

EnviroSystems Management, Inc.

Environmental Planning • Regulatory Compliance

**23 East Fine Avenue
Flagstaff, Arizona 86001**

TEL: (928) 226-0236
or (800) 370-6060 outside of Flagstaff

FAX: (928) 226-0237

Website: esmaz.com

Email: info@esmaz.com

**Contract Number GS-10F-0358M
Federal Supply Group 899-1 & 899-1RC
Small, Woman Owned Business
Contract Period: July 09, 2002 – July 08, 2017**

EnviroSystems Management, Inc. provides consulting services related to the management of natural and cultural resources. Our primary business is to assist our clients with environmental compliance issues associated with federal, state, and tribal regulations enacted to provide various levels of protection to these resources. EnviroSystems brings together a group of individuals with vast experience. Collectively, the staff represents over 100 years experience in environmental consulting, planning, and archaeology.

EnviroSystems Management, Inc.

has experience in federal and state regulations for the following:

- American Indian Religious Freedom Act
- Archaeological and Historic Preservation Act
- Archaeological Resources Protection Act
- Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA)
- Clean Air Act (CAA)
- Clean Water Act (CWA)
- Department of Transportation Act
- Endangered Species Act (ESA)
- Executive Orders on wetlands, floodplains, farmland protection, wild and scenic rivers, and environmental justice
- Federal Land Policy and Management Act
- Fish & Wildlife Coordination Act
- Intergovernmental Coordination Act
- Intermodal Surface Transportation Efficiency Act
- Migratory Bird Treaty Act (MBTA)
- National Environmental Policy Act (NEPA)
- National Forest Management Act (NFMA)
- National Forest Ski Area Permit Act
- National Historic Preservation Act (NHPA)
- Native American Graves Protection and Repatriation Act
- Resource Conservation and Recovery Act (RCRA)
- Special Use Permits

Services Offered Under SIN 899-1, 899-1RC

Regulatory Compliance

- Environmental Impact Statements
- Environmental Assessments
- Biological Assessments
- Fatal Flaw Analyses

Field Surveys, Inventories and Monitoring

- Endangered Species Surveys
- Habitat Evaluations
- Vegetation Studies and Monitoring
- Wetland Inventories and Delineations

Environmental Planning

- Residential and Commercial
- Resources Management
- Visual Resources
- Habitat Restoration and Creation

Cultural Resources Management

- Archaeological Surveys and Testing
- Data Recovery
- Tribal Consultation
- Traditional Cultural Properties

Labor Categories and Rates Under SIN 899-1, 899-1RC

Labor Category	Gov't Hourly Rate	Gov't Daily Rate	Applicable Gov't Discount
Project Manager/ Contract Administrator	\$69.26	\$554.06	37%
Environmental/ Recreational Planner	\$65.96	\$527.68	12%
NEPA/Clean Water Act Specialist	\$65.44	\$523.49	23%
Senior Biologist	\$46.49	\$371.95	38%
Field Biologist	\$34.87	\$278.96	46%
Principal Investigator-Archaeology	\$65.96	\$527.68	31%
Field Supervisor-Archaeology **	\$51.83	\$414.62	31%
Crew Chief-Archaeology**	\$39.24	\$313.91	35%
Field Archaeologist**	\$34.87	\$278.96	30%
Ceramic/Lithic Analyst	\$34.87	\$278.96	54%
Cultural Anthropologist	\$57.62	\$460.99	28%
Cultural Specialist	\$46.49	\$371.95	28%
Interpreter	\$34.84	\$278.71	46%
Technical Editor	\$46.49	\$371.95	42%
Word Processor**	\$28.09	\$224.70	44%
Biological monitor for construction	\$37.37	\$298.96	32%
Archaeological monitor for construction	\$37.37	\$298.96	32%
Paleontological monitor for construction	\$37.37	\$298.96	32%
Noxious weed surveyors/removers	\$34.87	\$278.96	30%
GIS Specialist	\$61.60	\$492.80	23%
GIS Technician	\$48.40	\$387.20	12%

* All prices offered to GSA include the current 0.75% IFF.

EnviroSystems Management, Inc.'s Contract #GS-10F-0358M contains four SCA eligible labor categories. The price for SCA labor categories listed meet or exceed that in Wage Determination No. 2005-2023, Revision 16, dated June 13, 2012, for the State of Arizona. Areas of Arizona Counties of Apache, Coconino, Gila, Maricopa, Navajo, Pinal and Yavapai.

