

**General Services Administration
Federal Acquisition Service
Authorized Federal Acquisition Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA-Advantage!™, a menu-driven database system. The Internet address for GSA-Advantage!™ is: <http://www.gsaadvantage.gov>

Logistics Worldwide (LOGWORLD)

FSC Group: 874 V

Contract Number: GS-10F-0490N

Contract Period: 7/11/2003 - 7/10/2013

For more information on ordering from Federal Supply Schedules, click here: [For Federal Agency Customers - Ordering From Schedules](#)



**Aerotek, Inc.
7301 Parkway Drive
Hanover, MD 21076-1159
Telephone: (410) 694-5084
Fax: (410) 579-3632
www.aerotek.com**

Business Size/Status: Large

Prices shown herein are NET (discount deducted).

Pricelist current through Modification #PA-0032 dated September 6, 2012



TABLE OF CONTENTS

| | |
|---|----|
| GENERAL CONTRACT INFORMATION..... | 1 |
| CONTRACT OVERVIEW | 3 |
| CONTRACT ADMINISTRATOR..... | 3 |
| MARKETING AND TECHNICAL POINT OF CONTACT | 3 |
| CONTRACT USE..... | 3 |
| CONTRACT SCOPE | 3 |
| INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON GSA SCHEDULE HOURLY RATES | 4 |
| BLANKET PURCHASE AGREEMENTS..... | 5 |
| RATES FOR EXEMPT SERVICES | 23 |
| RATES FOR SCA-COVERED SERVICES | 24 |
| AEROTEK LOGWORLD SCA MATRIX | 25 |

GENERAL CONTRACT INFORMATION

1a. Table of Awarded Special Item Numbers (SINs): *(Please refer to [GSA eLibrary](#) for more detailed descriptions)*

- SIN 874-501 Supply and Value Chain Management Services
- SIN 874-507 Operations & Maintenance Logistics Management and Support Services

Our GSA contract can also support state and local agencies under the following programs:

- DISAST
RECOV**
- 874-501RC, 874-507RC - Disaster Recovery Purchasing Program
Section 833 of the National Defense Authorization Act allows state and local governments to purchase products and services to facilitate recovery from a major disaster. This includes advance and pre-positioning in preparation for a disaster.
 - Federal Grants During Public Health Emergencies (Section 319 of Public Health and Services Act)

- 1b. Lowest Priced Model Number and Lowest Price: Please refer to our rates on [Page #24](#)
- 1c. Labor Category Descriptions: Please refer to [Page #7](#)
2. Maximum Order Threshold: \$1,000,000.00 per SIN. However, agencies may place, and Contractor may honor, orders exceeding this limit.
3. Minimum Order: \$100.00
4. Geographic Coverage: Domestic Only
5. Point of Production: Not Applicable
6. Discount from List Price: All Prices Herein are Net
7. Quantity Discounts: Not Applicable
8. Prompt Payment Terms: Net 30 days
- 9a. Government Purchase Card **is** accepted at or below the micro-purchase threshold.
- 9b. Government Purchase Card **is** accepted above the micro-purchase threshold.
10. Foreign Items: None
- 11a. Time of Delivery: To Be Negotiated with Ordering Agency
- 11b. Expedited Delivery: To Be Negotiated with Ordering Agency
- 11c. Overnight and 2-Day Delivery: To Be Negotiated with Ordering Agency
- 11d. Urgent Requirement: To Be Negotiated with Ordering Agency
12. F.O.B. Point: Destination

GENERAL CONTRACT INFORMATION, continued

- 13a. Ordering Address: Aerotek, Inc.
Attn: Jeremy Herhei/GSA Orders
7301 Parkway Drive
Hanover, MD 21076-1159
gsa@aerotek.com
- 13b. For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment Address: Aerotek, Inc.
Attn: Accounts Receivable
7301 Parkway Drive
Hanover, MD 21076-1159
15. Warranty Provision: Not Applicable
16. Export Packing Charges: Not Applicable
17. Terms and Conditions of Government Purchase Card Acceptance: None
18. Terms and conditions of rental, maintenance, and repair: Not Applicable
19. Terms and conditions of installation (if applicable): Not Applicable
20. Terms and conditions of repair parts indicating date of parts, price lists and any discounts from list prices: Not Applicable
- 20a. Terms and conditions for any other services (if applicable): Not Applicable
21. List of service and distribution points (if applicable): Not Applicable
22. List of participating dealers (if applicable): Not Applicable
23. Preventative maintenance (if applicable) Not Applicable
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants.): Not Applicable
- 24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at:
www.Section508.gov/
25. Data Universal Number System (DUNS) Number: 161692074
26. Aerotek, Inc. is registered in the Central Contractor Registration (CCR) database.

CONTRACT OVERVIEW

GSA awarded Aerotek, Inc. a GSA Federal Acquisition Schedule contract for Logistics Worldwide (LOGWORLD), Contract Number GS-10F-0490N, on July 11, 2003. The current option period runs from 7/11/2008 - 7/10/2013. GSA may exercise a total of up to two additional 5-year option periods. The contract allows for the placement of Firm Fixed Price (FFP) or Time and Materials (T&M) task orders using the labor categories and ceiling rates defined in the contract.

CONTRACT ADMINISTRATOR

Jeremy Herhei, Contracts Administrator
Aerotek, Inc.
7301 Parkway Drive
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Telephone: (410) 694-5084
Fax Number: (410) 579-3632
Email: gsa@aerotek.com

MARKETING AND TECHNICAL POINT OF CONTACT

Jeremy Herhei, Contracts Administrator
Aerotek, Inc.
7301 Parkway Drive
Hanover, MD 21076-1159
Telephone: (410) 694-5084
Fax Number: (410) 579-3632
Email: gsa@aerotek.com

CONTRACT USE

This contract is available for use by all federal government agencies, as a source for logistics. Executive agencies, other Federal agencies, mixed-ownership Government corporations, and the District of Columbia; government contractors authorized in writing by a Federal agency pursuant to 48 CFR 51.1; and other activities and organizations authorized by statute or regulation to use GSA as a source of supply may use this contract. Additionally, contractors are encouraged to accept orders received from activities within the Executive Branch of the Federal Government.

CONTRACT SCOPE

Services specified in a task order may be performed at the contractor's facilities or the ordering agencies' facilities. The government will determine the contractor's compensation by any of several different methods (to be specified at the task order level) e.g., a firm-fixed price for services with or without incentives, labor hours or time-and-material.

The Special Item Numbers (SINs) available under this contract provide services across the full life cycle of a project. When task orders are placed, they must identify the SIN or SINs under which the task is being executed. Aerotek, Inc. has been awarded a contract by GSA to provide services under the following SINs:

- **SIN 874-501/501RC, Supply and Value Chain Management Services**
- **SIN 874-507/507RC, Operations & Maintenance Logistics Management and Support Services**

A full description of each SIN definition and examples of the types of work covered by the SIN are available on [GSA eLibrary](#).

INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON GSA SCHEDULE HOURLY RATES

GSA provides a streamlined, efficient process for ordering the services you need. GSA has already determined that **Aerotek, Inc.** meets the technical requirements and that our prices offered are fair and reasonable. Agencies may use written orders; facsimile orders, credit card orders, blanket purchase agreement orders or individual purchase orders under this contract.

If it is determined that your agency needs an outside source to provide **LOGWORLD** services, follow these simple steps:

| Orders under the Micro-Purchase Threshold (\$3,000) |
|---|
| <ul style="list-style-type: none"> Select the contractor best suited for your needs and place the order. |
| Orders in-between the Micro-Purchase Threshold (\$3,000) and the Simplified Acquisition Threshold (\$150,000) |
| <ul style="list-style-type: none"> Prepare a Statement of Work (SOW) or Performance Work Statement in accordance with FAR 8.405-2(b). Prepare and send the RFQ (including SOW and evaluation criteria) to at least three GSA Schedule contractors. Evaluate, then make a "Best Value" determination. <p>Note: The ordering activity should request GSA Schedule contractors to submit firm-fixed prices to perform the services identified in the SOW.</p> |
| Orders over the Simplified Acquisition Threshold (\$150,000) |
| <ul style="list-style-type: none"> Prepare the RFQ (including the SOW and evaluation criteria) and post on eBuy to afford all Schedule contractors the opportunity to respond, or provide the RFQ to as many Schedule contractors as practicable, consistent with market research, to reasonably ensure that quotes are received from at least three contractors. Seek price reductions. Evaluate all responses and place the order, or establish the BPA with the GSA Schedule contractor that represents the best value (refer to FAR 8.405-2(d)). <p>Note: The ordering activity should request GSA Schedule contractors to submit firm-fixed prices to perform the services identified in the SOW.</p> |

Developing a Statement of Work (SOW) or Performance Work Statement

In the SOW, include the following information:

- Work to be performed,
- Location of work,
- Period of performance;
- Deliverable schedule, and
- Special standards and any special requirements, where applicable.

Preparing a Request for Quote (RFQ)

- Include the SOW and evaluation criteria;
- Request fixed price, ceiling price, or, if not possible, labor hour or time and materials order;
- If preferred, request a performance plan from contractors and information on past experience; and include information on the basis for selection.
- May be posted on GSA's electronic RFQ system, e-Buy

For more information related to ordering services, go to <http://www.gsa.gov/schedules-ordering> and client "Ordering Information". Also see summary guidelines in the [Multiple Award Schedule \(MAS\) Desk Reference Guide, Ordering Procedures.](#)



BLANKET PURCHASE AGREEMENTS

Ordering activities may establish BPAs under any schedule contract to fill repetitive needs for supplies or services. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPAs and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). In determining how many BPAs to establish, consider:

- The scope and complexity of the requirement(s);
- The need to periodically compare multiple technical approaches or prices;
- The administrative costs of BPAs; and
- The technical qualifications of the schedule contractor(s).

Establishment of a single BPA, or multiple BPAs, shall be made using the same procedures outlined in 8.405-1 or 8.405-2. BPAs shall address the frequency of ordering, invoicing, discounts, requirements (e.g. estimated quantities, work to be performed), delivery locations, and time.

