

LOGWORLD CATALOG

GENERAL SERVICES ADMINISTRATION

Federal Supply Schedule  
Authorized Federal Supply Schedule Pricelist  
Worldwide Logistics Services  
(LOGWORLD) Federal Supply Class: 8744

Contract Number: GS-10-F-0340L  
Contract Period: August 1, 2001 - July 31, 2016

SPECIAL ITEM NUMBERS OFFERED:  
Special Item Number 874"501: Supply and Value Chain Management Services  
Special Item Number 874-505: Logistics Training Services

Contractor Information:  
Hurricane Consulting Inc.  
4035 Ridge Top Rd. Ste. 325  
Fairfax, VA 22030

Point of Contact:  
Bob Cotten  
Contracts Manager  
(T) 703-537-3151  
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Business Information:  
Business Size: SDVOSB  
DUNS No.: 92-885-9529  
TIN: 65-0601088

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### TERMS AND CONDITIONS

la. Table of Awarded Special Item Number(s) (SINs):

SIN 874-501: Supply and Value Chain Management Services

SIN 874-504: Logistics Training Services

Note: Contracts awarded SIN 874-502 have been migrated to SIN 874-501 which encompasses SIN 874-502 scope.

#### Recovery Purchasing

For the Special Item Number (SINs) currently awarded under Multiple Award Schedule (MAS) contract, the following SINs are incorporated to include Recovery Purchasing. All other terms and conditions remain unchanged and in full force and effect.

874-501RC, 874-504RC

lb. Pricing:

Please Refer to Rate Schedule

2. Maximum Order Limitation: \$1,000,000.00

3. Minimum Order Limitation: \$100.00

4. Geographic Coverage (Delivery Area): Domestic Only

4a. Travel:

Contractor Travel will be in accordance with the Federal Travel Regulation 31.205-46 as applicable.

5. Point(s) of production:

Consulting services performed at Government site with support services provided from headquarters and other offices.

6. Discount from List Prices 01' Statement of Net Price: Not Applicable

7. Quantity Discounts: Not Applicable

8. Prompt Payment Terms: NET 30

9a. Credit Card Acceptance:  Yes  No

Notification that Government Purchase Cards are accepted below the micro-purchase threshold: Yes

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Notification that Government Purchase Cards are accepted above the micro-purchase threshold: Yes

9b. Discount for Payment by Government Credit Card: Not Applicable

10. Foreign Items: None

11a. Time of Delivery: As specified on Individual Task Order

11b. Expedited Delivery: NONE

11c. Overnight and 2-day Delivery: NONE

11d. Urgent Requirements: Not Available

12. FOB Point(s): Destination

13. Ordering Information:

HCI | integrated solutions  
4035 Ridge Top Rd.  
Fairfax, VA 22030

14. Payment Information:

HCI | integrated solutions  
4035 Ridge Top Rd. Suite 325  
Fairfax, VA 22030

15. Warranty Provision: Contractor's Standard commercial warranty

16. Export Packing Charges: Not Applicable

17. Terms and Conditions of Government Purchase Card Acceptance:

EFT or Check accepted for orders greater than the micro-purchase threshold.

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### 18. SCA Matrix from Modification Number PS-0014

SCA Eligible Category	SCA Equivalent Code - Title	SCA Wage Determination
Administrative Support	01020 - Administrative Assistant	05-2103
Computer Based Training	15050 - Computer Based Training	05-2103
Specialist/Instructor	Specialist/Instructor	
Data Entry Clerk	01052 - Data Entry Operator If	05-2103
Electronics Technician I	23181- Electronic Technician Maintenance I	05-2103
Electronics Technician II	23181- Electronic Technician Maintenance II	05-2103
Electronics Technician III	23181- Electronic Technician Maintenance III	05-2103
Fork Lift Operator	21020- Forklift Operator	05-2103
Hardware Draftsman	30063- Drafter/Cad Operator III	05-2103
Heavy Equipment Mechanic	23430- Heavy Equipment Mechanic	05-2103
Janitor	11150- Janitor	05-2103
Laborer	23470-Laborer	05-2103
Library Technician	13047-Librarian	05-2103
Motor Vehicle Mechanic	05190-Motor Vehicle Mechanic	05-2103
Shipping/Receiving Clerk	21 130-Shipping/Receiving Clerk	05-2103
Stock Clerk	21 150-Stock Clerk	05-2103
Supply Technician	01410-Supply Technician	05-2103
Technical Writer/Editor	30461-Technical Writer	05-2103
Tools and Parts Attendant	2121 O-Tools and Parts Attendant	05-2103
Truck Driver I	31361- Truck Driver, Light	05-2103
Truck Driver II	31362- Truck Driver, Medium	05-2103
Truck Driver III	31363- Truck Driver, Heavy 31364- Truck Driver, Tractor-Trailer	05-2103
Warehouse Specialist	21410- Warehouse Specialist	05-2103

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire LOGWORLD Schedule and all services provided. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number as identified in this matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA prices, resulting in lower wages being paid, the task order prices will be discounted accordingly.

