

## **GENERAL SERVICES ADMINISTRATION**

### **Federal Supply Service**

*Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms, and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**<sup>™</sup>, a menu-driven database system. The INTERNET address for GSA Advantage!<sup>™</sup> is: <http://www.GSAAdvantage.gov>.

### **Schedule for – Environmental Advisory Services**

**Class: 899**

**Contract Number: GS-10F-0477M**

**For more information on ordering from Federal Supply Schedules**

**Click on the FSS Schedules button at <http://www.fss.gsa.gov>**

**Contract Period: Current through September 26, 2017**

**Contractor:** Matrix New World Engineering, Inc.  
26 Columbia Turnpike, Suite 200  
Florham Park, New Jersey 07932

**Business Size:** Small, Disadvantage, Woman Owned Business

**Telephone:** 973-240-1800  
**Extension:** 1070  
**FAX Number:** 973-240-1818  
**Web Site:** [www.matrixnewworld.com](http://www.matrixnewworld.com)  
**E-mail:** [dpetrocelli@matrixnewworld.com](mailto:dpetrocelli@matrixnewworld.com) or [csullivan@matrixnewworld.com](mailto:csullivan@matrixnewworld.com)  
**Contract Administration:** Clare P. Sullivan, CHMM, CSP

## **CUSTOMER INFORMATION:**

**1a. Table of Awarded Special Item Number(s) with appropriate cross-referenced to page numbers:** 899-1, 899-1RC, 899-3, 899-3RC, 899-8, and 899-8RC

**1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply:** See item 6 below.

**2. Maximum Order:** 1000000

**3. Minimum Order:** 100

**4. Geographic Coverage (delivery Area):** FOB Domestic only

**(CUSTOMER INFORMATION: Continued)**

- 5. **Point(s) of production (city, county, and state or foreign country):** Same as company address
- 6. **Discount from list prices or statement of net price:** Yes
- 7. **Quantity Discounts:** None Offered
- 8. **Prompt Payment Terms:** Net 30 Days
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** Contact Contractor
- 10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on Task Order
- 11b. **Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list" under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:** Contact Contractor
- 11d. **Urgent Requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representatives to effect a faster delivery:** Contact Contractor
- 12. **F.O.B. Point(s):** Destination
- 13. **Ordering Address(es):** Same as Contractor
- 14. **Payment Address(es):** Same as company address
- 15. **Warranty Provision:** None
- 16. **Export Packing Charges (if applicable):** N/A
- 17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
- 18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
- 19. **Terms and conditions of installation (if applicable):** N/A
- 20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A

**(CUSTOMER INFORMATION: Continued)**

- 21. List of service and distribution points (if applicable): N/A
- 22. List of participating dealers (if applicable): N/A
- 23. Preventive maintenance (if applicable): N/A
- 24. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
- 25. Data Universal Numbering System: (DUNS Number): 79-6227247
- 26. Notification regarding registration in Central Contractor Registration (CCR) database: Registered

**Rates: See Attached**

# Schedule of Fees

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Price List/Labor Category

Labor Category	Minimum Education	Minimum Experience	Price (including IFF)
Principal	Masters	20	\$88.16
Senior Supervising Engineer/Scientist II	Masters	20	\$193.45
Supervising Engineer/Scientist I	Bachelors	15	\$141.06
Senior Engineer/Scientist II	Bachelors	15	\$133.00
Senior Engineer/Scientist I	Bachelors	12	\$112.85
Project Engineer/Scientist II	Bachelors	10	\$100.76
Project Engineer/Scientist I	Bachelors	5	\$90.38
Engineer/Scientist II	Bachelors	3	\$76.57
Engineer/Scientist I	Bachelors	2	\$72.54
Staff Engineer/Scientist I	Bachelors	0	\$49.87
Senior Designer	High School	10	\$80.60
CAD	High School	5	\$59.95
Project Administrator	Bachelors	5	\$64.48
Project Coordinator	High School	3	\$55.01

