling, quality control software support services, and computer and/or facilities management systems. The service will include adequate staff of personnel and alternates as required, with the necessary management expertise to assure performance of the work in accordance with sound and efficient management practices. [For separate SIN requirements not part of integrated facility management systems support such as independent energy management systems, intrusion alarm systems, and guard services, see schedule 84]*

### ***SIN 811-004 & 811-004RC Electrical and all Utility Services limited to Facility Maintenance***

*Service includes all labor, materials, tools, equipment and supervision necessary to supply and deliver firm uninterrupted electrical energy, and Utility Services necessary to meet the Government's needs, resulting contracts could be responsible for the operation, maintenance, repair, future upgrades, and future utility system replacements labor, materials, tools, and equipment necessary to own, maintain and operate the utility system(s) shall manage the maintenance, repairs, replacement, etc., of the system(s) to ensure continuous, adequate, and dependable service for each Government or tenant. Including, Electrical, Telephone, Gas and Water Utility Service, Drinking water and Waste Water Services. Procurement of natural gas and/or electricity and other energy related services refer to the Energy Management Schedule.*

### ***SIN 811-006 & 811-006RC Facilities Maintenance and Management Consulting***

*Facilities consulting services that include, but are not limited to: the development, planning, facilitation, coordination, documentation, program planning, audits, inspections, evaluations, studies, analyses (including cost), scenarios, reports, policy and regulation development assistance for initiatives in areas of facilities maintenance and management solutions.*

### ***SIN 871-202 & 871-202RC Energy Management Planning and Strategies***

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*A four-phase Comprehensive Energy Management Solution consisting of all four phases of an energy project and could pertain to a variety of energy projects that include, but are not limited to, renewable energy, sustainable energy, and energy efficient buildings certification programs such as LEED.*

- 1. Consulting/Auditing/Energy Management Solutions - The strategic planning, energy assessments e.g. feasibility, vulnerability and other detailed assessments, developing and executing of energy audits, audit plans and energy management solutions.*
- 2. Concept Development and Requirements Analysis - The analysis of the audit results and outlined requirements to design a detailed energy management project concept.*
- 3. Implementation and Change Management - The implementation and integration of more energy efficient practices and systems and training in using them effectively.*
- 4. Measurement and Verification - The performance assessment and measurement of the effectiveness and energy efficiency of the project and can include long term monitoring, verification of savings and benchmarking.*

### ***SIN 871-203 & 871-203RC Training on Energy Management***

*Including, but not limited to, reducing energy consumption, mitigating risk with energy systems, operating systems efficiently, making energy efficient system choices, and energy efficient buildings certification programs such as LEED.*

### ***SIN 871-204 and 871-204RC Metering Services***

*Including, but not limited to, the installation of metering equipment and software used for the collection of data and measurement of energy consumption through electric, gas, water or steam utilities, the utilization of the consumption through electric, gas, water or steam utilities, the utilization of data to ensure energy conservation goals are being met, and allows for the measurement and tracking of the cost effectiveness of energy technology investments. This could include basic metering services, advanced metering services, maintenance, installation, removal and disposal of new or existing equipment. Security clearances such as HSPD-12 may be required.*

### ***SIN 871-205 & 871-205RC Energy Program Support Services***

*Including, but not limited to, billing and management oversight and assistance in preparing energy services related agency statements of work. Energy efficient buildings certification programs such as LEED may be included.*

### ***SIN 871-206 & 871-206RC***

*Including, but not limited to, comprehensive building commissioning services on new construction, major modernization projects, and existing energy consuming buildings and facilities designed to ensure the building systems are designed and built to operate as efficiently as possible. This includes re-commissioning and retro-commissioning services. Energy efficient buildings certification programs such as LEED may be included.*

### ***SIN 871-207 & 871-207RC Energy Audit Services***

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*Including, but not limited to, developing, executing, and reporting on audit plans and/or perform energy and water audit services. Energy audits may range from cursory to comprehensive. Including, but not limited to data collection, data analysis, benchmarking with tools such as Energy Star, and written recommendations of suggested upgrades of electrical and mechanical infrastructure, including their impact on energy consumption and pollution can include recommendations for using alternative Energy Sources. Energy efficient buildings certification programs such as LEED may be included.*

### ***SIN 871-208 & 871-208RC Resource Efficiency Management (REM)***

*Including, but not limited to, providing information on possible steps that will improve energy efficiency. This information shall include estimates of cost savings and environmental benefits. This includes onsite analysis of current operations, equipment, and energy purchasing patterns. This may include the services of a resource efficiency advocate for individual or aggregated building(s) in order to maximize resource efficiency. Energy efficient buildings certification programs such as LEED may be included.*