When establishing multiple BPAs, the ordering activity shall specify the procedures for placing orders under the BPAs.

Establishment of a multi-agency BPA against a Federal Supply Schedule contract is permitted if the multi-agency BPA identifies the participating agencies and their estimated requirements at the time the BPA is established.

Ordering from BPAs:

Single BPA. If the ordering activity establishes one BPA, authorized users may place the order directly under the established BPA when the need for the supply or service arises.

Multiple BPAs. If the ordering activity establishes multiple BPAs, before placing an order exceeding the micro-purchase threshold, the ordering activity shall:

- Forward the requirement, or statement of work and the evaluation criteria, to an appropriate number of BPA holders, as established in the BPA ordering procedures; and
- Evaluate the responses received, make a best value determination (see 8.404(d)), and place the order with the BPA holder that represents the best value.

BPAs for hourly rate services. If the BPA is for hourly rate services, the ordering activity shall develop a statement of work for requirements covered by the BPA. All orders under the BPA shall specify a price for the performance of the tasks identified in the statement of work.

Duration of BPAs. BPAs generally should not exceed five years in length, but may do so to meet program requirements. Contractors may be awarded BPAs that extend beyond the current term of their GSA Schedule contract, so long as there are option periods in their GSA Schedule contract that, if exercised, will cover the BPA's period of performance.

Review of BPAs: The ordering activity that established the BPA shall review it at least once a year to determine whether:

- The schedule contract, upon which the BPA was established, is still in effect;
- The BPA still represents the best value (see 8.404(d)); and
- Estimated quantities/amounts have been exceeded and additional price reductions can be obtained.

The ordering activity shall document the results of its review.

EXEMPT LABOR CATEGORY DESCRIPTIONS

Experience Substitutions:

| | | |
|--|--------|------------------|
| H.S. Diploma + 4 years additional experience | Equals | Bachelors Degree |
| Bachelors Degree + 2 years additional experience | Equals | Masters Degree |
| Masters Degree + 3 years additional experience | Equals | Ph.D |

Education Substitutions:

| |
|---|
| A Ph.D. may be substituted for 3 years of required experience with a Masters Degree or 4 years with a Bachelors Degree. |
| A Masters Degree may be substituted for 2 years of required experience with a Bachelors Degree. |
| A Bachelors Degree may be substituted for 4 years of required experience with a H.S. Diploma. |

| GSA Labor Category (non-SCA) | Education / Experience | Description |
|---------------------------------|------------------------------|---|
| Program Manager IV | 4 yr degree / 15 yrs exp. | The Program Manager position is mainly used by Public Agencies (ex. MTA, SCA, etc). The Program Manager handles the contracts for multiple projects (up to 40) for the clients. Nontechnical skill set. The Program Manager handles the project as a whole. Program Managers are Senior personnel and have a Project Executive background. |
| Program Manager II | 4 yr degree / 12 yrs exp. | The Program Manager position is mainly used by Public Agencies (ex. MTA, SCA, etc). The Program Manager handles the contracts for multiple projects (up to 30) for the clients. Nontechnical skill set. The Program Manager handles the project as a whole. Program Managers are Senior personnel and have a Project Executive background. |
| Program Manager I | 4 yr degree / 10 yrs exp. | The Program Manager position is mainly used by Public Agencies (ex. MTA, SCA, etc). The Program Manager handles the contracts for multiple projects (up to 10) for the clients. Nontechnical skill set. The Program Manager handles the project as a whole. Program Managers are Senior personnel and have a Project Executive background. |
| Project Coordinator | 4 yr degree / 8 yrs exp | Oversees various ongoing projects. This position typically requires at least 8+ years of relevant Project Coordination experience. Responsible for assembling project team, assigning individual responsibilities, identifying appropriate resources needed, and developing schedule to ensure timely completion of project and meeting deadlines of project. Must be familiar with the project scope and project objectives, as well as the role and function of each team member in order to effectively coordinate the activities of the team |
| Project Manager III | 4 yr degree / 10 yrs exp. | Project Managers (PMs) provide management direction and guidance to the on-site project teams through administrative direction of personnel, contract management, budget control, and cost adherence as well as overseeing implementation of the company's Safety and Quality Control Programs. The PM serves as the liaison for client, architect, and engineering contacts to facilitate construction activities. There is one Project Manager per project, unless it is a large project. PMs are in the office 80% of the time and in the field 20% of the time. PM reports to the Program Manager. PMs run the office; everyone else reports to the PM. Ability to apply innovative and effective management techniques to maximize performance. Understanding of industry practices, processes, standards and their impact on the project activities. Superior communication and interpersonal (tact, diplomacy, influence, etc) skills are essential. Must be business oriented individual. Has a four year degree or equivalent. Ten (10) or more years experience. |
| Project Manager II | 4 yr degree / 8 yrs exp. | Project Managers (PMs) provide management direction and guidance to the on-site project teams through administrative direction of personnel, contract management, budget control, and cost adherence as well as overseeing implementation of the company's Safety and Quality Control Programs. The PM serves as the liaison for client, architect, and engineering contacts to facilitate construction activities. There is one Project Manager per project, unless it is a large project. PMs are in the office 80% of the time and in the field 20% of the time. PM reports to the Program Manager. PMs run the office; everyone else reports to the PM. Ability to apply innovative and effective management techniques to maximize performance. Understanding of industry practices, processes, standards and their impact on the project activities. Superior communication and interpersonal (tact, diplomacy, influence, etc) skills are essential. Must be business oriented individual. Has a four year degree or equivalent. Eight (8) or more years experience. |

EXEMPT LABOR CATEGORY DESCRIPTIONS

| GSA Labor Category (non-SCA) | Education / Experience | Description |
|---------------------------------|-------------------------------------|---|
| Site Team Leader II | HS diploma or GED / 6 yrs exp | The Site Team Leader will need to have sufficient skills and experience to take sole responsibility for project managing on small scale projects, or sections of larger projects. Needs to be self-managing, take initiative as a matter of course and be pro-active in everything they do. Provides guidance and assistance in coordinating work projects and ensuring the quality of the end product. Provide mentoring and leadership to the staff, Complete performance appraisals and provide timely feedback on performance staff. Minimum of 6 years of professional work experience that provides the required knowledge and skill set. |
| Site Team Leader I | HS diploma or GED / 5 yrs exp | The Site Team Leader will need to have sufficient skills and experience to take sole responsibility for project managing on small scale projects, or sections of larger projects. Needs to be self-managing, take initiative as a matter of course and be pro-active in everything they do. Provides guidance and assistance in coordinating work projects and ensuring the quality of the end product. Provide mentoring and leadership to the staff, Complete performance appraisals and provide timely feedback on performance staff. Minimum of 5 years of professional work experience that provides the required knowledge and skill set. |
| Estimator II | 4 yr degree / 4 yrs exp | Estimators support the bidding effort by performing quantity take-offs and assist with subcontract tabulations, value engineering, project procurement, and bid analysis. Estimators work with various bid teams to develop strategies that blend all affected trades to ensure no gaps or overlap in project scope. This job is a desk job. Knowledge of construction standards, estimating techniques, engineering disciplines, and cost control systems. Ability to estimate all types of projects/contracts and coordinate in a group work effort. They are estimating the costs of labor, materials, etc; they are also regulating costs to make sure it is within the budget. Their estimations are used to determine what kind of bid the firm is going to put in. They stay on the project after the bid to monitor the costs. Works with the Superintendent and reports to the Project Manager. Four year degree or equivalent combinations of technical training and/or related experience. Handle the estimating for multiple projects (3-5) at one time. |
| Estimator I | 2 yr degree / 1 yrs exp | Estimators support the bidding effort by performing quantity take-offs and assist with subcontract tabulations, value engineering, project procurement, and bid analysis. Estimators work with various bid teams to develop strategies that blend all affected trades to ensure no gaps or overlap in project scope. This job is a desk job. Knowledge of construction standards, estimating techniques, engineering disciplines, and cost control systems. Ability to estimate all types of projects/contracts and coordinate in a group work effort. They are estimating the costs of labor, materials, etc; they are also regulating costs to make sure it is within the budget. Their estimations are used to determine what kind of bid the firm is going to put in. They stay on the project after the bid to monitor the costs. Works with the Superintendent and reports to the Project Manager. Two year degree or equivalent combinations of technical training and/or related experience. Handle the estimating for single or multiple projects (1-3) at one time. |
| Superintendent III | 4 yr degree / 8 yrs exp | Superintendents provide overall technical management, planning, coordination, and supervision of employees and contractors to ensure the project is completed in a safe and organized manner that is in accordance with budget, schedule, and quality. The Superintendent assists the project management team with implementation of all project procedures and programs with strict adherence to safety and quality guidelines. Excellent communication, organizational, and supervisory skills are essential. Minimum of eight (8) years management and/or supervision experience. Four year degree or equivalent combinations of technical training and/or related experience. |
| Superintendent II | 4 yr degree / 6 yrs exp | Superintendents provide overall technical management, planning, coordination, and supervision of employees and contractors to ensure the project is completed in a safe and organized manner that is in accordance with budget, schedule, and quality. The Superintendent assists the project management team with implementation of all project procedures and programs with strict adherence to safety and quality guidelines. Excellent communication, organizational, and supervisory skills are essential. Minimum of six (6) years management and/or supervision experience. Four year degree or equivalent combinations of technical training and/or related experience. |