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### RATE SCHEDULE

*We are providing specific labor categories and their associated rates for the following SINs:*

SIN 874-501:Supply and Value Chain Management Services  
SIN 874-505:Logistics Training Services

Labor Category	<u>Hourly Rate</u>	<u>Hourly Rate</u>	<u>Hourly Rate</u>	<u>Hourly Rate</u>	<u>Hourly Rate</u>
	8/1/11- 7/31/12	8/1/12 - 7/31/13	8/1/13- 7/31/14	8/1/14 - 7/31/15	8/1/15 - 7/31/16
Administrative Support	\$44.89	\$44.89	\$44.89	\$44.89	\$44.89
Applications Engineer I	\$88.33	\$90.63	\$92.98	\$95.40	\$97.88
Applications Engineer II	\$106.61	\$109.38	\$112.23	\$115.14	\$118.14
Applications Engineer III	\$143.80	\$147.54	\$151.37	\$155.31	\$159.35
Applications Programmer I	\$47.96	\$49.21	\$50.49	\$51.80	\$53.15
Applications Programmer II	\$83.37	\$85.54	\$87.76	\$90.04	\$92.38
Applications Programmer III	\$102.34	\$105.00	\$107.73	\$110.53	\$113.41
Applications Programmer IV	\$115.13	\$118.12	\$121.19	\$124.35	\$127.58
BPR Specialist I	\$120.30	\$123.43	\$126.64	\$129.93	\$133.31
BPR Specialist II	\$150.35	\$154.26	\$158.27	\$162.38	\$166.61
BPR Specialist III	\$244.34	\$250.69	\$257.21	\$263.90	\$270.76
Communications Network Manager	\$88.48	\$90.78	\$93.14	\$95.56	\$98.05
Communications Specialist	\$59.97	\$61.53	\$63.13	\$64.77	\$66.45
Computer Based Training Specialist Instructor	\$73.07	\$73.07	\$73.07	\$73.07	\$73.07
Computer Security Systems Specialist	\$80.75	\$82.85	\$85.00	\$87.21	\$89.48
Computer Systems Operator I	\$92.41	\$94.81	\$97.28	\$99.81	\$102.40
Computer Systems Operator II	\$118.33	\$121.41	\$124.56	\$127.80	\$131.12
Computer Systems Analyst I	\$59.97	\$61.53	\$63.13	\$64.77	\$66.45
Computer Systems Analyst II	\$53.86	\$55.26	\$56.70	\$58.17	\$59.68
Computer Systems Analyst III	\$85.40	\$87.62	\$89.90	\$92.24	\$94.63

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Computer Security Systems Specialist	\$67.32	\$69.07	\$70.87	\$72.71	\$74.60
Cost Analyst I	\$58.19	\$59.70	\$61.26	\$62.85	\$64.48
Cost Analyst II	\$95.94	\$98.43	\$100.99	\$103.62	\$106.31
Cost Analyst III	\$117.70	\$120.76	\$123.90	\$127.12	\$130.43
Database Management Specialist I	\$117.49	\$120.54	\$123.68	\$126.89	\$130.19
Database Management Specialist II	\$179.36	\$184.02	\$188.81	\$193.72	\$198.75
Data Entry Clerk	\$39.98	\$39.98	\$39.98	\$39.98	\$39.98
Electronics Technician I	\$36.26	\$36.26	\$36.26	\$36.26	\$36.26
Electronics Technician II	\$39.31	\$39.31	\$39.31	\$39.31	\$39.31
Electronics Technician III	\$49.14	\$49.14	\$49.14	\$49.14	\$49.14
Forklift Operator	\$31.60	\$31.60	\$31.60	\$31.60	\$31.60
Hardware Draftsman	\$52.74	\$52.74	\$52.74	\$52.74	\$52.74
Hardware Specialist	\$70.93	\$72.77	\$74.67	\$76.61	\$78.60
Heavy Equipment Mechanic	\$43.20	\$43.20	\$43.20	\$43.20	\$43.20
Help Desk Manager	\$125.33	\$128.59	\$131.93	\$135.36	\$138.88
Help Desk Specialist	\$63.36	\$65.01	\$66.70	\$68.43	\$70.21
Imaging Specialist	\$64.91	\$66.60	\$68.33	\$70.11	\$71.93
Inspector	\$46.67	\$47.88	\$49.13	\$50.41	\$51.72
Janitor	\$17.03	\$17.03	\$17.03	\$17.03	\$17.03
Laborer	\$25.67	\$25.67	\$25.67	\$25.67	\$25.67
Library Technician	\$36.70	\$36.70	\$36.70	\$36.70	\$36.70
Logistical Analyst I	\$48.58	\$49.84	\$51.14	\$52.47	\$53.83
Logistical Analyst II	\$49.68	\$50.97	\$52.30	\$53.66	\$55.05
Logistical Analyst III	\$58.04	\$59.55	\$61.10	\$62.69	\$64.32
Maintenance Management Specialist	\$52.44	\$53.80	\$55.20	\$56.64	\$58.11
Management Consultant I	\$166.94	\$171.28	\$175.73	\$180.30	\$184.99
Management Consultant II	\$213.00	\$218.54	\$224.22	\$230.05	\$236.03
Management Consultant III	\$224.51	\$230.35	\$236.34	\$242.48	\$248.79
Management Consultant IV	\$282.07	\$289.40	\$296.93	\$304.65	\$312.57
Management Consultant V	\$328.02	\$336.55	\$345.30	\$354.28	\$363.49
Manager I	\$70.35	\$72.18	\$74.06	\$75.98	\$77.96
Manager II	\$153.52	\$157.51	\$161.61	\$165.81	\$170.12
Manager III	\$191.90	\$196.89	\$202.01	\$207.26	\$212.65

