# delivering results that endure



# Federal Supply Service Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system.

The INTERNET address for GSA Advantage!® is: http://www.gsaadvantage.gsa.gov

# **Logistics Worldwide (LOGWORLD)**

FSC Group 874 V FSC Class 8744

Contract Number: GS-10F-0330L

Contract Period: 26 July 2001 through 25 July 2016

For more information on ordering from Federal Supply Schedules, go to the GSA Schedules home page at: http://www.gsa.gov/schedules.

#### For more information, please contact:

Dick Lohrmann (Program Manager): 202/203-3748

Noelle Alvarez-Prado (Contracts Administrator): 703/377-0933

Business Office: 888/224-7041

Booz Allen Hamilton Inc. 8283 Greensboro Drive McLean, VA 22102

RFP\_services@bah.com Email

http://logworld.bah.com Web Address

888/224-7041 Phone 703/902-3200 Fax

**Business Size:** Large

Price List Current through A374, dated 06/27/14

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#### **Customer Information**

1a. Awarded Special Item Numbers:

**SIN 874-501:** Supply and Value Chain Management Services

SIN 874-503: Distribution and Transportation Logistics Services

**SIN 874-504:** Deployment Logistics

SIN 874-505: Logistics Training Services

- 1b. Please see Appendices A & B for Labor Rates
- 1c. Labor Category Descriptions: Please see Appendix C for labor Category Descriptions.
- 2. **Maximum Order:** \$1,000,000
- 3. Minimum Order: \$100
- **4. Geographic Coverage (Delivery Area):** Domestic and overseas.
- **5. Point of Production:** Mclean, VA and Booz Allen offices worldwide.
- **6. Discount from List Prices:** All prices listed are net prices.
- 7. **Quantity Discounts**: Not applicable.
- **8. Prompt Payment Terms:** No special discount is offered for prompt payment. Payment terms are net 30 days.
- **9a. Acceptance of Government Credit Cards:** Government credit cards will be accepted for orders at or below the micro-purchase threshold.
- **9b. Acceptance of Government Credit Cards:** Government credit cards will be accepted for orders above the micro-purchase threshold.
- **10. Foreign Items:** Not Applicable.
- **11a. Time of Delivery:** As specified on each task order.
- 11b. Expedited Delivery: None.
- 11c. Overnight and 2-Day Delivery: None.
- **11d. Urgent Requirements**: Not Available.
- 12. F.O.B. Points(s): Destination.

#### 13a. Ordering Address:

Booz Allen Hamilton, Inc.

Attention: Contracts\*

8283 Greensboro Drive

McLean, VA 22102

888/224-7041 phone

703/902-3200 facsimile

RFP services@bah.com email

- **13b. Ordering Procedures:** The ordering procedures for supplies and services, information on Blanket Purchase Agreements (BPA), and a sample BPA can be found at the GSA/FSS Schedule homepage (www.gsa.gov/schedules)
- 14. Payment Address is as Follows:

## Payment via Wire Transfer Payment via Check/U.S. Mail

Financial Institution: Booz Allen Hamilton Inc.

Wachovia Bank Wachovia Bank

9-Digit ABA routing number: see invoice P.O. Box 8500 (S-2725)

Telegraphic abbreviation: PNB Philadelphia, PA 19178-2725

Account number: see invoice

# ACH Payments: <u>International Funds:</u>

Booz Allen Hamilton Inc. Booz Allen Hamilton Inc.

Wachovia Bank CHIPS Participant number: 0509

9-Digit ABA routing number: see invoice SWIFT TID: PNBPUS33

Account number: see invoice

- **15. Warranty Provision:** Not applicable.
- **16. Export Packing Charges:** Not applicable.
- 17. Terms and Conditions of Government Purchase Card Acceptance: Government Commercial Credit Cards will be acceptable for payments. Bank account information will be shown on the invoices.
- 18. Terms and Conditions of Rental, Maintenance, and Repair: Not applicable.

<sup>\*</sup> Please mail to the attention of the Contract Administrator identified in the task order proposal.