EXEMPT LABOR CATEGORY DESCRIPTIONS

| GSA Labor Category (non-SCA) | Education / Experience | Description |
|---------------------------------|-------------------------------------|--|
| Superintendent I | 4 yr degree / 4 yrs exp | Superintendents provide overall technical management, planning, coordination, and supervision of employees and contractors to ensure the project is completed in a safe and organized manner that is in accordance with budget, schedule, and quality. The Superintendent assists the project management team with implementation of all project procedures and programs with strict adherence to safety and quality guidelines. Excellent communication, organizational, and supervisory skills are essential. Minimum of four (4) years management and/or supervision experience. Four year degree or equivalent combinations of technical training and/or related experience. |
| Scheduler II | HS diploma or GED / 2 yrs exp | The Scheduler usually handles the schedule for multiple projects (3-5) at one time. The Scheduler works on the software known as Primavera Project Planner, also known as P3; they plug all the scheduling information into this system. The project can be scheduled for years to come. The Scheduler spends almost all of their time in front of P3, whether it be in the office or onsite in a satellite office. Coordinates with the Superintendent and reports to the Project Manager. The Scheduler does not need to have a degree. |
| Scheduler I | HS diploma or GED / 6 mo exp | The Scheduler usually handles the schedule for single or multiple projects (up to 3) at one time. The Scheduler works on the software known as Primavera Project Planner, also known as P3; they plug all the scheduling information into this system. The project can be scheduled for years to come. The Scheduler spends almost all of their time in front of P3, whether it be in the office or onsite in a satellite office. Coordinates with the Superintendent and reports to the Project Manager. The Scheduler does not need to have a degree. |
| Project Engineer II | 4 yr degree / 4 yrs exp. | The Project Engineer reviews the documentation to ensure everything is being done correctly. They are on-site 70% of the time, and in the office 30% of the time. Four year degree. Minimum 4 years of experience. |
| Project Engineer I | 4 yr degree / 1 yr exp. | The Project Engineer reviews the documentation to ensure everything is being done correctly. They are on-site 70% of the time, and in the office 30% of the time. Four year degree. Minimum 1 year of experience. |

SCA-COVERED LABOR CATEGORY DESCRIPTIONS

| GSA Labor Category | Education | Experience | Labor Category Description |
|--------------------|---------------------------|------------------------------|---|
| Administrator 1 | H.S. Diploma or GED | No experience required | Follows a number of specific procedures in completing several repetitive clerical steps performed in a prescribed or slightly varied sequence, such as coding and filing documents in an extensive alphabetical file, simple posting to individual accounts, opening mail, running mail through metering machines, and calculating and posting charges to departmental accounts. Little or no subject-matter knowledge is required, but the clerk needs to choose the proper procedure for each task. |
| Administrator 2 | H.S. Diploma or GED | 1 yr | Follows a number of specific procedures in completing several repetitive clerical steps performed in a prescribed or slightly varied sequence, such as coding and filing documents in an extensive alphabetical file, simple posting to individual accounts, opening mail, running mail through metering machines, and calculating and posting charges to departmental accounts. Little or no subject-matter knowledge is required, but the Administrator needs to choose the proper procedure for each task. |
| Aircraft Mechanic | H.S. Diploma or GED | 3 yrs | Services, repairs, and overhauls aircraft and aircraft engines to ensure airworthiness. Repairs, replaces, and rebuilds aircraft structures, such as wings and fuselage, and functional components including rigging, surface controls, and plumbing and hydraulic units, using hand tools, power tools, machines, and equipment such as shears, sheet metal brake, welding equipment, rivet gun, and drills. Reads and interprets manufacturers' and airline's maintenance manuals, service bulletins, and other specifications to determine feasibility and method of repairing or replacing malfunctioning or damaged components. Examines engines for cracked cylinders and oil leaks, and listens to operating engine to detect and diagnose malfunctions, such as sticking or burnt valves. Inspects turbine blades to detect cracks or breaks. Tests engine operation, using testing equipment, such as ignition analyzer, compression checker, distributor timer, and ammeter, to locate source of malfunction. Replaces or repairs worn or damaged components, such as carburetors, alternators, and magnetos, using hand tools, gauges, and testing equipment. Removes engine from aircraft, using hoist or forklift truck. Disassembles and inspects parts for wear, warping, or other defects. Repairs or replaces defective engine parts and reassembles and installs engine in aircraft. Adjusts, repairs, or replaces electrical wiring system and aircraft accessories. Performs miscellaneous duties to service aircraft, including flushing crankcase, cleaning screens, greasing moving parts, and checking brakes. May be required to be licensed by Federal Aviation Administration. May service engines and airframe components at line station making repairs, short of overhaul, required to keep aircraft in safe operating condition. May specialize in work, repair and modification of structural, precision, and functional spare parts and assemblies. May specialize in engine repair. |
| Assembler 1 | H.S. Diploma or GED | No experience required | Responsible for assembling various products and equipment using various hand tools and equipment during the day to day operations. Performs manual labor along a production line. Operates and troubleshoots production line machinery and computers. May perform minor repairs as necessary. |
| Clerk-Typist 1 | H.S. Diploma or GED | No experience required | Follows a few clearly detailed procedures in performing simple repetitive tasks in the same sequence, such as filing pre-coded documents in a chronological file or operating office equipment, e.g., mimeograph, photocopy, addressograph or mailing machine. |
| Clerk-Typist 2 | H.S. Diploma or GED | 1 yr | Follows a number of specific procedures in completing several repetitive clerical steps performed in a prescribed or slightly varied sequence, such as coding and filing documents in an extensive alphabetical file, simple posting to individual accounts, opening mail, running mail through metering machines, and calculating and posting charges to departmental accounts. Little or no subject-matter knowledge is required, but the clerk needs to choose the proper procedure for each task. |

SCA-COVERED LABOR CATEGORY DESCRIPTIONS

| GSA Labor Category | Education | Experience | Labor Category Description |
|--------------------|---------------------|------------------------|--|
| Clerk-Typist 3 | H.S. Diploma or GED | 2 yrs | Work requires a familiarity with the terminology of the office unit. Selects appropriate methods from a wide variety of procedures or makes simple adaptations and interpretations of a limited number of substantive guides and manuals. The clerical steps often vary in type or sequence, depending on the task. Recognized problems are referred to others. |
| Clerk-Typist 4* | H.S. Diploma or GED | 3 yrs | Uses some subject-matter knowledge and judgment to complete assignments consisting of numerous steps that vary in nature and sequence. Selects from alternative methods and refers problems not solvable by adapting or interpreting substantive guides, manuals, or procedures. Typical duties include: assisting in a variety of administrative matters; maintaining a wide variety of financial or other records; verifying statistical reports for accuracy and completeness; and handling and adjusting complaints. May also direct lower level clerks. Positions above level IV are excluded. Such positions (which may include supervisory responsibility over lower level clerks) require workers to use a thorough knowledge of an office's work and routine to: 1) choose among widely varying methods and procedures to process complex transactions; and 2) select or devise steps necessary to complete assignments. Typical jobs covered by this exclusion include administrative assistants, clerical supervisors, and office managers. |
| Data Entry Clerk 1 | H.S. Diploma or GED | No experience required | Produces a variety of standard documents, such as correspondence, form letters, reports, tables and other printed materials. Work requires skill in typing; a knowledge of grammar, punctuation and spelling; and ability to use reference guides and equipment manuals. Performs familiar, routine assignments following standard procedures. Seeks further instructions for assignments requiring deviations from established procedures. |
| Data Entry Clerk 2 | H.S. Diploma or GED | 1 yr | Uses a knowledge of varied and advanced functions of one software type, a knowledge of varied functions of different types of software, or a knowledge of specialized or technical terminology to perform such typical duties as: - Editing and reformatting written or electronic drafts. Examples include: Correcting function codes; adjusting spacing and formatting; and standardizing headings, margins, and indentations. - Transcribing scientific reports, lab analyses, legal proceedings, or similar material from voice tapes or handwritten drafts. - Work requires knowledge of specialized, technical, or scientific terminology. Work requires familiarity with office terminology and practices; incumbent corrects copy and questions originator of document concerning missing information, improper formatting, or discrepancies in instructions. Supervisor sets priorities and deadlines on continuing assignments, furnishes general instructions for recurring work, and provides specific instructions for new or unique projects. May lead lower level word processors. |
| Data Entry Clerk 3 | H.S. Diploma or GED | 2 yrs | Requires both a comprehensive knowledge of word processing software applications and office practices and a high degree of skill in applying software functions to prepare complex and detailed documents. For example, processes complex and lengthy technical reports which include tables, graphs, charts, or multiple columns. Uses either different word processing packages or many different style macros or special command functions. Independently completes assignments and resolves problems. |

SCA-COVERED LABOR CATEGORY DESCRIPTIONS

| GSA Labor Category | Education | Experience | Labor Category Description |
|------------------------------|---------------------------|-------------------------------|--|
| Dispatcher 2 | H.S. Diploma or GED | 1 yr | Assigns motor vehicles and drivers for conveyance of freight or passengers. Compiles list of available vehicles. Assigns vehicles according to factors, such as length and purpose of trip, freight or passenger requirements and preference of user. Issues keys, record sheets, and credential to drivers. Records time of departure, destination, cargo, and expected time of return. Investigates overdue vehicles. May confer with customers to expedite or locate missing, misrouted, delayed or damaged merchandise. May maintain record of mileage, fuel used, repairs made and other expenses. May establish service or delivery routes. May supervise loading and unloading. May issue equipment to drivers, such as handtrucks, dollies, and blankets. May direct activities of drivers, using two-way radio. May assign helpers to drivers. May work at vehicle distribution center and assign vehicles to customer agencies. |
| Driver (Courier) | H.S. Diploma or GED | No experience required. | Drives automobile or light truck to deliver messages, documents, packages and mail to various business concerns or governmental agencies. May transport office personnel and visitors, and perform miscellaneous errands, such as carrying mail to and from the post office and sorting or opening incoming and outgoing mail. May obtain receipts for articles delivered and keep a log of items received and delivered. May deliver items to offices and departments within an establishment. |
| Electrician, Automotive | H.S. Diploma or GED | No experience required | Tests, repairs, overhauls, modifies, and maintains electrical equipment of a specialized nature such as automatic alternator synchronizing equipment, amplidyne control units, voltage regulating equipment, generators, switching and control panels, and junction boxes, in motor vehicles such as automobiles, buses and trucks. |
| Electrician-Non Certified | H.S. Diploma or GED | 2 yrs | Performs a variety of electrical trade functions such as the installation, maintenance, or repair of equipment for the generation, distribution, or utilization of electric energy. Work involves most of the following: Installing or repairing any of a variety of electrical equipment such as generators, transformers, switchboards, controllers, circuit breakers, motors, heating units, conduit systems, or other transmission equipment; working from blueprints, drawings, layouts, or other specifications; locating and diagnosing trouble in the electrical system or equipment; working standard computations relating to load requirements of wiring or electrical equipment; and using a variety of electrician's hand tools and measuring and testing instruments. In general, the work of the maintenance electrician requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. |
| Electronics Technician | H.S. Diploma or GED | 1 yr. | Applies comprehensive technical knowledge to solve complex problems by interpreting manufacturers' manuals or similar documents. Work requires familiarity with the interrelationships of circuits and judgment in planning work sequence and in selecting tools and testing instruments. Receives technical guidance, as required, from supervisor or higher level technician, and work is reviewed for compliance with accepted practices. May provide technical guidance to lower level technicians. |
| Engine Helper | H.S. Diploma or GED | No experience required | Assists one or more workers in the skilled maintenance trades by performing specific or general duties of lesser skill, such as keeping a worker supplied with materials and tools; cleaning working area, machine, and equipment; assisting journeyman by holding materials or tools; and performing other unskilled tasks as directed by journeyman. The kind of work the helper is permitted to perform varies from trade to trade. In some trades the helper is confined to supplying, lifting, and holding materials and tools, and cleaning working areas; and in others the worker is permitted to perform specialized machine operations, or parts of a trade that are also performed by workers on a full-time basis. |