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Motor Vehicle Mechanic	\$31.60	\$31.60	\$31.60	\$31.60	\$31.60
Operations Research Analyst	\$52.57	\$53.94	\$55.34	\$56.78	\$58.25
Planner	\$58.19	\$59.70	\$61.26	\$62.85	\$64.48
Procurement Specialist I	\$113.15	\$116.09	\$119.11	\$122.21	\$125.38
Procurement Specialist II	\$137.02	\$140.58	\$144.24	\$147.99	\$151.84
Procurement Specialist III	\$162.17	\$166.39	\$170.71	\$175.15	\$179.70
Program Analyst	\$77.38	\$79.39	\$81.46	\$83.57	\$85.75
Quality Assurance Analyst	\$77.28	\$79.29	\$81.35	\$83.47	\$85.64
Quality Assurance Manager	\$108.13	\$110.94	\$113.83	\$116.79	\$119.82
Shipping/Receiving Clerk	\$31.15	\$31.15	\$31.15	\$31.15	\$31.15
Stock Clerk	\$31.94	\$31.94	\$31.94	\$31.94	\$31.94
Supply Management Specialist	\$47.85	\$49.09	\$50.37	\$51.68	\$53.02
Supply Technician	\$37.72	\$37.72	\$37.72	\$37.72	\$37.72
System Administrator	\$57.34	\$58.83	\$60.36	\$61.93	\$63.54
Technical Writer/Editor	\$42.28	\$42.28	\$42.28	\$42.28	\$42.28
Training Specialist I	\$39.33	\$40.35	\$41.40	\$42.48	\$43.58
Training Specialist II	\$115.14	\$118.13	\$121.21	\$124.36	\$127.59
Tools and Parts Attendant	\$47.41	\$47.41	\$47.41	\$47.41	\$47.41
Truck Driver I	\$24.90	\$24.90	\$24.90	\$24.90	\$24.90
Truck Driver II	\$28.06	\$28.06	\$28.06	\$28.06	\$28.06
Truck Driver III	\$32.33	\$32.33	\$32.33	\$32.33	\$32.33
Warehouse Specialist	\$33.77	\$33.77	\$33.77	\$33.77	\$33.77

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Administrative Support - Directly supports project by maintaining personnel and other files, prepare, correspondence, schedules and coordinates travel. Assist in the preparation of presentation graphics and support the development of contract deliverables and reports by developing and updating graphic presentations to improve the quality and enhance the usability of these documents. Responsible for integrating the graphics generated with automated tools and the deliverable documents.

Applications Engineer' (Level I-III) - Analyzes functional business applications and design specifications for functional activities. Develop block diagram and logic flow charts. Translates detail design into computer software. Tests, debugs, and refines the computer software to produce the required product. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency. Provides technical direction to programmers to ensure program deadlines are met.

Applications Programmer (Level I-IV) - Analyzes functional business applications and design specification for functional areas such as payroll, logistics and contracts. Develops block diagrams and logic flow charts. Translates detailed design into computer software. Tests, debugs, and refines the computer software to produce the required product. Prepares required documentation, including both program-level and user-level documentation. Enhances software to reduce operating time or improve efficiency. Provides technical direction to programmers as required to ensure program deadlines are met. Creates and/or maintains operating systems, communication software, data base packages, compilers, assemblers, and utility programs. Modify existing software as well as create special-purpose software to ensure efficiency and integrity between systems and applications.