SCA Matrix		
Labor Category	SCA Equivalent Categories	WD Number (Morris County, NJ)
Senior Engineer/Scientist II	30086- Engineering Technician VI	2005-2353
Senior Engineer/Scientist I	30085- Engineering Technician V	2005-2353
Project Engineer/Scientist II	30084- Engineering Technician IV	2005-2353
Project Engineer/Scientist I	30083- Engineering Technician III	2005-2353
Engineer/Scientist II	30082- Engineering Technician II	2005-2353
Engineer/Scientist I	30081- Engineering Technician I	2005-2353
Staff Engineer/Scientist I	30090- Environmental Technician	2005-2353
Senior Designer	30064- Drafter/CAD Operator IV	2005-2353
CAD	30062- Drafter/CAD Operator II	2005-2353
Project Administrator	01020- Administrative Assistant	2005-2353
Project Coordinator	01613- Word Processor III	2005-2353

*\*The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage determination Number(s) identified in the matrix. The prices are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.*

## 1. Principal

### General Summary:

Directs the performance of a variety of related projects which are organized by technology, program or client. Oversees the implementation, marketing, and resource allocation within program client base.

### Principal Duties and Responsibilities:

- Responsible for the effective management of personnel and budget. Accountable for the quality and timely delivery of all contract deliverables.
- Operates within client guidance, contractual limitations, and company policy directives. Serves as point of contact with client regarding program activities.
- Ensures that all required resources including manpower, production standards, computer time, and facilities are available for program implementation.
- Manages program consisting of multiple projects including project identification, design, and development delivery.
- Maintains the development and execution of business opportunities based on broad, general guidance. Responsible for marketing new technology and follow-on business acquisitions.
- Confers with project manager to provide technical advice and to assist with problem resolution.
- May perform other duties as required.

### Job Specifications:

- Master's Degree of equivalent and Professional Engineering License and 20 years of general experience.

## 2. Supervising Engineer/Scientist

### General Summary:

Manages program and project operations. Ensures schedules are met and resources are used effectively.

### Principal Duties and Responsibilities:

- Provides Quality Assurance Quality Control on projects.
- Coordinates the resolution of project related problems.
- Ensures proper relationships are established between customers, teaming partners, and subcontractors to facilitate the delivery of services.
- Supervises staff operations.

### Job Specifications:

- Supervising Engineer/Scientist I - Bachelor's Degree or equivalent and 15 years of general experience.
- Senior Supervising Engineer/Scientist II – Master's Degree or equivalent and 20 years of general experience.

## 3. Senior Engineer/Scientist

### General Summary:

Manages project operations and performs a variety of engineering and scientific tasks, either independently or under supervision, which are broad in nature and are concerned with the design and implementation, including personnel, subcontractors, and/or equipment. Ensures schedules are met and resources are used effectively. Manages team of Engineers/Scientists through project completion.

## Principal Duties and Responsibilities:

- Coordinates the resolution of project related problems.
- Directs the day to day management of projects.
- Manages teaming partners and subcontractors to facilitate the delivery of services.
- Plans and performs engineering research, design development, and other assignments in conformance with design engineering and customer specifications.
- Supervises team of Engineers through project completion.
- Responsible for major technical/engineering projects of higher complexity and importance than those normally assigned to lower level engineers.
- Coordinates the activities of Engineers and staff assigned to specific engineering projects.
- May perform other duties as required.

## Job Specifications:

- Senior Engineer/Scientist I - Bachelor's Degree or equivalent and 12 years of general experience.
- Senior Engineer/Scientist II - Bachelor's Degree or equivalent and 15 years of general experience.

## 4. Project Engineer/Scientist

### General Summary:

Under supervision of project manager, performs a variety of engineering and scientific tasks which are broad in nature and concerned with the design and implementation, including personnel, subcontractors, and equipment.

### Principal Duties and Responsibilities:

- Plans and performs research and other assignments in conformance with projects.
- Directs the day to day management of HAZMAT projects.
- Responsible for the technical/engineering part of a major project or a project of lesser complexity and importance than those normally assigned to a higher level engineer.
- Directs field operations.
- Coordinates the activities of field staff assigned to specific projects.
- May perform other duties as assigned.