SCA-COVERED LABOR CATEGORY DESCRIPTIONS

| GSA Labor Category | Education | Experience | Labor Category Description |
|--------------------|---------------------------|------------------------------|--|
| Engine Mechanic | H.S. Diploma or GED | 2 yrs. | <p>Services, repairs, and overhauls aircraft and aircraft engines to ensure airworthiness. Repairs, replaces, and rebuilds aircraft structures, such as wings and fuselage, and functional components including rigging, surface controls, and plumbing and hydraulic units, using hand tools, power tools, machines, and equipment such as shears, sheet metal brake, welding equipment, rivet gun, and drills. Reads and interprets manufacturers' and airline's maintenance manuals, service bulletins, and other specifications to determine feasibility and method of repairing or replacing malfunctioning or damaged components. Examines engines for cracked cylinders and oil leaks, and listens to operating engine to detect and diagnose malfunctions, such as sticking or burnt valves. Inspects turbine blades to detect cracks or breaks. Tests engine operation, using testing equipment, such as ignition analyzer, compression checker, distributor timer, and ammeter, to locate source of malfunction. Replaces or repairs worn or damaged components, such as carburetors, alternators, and magnetos, using hand tools, gauges, and testing equipment. Removes engine from aircraft, using hoist or forklift truck. Disassembles and inspects parts for wear, warping, or other defects. Repairs or replaces defective engine parts and reassembles and installs engine in aircraft. Adjusts, repairs, or replaces electrical wiring system and aircraft accessories. Performs miscellaneous duties to service aircraft, including flushing crankcase, cleaning screens, greasing moving parts, and checking brakes. May be required to be licensed by Federal Aviation Administration. May service engines and airframe components at line station making repairs, short of overhaul, required to keep aircraft in safe operating condition. May specialize in work, repair and modification of structural, precision, and functional spare parts and assemblies. May specialize in engine repair.</p> |
| Equipment Mechanic | H.S. Diploma or GED | 3 yrs | <p>Services, repairs, and overhauls aircraft and aircraft engines to ensure airworthiness. Repairs, replaces, and rebuilds aircraft structures, such as wings and fuselage, and functional components including rigging, surface controls, and plumbing and hydraulic units, using hand tools, power tools, machines, and equipment such as shears, sheet metal brake, welding equipment, rivet gun, and drills. Reads and interprets manufacturers' and airline's maintenance manuals, service bulletins, and other specifications to determine feasibility and method of repairing or replacing malfunctioning or damaged components. Examines engines for cracked cylinders and oil leaks, and listens to operating engine to detect and diagnose malfunctions, such as sticking or burnt valves. Inspects turbine blades to detect cracks or breaks. Tests engine operation, using testing equipment, such as ignition analyzer, compression checker, distributor timer, and ammeter, to locate source of malfunction. Replaces or repairs worn or damaged components, such as carburetors, alternators, and magnetos, using hand tools, gauges, and testing equipment. Removes engine from aircraft, using hoist or forklift truck. Disassembles and inspects parts for wear, warping, or other defects. Repairs or replaces defective engine parts and reassembles and installs engine in aircraft. Adjusts, repairs, or replaces electrical wiring system and aircraft accessories. Performs miscellaneous duties to service aircraft, including flushing crankcase, cleaning screens, greasing moving parts, and checking brakes. May be required to be licensed by Federal Aviation Administration. May service engines and airframe components at line station making repairs, short of overhaul, required to keep aircraft in safe operating condition. May specialize in work, repair and modification of structural, precision, and functional spare parts and assemblies. May specialize in engine repair.</p> |
| Forklift Operator | H.S. Diploma or GED | No experience required | <p>Operates a manually controlled gasoline, electric or liquid propane gas powered forklift to transport goods and materials of all kinds about a warehouse, manufacturing plant, or other establishment.</p> |

SCA-COVERED LABOR CATEGORY DESCRIPTIONS

| GSA Labor Category | Education | Experience | Labor Category Description |
|--------------------|---------------------------|------------------------------|---|
| General Clerk 1 | H.S. Diploma or GED | No experience required | Performs any combination of following and similar clerical duties requiring limited knowledge of systems or procedures: Writes, types, or enters information into computer, using keyboard, to prepare correspondence, bills, statements, receipts, or other documents, copying information from one record to another. Proofreads records or forms. Counts, weighs, or measures material. Sorts and files records. Addresses envelopes or packages by hand or with typewriter or addressograph machine. Stuffs envelopes by hand or with envelope stuffing machine. Answers telephone, conveys messages, and runs errands. Stamps, sorts, and distributes mail. Stamps or numbers forms by hand or machine. Photocopies documents using photocopier. |
| Hydraulic Mechanic | H.S. Diploma or GED | 6 months | Maintains, modifies, and repairs hydraulic and pneumatic systems and components that actuate mechanisms or produce, control, and regulate the flow of fluids (liquids and gases). Tests for and isolates malfunctions in hydraulic and pneumatic systems or components, utilizing technical manuals and schematics. Modifies, repairs or disassembles and overhauls systems or components. |
| Installer 1 | H.S. Diploma or GED | No experience required | Performs tasks which require mainly physical abilities and effort involving little or no specialized skill or prior work experience. The following tasks are typical of this occupation: Loads and unloads trucks, and other conveyances; moves supplies and materials to proper location by wheelbarrows or handtrucks; stacks materials for storage or binning; collects refuse and salvageable materials. Digs, fills, and tamps earth excavations; levels ground using pick, shovel, tamper and rake; shovels concrete and snow; cleans culverts and ditches; cuts tree and brush; operates power lawnmowers. Moves and arranges heavy pieces of office and household furniture, equipment, and appliances; moves heavy pieces of automotive, medical engineering, and other types of machinery and equipment. Spreads sand and salt on icy roads and walk-ways; picks up leaves and trash. |
| Janitor 1 | H.S. Diploma or GED | No experience required | Cleans and keeps in an orderly condition factory working areas and washrooms, or premises of an office, apartment house, or commercial or other establishment. Duties involve a combination of the following: Sweeping, mopping or scrubbing, and polishing floors; removing chips, trash, and other refuse; dusting equipment, furniture, or fixtures; polishing metal fixtures or trimmings; providing supplies and minor maintenance services; and cleaning lavatories, showers, and restrooms. Excluded are: 1. Workers who specialize in window washing; 2. Housekeeping staff who make beds and change linens as a primary responsibility; 3. Workers required to disassemble and assemble equipment in order to clean machinery; 4. Workers who receive additional compensation to maintain sterile facilities or equipment. |
| Janitor 2* | H.S. Diploma or GED | 1 yr | Cleans and keeps in an orderly condition factory working areas and washrooms, or premises of an office, apartment house, or commercial or other establishment. Duties involve a combination of the following: Sweeping, mopping or scrubbing, and polishing floors; removing chips, trash, and other refuse; dusting equipment, furniture, or fixtures; polishing metal fixtures or trimmings; providing supplies and minor maintenance services; and cleaning lavatories, showers, and restrooms. Excluded are: 1. Workers who specialize in window washing; 2. Housekeeping staff who make beds and change linens as a primary responsibility; 3. Workers required to disassemble and assemble equipment in order to clean machinery; 4. Workers who receive additional compensation to maintain sterile facilities or equipment. |