Business Process Reengineering Specialist (Level I-III) - Applies process improvement and reengineering methodologies and principles to conduct process modernization projects. Duties include activity and data modeling, developing modern business methods, identifying best practices, and creating and assessing performance measurements. Provides group facilitation, interviewing, training, and provides additional forms of knowledge transfer. May be under the supervision and direction of a Senior Business Process Reengineering Specialist or may work independently.

Communications Network Manager - This position is paramount to effective communication associated with the automation processes for logistical systems. Reviews computer systems in terms of machine capabilities and man-machine interface. Prepares reports and studies concerning hardware. Prepares functional requirements and specifications. Analyzes network and computer communications hardware characteristics and recommends equipment procurement, removals, and modifications. Add, deletes, and modifies, as required, host, terminal, and network devices. Assists and coordinates with communications network specialists in the area of communication software. Analyzes and implements communications standards and protocols according to site requirements. Analyze network and computer communications software characteristics and recommends software procurement, removals, and modifications. Adds, deletes, and modifies, as required, host, terminal and network devices in light of discerned software needs/problems. Assists and coordinates with communications network specialists in the area of communication software. Analyzes network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes, and throughput) and recommends procurement, removals, and transitions, and cutovers of network components and capabilities. Ensures maintenance of systems. Coordinates requirements with users and suppliers. Provides support on all phases of analysis, design, testing, and implementation of networks and the telecommunications infrastructure to support EC/EDI functions. Analyses and defines security solutions to requirements for a variety of computer and telecommunications issues. Designs, develops, engineers, and implements solutions to requirements. Gathers and organizes technical information about an organization's mission goals and needs, existing security products, and ongoing programs. Performs analyses which also include risk assessment. Develops, analyzes, and implements security architecture(s) as appropriate. A BS or AS degree is preferred, but at a minimum, the individual shall possess at least 5-8 year private sector or military experience directly related to contract performance.



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Communications Specialist - Analyzes network characteristics (e.g., traffic, connect time, transmission speeds, packet sizes, and throughput) and recommends procurement, removal, and modifications to network components. Designs and optimizes network topologies and site configurations. Plans installations, transitions, and cutovers of network components and capabilities. Coordinates requirements with users and suppliers.

Computer Based-Training Specialist/Instructor - Performs analyses and defines requirements relating to all aspects of the TADDES function (Training Assessment, Designs, Development, Delivery and Support), in accordance with the Systems Approach to Training (SAT), to include but not limited to the following activities: perform functional and positional analyses; prepare inventory of relevant tasks relating to specific functions or positions; organize and facilitate conduct of task selections boards to validate and prioritize tasks; design life cycle training curricula; match tasks to performance conditions and standards; conduct skill perishability analyses; identify Terminal Learning Objectives (TLO) and outcome measurements, to include development of test materials and hands-on evaluations; design overarching training curricula and develop specific Programs of Instruction (PoI) within the context of a life cycle training management approach; identify, evaluate and select training delivery modalities; identify and define requirements for systems embedded training; determine TADSS (Training Aids, Devices, Simulations and Simulators) requirements and coordinate development of TADSS materials; develop associated PoI materials (lesson plans, student handouts, instructor manuals, etc); prepare specialized Training Support Packages (continuing education, remedial training, rapid-train-up, sustainment training, etc); conduct training evaluation and outcome assessments; and, integrate training development function activities. At a minimum, the individual shall possess at least 5-8 year private sector or military experience directly related to contract performance.

Computer Security Systems Specialist - Analyzes and defines security requirements for Multilevel Security (MLS) issues for logistical systems. Designs, develops, engineers, and implements solutions to MLS requirements. Gathers and organizes technical information about an organization's mission goals and needs, existing security products, and ongoing programs in the MLS arena. Performs risk analyses which also includes risk assessment. At a minimum, the individual shall possess at least 5-8 year private sector or military experience directly related to contract performance.

Computer Systems Operator (Level I-II) - Specialized experience necessary to operate logistical computer systems or a multi-server local area networks include knowledge of: scheduling, monitoring and supporting computer processing; coordinating input output, and file media; distributing outputs; and identifying and resolving network problems associated with system operations

Computer System Analyst (Level I-III) - Analyzes and develops computer software possessing a wide range of capabilities, including numerous engineering, business, and records management functions. Develops plans for automated logistic systems from project inception to conclusion. Analyzes user interfaces, maintain hardware and software performance tuning, analyze workload and computer usage, maintain interfaces, with outside systems, analyze downtimes, analyze proposed system modifications, upgrades and new COTS. Analyzes the problem and the information to be processed. Defines the problem, and develops system requirements and program specifications, from which programmers prepare detailed flow charts, programs, and tests. Coordinates closely with programmers to ensure proper implementation of program and system specifications. Develops, in conjunction with functional users, system alternative solutions. At a minimum, the individual shall possess at least 5-8 year private sector or military experience directly related to contract performance.