### ***SIN 871-209 & 871-209RC Innovations in Renewable Energy***

*Innovative approaches to renewable energy. These might include, but are not limited to, new developments or improvements in providing renewable energy and managing energy through biomass conversion, solar energy, fuel cells, geothermal energy, hydropower (tidal power, wave power, tidal stream power, waterwheels, and hydro electricity), wind power or other sources. These approaches should be capable of providing renewable and/or sustainable energy and sustainability services that are more carbon-neutral, thereby lessening dependence on traditional non-renewable, fossil fuel sources of energy such as coal, oil, natural gas and propane.*

### ***SIN 871-210 & 871-210RC Water Conservation***

*Water Conservation: Services and consulting related to the reduction of water usage, recycling of water for multiple purposes, retention of water, improvement of water quality and water flow. These services can include, but are not limited to, facility water audits, water balance, and water system analysis.*

### ***SIN 003-97 & 003-97RC Ancillary Repair and Alteration***

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***Repair and Alterations ancillary to existing SINs under this Schedule. Ancillary Repair and Alterations projects are those (1) solely associated with the repair, alternation, delivery or installation of products or services also purchased under this Schedule, and which are (2) routine and non-complex in nature, such as routine painting or carpeting, simple hanging of drywall, basic electrical or plumbing work, landscaping, and similar noncomplex services. This SIN EXCLUDES: (1) major or new construction of buildings, roads, parking lots and other facilities; (2) complex R&A of entire facilities or significant portions of facilities, and (3) Architect-Engineering Services subject to Public Law 92-582 (Brooks Act).***

***The work performed under this SIN shall be associated with existing SINs that are part of this Schedule. Ancillary Repair and Alterations shall not be the primary purpose of the work ordered but be an integral part of the total solution offered. Ancillary repair and alteration services may only be ordered in conjunction with or in support of products or services purchased under this Federal Supply Schedule contract.***

***This SIN includes all regulatory guidance outlined in accordance with FAR 36, including the Davis Bacon Act and the Miller Act.***

***Special Instructions: No award will be made under 003-97 Ancillary Repair and Alteration unless an offeror is awarded (or receives award concurrently) for another SIN under this Schedule. The Repair and Alteration work must be ancillary (incidental) to the primary services or products offered under the Schedule.***

***For Federally-owned space managed by GSA's Public Building Service (PBS), approval of the PBS Building Manager must be received by the ordering activity and contractor before any repair and alteration work may be ordered. A copy of the approval must be retained by both the ordering activity contracting officer and the contractor.***

***Owned or leased space outside the PBS inventory may also include approval requirements. A copy of the approval must be retained by both the ordering activity contracting officer and the MAS contractor performing the R&A services.***

***This R&A SIN shall not be used for PBS leased space.***

***Any Agency contracting officer ordering services under this SIN for Ancillary Repair and Alterations is responsible for complying with his or her agency's internal policies when procuring R&A services. This may include a specific warrant delegation for procuring construction services when the estimated amount of this portion of the task order exceeds \$2,000 (Ref. FAR 22.4).***

***Special Notice to Ordering Agencies: GSA or other landlords may require reperformance of any nonconforming work at agency expense. If applicable, agencies may seek appropriate recourse from the contractor responsible for the nonconforming work***

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Labor Categories	Billing Rates (including IFF)
Chief Engineer/Scientist	\$175.91
Sr. Principal/Sr. Project Manager	\$138.03
Principal/Project Manager	\$119.89
Senior Engineer - On Site	\$98.84
Senior Engineer - Off Site	\$76.87
Project Engineer - On Site	\$77.98
Project Engineer - Off Site	\$60.65
Staff Engineer II - On Site	\$69.82
Staff Engineer II - Off Site	\$54.30
Staff Engineer I - On Site	\$64.38
Staff Engineer I - Off Site	\$50.07
Senior Technician II - On Site **	\$63.47
Senior Technician II - Off Site **	\$49.37
Senior Technician I - On Site **	\$54.41
Senior Technician I - Off Site **	\$42.32
Technician II - On Site **	\$49.87
Technician II - Off Site **	\$38.79
Technician I - On Site **	\$40.80
Technician I - Off Site **	\$31.74
CADD/Draftsperson I - On Site **	\$59.85
CADD/Draftsperson I - Off Site **	\$46.55
Technical Writer/ Document Processor	\$60.45
Project/Subcontract Administrator - On Site **	\$57.43
Project/Subcontract Administrator - Off Site **	\$52.89
Admin II - On Site **	\$47.15
Admin II - Off Site **	\$36.67
Admin I - On Site **	\$36.27
Admin I - Off Site **	\$28.21
On Site - contractor's facility Off Site - customer's facility  ** Indicates SCA eligible categories	

*"The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (\*\*) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly."*