SCA-COVERED LABOR CATEGORY DESCRIPTIONS

| GSA Labor Category | Education | Experience | Labor Category Description |
|--------------------|---------------------------|------------------------------|---|
| Janitor 3* | H.S. Diploma or GED | 2 yrs | Cleans and keeps in an orderly condition factory working areas and washrooms, or premises of an office, apartment house, or commercial or other establishment. Duties involve a combination of the following: Sweeping, mopping or scrubbing, and polishing floors; removing chips, trash, and other refuse; dusting equipment, furniture, or fixtures; polishing metal fixtures or trimmings; providing supplies and minor maintenance services; and cleaning lavatories, showers, and restrooms. Excluded are: 1. Workers who specialize in window washing; 2. Housekeeping staff who make beds and change linens as a primary responsibility; 3. Workers required to disassemble and assemble equipment in order to clean machinery; 4. Workers who receive additional compensation to maintain sterile facilities or equipment. |
| Laborer-General 1 | H.S. Diploma or GED | No experience required | Maintains grounds of industrial, commercial or public property such as buildings, camp and picnic grounds, parks, playgrounds, greenhouses, and athletic fields, and repairs structures and equipment, performing one or more of the following tasks: Cuts grass, using walking-type or riding mowers (less than 2000 lbs.). Trims hedges and edges around walks, flower beds, and wells, using hedge trimmers, clippers and edging tools. Prunes shrubs and trees to shape and improve growth, using shears and other hand tools. Sprays lawn, shrubs, and trees with fertilizer or insecticide. Plants grass, flowers, trees, and shrubs. Waters lawn and shrubs during dry periods, using hose or activating sprinkler system. Picks up and burns or carts away leaves, paper or other litter. Removes snow from walks, driveways, roads, or parking lots, using shovel and snow blower. Spreads salt on walkways and other areas. Repairs and paints fences, gates, benches, tables, guardrails, and outbuildings. Assists in repair of roads, walks, buildings, and mechanical equipment. May clean comfort stations, office and workshop areas, and parking lots by sweeping, washing, mopping and polishing. |
| Laborer-General 2 | H.S. Diploma or GED | 1 yr | Maintains grounds of industrial, commercial or public property such as buildings, camp and picnic grounds, parks, playgrounds, greenhouses, and athletic fields, and repairs structures and equipment, performing one or more of the following tasks: Cuts grass, using walking-type or riding mowers (less than 2000 lbs.). Trims hedges and edges around walks, flower beds, and wells, using hedge trimmers, clippers and edging tools. Prunes shrubs and trees to shape and improve growth, using shears and other hand tools. Sprays lawn, shrubs, and trees with fertilizer or insecticide. Plants grass, flowers, trees, and shrubs. Waters lawn and shrubs during dry periods, using hose or activating sprinkler system. Picks up and burns or carts away leaves, paper or other litter. Removes snow from walks, driveways, roads, or parking lots, using shovel and snow blower. Spreads salt on walkways and other areas. Repairs and paints fences, gates, benches, tables, guardrails, and outbuildings. Assists in repair of roads, walks, buildings, and mechanical equipment. May clean comfort stations, office and workshop areas, and parking lots by sweeping, washing, mopping and polishing. |

SCA-COVERED LABOR CATEGORY DESCRIPTIONS

| GSA Labor Category | Education | Experience | Labor Category Description |
|--------------------|---------------------|------------------------|---|
| Laborer-General 3 | H.S. Diploma or GED | 2 yrs | Maintains grounds of industrial, commercial or public property such as buildings, camp and picnic grounds, parks, playgrounds, greenhouses, and athletic fields, and repairs structures and equipment, performing one or more of the following tasks: Cuts grass, using walking-type or riding mowers (less than 2000 lbs.). Trims hedges and edges around walks, flower beds, and wells, using hedge trimmers, clippers and edging tools. Prunes shrubs and trees to shape and improve growth, using shears and other hand tools. Sprays lawn, shrubs, and trees with fertilizer or insecticide. Plants grass, flowers, trees, and shrubs. Waters lawn and shrubs during dry periods, using hose or activating sprinkler system. Picks up and burns or carts away leaves, paper or other litter. Removes snow from walks, driveways, roads, or parking lots, using shovel and snow blower. Spreads salt on walkways and other areas. Repairs and paints fences, gates, benches, tables, guardrails, and outbuildings. Assists in repair of roads, walks, buildings, and mechanical equipment. May clean comfort stations, office and workshop areas, and parking lots by sweeping, washing, mopping and polishing. |
| Locksmith 1 | H.S. Diploma or GED | No experience required | Installs, repairs, modifies, and opens a variety of locking mechanisms found on doors, desks, compartments, mobile equipment, safes, and vaults. Examines locking mechanism and installs new unit or disassembles unit and replaces worn tumblers, springs, and other parts or repairs them by filing, drilling, chiseling and grinding. Opens door locks by moving lockpick in cylinder or opens safe locks by listening to lock sounds or by drilling. Makes new or duplicate keys, using key cutting machine. Changes combination by inserting new or repaired tumblers into lock. Establishes keying systems for buildings. |
| Locksmith 2* | H.S. Diploma or GED | 1 yr. | Installs, repairs, modifies, and opens a variety of locking mechanisms found on doors, desks, compartments, mobile equipment, safes, and vaults. Examines locking mechanism and installs new unit or disassembles unit and replaces worn tumblers, springs, and other parts or repairs them by filing, drilling, chiseling and grinding. Opens door locks by moving lockpick in cylinder or opens safe locks by listening to lock sounds or by drilling. Makes new or duplicate keys, using key cutting machine. Changes combination by inserting new or repaired tumblers into lock. Establishes keying systems for buildings. |
| Locksmith 3* | H.S. Diploma or GED | 2 yrs. | Installs, repairs, modifies, and opens a variety of locking mechanisms found on doors, desks, compartments, mobile equipment, safes, and vaults. Examines locking mechanism and installs new unit or disassembles unit and replaces worn tumblers, springs, and other parts or repairs them by filing, drilling, chiseling and grinding. Opens door locks by moving lockpick in cylinder or opens safe locks by listening to lock sounds or by drilling. Makes new or duplicate keys, using key cutting machine. Changes combination by inserting new or repaired tumblers into lock. Establishes keying systems for buildings. |
| Locksmith 4* | H.S. Diploma or GED | 3 yrs. | Installs, repairs, modifies, and opens a variety of locking mechanisms found on doors, desks, compartments, mobile equipment, safes, and vaults. Examines locking mechanism and installs new unit or disassembles unit and replaces worn tumblers, springs, and other parts or repairs them by filing, drilling, chiseling and grinding. Opens door locks by moving lockpick in cylinder or opens safe locks by listening to lock sounds or by drilling. Makes new or duplicate keys, using key cutting machine. Changes combination by inserting new or repaired tumblers into lock. Establishes keying systems for buildings. |

SCA-COVERED LABOR CATEGORY DESCRIPTIONS

| GSA Labor Category | Education | Experience | Labor Category Description |
|--------------------|---------------------|------------------------|--|
| Machinist | H.S. Diploma or GED | No experience required | Repairs machinery or mechanical equipment. Work involves most of the following: Examining machines and mechanical equipment to diagnose source of trouble; dismantling or partly dismantling machines and performing repairs that mainly involve the use of hand tools in scraping and fitting parts; replacing broken or defective parts with items obtained from stock; ordering the production of a replacement part by a machine shop or sending the machine to a machine shop for major repairs; preparing written specifications for major repairs or for the production of parts ordered from machine shops; reassembling machines and making all necessary adjustments for operation. In general, the work of a Machinery Maintenance Mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. Excluded from this classification are workers whose primary duties involve setting up or adjusting machines. |
| Maintenance 1 | H.S. Diploma or GED | 2 yrs | Performs general maintenance and repair of equipment and buildings requiring practical skill and knowledge (but not proficiency) in such trades as painting, carpentry, plumbing, masonry, and electrical work. Work involves a variety of the following duties: Replacing electrical receptacles, wires, switches, fixtures, and motors; using plaster or compound to patch minor holes and cracks in walls and ceilings; repairing or replacing sinks, water coolers, and toilets; painting structures and equipment; repairing or replacing concrete floors, steps, and sidewalks; replacing damaged paneling and floor tiles; hanging doors and installing door locks; replacing broken window panes; and performing general maintenance on equipment and machinery. Excluded are: 1. Craft workers included in a formal apprenticeship or progression program based on training and experience; 2. Skilled craft workers required to demonstrate proficiency in one or more trades; 3. Workers performing simple maintenance duties not requiring practical skill and knowledge of a trade (e.g., changing light bulbs and replacing faucet washers). |
| Maintenance 2* | H.S. Diploma or GED | No experience required | Assists one or more workers in the skilled maintenance trades by performing specific or general duties of lesser skill, such as keeping a worker supplied with materials and tools; cleaning working area, machine, and equipment; assisting journeyman by holding materials or tools; and performing other unskilled tasks as directed by journeyman. The kind of work the helper is permitted to perform varies from trade to trade. In some trades the helper is confined to supplying, lifting, and holding materials and tools, and cleaning working areas; and in others the worker is permitted to perform specialized machine operations, or parts of a trade that are also performed by workers on a full-time basis. |
| Maintenance 3* | H.S. Diploma or GED | No experience required | Performs general maintenance and repair of equipment and buildings requiring practical skill and knowledge (but not proficiency) in such trades as painting, carpentry, plumbing, masonry, and electrical work. Work involves a variety of the following duties: Replacing electrical receptacles, wires, switches, fixtures, and motors; using plaster or compound to patch minor holes and cracks in walls and ceilings; repairing or replacing sinks, water coolers, and toilets; painting structures and equipment; repairing or replacing concrete floors, steps, and sidewalks; replacing damaged paneling and floor tiles; hanging doors and installing door locks; replacing broken window panes; and performing general maintenance on equipment and machinery. Excluded are: 1. Craft workers included in a formal apprenticeship or progression program based on training and experience; 2. Skilled craft workers required to demonstrate proficiency in one or more trades; 3. Workers performing simple maintenance duties not requiring practical skill and knowledge of a trade (e.g., changing light bulbs and replacing faucet washers). |