- **19. Terms and Conditions of Installation:** Not applicable.
- 20. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and Any Discounts from List Prices: Not applicable.
- **20a.** Terms and Conditions for Any Other Services: Not applicable.
- 21. List of Service and Distribution Points: Not applicable.
- **22. List of Participating Dealers:** Not applicable.
- **23. Preventive Maintenance:** Not applicable.
- **24a. Special Attributes:** Not applicable.
- **24b. Section 508:** If applicable, Section 508 compliance information on Electronic and Information Technology (EIT) supplies and services will be addressed on a task order basis. The EIT standards can be found at www.Section508.gov.
- 25. Data Universal Numbering System (DUNS) Number: 00-692-8857
- **26. Central Contractor Registration (CCR) Database:** Booz Allen is registered in the Central Contractor Registration (CCR) Database.
- **27. Uncompensated Overtime:** Booz Allen labor rates were developed utilizing uncompensated overtime for exempt employees. All hours delivered will be at the rates reflected in the price list.

# The Booz Allen Advantage

Why choose Booz Allen for logistics services? Booz Allen brings unparalleled resources to its clients.

**Quality** — Booz Allen is globally recognized as a quality provider of consulting services. We have won numerous awards across the Government for business improvement initiatives. A majority of our clients engage us for additional work, offering further testament to our strong reputation and the value we provide to our customers.

Experience — With its breadth and depth of experience, Booz Allen offers a rich consulting skill base and management commitment to apply its world-recognized capability to innovatively resolve program objectives. Our insights and understanding of requirements regularly translate into cost savings and performance efficiencies measurable in terms of reduced learning curves, quality of service, and effective use of leading edge information technologies. We strive to hire and maintain world-class professional staff, allowing Booz Allen to be a premier provider of quality services to our customers. We have served civilian, military, and intelligence agencies, and commercial U.S. and international clients in multi-dimensional logistics programs. These services are described in more detail in the following sections.

Well-Defined Management Practices — Booz Allen has spent years refining our management practices with the goal of developing a quality product that meets or exceeds client expectations delivered on time and in budget. Our efforts have not gone without reward: much of our business is follow-on tasks for existing clients proving that Booz Allen delivers what we promise and achieves superior customer satisfaction. Our management approach is to provide a single point of responsibility, the task manager, with the charter of delivering the final product. That is not to say that the task manager works alone but rather that the manager has the full complement of Booz Allen resources available to assemble the right team to deliver the right results. Attention is paid to quality at Booz Allen, with defined standards and processes used throughout the firm.

# **Booz Allen's Logistics Worldwide Service Offerings**

The GSA Schedule for Logistics Worldwide (LOGWORLD) is intended to provide federal agencies and others with a quick and efficient means of managing their logistics needs. This contract vehicle provides clients with services spanning all aspects of logistics.

Through LOGWORLD, federal agencies can procure comprehensive logistics solutions that enhance or replace existing operations. Booz Allen can help your agency reinvent its supply chain, acquire logistics support for a product or system, modify its transportation network, supplement its deployment capabilities, and obtain necessary logistics training.

SIN 874-501: Supply and Value Chain Management Services (Page 8)

SIN 874-503: Distribution and Transportation Logistics Services (Page 9)

SIN 874-504: Deployment Logistics Services (Page 10)

SIN 874-505: Logistics Training Services (Page 11)