SCA Eligible Contract Labor Category	SCA Equivalent Code - Title	WD Number
Field Supervisor-Archaeology	30022 - Archeological Technician II	2005-2023
Crew Chief –Archaeology	30022 - Archeological Technician II	2005-2023
Field Archaeologist	30021 - Archeological Technician I	2005-2023
Word Processor	01611 - Word Processor I	2005-2023

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

GSA Labor Classifications and Hourly Rates

SIN	LABOR CLASSIFICATION	HOURLY RATE	EXPERIENCE	DESCRIPTION OF POSITION/RESPONSIBILITIES	EDUCATION
899-1 / 899-1RC	Project Manager/ Contract Administrator	\$69.26	10+ years	Responsible for managing projects and organizing staff resources. Provides guidance to team members, coordinates project needs with clients; manages preparation and performance of all levels of National Environmental Policy Act (NEPA) studies, and natural, social, and cultural resources planning documents and responsible for establishment and/or maintenance of quality control processes and procedures.	Masters degree in Biology, Planning, Anthropology, Engineering, Landscape Architecture, Environmental Studies, or a closely related field.
899-1 / 899-1RC	Environmental / Recreational Planner	\$65.96	3 – 5 years	Prepares NEPA studies and natural, social, and cultural resources planning documents. Job responsibilities include field efforts to gather data and/or background research and assist Project Manager/Contract Administrators.	Bachelor's Degree Biology, Planning, Landscape Architecture, Environmental Studies, or a closely related field.
899-1 / 899-1RC	NEPA/Clean Water Act Specialist	\$65.44	5 – 10 years	Independently prepares jurisdictional delineations of the waters of the United States and Clean Water Act Section 404 permit applications and other natural, social, and cultural resources planning studies.	Bachelor of Science degree in Biology, Planning, Engineering, Landscape Architecture, Environmental Studies, or a closely related field; or equivalent experience.
899-1 / 899-1RC	Senior Biologist	\$46.49	5 – 10 years	Independently prepares NEPA studies and natural, social, and cultural resources planning documents. Coordinates project needs with regulatory agencies; manages preparation and performance of all biological investigations, surveys and reports, and manages the quality control process to ensure a high level of technical excellence in the work products and services provided to clients.	Bachelor of Science or Arts degree in Biology, Planning, Anthropology, Engineering, Landscape Architecture, Environmental Studies, or a closely related field; or equivalent experience.
899-1 / 899-1RC	Field Biologist	\$34.87	0 – 4 years	Entry-level position requiring some specialized education or related experience in area of specialty. Job responsibilities include field efforts to gather data and/or background research. May assist senior level field staff. Produces technical support documents and works under the supervision of others.	Bachelor of Science or Arts degree in Biology, Planning, Anthropology, Engineering, Landscape Architecture, Environmental Studies, or a closely related field.
899-1 / 899-1RC	Principal Investigator-Archaeology	\$65.96	10+ years	Management and implementation of field work, studies, analyses, and reports. Provides management and technical leadership in cultural resources and is well versed in regulatory compliance requirements. Provides guidance and is responsible for establishment and/or maintenance of quality control processes and procedures.	Masters degree in cultural resource-related discipline or a closely related field (archaeology, anthropology, etc.); or equivalent experience.

GSA Labor Classifications and Hourly Rates Continued

SIN	LABOR CLASSIFICATION	HOURLY RATE	EXPERIENCE	DESCRIPTION OF POSITION/RESPONSIBILITIES	EDUCATION
899-1 / 899-1RC	Field Supervisor-Archaeology	\$51.83	5 – 10 years	Provides technical leadership to specialized team under direction of the principal investigator. Responsible for developing and organizing field work plan, leading the field effort, and report preparation.	Bachelor of Science or Arts degree in Biology, Planning, Anthropology, Engineering, Landscape Architecture, Environmental Studies, or a closely related field.
899-1 / 899-1RC	Crew Chief-Archaeology	\$39.24	3 – 6 years	Serves as lead archaeological field technician, performing all levels of cultural resources field investigations, including excavation, testing, survey, and artifact analysis.	Bachelor of Science or Arts in cultural resource-related discipline or a related field (archaeology, anthropology, etc.).
899-1 / 899-1RC	Field Archaeologist	\$34.87	0 – 4 years	Performs cultural resources field surveys and investigations and conducts specialized artifact analyses. Performs unskilled and semi-skilled tasks at archaeological field sites. Assists Crew Chief in activities associated with the excavation of project areas and documentation of found features. Conducts simple surveys using compass, topographical map and aerial photographs.	Bachelor of Science or Arts in cultural resource-related discipline or a related field (archaeology, anthropology, etc.).
899-1 / 899-1RC	Ceramic/Lithic Analyst	\$34.87	0 – 4 years	Responsible for the analysis of ceramic materials, stone tools, and other chipped stone artifacts using basic scientific techniques. Analyzes artifacts' morphology, measures various physical attributes, and examines other visible features. Duties also include writing.	Bachelor of Science or Arts in cultural resource-related discipline or a related field (archaeology, anthropology, etc.).
899-1 / 899-1RC	Cultural Anthropologist	\$57.62	5 – 10 years	Performs scientific studies of the development of human cultures based on ethnologic, ethnographic, linguistic, social, and psychological data and methods of analysis. Research methods include one-on-one interviews, field visits, surveys/questionnaires, and archival research.	Masters degree in cultural resource-related discipline or related field (archaeology, anthropology, etc.); or equivalent experience.
899-1 / 899-1RC	Cultural Specialist	\$46.49	5 – 10 years	Independently responsible for the analysis of cultural habits of a particular group of people or society. Duties include planning, research, fieldwork, data analysis, and report writing.	Masters degree in cultural resource-related discipline or related field (archaeology, anthropology, etc.); or equivalent experience.
899-1 / 899-1RC	Interpreter	\$34.84	0 – 4 years	Facilitates cross-cultural communication by interpreting/translating as well as relaying concepts and ideas between languages.	Bachelor of Arts degree in Education, Language, or related field.