SCA-COVERED LABOR CATEGORY DESCRIPTIONS

| GSA Labor Category | Education | Experience | Labor Category Description |
|-------------------------------|---------------------|------------------------|--|
| Maintenance Helper | H.S. Diploma or GED | 1 yr | Performs general maintenance and repair of equipment and buildings requiring practical skill and knowledge (but not proficiency) in such trades as painting, carpentry, plumbing, masonry, and electrical work. Work involves a variety of the following duties: Replacing electrical receptacles, wires, switches, fixtures, and motors; using plaster or compound to patch minor holes and cracks in walls and ceilings; repairing or replacing sinks, water coolers, and toilets; painting structures and equipment; repairing or replacing concrete floors, steps, and sidewalks; replacing damaged paneling and floor tiles; hanging doors and installing door locks; replacing broken window panes; and performing general maintenance on equipment and machinery. Excluded are: 1. Craft workers included in a formal apprenticeship or progression program based on training and experience; 2. Skilled craft workers required to demonstrate proficiency in one or more trades; 3. Workers performing simple maintenance duties not requiring practical skill and knowledge of a trade (e.g., changing light bulbs and replacing faucet washers). |
| Material Coordinator | H.S. Diploma or GED | 1 yr | Coordinates and expedites flow of material, parts, and assemblies within or between departments in accordance with production and shipping schedules or department supervisors' priorities. Reviews production schedules and confers with department supervisors to determine material required or overdue and to locate material. Requisitions material and establishes delivery sequences to departments according to job order priorities and anticipated availability of material. Arranges for in-plant transfer of materials to meet production schedules. Arranges with department supervisors for repair and assembly of material and its transportation to various departments. Examines material delivered to production departments to verify if type specified. May monitor and control movement of material and parts along conveyor system, using remote-control panelboard. May compute amount of material needed for specific job orders, applying knowledge of product and manufacturing processes and using adding machine. May compile report of quantity and type of material on hand. May move or transport material from one department to another, using hand truck or industrial truck. May compile perpetual production records in order to locate material in process of production, using manual or computerized system. May maintain employee records. |
| Motor Vehicle Mechanic Helper | H.S. Diploma or GED | No experience required | Performs a variety of tasks such as washing, cleaning, and lubricating vehicles; loading, unloading, and storing automotive parts and supplies; and maintaining work areas. |
| Painter | H.S. Diploma or GED | No experience required | Coats surfaces of aircraft with paint, lacquer, epoxy, resin or other material, using brushes, rollers, spray guns and other devices. Removes old paint from aircraft, using liquid paint remover and scraper. Smooths surface with sandpaper and steel wool. Roughens aluminum surfaces with acid solution and steel wool to insure that paint adheres to surface. Masks and covers portions of surfaces not to be painted. Paints insignia, letters or numerals on aircraft surface, using stencils. |
| Picker / Packer 1 | H.S. Diploma or GED | No experience required | Fills shipping or transfer orders for finished goods from stored merchandise in accordance with specifications on sales slips, customers' orders, or other instructions. May, in addition to filling orders and indicating items filled or omitted, keep records of outgoing orders, requisition additional stock or report short supplies to supervisor, and perform other related duties. |

SCA-COVERED LABOR CATEGORY DESCRIPTIONS

| GSA Labor Category | Education | Experience | Labor Category Description |
|-------------------------|---------------------|------------------------|--|
| Pipefitter, Maintenance | H.S. Diploma or GED | 6 months | Installs or repairs water, steam, gas or other types of pipe and pipefittings. Work involves most of the following: Laying out work and measuring to locate position of pipe from drawings or other written specifications; cutting various sizes of pipe to correct lengths with chisel and hammer, oxyacetylene torch or pipe-cutting machines; threading pipe with stocks and dies, bending pipe by hand-driven or power-driven machines; assembling pipe with couplings and fastening pipe to hangers; making standard shop computations relating to pressures, flow and size of pipe required; and making standard tests to determine whether finished pipes meet specifications. In general, the work of the maintenance pipefitter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. Workers primarily engaged in installing and repairing building sanitation or heating systems are excluded. |
| Pneudraulics Mechanic | H.S. Diploma or GED | 6 months | Maintains, modifies, and repairs hydraulic and pneumatic systems and components that actuate mechanisms or produce, control, and regulate the flow of fluids (liquids and gases). Tests for and isolates malfunctions in hydraulic and pneumatic systems or components, utilizing technical manuals and schematics. Modifies, repairs or disassembles and overhauls systems or components. |
| Records Clerk* | H.S. Diploma or GED | No experience required | Uses some subject-matter knowledge and judgment to complete assignments consisting of numerous steps that vary in nature and sequence. Selects from alternative methods and refers problems not solvable by adapting or interpreting substantive guides, manuals, or procedures. Typical duties include: assisting in a variety of administrative matters; maintaining a wide variety of financial or other records; verifying statistical reports for accuracy and completeness; and handling and adjusting complaints. May also direct lower level clerks. Positions above level IV are excluded. Such positions (which may include supervisory responsibility over lower level clerks) require workers to use a thorough knowledge of an office's work and routine to: 1) choose among widely varying methods and procedures to process complex transactions; and 2) select or devise steps necessary to complete assignments. Typical jobs covered by this exclusion include administrative assistants, clerical supervisors, and office managers. |
| Rigger | H.S. Diploma or GED | 2 yrs | Assembles rigging to lift and move equipment or material in manufacturing plant or shipyard. Selects cables, ropes, pulleys, winches, blocks, and sheaves, according to weight and size of load to be moved. Attaches pulley and blocks to fixed overhead structures, such as beams, ceilings, and gin pole booms, with bolts and clamps. Attaches load with grappling devices, such as loops, wires, ropes and chains, to crane hook. Gives directions to Bridge-or-Gantry-Crane Operator or Hoisting Engineer engaged in hoisting and moving loads to insure safety of workers and material handled, using hand signals, loudspeaker, or telephone. Sets up, braces, and rigs hoisting equipment, using hand tools and power wrenches. Splices rope and wire cables to make or repair slings and tackle. May direct workers engaged in hoisting machinery and equipment into ships. |
| Sheet Metal Worker | H.S. Diploma or GED | No experience required | Fabricates, installs and maintains in good repair the sheet-metal equipment and fixtures (such as machine guards, grease pans, shelves, lockers, tanks, ventilators, chutes, ducts, metal roofing) of an establishment. Work involves most of the following: Planning and laying out all types of sheet-metal maintenance work from blueprints, models, or other specifications; setting up and operating all available types of sheet-metal working machines; using a variety of hand tools in cutting, bending, forming, shaping, fitting and assembling; and installing sheet-metal articles as required. In general, the work of the maintenance sheet-metal worker requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. |

SCA-COVERED LABOR CATEGORY DESCRIPTIONS

| GSA Labor Category | Education | Experience | Labor Category Description |
|------------------------------|---------------------|------------------------|---|
| Shipping / Receiving Clerk 1 | H.S. Diploma or GED | No experience required | Configure outgoing shipments; selects products from inventory; package per standard shipping guidelines. Unpacks and examines incoming shipments, routes items to appropriate person or receives items into inventory, moves products and materials to storage area. Re-labels incoming probe with appropriate label. Data entry input and Product label creation and creates Data Sheet to send with package by copying and pasting information from an excel spreadsheet. Maintain inventory of packaging materials, shipping containers, shipping labels, dry ice, cold packs and other materials necessary for shipping. |
| Small Engine Mechanic | H.S. Diploma or GED | No experience required | Repairs fractional-horsepower gasoline engines used to power lawnmowers, garden tractors, and similar machines, using hand tools. Locates causes of trouble, dismantles engines, using hand tools, and examines parts for defects. Replaces or repairs parts, such as rings and bearings, using hand tools. Cleans and adjusts carburetor and magnetob. Starts repaired engines and listens to sounds to test performance. |
| Structural Worker | H.S. Diploma or GED | No experience required | Fabricates, installs and maintains in good repair the sheet-metal equipment and fixtures (such as machine guards, grease pans, shelves, lockers, tanks, ventilators, chutes, ducts, metal roofing) of an establishment. Work involves most of the following: Planning and laying out all types of sheet-metal maintenance work from blueprints, models, or other specifications; setting up and operating all available types of sheet-metal working machines; using a variety of hand tools in cutting, bending, forming, shaping, fitting and assembling; and installing sheet-metal articles as required. In general, the work of the maintenance sheet-metal worker requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience. |
| Technician 1 | H.S. Diploma or GED | 6 months | Repairs machinery or mechanical equipment. Perform work involving the skills of two or more maintenance or craft occupations to keep machines, mechanical equipment, or the structure of an establishment in repair. |
| TIG Welder | H.S. Diploma or GED | No experience required | Welds metal components together to fabricate or repair products, such as machine parts, plant equipment, mobile homes, motors and generators, according to layouts, blueprints or work orders, using brazing and a variety of arc and gas welding equipment. Welds metal parts together, using both gas welding or brazing and any combination of arc welding processes. Performs related tasks such as thermal cutting and grinding. Repairs broken or cracked parts, fills holes and increases size of metal parts. Positions and clamps together components of fabricated metal products preparatory to welding. May locate and repair cracks in industrial engine cylinder heads, using inspection equipment and gas torch. May perform repairs only. May be required to pass employer performance tests or standard tests to meet certification standards of governmental agencies or professional and technical associations. |

SCA-COVERED LABOR CATEGORY DESCRIPTIONS

| GSA Labor Category | Education | Experience | Labor Category Description |
|---------------------------|---------------------|------------------------|---|
| Tool Clerk | H.S. Diploma or GED | No experience required | Specializes in operating one or more than one type of machine tool (e.g., jig borer, grinding machine, engine lathe, milling machine) to machine metal for use in making or maintaining jigs, fixtures, cutting tools, gauges, or metal dies or molds used in shaping or forming metal or nonmetallic material (e.g., plastic, plaster, rubber, glass). Work typically involves: Planning and performing difficult machining operations which require complicated setups or a high degree of accuracy; setting up machine tool or tools (e.g., installing cutting tools and adjusting guides, stops, working tables, and other controls to handle the size of stock to be machined; determining proper feeds, speeds, tooling, and operation sequence or selecting those prescribed in drawings, blueprints, or layouts); using a variety of precision measuring instruments; and making necessary adjustments during machining operation to achieve requisite dimensions to very close tolerances. May be required to select proper coolants and cutting and lubricating oils, to recognize when tools need dressing, and to dress tools. In general, the work of a Machine-Tool Operator (Toolroom) at the skill level called for in this classification requires extensive knowledge of machine-shop and toolroom practice usually acquired through considerable on-the-job training and experience. |
| Tools and Parts Attendant | H.S. Diploma or GED | No experience required | Receives, stores, and issues hand tools, machine tools, dies, replacement parts, shop supplies and equipment, such as measuring devices, in industrial establishment. Keeps records of tools issued to and returned by workers. Searches for lost or misplaced tools. Prepares periodic inventory or keeps perpetual inventory and requisitions stock as needed. Unpacks and stores new equipment. Visually inspects tools or measures with micrometer for wear or defects and reports damaged or worn-out equipment to superiors. May coat tools with grease or other preservative, using brush or spray gun. May attach identification tags or engrave identifying information on tools and equipment, using electric marking tool. |
| Truck Driver | H.S. Diploma or GED | No experience required | Drives gasoline or diesel powered tractor to move materials, draw implements, tow trailers, pull out objects embedded in ground, or pull cable of winch to raise, lower, or load heavy material or equipment. Fastens attachments such as graders, plows, rollers, mowers (over 2000 lbs.), backhoes, seeders, and disc harrows to tractor. Adjusts equipment for proper operation. Lubricates and makes minor repairs to tractor and attachments such as tightening bolts, and replacing washers, cotter pins, and screws. |
| Warehouse - Basic | H.S. Diploma or GED | No experience required | As directed, performs a variety of warehousing duties which require an understanding of the establishment's storage plan. Work involves most of the following: Verifying materials (or merchandise) against receiving documents, noting and reporting discrepancies and obvious damages; routing materials to prescribed storage locations; storing, stacking, or palletizing materials in accordance with prescribed storage methods; rearranging and taking inventory of stored materials; examining stored materials and reporting deterioration and damage; removing material from storage and preparing it for shipment. May operate hand or power trucks in performing warehousing duties. Exclude workers whose primary duties involve shipping and receiving work (see Shipping/Receiving Clerk), order filling (see Order Filler), or operating forklifts (see Forklift Operator). |