Cost Analyst (I-III) - Performs Functional Economic Analysis (FEA) to evaluate the costs of alternative ways to accomplish functional objectives. The PEA states investment costs, benefits, and risks as a net change to the functional baseline cost the cost of doing business now in the future. Ensures that cross-functional, security, and other integration issues are addressed.

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**Database Management Specialist (I-II)** - Provides highly technical expertise in the use of DBMS. Evaluates and recommends available DBMS products to support validated user requirements. Define file organization, indexing methods, and security procedure for specific user applications. At a minimum, the individual shall possess at least 5-8 year private sector or militap' experience directly related to contract performance.

**Data Entry Clerk** - Performs data entry via on-line data terminal, key-to-tape, key-to-disk, O similar device. Verifies data entered, where applicable.

**Electronics Technician, Maintenance (Level I-III)** - Applies technical knowledge to perform simple or routine tasks following detailed instructions. Performs such tasks as replacing components and wiring circuits; repairing simple electronic equipment; and taking test readings using common instruments such as digital multi-meters, signal generators, semiconductor testers, curve tracers, and oscilloscopes. Applies comprehensive technical knowledge to solve complex problems by interpreting manufacturers' manuals or similar documents. Work requires familiarity with the interrelationships of circuits and judgment in planning work sequence and in selecting tools and testing instruments. Applies advanced technical knowledge to solve unusually complex problems that typically cannot be solved solely by referencing circuitry, evaluating electromagnetic radiation, isolating malfunctions and incorporating engineering changes. Work typically requires a detailed understanding of the interrelationships of circuits. Exercises independent judgment in performing such tasks as making circuit analyses, calculating wave forms, and tracing relationships in signal flow. Uses complex instruments such as high frequency pulse generators, and frequency synthesizers.

**Forklift Operator** - Operates a manually controlled gasoline, electric, r liquid propane gas powered forklift to transport goods and materials of al kinds about a warehouse, manufacturing plant, or other establishment.

**Hardware Draftsman** - Develops engineering drawings, using computer based drawing packages such as Aptitude. Develops engineering drawings for site plans, electrical interconnections, and mechanical plans for specialized hardware.

**Hardware Specialist** - Reviews computer systems in terms of machine capabilities and man-machine interface. Prepares reports and studies concerning hardware. Prepares functional requirements and specifications for hardware acquisitions. Ensures that problems have been properly identified and solutions will satisfy the user's requirements.

**Heavy Equipment Mechanic** - Analyzes malfunctions and repairs, rebuilds and maintains power equipment, such as cranes, power shovels, scrapers, paving machines, motor graders, trench-digging machines, conveyors, bulldozers, dredges, pumps, compressors and pneumatic tools. Operates and inspects machines or equipment to diagnosis defects. Dismantles and reassembles equipment, using hoist and hand tools. Examines parts for damage 01' excessive wear, using micrometers and gauges. Replaces defective engines and subassemblies, such as transmissions. Tests overhauled equipment to ensure operating efficiency. Welds broken parts and structural members. May direct woks engaged in cleaning parts and assisting with assembly and dissembling of equipment. May repair, adjust and maintain mining machinery, such as stripping and loading shovels, drilling and cutting machines and continuous mining machines.

**Help Desk Manager** - Provides daily supervision and direction to staff that are responsible for phone and in-person support to users in the areas of e-mail, directories, standard Windows desktops applications, and applications developed or deployed under this contract. These personnel serve as the first point of contact for troubleshooting hardware/software PC and printer problems. At a minimum, the individual shall possess at least 5-8 year private sector 01' military experience directly related to contract performance.

**Help Desk Specialist** - Provides phone and in-person support to users ill the areas of e-mail, directories, standard Windows desktop applications, and applications developed under this contract or predecessors. Serves as the initial point of contact for troubleshooting hardware/software PC and printer problems,

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Imaging Specialist - Provides highly technical and specialized solutions to complex imaging, Multi-Media, Interactive Video Disk and other electronic media problems. Performs analyses, studies, and reports related to imaging and Multi-Media Interactive Video Disk and other electronic media requirements/problems.

Inspector - Ensures that goods, materials, etc. are in proper working order and/or condition

Janitor - Cleans and keeps in an orderly condition factory working areas and washrooms, or premises of an office apartment house, or commercial or other establishment. Duties involve a combination of the following: Sweeping, mopping or scrubbing, and polishing floors; removing chips, trash, and other refuse; dusting equipment, furniture, or fixtures; polishing metal fixtures 01' trimmings; providing supplies and minor maintenance services; and cleaning lavatories, showers, and restrooms,