MACTEC Labor Category	Labor Status	SCA Equivalent Code Title	SCA Code	WD Number
Chief Engineer/Scientist	E	N/A	N/A	2005-2133
Sr. Principal/Sr. Project Manager	E	N/A	N/A	2005-2133
Principal/Project Manager	E	N/A	N/A	2005-2133
Senior Engineer	E	N/A	N/A	2005-2133
Project Engineer	E	N/A	N/A	2005-2133
Staff Engineer II	E	N/A	N/A	2005-2133
Staff Engineer I	E	N/A	N/A	2005-2133
Senior Technician II **	N	Materials Coordinator	21030	2005-2133
		Maintenance Electrician	23160	2005-2133
		Fuel Distribution System Mechanic	23311	2005-2133
		Maintenance Plumber	23810	2005-2133
		Engineering Tech III	30083	2005-2133
		Engineering Tech IV	30084	2005-2133
		Heating, Ventilation & AC Mechanic	23410	2005-2133
Senior Technician I **	N	Maintenance Carpenter	23130	2005-2133
		General Maint. Worker	23370	2005-2133
		Sheet Metal Worker	23890	2005-2133
		Maintenance Painter	23760	2005-2133
Technician II **	N	Stock Clerk	21150	2005-2133
		Fuel Distribution System Operator	23312	2005-2133
		Tools and Parts Attendant	21210	2005-2133

		Warehouse Specialist	21410	2005-2133
Technician I **	N	Material Handling Laborer	21050	2005-2133
		Order Filler	21071	2005-2133
		Laborer	23470	2005-2133
CADD/Draftsperson I **	N	Computer Operator III	14043	2005-2133
Technical Writer/ Document Processor	E	N/A	N/A	2005-2133
Project/Subcontract Administrator **	N	Maintenance Scheduler	1300	2005-2133
Admin II **	N	General Clerk III	1113	2005-2133
Admin I **	N	General Clerk II	111	2005-2133
<p><b>** Indicates SCA eligible categories</b>  <i>"The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (**) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly."</i></p>				

**Chief Engineer/Scientist** - Recognized internally and externally as technical and business leader; provides high-level support for marketing and project pursuit; provides support for project execution, training, and technical development; assures implementation of quality programs and initiatives. B.S. or M.S. Engineering, Scientific Discipline, or related technical Field. 15 + years of experience

**Sr. Principal** - Recognized internally and externally as technical expert in a particular field; acts as technical consultant for projects of major scope and complexity; makes decisions and recommendations with significant impact; works with wide latitude for action and decision-making authority. B.S. or M.S. Engineering, Scientific Discipline, or related technical field. 15 + years of experience.

**Sr. Project Manager** - Accountable for all aspects of project management for critical projects of broad scope and impact; serves as primary contact with client. . B.S. or M.S. Engineering, Scientific Discipline, or related technical field. 15 + years of experience

**Principal** - Responsible for technical management and business development leadership; makes decisions and recommendations with significant impact; works with wide latitude for action and decision making authority. B.S. or M.S. Engineering, Scientific Discipline, or related technical field. 10 + years of experience with B S., 8 + years with M.S.

**Project Manager** - Accountable for all aspects of project management; serves as primary contact with client. B.S. or M.S. Engineering, Scientific Discipline, or related technical field. 10 + years of experience with B S., 8 + years with M.S.

**Senior Engineer/Scientist** - Responsible for managing tasks or coordinating projects of moderate size and complexity; makes decisions independently; receives supervision and guidance largely on overall objectives and results. B.S. or M.S. Engineering, Scientific Discipline, or related technical field. 5 + years of experience with B S., 4 + years with M.S.

**Senior Engineer/Scientist – Off site** Responsible for managing tasks or coordinating projects of moderate size and complexity; makes decisions independently; receives supervision and guidance largely on overall objectives and results. B.S. or M.S. Engineering, Scientific Discipline, or related technical field. 5 + years of experience with B S., 4 + years with M.S.

**Project Engineer/Scientist** - Performs routine field and office assignments under limited supervision and performs more complex assignments and analysis under closer supervision; directs routine field and office activities. B.S. or M.S. Engineering, Scientific Discipline, or related technical field. 3 + years of experience with B S., 2 + years with M.S.

**Project Engineer/Scientist – Off Site** Performs routine field and office assignments under limited supervision and performs more complex assignments and analysis under closer supervision; directs routine field and office activities. B.S. or M.S. Engineering, Scientific Discipline, or related technical field. 3 + years of experience with B S., 2 + years with M.S.