SCA-COVERED LABOR CATEGORY DESCRIPTIONS

| GSA Labor Category | Education | Experience | Labor Category Description |
|-----------------------------------|---------------------|------------------------|---|
| Warehouse-Shipping and Receiving. | H.S. Diploma or GED | No experience required | Performs clerical and physical tasks in connection with shipping goods of the establishment in which employed and receiving incoming shipments. In performing day-to-day, routine tasks, follows established guidelines. In handling unusual non-routine problems, receives specific guidance from supervisor or other officials. May direct and coordinate the activities of other workers engaged in handling goods to be shipped or being received. Shipping duties typically involve the following: Verifying that orders are accurately filled by comparing items and quantities of goods gathered for shipment against documents; insuring that shipments are properly packaged, identified with shipping information, and loaded into transporting vehicles; and preparing and keeping records of goods shipped, e.g., manifests, bills of lading. Receiving duties typically involve the following: Verifying the correctness of incoming shipments by comparing items and quantities unloaded against bills of lading, invoices, manifests, storage receipts, or other records; checking for damaged goods; insuring that goods are appropriately identified for routing to departments within the establishment; preparing and keeping records of goods received. |
| Waste Water Operator 1 | H.S. Diploma or GED | No experience required | Controls treatment plant machines and equipment to purify and clarify water for human consumption and for industrial use. Operates and controls electric motors, pumps, and valves to regulate flow of raw water into treating plant. Dumps specified amounts of chemicals, such as chlorine, ammonia, and lime into water or adjusts automatic devices that admit specified amounts of chemicals into tanks to disinfect, deodorize, and clarify water. Starts agitators to mix chemicals and allows impurities to settle to bottom of tank. Turns valves to regulate water through filter beds to remove impurities. Pumps purified water into water mains. Monitors panelboard and adjusts controls to regulator flow rates, loss of head pressure and water elevation and distribution of water. Cleans tanks and filter beds, using backwashing (reverse flow of water). Repairs and lubricates machines and equipment, using hand- and power tools. Tests water samples to determine acidity, color, and impurities, using colorimeter, turbidimeter, and conductivity meter. Dumps chemicals such as alum into tanks to coagulate impurities and reduce acidity. Records data, such as residual content of chemicals, water turbidity, and water pressure. May operate portable water-purification plant to supply drinking water. May purify waste water from plant preparatory to pumping water into rivers and streams or city mains. |
| Waste Water Operator 2* | H.S. Diploma or GED | 1 yr | Controls treatment plant machines and equipment to purify and clarify water for human consumption and for industrial use. Operates and controls electric motors, pumps, and valves to regulate flow of raw water into treating plant. Dumps specified amounts of chemicals, such as chlorine, ammonia, and lime into water or adjusts automatic devices that admit specified amounts of chemicals into tanks to disinfect, deodorize, and clarify water. Starts agitators to mix chemicals and allows impurities to settle to bottom of tank. Turns valves to regulate water through filter beds to remove impurities. Pumps purified water into water mains. Monitors panelboard and adjusts controls to regulator flow rates, loss of head pressure and water elevation and distribution of water. Cleans tanks and filter beds, using backwashing (reverse flow of water). Repairs and lubricates machines and equipment, using hand- and power tools. Tests water samples to determine acidity, color, and impurities, using colorimeter, turbidimeter, and conductivity meter. Dumps chemicals such as alum into tanks to coagulate impurities and reduce acidity. Records data, such as residual content of chemicals, water turbidity, and water pressure. May operate portable water-purification plant to supply drinking water. May purify waste water from plant preparatory to pumping water into rivers and streams or city mains. |

SCA-COVERED LABOR CATEGORY DESCRIPTIONS

| GSA Labor Category | Education | Experience | Labor Category Description |
|-------------------------|---------------------|------------------------|---|
| Waste Water Operator 3* | H.S. Diploma or GED | 2 yrs | Controls treatment plant machines and equipment to purify and clarify water for human consumption and for industrial use. Operates and controls electric motors, pumps, and valves to regulate flow of raw water into treating plant. Dumps specified amounts of chemicals, such as chlorine, ammonia, and lime into water or adjusts automatic devices that admit specified amounts of chemicals into tanks to disinfect, deodorize, and clarify water. Starts agitators to mix chemicals and allows impurities to settle to bottom of tank. Turns valves to regulate water through filter beds to remove impurities. Pumps purified water into water mains. Monitors panelboard and adjusts controls to regulator flow rates, loss of head pressure and water elevation and distribution of water. Cleans tanks and filter beds, using backwashing (reverse flow of water). Repairs and lubricates machines and equipment, using hand- and power tools. Tests water samples to determine acidity, color, and impurities, using colorimeter, turbidimeter, and conductivity meter. Dumps chemicals such as alum into tanks to coagulate impurities and reduce acidity. Records data, such as residual content of chemicals, water turbidity, and water pressure. May operate portable water-purification plant to supply drinking water. May purify waste water from plant preparatory to pumping water into rivers and streams or city mains. |
| Waste Water Operator 4* | H.S. Diploma or GED | 3 yrs | Controls treatment plant machines and equipment to purify and clarify water for human consumption and for industrial use. Operates and controls electric motors, pumps, and valves to regulate flow of raw water into treating plant. Dumps specified amounts of chemicals, such as chlorine, ammonia, and lime into water or adjusts automatic devices that admit specified amounts of chemicals into tanks to disinfect, deodorize, and clarify water. Starts agitators to mix chemicals and allows impurities to settle to bottom of tank. Turns valves to regulate water through filter beds to remove impurities. Pumps purified water into water mains. Monitors panelboard and adjusts controls to regulator flow rates, loss of head pressure and water elevation and distribution of water. Cleans tanks and filter beds, using backwashing (reverse flow of water). Repairs and lubricates machines and equipment, using hand- and power tools. Tests water samples to determine acidity, color, and impurities, using colorimeter, turbidimeter, and conductivity meter. Dumps chemicals such as alum into tanks to coagulate impurities and reduce acidity. Records data, such as residual content of chemicals, water turbidity, and water pressure. May operate portable water-purification plant to supply drinking water. May purify waste water from plant preparatory to pumping water into rivers and streams or city mains. |
| Welder | H.S. Diploma or GED | No experience required | Welds metal components together to fabricate or repair products, such as machine parts, plant equipment, mobile homes, motors and generators, according to layouts, blueprints or work orders, using brazing and a variety of arc and gas welding equipment. Welds metal parts together, using both gas welding or brazing and any combination of arc welding processes. Performs related tasks such as thermal cutting and grinding. Repairs broken or cracked parts, fills holes and increases size of metal parts. Positions and clamps together components of fabricated metal products preparatory to welding. May locate and repair cracks in industrial engine cylinder heads, using inspection equipment and gas torch. May perform repairs only. May be required to pass employer performance tests or standard tests to meet certification standards of governmental agencies or professional and technical associations. |

* These labor categories are not graded within the SCA wage determinations. A 15% pay differential has been attached to each level of SCA category provided.

RATES FOR EXEMPT SERVICES

Option Period 1

SINs 874-501 / 874-501RC and 874-507 / 874-507RC

| EXEMPT LABOR CATEGORY TITLE | | GSA Rate - Year 10 07/11/12-07/10/13 |
|-----------------------------|---------------------|---|
| 1 | Program Manager IV | \$125.61 |
| 2 | Program Manager II | \$107.93 |
| 3 | Program Manager I | \$90.52 |
| 4 | Project Coordinator | \$86.86 |
| 5 | Project Manager III | \$73.25 |
| 6 | Project Manager II | \$61.05 |
| 7 | Site Team Leader II | \$41.27 |
| 8 | Site Team Leader I | \$33.58 |
| 9 | Estimator II | \$51.47 |
| 10 | Estimator I | \$29.89 |
| 11 | Superintendent III | \$63.49 |
| 12 | Superintendent II | \$57.87 |
| 13 | Superintendent I | \$50.79 |
| 14 | Scheduler II | \$33.75 |
| 15 | Scheduler I | \$21.89 |
| 16 | Project Engineer II | \$74.16 |
| 17 | Project Engineer I | \$63.49 |

RATES FOR SCA-COVERED SERVICES

The Service Contract Act (SCA) is applicable to this contract as it includes SCA-covered labor categories. The prices for the indicated labor categories are ceiling rates based on the U.S. Department of Labor Wage Determination Number 05-2059, which covers Marin, San Francisco, and San Mateo counties in California. Should Aerotek perform in an area with lower SCA rates, resulting in lower wages being paid, the prices offered will be discounted accordingly.