### Job Specifications:

- Project Engineer/Scientist I – Bachelor's Degree or equivalent and 5 years of general experience, when applicable HAZMAT certifications and licenses.
- Project Engineer/Scientist II – Bachelor's Degree or equivalent and 10 years of general experience, when applicable HAZMAT certifications and licenses.

## 5. Engineer/Scientist

### General Summary:

Under supervision of project manager, performs a variety of engineering and scientific tasks which are broad in nature and concerned with the design and implementation, including personnel, subcontractors, and equipment.

### Principal Duties and Responsibilities:

- Plans and performs research and other assignments in conformance with projects.
- Responsible for the technical/engineering part of projects of lesser complexity and importance than those normally assigned to a higher level engineer.
- Performs field operations.
- May perform other duties as assigned.

## Job Specifications:

- Engineer/Scientist I – Bachelor’s Degree or equivalent and 2 years of general experience, when applicable HAZMAT certifications and licenses.
- Engineer/Scientist II – Bachelor’s Degree or equivalent and 3 years of general experience, when applicable HAZMAT certifications and licenses.

## 6. Staff Engineer/Scientist

### General Summary:

Under supervision, assists in defining and executing engineering and scientific activities within a project. These activities may consist of planning, performance testing and validation, and development and staffing of a project plan.

### Principal Duties and Responsibilities:

- Performs engineering and scientific tasks.
- Development and staffing of a project plan.
- Supports project Engineers/Scientists, as required.
- Analyzes and develops technical documentation.
- May perform other duties as assigned.

## Job Specifications:

- Staff Engineer/Scientist – Bachelor’s Degree or equivalent and 0 years of general experience, when applicable HAZMAT certifications and licenses.

## 7. Senior Designer

### General Summary:

Assists project staff by providing digitized drawings, scanning, copying large prints, file management, inventory control support on multiple projects. Familiar with AutoCad Release 14 through 2009; Civil3D Release 2006 through 2012; Microstation V8; Bentley InRoads(Survey); GIS Technology; Graphics.

### Principal Duties and Responsibilities:

- Maintains current drawing standards.
  - Creates, modifies, and updates project drawings and figures.
  - Provides drafting support to project Engineers/Scientists, as required.
- Analyzes and develops technical documentation.  
May perform other duties as assigned.

## Job Specifications:

- Senior Designer - High School Diploma, applicable certifications, and 10 years of general experience.



## 8. CAD

### General Summary:

Assists project staff by providing digitized drawings, scanning, copying large prints, file management, inventory control support on multiple projects. Familiar with AutoCad Release 14 through 2009; Civil3D Release 2006 through 2012; Microstation V8; Bentley InRoads(Survey); GIS Technology; Graphics.

### Principal Duties and Responsibilities:

- Creates, modifies, and updates project drawings and figures.
- Provides drafting support to project Engineers/Scientists, as required.
- May perform other duties as assigned.

### Job Specifications:

- CAD - High School Diploma, applicable certifications, and 0 to 5 years of general experience.

## 9. Project Administrator

### General Summary:

Provides administrative-type support to technical, management, and executive level personnel. This includes, but is not limited to, documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, mail services, records, data input, etc.

### Principal Duties and Responsibilities:

- Specializes in facilitating, coordinating and planning office administration and support.
- Understands and provides documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, etc.
- May perform other duties

### Job Specifications:

- Project Administrator - Bachelor's Degree or equivalent and 5 years of general experience.

## 10. Project Coordinator

### General Summary:

Provides administrative-type support to technical and management-level personnel. This includes, but is not limited to, word processing, documentation planning and support, project administration, general office support, event planning and administration, mail services, records, data input, etc.

### Principal Duties and Responsibilities:

- Specializes in performing office administration and support.
- Word processing, database entry, etc.
- Understands and provides documentation planning and support, project administration, general office support, event planning and administration, etc., and required changing office environments.
- May perform other duties

### Job Specifications:

- Project Coordinator - High School Diploma 3 years of general experience.