Laborer - Performs tasks that require mainly physical abilities and effort involving little or no specialized skill or prior work experience. The following tasks are typical of this occupation: Loads and unloads trucks, and other conveyances; move supplies and material to propel location by wheelbarrows or hand-truck; stacks materials for storage or binning; collects refuse and salvageable materials, digs, fills, and tamps earth excavations; levels ground using pick, shovel, tamper and rake; shovels concrete and snow; cleans culverts and ditches; cuts tree and brush; operate power lawnmowers. Maintains grounds of industrial, commercial or public property such as buildings, camp and picnic grounds, parks, playgrounds, greenhouses, and athletic fields, and repairs structures and equipment, performing one or more of the following task: Cuts grass, using walking-type or riding movers (less than 2000 lbs), Trims hedges and edges around walks, flower beds, and wells, using hedge trimmers, clippers, and edging tools. Prunes shrubs and trees to shape and improve growth, using shears and other hand-tools. Sprays lawn, shrub, and trees with fertilizer 01' insecticide. Plants grass, flowers, trees, and shrubs. Waters lawn and shrubs during dry periods, using hose or activating sprinkler system. Picks up and burns or carts away leaves, paper or other litter. Removes snow from walks, driveways, roads, or parking lots, using shovel and snow-blower. Spreads salt on walkways and other areas. Repairs and paints fences, gates, benches, tables, guard rails and outbuildings. Assists in repair of roads, walks, buildings and mechanical equipment. May clean comfort stations, office and workshop areas, and parking lots by sweeping, washing, mopping and polishing.

Library Technician - Provides information service, such as answering questions regarding card catalogs, and assists in the use of bibliographic tools, such as Library of Congress catalog. Performs routine cataloging of library material. Files cards in catalog drawers according to system used.

Logistical Analyst (Level I-III) - Performs required standard studies and analyses specified in the applicable Task Orders. Participates in preparing briefings and presentations. Participates in preparing written reports and in performing post-project evaluations. Coordinates with the Project Manager, and client agency managers to ensure solution and user satisfaction for logistical technical matters. Prepares and delivers presentations to peers, subordinates, and user representatives. Determines functional and cross-functional logistical requirements, includes superior knowledge in a specific functional area; knowledge of: analyzing functional processes to identify required tasks and the interrelationships among tasks; identifying resource requirements for each task; developing functional requirements for complex integration logistical systems; or developing recommendations for functional process improvement. Performs required studies and analyses of logistical network/system support specified in the applicable task order. Participates in preparing briefings and presentations. Participates in preparing written reports and in performing post-project evaluations; possesses knowledge of the policies and regulations governing the life cycle management of automated management information systems and the procedures and techniques used for their design, analysis, development, validation, deployment and maintenance; familiar with personal computer operations and office automation applications, to include spreadsheets, databases, graphics, programming languages and word processing; skilled in merging logistics and accounting automated files, analyzing the data, and producing comprehensive reports, briefings and diagrams representative of that data; familiar with the Department of the Army Finance and Accounting Systems, the budget process and forecasting. At a minimum, the individual shall possess at least 5-8 year private sector or military experience directly related to contract performance.

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Maintenance Management Specialist - The Maintenance Management Specialist (MMS) will possess thorough knowledge of the sources, responsibilities and various means for providing advice or assistance in resolving Army maintenance problems. The MMS will be familiar with the various levels of Army maintenance and the level of skill required at each of those levels, to include division and installation DOL operations. The MMS will have knowledge of the regulations and policies governing source of repair determinations, depot maintenance cycles and maintenance work order requirements. This person will require competent oral and written communication skills necessary for presenting analyses, reports and briefings in a comprehensive manner.

Management Consultant (Level I-IV) - Performs a variety of logistics engineering/consulting tasks concerned with the design, implementation, operation and performance of logistics functions to include: supply chain, acquisition, distribution and transportation, Supervises personnel from concept development to completion

Manager (Level I-III) - Provides competent leadership and responsible program direction through successful performance of a variety of detailed, diverse elements of project transitioning. Directs completion of tasks within estimated time frames and budget constraints. Schedules and assigns duties to subordinates and subcontractors and ensures assignments are completed as directed. Enforces work standards and reviews/resolves work discrepancies to ensure compliance with contract requirements. Interfaces with Government management personnel including, but not limited to, the Contracting Officer and Contracting Officer's Technical Representative. Reports in writing and orally to contractor management and Government representatives. A BS or AS in Business Management is preferred, but at a minimum, the individual shall have at least 5-8 years private sector or military experience as it directly relates to contract performance.