| Option Period 1 Pricing | | | | | | |
|---|---------------------------|---|--|---|----------------------------------|---|
| SCA-Covered GSA Labor Category Title | | GSA Rate - Yr 10 <small>07/11/12-07/10/13</small> | | SCA-Covered GSA Labor Category Title | | GSA Rate - Yr 10 <small>07/11/12-07/10/13</small> |
| 1 | Administrator 1 | \$33.46 | | 32 | Locksmith 3 | \$54.44 |
| 2 | Administrator 2 | \$43.35 | | 33 | Locksmith 4 | \$61.04 |
| 3 | Aircraft Mechanic | \$47.54 | | 34 | Machinist | \$47.54 |
| 4 | Assembler 1 | \$24.32 | | 35 | Maintenance 1 | \$41.92 |
| 5 | Clerk-Typist 1 | \$30.92 | | 36 | Maintenance 2 | \$46.64 |
| 6 | Clerk-Typist 2 | \$33.46 | | 37 | Maintenance 3 | \$52.07 |
| 7 | Clerk-Typist 3 | \$35.55 | | 38 | Maintenance Helper | \$36.36 |
| 8 | Clerk-Typist 4 | \$40.34 | | 39 | Material Coordinator | \$43.58 |
| 9 | Data Entry Clerk 1 | \$35.51 | | 40 | Motor Vehicle Mechanic Helper | \$40.15 |
| 10 | Data Entry Clerk 2 | \$38.58 | | 41 | Painter | \$43.25 |
| 11 | Data Entry Clerk 3 | \$41.91 | | 42 | Picker/Packer 1 | \$33.80 |
| 12 | Dispatcher 2 | \$42.17 | | 43 | Pipefitter, Maintenance | \$54.95 |
| 13 | Driver (Courier) | \$32.11 | | 44 | Pneudraulics Mechanic | \$48.44 |
| 14 | Electrician, Automotive | \$46.83 | | 45 | Records Clerk | \$40.34 |
| 15 | Electrician-Non Certified | \$60.80 | | 46 | Rigger | \$45.52 |
| 16 | Electronics Technician | \$50.35 | | 47 | Sheet Metal Worker | \$52.92 |
| 17 | Engine Helper | \$36.36 | | 48 | Shipping / Receiving Clerk 1 | \$33.85 |
| 18 | Engine Mechanic | \$47.54 | | 49 | Small Engine Mechanic | \$41.92 |
| 19 | Equipment Mechanic | \$47.54 | | 50 | Structural Worker | \$52.92 |
| 20 | Forklift Operator | \$37.56 | | 51 | Technician 1 | \$47.98 |
| 21 | General Clerk 1 | \$31.27 | | 52 | TIG Welder | \$45.52 |
| 22 | Hydraulic Mechanic | \$48.44 | | 53 | Tool Clerk | \$44.38 |
| 23 | Installer 1 | \$34.85 | | 54 | Tools and Parts Attendant | \$37.56 |
| 24 | Janitor 1 | \$33.16 | | 55 | Truck Driver | \$44.59 |
| 25 | Janitor 2 | \$36.56 | | 56 | Warehouse-Basic | \$37.56 |
| 26 | Janitor 3 | \$40.48 | | 57 | Warehouse-Shipping and Receiving | \$37.58 |
| 27 | Laborer-General 1 | \$34.85 | | 58 | Waste Water Operator 1 | \$51.08 |
| 28 | Laborer-General 2 | \$38.51 | | 59 | Waste Water Operator 2 | \$57.17 |
| 29 | Laborer-General 3 | \$42.71 | | 60 | Waste Water Operator 3 | \$64.18 |
| 30 | Locksmith 1 | \$43.72 | | 61 | Waste Water Operator 4 | \$72.23 |
| 31 | Locksmith 2 | \$48.71 | | 62 | Welder | \$45.52 |

AEROTEK LOGWORLD SCA MATRIX

The labor categories that fall under the requirements of the Service Contract Act (SCA) (i.e. non-exempt labor categories) are identified in the matrix below. All prices for these labor categories meet or exceed the requirements in the SCA Wage Determination identified below.

| SCA Matrix | | | | |
|-------------------|--|----------------------------|--|----------------------------------|
| | Aerotek SCA-Covered Contract Labor Category Title | SCA Equivalent Code | SCA Wage Determination Equivalent Title | Wage Determination Number |
| 1 | Administrator 1 | 01112 | General Clerk II | 2005-2059 |
| 2 | Administrator 2 | 01263 | Personal Assistant III | 2005-2059 |
| 3 | Aircraft Mechanic | 23021 | Aircraft Mechanic | 2005-2059 |
| 4 | Assembler 1 | 16010 | Assembler (Assorter; Distributor; Matcher; Sorter) | 2005-2059 |
| 5 | Clerk-Typist 1 | 01111 | General Clerk I | 2005-2059 |
| 6 | Clerk-Typist 2 | 01112 | General Clerk II | 2005-2059 |
| 7 | Clerk-Typist 3 | 01113 | General Clerk III | 2005-2059 |
| 8 | Clerk-Typist 4 | 01113 | General Clerk IV | 2005-2059 |
| 9 | Data Entry Clerk 1 | 01611 | Word Processor I | 2005-2059 |
| 10 | Data Entry Clerk 2 | 01612 | Word Processor II | 2005-2059 |
| 11 | Data Entry Clerk 3 | 01613 | Word Processor III | 2005-2059 |
| 12 | Dispatcher 2 | 01060 | Dispatcher, Motor Vehicle | 2005-2059 |
| 13 | Driver(Courier) | 01141 | Messenger (Courier) | 2005-2059 |
| 14 | Electrician, Automotive | 05010 | Electrician, Automotive | 2005-2059 |
| 15 | Electrician-Non Certified | 23160 | Electrician, Maintenance | 2005-2059 |
| 16 | Electronics Technician | 23182 | Electronics Technician, Maintenance II | 2005-2059 |
| 17 | Engine Helper | 23580 | Maintenance Trades Helper | 2005-2059 |
| 18 | Engine Mechanic | 23021 | Aircraft Mechanic | 2005-2059 |
| 19 | Equipment Mechanic | 23021 | Aircraft Mechanic | 2005-2059 |
| 20 | Forklift Operator | 21020 | Forklift Operator | 2005-2059 |
| 21 | General Clerk 1 | 01111 | General Clerk I | 2005-2059 |
| 22 | Hydraulic Mechanic | 23820 | Pneudraulic Systems Mechanic | 2005-2059 |
| 23 | Installer 1 | 23470 | Laborer | 2005-2059 |
| 24 | Janitor 1 | 11150 | Janitor | 2005-2059 |
| 25 | Janitor 2 | 11150 | Janitor | 2005-2059 |
| 26 | Janitor 3 | 11150 | Janitor | 2005-2059 |
| 27 | Laborer-General 1 | 23470 | Laborer | 2005-2059 |
| 28 | Laborer-General 2 | 23470 | Laborer | 2005-2059 |
| 29 | Laborer-General 3 | 23470 | Laborer | 2005-2059 |
| 30 | Locksmith 1 | 23510 | Locksmith | 2005-2059 |
| 31 | Locksmith 2 | 23510 | Locksmith | 2005-2059 |
| 32 | Locksmith 3 | 23510 | Locksmith | 2005-2059 |
| 33 | Locksmith 4 | 23510 | Locksmith | 2005-2059 |
| 34 | Machinist | 23550 | Machinist, Maintenance | 2005-2059 |
| 35 | Maintenance 1 | 23370 | General Maintenance Worker | 2005-2059 |

SCA Matrix

| | Aerotek SCA-Covered Contract Labor Category Title | SCA Equivalent Code | SCA Wage Determination Equivalent Title | Wage Determination Number |
|----|---|---------------------|---|---------------------------|
| 36 | Maintenance 2 | 23580 | Maintenance Trades Helper | 2005-2059 |
| 37 | Maintenance 3 | 23370 | General Maintenance Worker | 2005-2059 |
| 38 | Maintenance Helper | 23370 | General Maintenance Worker | 2005-2059 |
| 39 | Material Coordinator | 21030 | Material Coordinator | 2005-2059 |
| 40 | Motor Vehicle Mechanic Helper | 05220 | Motor Vehicle Mechanic Helper | 2005-2059 |
| 41 | Painter | 23050 | Painter, Aircraft | 2005-2059 |
| 42 | Picker/Packer 1 | 21071 | Order Filler | 2005-2059 |
| 43 | Pipefitter, Maintenance | 23790 | Pipefitter, Maintenance | 2005-2059 |
| 44 | Pneudraulics Mechanic | 23820 | Pneudraulic Systems Mechanic | 2005-2059 |
| 45 | Records Clerk | 01113 | General Clerk 4 | 2005-2059 |
| 46 | Rigger | 23850 | Rigger | 2005-2059 |
| 47 | Sheet Metal Worker | 23890 | Sheet-Metal Worker, Maintenance | 2005-2059 |
| 48 | Shipping / Receiving Clerk 1 | 21130 | Shipping/Receiving Clerk | 2005-2059 |
| 49 | Small Engine Mechanic | 23910 | Small Engine Mechanic | 2005-2059 |
| 50 | Structural Worker | 23890 | Sheet-Metal Worker, Maintenance | 2005-2059 |
| 51 | Technician 1 | 23530 | Machinery Maintenance Mechanic | 2005-2059 |
| 52 | TIG Welder | 23960 | Welder, Combination, Maintenance | 2005-2059 |
| 53 | Tool Clerk | 19010 | Machine-Tool Operator (Toolroom) | 2005-2059 |
| 54 | Tools and Parts Attendant | 21210 | Tools and Parts Attendant | 2005-2059 |
| 55 | Truck Driver | 31364 | Truckdriver, Tractor-Trailer | 2005-2059 |
| 56 | Warehouse-Basic | 21410 | Warehouse Specialist | 2005-2059 |
| 57 | Warehouse-Shipping and Receiving | 21130 | Shipping/Receiving Clerk | 2005-2059 |
| 58 | Waste Water Operator 1 | 25210 | Water Treatment Plant Operator | 2005-2059 |
| 59 | Waste Water Operator 2 | 25210 | Water Treatment Plant Operator | 2005-2059 |
| 60 | Waste Water Operator 3 | 25210 | Water Treatment Plant Operator | 2005-2059 |
| 61 | Waste Water Operator 4 | 25210 | Water Treatment Plant Operator | 2005-2059 |
| 62 | Welder | 23960 | Welder, Combination, Maintenance | 2005-2059 |