GSA Labor Classifications and Hourly Rates Continued

SIN	LABOR CLASSIFICATION	HOURLY RATE	EXPERIENCE	DESCRIPTION OF POSITION/RESPONSIBILITIES	EDUCATION
899-1 / 899-1RC	Technical Editor	\$46.49	3 – 5 years	Duties include writing, proofreading and assembling reports, specifications, and proposals for architectural, planning, archaeology, preservation, and history projects.	Bachelor of Arts degree in English or related field; or equivalent experience.
899-1 / 899-1RC	Word Processor	\$28.09	0 – 4 years	Performs secretarial and administrative work, including invoicing, accounts receivable, copying documents/reports, writing letters, mailing documents, and answering telephones.	High school diploma or GED; or equivalent experience.
899-1 / 899-1RC	Biological Monitor for Construction	\$37.37	3 – 5 years	Monitors sensitive biological areas during the construction phase of projects. Ensures work crews follow environmental guidelines and implement mitigation measures.	Bachelor of Science degree in Biology or related field.
899-1 / 899-1RC	Archaeological Monitor for Construction	\$37.37	3 – 5 years	Monitors archaeological sites during the construction phase of projects. Informs work crews of the presence of archaeological sites and/or human remains and ensures mitigation measures are followed.	Bachelor of Science or Arts degree in cultural resource-related discipline or a related field (archaeology, anthropology, etc.).
899-1 / 899-1RC	Paleontological Monitor for Construction	\$37.37	3 – 5 years	Monitors paleontological sites during the construction phase of projects. Collects and salvages any fossil material found. Ensures work crews implement mitigation measures.	Bachelor of Science or Arts degree in cultural resource-related discipline or a related field (archaeology, anthropology, etc.).
899-1 / 899-1RC	Noxious Weed Surveyors / Removers	\$34.87	0 – 4 years	Surveys, identifies, marks and controls/eradicates noxious and invasive weeds using a range of management techniques, including hand/mechanical removal and herbicide application.	High school diploma or GED; or equivalent experience.
899-1 / 899-1RC	GIS Specialist	\$61.60	6 – 10 years	Responsible for applying expertise in geospatial concepts to data collection, processing, and map production. Has knowledge of related software, programs, and analytical processes that create and maintain data combined with geographically referenced information.	Bachelor's degree and GIS certificate program or Master's degree in geography or related field with an emphasis on GIS.
899-1 / 899-1RC	GIS Technician	\$48.40	3 – 6 years	Responsible for applying technical expertise in the generation of maps, complex illustrations, and images. Has knowledge of construction documents and engineering plans and completes assigned projects independently.	Bachelor of Science or Arts degree in GIS, Geography, Computer-Aided Drafting and Design, or related field.

EnviroSystems Management Inc's CUSTOMER INFORMATION:

Maximum Order: \$ 1,000,000

Minimum Order: \$ 100

Geographic Coverage: FOB Domestic Only

Point(s) of production: Flagstaff, Coconino County, AZ

Discount from list prices or statement of net price: Government Net Prices (discounts already deducted)

Quantity discounts: None Offered

Prompt payment terms: Net 30 days

Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Contact Contractor

Foreign items: None

Time of Delivery: Specified on the Task Order

Expedited Delivery: Contact Contractor

Overnight and 2-day delivery: Contact Contractor

Urgent Requirements: Contact Contractor

F.O.B Points(s): Destination

Ordering Address: EnviroSystems Management, Inc.
23 East Fine Avenue
Flagstaff, AZ 86001

Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules)

Payment address: EnviroSystems Management, Inc.
23 East Fine Avenue
Flagstaff, AZ 86001

Warranty provision: Contractor's Standard Commercial Warranty

Export Packing Charges (if applicable): N/A

Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor

Terms and conditions of rental, maintenance, and repair (if applicable): N/A

Terms and conditions of installation (if applicable): N/A

Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

Terms and conditions for any other services (if applicable): N/A

List of service and distribution points (if applicable): N/A

List of participating dealers (if applicable): N/A

Preventive maintenance (if applicable): N/A

Special attributes such as environmental attributes, (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A

If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: www.Section508.gov/: N/A

Data Universal Numbering System (DUNS) number: 01-0507403

Notification regarding registration in Central Contractor Registration (CCR) database: Registration valid until April 12, 2013