Motor Vehicle Mechanic - Repairs, rebuilds, or overhauls major assemblies of internal combustion automobiles, buses, trucks and tractors. Work involves most of the following: Diagnosing the source of trouble and determining the extent of repairs required placing worn or broken parts such as piston rings, bearing, or other engine parts; grinding and adjusting valves; rebuilding carburetors; overhauling transmissions; and repairing fuel injection, lighting, and ignition systems, in general, the work of the Motor Vehicle Mechanic requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

Operations Research Analyst - Uses Operational Research Analysis processes as approaches for improving organization performance and services needed to implement new or revisited business of functional processes. Includes the examination of organization goals, objectives, structured hierarchies, culture, systems, and roles for the purpose of executing a ground-up redesign for achieving the long term, full scale integration required; the review of current processes, data, and systems, and the identification of non-value added activities as well as ways to streamline and integrate value-added activities in order to achieve Sh011 term integration; identification of organizational, management, work flow, information flow, personnel, information technology, and decision support problems that exist in current business processes or practices which impede the accomplishment of missions, goals, and objectives. Effectively integrate workforce and information technology, including cultural change management. A BS or AS in Business Management is preferred, but at a minimum, the individual shall have at least 5-8 years private sector or military experience as it directly relates to contract performance.

Planner - Serves as a functional planner in the development and implementation of strategic, operational, *and/or* tactical level plans (Operational, Exercises, etc.). At a minimum, the individual shall have at least 5-8 years private sector or military experience as it directly relates to contract performance. Reviews plans, orders and directives from higher and lateral organizations to identify specified, implied, and assumed tasks. Analyzes missions and functions of a variety of units to identify mission essential tasks. Prepares essential input to a variety of planning documents, operations orders, exercise directives and other references. Coordinates, monitors the conduct, and evaluates performance and outcomes of planning efforts. Plans comprehensive programs designed to practice and assess multi-level organizational mobilization planning and execution capability. Participates in planning, preparation and delivery of collateral multi-discipline, multi-echelon staff training to help better prepare target organizations to obtain maximum benefit from participation in training or other functional activities. Developed generic and specific exercise scenarios, control instructions and task implementers. Manages specific activities relating to employment of exercise observers/controller, capture of lessons learned, and conduct of after action review, and identification of remedial action program requirements. Oversees the application of deliberate planning and the development and introduction of crisis management team planning. Monitors and evaluates actual execution in support of the time sensitive plans. Prepare and delivers formal and informal presentations of planning actions and responsibilities. A BS or AS in Business Management is preferred, but at a minimum, the individual shall have at least 5-8 years private sector or military experience as it directly relates to contract performance.

## LOGWORLD CATALOG

**Procurement Specialist (Level I-III)** - Includes efforts involved in the buying of goods and services. Receives requests for purchase of parts or repair of material. Locates sources of supply, requests quotes from vendors, evaluates bids, and selects most qualified source. Issues purchase orders, tracks status, and expedite orders according to customer requirements. Communication with customers is in person, electronic, or by phone. Automated and internet-based systems are used for most functions.

**Program Analyst** - Responsible for supervising and participating in logistical functional area design, development, maintenance and testing. Participates in identification and description of user requirements. Participates in determination and generation of data requirements. Participates in functional process descriptions. Prepares models/designs. Performs input/output design. Participates in analysis of functional descriptions, user documentation, and/or training materials. A BS or AS in Business Management is preferred. but at a minimum, the individual shall have at least 5-8 years private sector or military experience as it directly relates to contract performance.

**Quality Assurance Analyst** - Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, review of program documentation to assure government standards/requirements are adhered to, and for progress in accordance with schedules. Coordinates with the Project Managers and/or Quality Assurance Manager to ensure problem solution and user satisfaction. Makes recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representative. At a minimum, the individual shall have at least 3-5 years private sector or military experience as it directly relates to contract performance.

**Quality Assurance Manager** - Develops and implements quality control methodologies to ensure compliance with quality assurance standards, guidelines, and procedures in a large logistical computer-based organization. Develops and defines major and minor characteristics of quality including quality metrics and scoring parameters and determines requisite quality control resources for an actual rD/IQ. Establishes and maintains a process for evaluating hardware, software, and associated documentation and/or assists in the evaluation. Conducts and/or participates in formal and informal reviews at pre-determined points throughout the development cycle. An AS in Management is preferred. but at a minimum, the individual shall have at least 5-8 years private sector or military experience as it directly relates to contract performance.

**Shipping/Receiving Clerk** - Performs clerical and physical tasks in connection with shipping goods of the establishment in which employed and receiving incoming shipments. In performing day-to-day, routine tasks, follow established guidelines. In handling unusual non-routine problems, receives specific guidance from supervisor or other officials. May direct and coordinate the activities of other workers engaged in handling goods to be shipped or being received. Shipping duties typically involve the following: Verifying that orders are accurately filled by comparing items and quantities of goods gathered for shipment against documents; ensuring that shipments are properly packaged, identified with shipping information, and loaded into transporting vehicles; and preparing and keeping records of goods shipped, e.g., manifests, bills of lading. Receiving duties typically involve the following: Verifying the correctness of incoming shipments by comparing items and quantities unloaded against bills of lading, invoices, manifests, storage receipts, or other records; checking for damaged goods; ensuring that goods are appropriately identified for routing to departments within the establishments; preparing and keeping records of goods received.