**Staff Engineer/Scientist II** - Performs routine, well-defined field and office assignments (technical and non-technical); receives detailed instructions on objectives, complex features and possible solutions; receives close supervision and review of work. With experience, may be assigned some tasks with minimal supervision. B.S. or M.S. Engineering, Scientific Discipline, or related technical field. 1 - 3 years of experience with B S., 0 - 2 years with M.S.

**Staff Engineer/Scientist II – Off site** - Performs continuous service at client's location for a minimum of 3 months. Performs routine, well-defined field and office assignments (technical and non-technical); receives detailed instructions on objectives, complex features and possible solutions; receives close supervision and review of work. With experience, may be assigned some tasks with minimal supervision. B.S. or M.S. Engineering, Scientific Discipline, or related technical field. 1 - 3 years of experience with B S., 0 - 2 years with M.S.

**Staff Engineer/Scientist I** - Performs routine, well-defined field and office assignments (technical and non-technical); receives detailed instructions on objectives, complex features and possible solutions; receives close supervision and review of work. B.S. or M.S. Engineering, Scientific Discipline, or related technical field. . 0 – 2 years of related experience

**Staff Engineer/Scientist I – Off site** - Performs continuous service at client's location for a minimum of 3 months. Performs routine, well-defined field and office assignments (technical and non-technical); receives detailed

instructions on objectives, complex features and possible solutions; receives close supervision and review of work. . B.S. or M.S. Engineering, Scientific Discipline, or related technical field. . 0 – 2 years of related experience

**Senior Technician II** - Applies advanced skills in area of specialization; adapts procedures, processes, and techniques to accomplish tasks; has latitude for independent action to accomplish job duties; works under general to minimal supervision. High School Diploma – 8+ year of general facility maintenance experience.

**Senior Technician II – Off site** - Performs continuous service at client’s location for a minimum of 3 months. Applies advanced skills in area of specialization; adapts procedures, processes, and techniques to accomplish tasks; has latitude for independent action to accomplish job duties; works under general to minimal supervision. High School Diploma – 8+ year of general facility maintenance experience.

**Senior Technician I** - Performs non-routine tests, observations, and data gathering under general supervision; applies some advanced skills and procedures; may adapt processes and techniques to accomplish job duties. High School Diploma – 5+ year of general facility maintenance experience.

**Senior Technician I – Off site** - Performs continuous service at client’s location for a minimum of 3 months. Performs non-routine tests, observations, and data gathering under general supervision; applies some advanced skills and procedures; may adapt processes and techniques to accomplish job duties. High School Diploma – 5+ year of general facility maintenance experience.

**Technician II** - Performs routine tests, observations, and data gathering under direct to general supervision; follows basic, standard procedures to accomplish assigned tasks; resolves routine issues. High School Diploma – 2+ year of general facility maintenance experience.

**Technician II – Off site** - Performs continuous service at client’s location for a minimum of 3 months. Performs routine tests, observations, and data gathering under direct to general supervision; follows basic, standard procedures to accomplish assigned tasks; resolves routine issues. High School Diploma – 8+ year of general facility maintenance experience.

**Technician I** - Performs routine tests, observations, and data gathering under direct supervision; follows basic, standard procedures to accomplish assigned tasks. High School Diploma

**Technician I – Off site** - Performs continuous service at client’s location for a minimum of 3 months. Performs routine tests, observations, and data gathering under direct supervision; follows basic, standard procedures to accomplish assigned tasks. High School Diploma

**CADD/Draftsperson** - Produces drawings and other report documents under general supervision. High School Diploma – 4+ year of general facility maintenance experience.

**CADD/Draftsperson –Off site-** Produces drawings and other report documents under general supervision. High School Diploma – 4+ year of general facility maintenance experience.

**Technical Writer/ Document Processor** - Under general supervision, writes and edits material for technical publications, marketing materials, and Intranet / Internet publications. Bachelor’s degree in Technical Writing 2+ years of related experience.

**Project/Subcontract Administrator** - Provides support to Task and Project Managers; ensures quality administrative and financial assistance as needed. 2+ years post-high school education with course work in Business Administration, Engineering, Accounting or equivalent experience.

**Project/Subcontract Administrator – Off Site-** Provides support to Task and Project Managers; ensures quality administrative and financial assistance as needed. 2+ years post-high school education with course work in Business Administration, Engineering, Accounting or equivalent experience

**Admin II** - Provides administrative support duties under general supervision; requires the full knowledge of, and ability to interpret, established procedures. High School Diploma, 3+ years of related experience.

**Admin II –Off site** - Provides administrative support duties under general supervision; requires the full knowledge of, and ability to interpret, established procedures. High School Diploma, 3+ years of related experience

**Admin I** - Provides administrative support duties under direct supervision; High School Diploma, 1+ years of related experience

**Admin I – Off site** - Provides administrative support duties under direct supervision; High School Diploma, 1+ years of related experience