**Stock Clerk** - Receives, stores, and issues equipment, materials, supplies, merchandise, foodstuff, or tools, and compiles stock records of items in stockroom, warehouse or storage yard. Counts, sorts, or weighs incoming articles to verify receipt of items on requisition or invoice. Examines stock to verify conformance to specifications. Stores articles in bins, on floor 01' on shelves, according to identifying information, such as style, size, or type of material. Fills orders 01' issues supplies from stock. Prepares periodic, special, or perpetual inventory of stock. Requisition articles to fill incoming orders. Compiles reports on use of stock handling equipment, adjustments of inventory of stock. Requisition articles to fill incoming orders. Compiles reports on use of stock handling equipment, adjustments of inventory counts and stock records, spoilage of or damage to stock, locations changes, and refusal of shipments. May mark identification codes, figures, or letters on articles. May distribute stock among production workers, keeping records of material issued. May make adjustments or repairs to articles carried in stock. May cut stock to site to fill order.

## LOGWORLD CATALOG

Supply Management Specialist - The Supply Management Specialist (SMS) will have a strong working knowledge of all aspects of U.S. Army supply. The SMS will have expertise in requisitioning under the Military Standard Requisitioning and Issues (MILSTRIP) system, warehousing, receiving, materials handling, issuing and transporting. The SMS will be familiar with the standard automated Army supply systems such as SARSS, CCSS SDS, ULLS, MRDB, and LIF. The SMS will have knowledge of the process of inventory accounting, physical inventory, location survey, preservation and packaging of materials designated for issue. This person will possess strong interpersonal skills necessary for influencing others to accomplish the organizational missions and encouraging teamwork.

Supply Technician - Performs limited aspects of technical supply management work such as inventory management, storage management, cataloging, property utilization related to depot, local, or other supply activities. Work usually is segregated by commodity area or function, and controlled in terms of difficulty, complexity or responsibility.

System Administrator - Supervises and manages the daily activities of configuration and operations of logistical business/computer systems. Optimizes system operations and resources utilization and performs systems capacity analysis and planning. Provides assistance to users in accessing and using business/computer systems. Monitors and supports computer processing. Coordinates input, output, and file media. Distributes output and controls computer operation. A BS degree preferred. but at a minimum, the individual shall have at least 5-8 years private sector or military experience as it directly relates to contract performance.

Technical Writer/Editor - Gathers, analyzes, and composes technical information required for preparation of user manuals, training materials, installation guides, proposals, reports, etc. Edits functional descriptions, system specifications, user manuals, special reports, or any other customer deliverables and documents. Conducts research and ensures the use of proper technical terminology. Translates technical information into clear, readable documents to be used by technical and non-technical personnel.

Training Specialist (Level I-II) - Conducts the research necessary to develop and revise logistical training courses and prepares appropriate training catalogs. Prepares all instructors materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, and seminars. Present or otherwise orchestrate the actual delivery of training via multiple modalities (didactic, workshops, correspondence, distant learning, etc.) Administer proctor tests and examinations, evaluate student performance, identify remedial training needs, and counsel/mentor students.

Tools And Parts Attendant - Receives, stores, and issues hand-tools, machines tools, dies, replacement parts, shop supplies and equipment, such as measuring devices, in industrial establishment. Keeps records of tools issues to and returned by workers. Searches for lost or misplaced tools. Prepares periodic inventory or keeps perpetual inventory and requisitions stock as needed. Unpacks and stores new equipment. Visually inspects tools or measure with micrometer for wear or defects and reports damaged or worn-out equipment to superiors. May coat tools with grease or other preservative, using brush or spray gun. May attach identification tags 01' engrave identifying information on tools and equipment, using electric marking tool.

## LOGWORLD CATALOG

Truck Driver (Level I-III) - Drives a truck to transport materials, merchandise, equipment, 01' workers between various types of establishments such as: manufacturing plants, freight depots, warehouses, wholesale and retail establishments, or between retail establishments and customers' houses or places of business. May also load or unload truck with or without helpers, make minor mechanical repairs, and keep trucks in good working order.

Warehouse Specialist - As directed, performs a variety of warehousing duties that require an understanding of the establishment storage plan. Work involves most of the following: Verifying materials or merchandise) against receiving documents, noting and reporting discrepancies and obvious damages; routing materials to prescribed storage locations; storing, stacking, or palletizing materials in accordance with prescribed storage methods; rearranging and taking inventory of stored materials; examining stored materials and reporting deteriorations and damage; removing material form storage and moved and arranges heavy pieces of office and household furniture, equipment, and appliances; moves heavy pieces of automotive, medical engineering, and other types of machinery and equipment. Spreads sand and salt on icy roads and walkways, picks up leaves and trash.