# **Supply and Value Chain Management Services (SIN 874-501)**

Services that include all phases of planning, acquisition and management of logistics systems. These services include, but are not limited to planning, acquisition, design, development, testing, production, fielding, management, operation, maintenance, sustainment, improvement, modification and disposal. Examples of the type of services that may be performed under this SIN include: Logistics consulting for planning for the acquisition and life cycle phases of supply and value chain systems including the following: defining and establishing program objectives, strategies, plans and schedules; develop milestone documentation; market research and acquisition planning; material requirements identification, planning, acquisition and management; develop specifications or performance based work statements and task estimates; develop, document and support maintenance procedures and technical manuals; configuration data management and related documentation; expansion and consolidation studies, field problem analysis and recommendation of corrective actions and system modernization; Needs assessment/system assessment; Inventory/asset/vendor management; Inventory management and operation (inclusive of salvage, recycle and/or disposal management); operation of warehouses, stockrooms, storage facilities or depots; Fulfillment systems and operations; platform management; Information logistics processing systems analysis design, and implementation; staging, shipping, receiving, packing, crating, moving and storage (excluding household goods); packaging, labeling, bar coding system consultation, design, implementation, operation and maintenance; design and installation of material handling systems; hazardous material storage and handling (Non-radioactive only); warehouse and location management systems; recycling program management of warehousing materials; preservation and protection of specialized inventory or documents; maintenance, repair and overhaul (MRO) support and/or support process management; aircraft repair and maintenance; ship repair and maintenance; property disposal management; logistics strategic planning services; logistics systems engineering services; logistics program management services and support; Unique Identification (UID)/Radio Frequency Identification (RFID) services; Program and project management; acquisition and life cycle management; spares modeling; supply chain integration planning; global integrated supply chain solutions – planning and implementation. (note – acquisition functions can not be procured as stand-alone services).

# **Distribution and Transportation Logistics Services (SIN 874-503)**

Services that include distribution and transportation logistics services such as planning and designing, implementing or operating systems or facilities for the movement of supplies, equipment or people by road, air, water or rail. Examples of the type of services that may be performed under this SIN include but are not limited to: movement and short-term storage (excluding household goods); transportation system development and management; distribution and transportation logistics consulting; carrier management and routing; freight forwarding, consolidation and management; third-party logistics (3PL); facilitating customs processing; Electronic Freight Manifest (EFM) systems; tracking system analysis, design, operations and management; shuttle services; program and project management.

Note: Commercial passenger airline services covered by the Airline City Pair Program and courier services covered by Schedule 48, Transportation, Delivery and Relocation Solutions are <u>excluded</u>.

# **Deployment Logistics Services (SIN 874-504)**

Services that include, but are not limited to providing expert advice, assistance, guidance, management, or operational support services that permit the deployment of supplies, equipment, materials and associated personnel. Examples of the type of services that may be performed under this SIN include deployment logistics consulting; war gaming (field exercises); contingency planning; inventory and property requirements planning, movement, storage and accountability systems; asset management (including pre-positioning assets); space planning and project integration/implementation; public and private sector support and/or resources; facilitating customs processing/accountability; scenario based field exercises; communication and logistics systems design, plan, deployment and operation; medical and emergency unit storage and restocking management; program and project management.

# **Logistics Training Services (SIN 874-505)**

Training in system operations, automated tools for supply and value chain management, property and inventory management, distribution and transportation management, and maintenance of equipment and facilities supporting these activities.

# **LOGWORLD Terms and Conditions**

The terms and conditions of Booz Allen Hamilton's LOGWORLD contract are current through Refresh 11 to Solicitation Number TFTP-MB-008745-B. An electronic version of the LOGWORLD solicitation may be found at FedBizOpps.

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Appendix A

	Logworld	Yea	r 11	Yea	r 12	Yea	r 13	Yea	r 14	Yea	r 15
		7/26/2011 -			7/26/2012 -		7/26/2013 -		7/26/2014 -		2015 -
	Labor Category		7/25/2012		7/25/2013		7/25/2014		7/25/2015		/2016
		BAH Site	Gov Site	BAH Site	Gov Site	BAH Site	Gov Site	BAH Site	Gov Site	BAH Site	Gov Site
	Program Management	1							T	1	1
	Executive Manager	\$390.43	\$368.85	\$402.14	\$379.92	\$414.20	\$391.32	\$426.63	\$403.06	\$439.43	\$415.15
2	Program Manager	\$324.68	\$298.99	\$334.42	\$307.96	\$344.45	\$317.20	\$354.78	\$326.72	\$365.42	\$336.52
3	Project Manager	\$236.31	\$185.97	\$243.40	\$191.55	\$250.70	\$197.30	\$258.22	\$203.22	\$265.97	\$209.32
4	Task Manager, Level I	\$163.43	\$163.43	\$168.33	\$168.33	\$173.38	\$173.38	\$178.58	\$178.58	\$183.94	\$183.94
5	Task Manager	\$212.67	\$155.15	\$219.05	\$159.80	\$225.62	\$164.59	\$232.39	\$169.53	\$239.36	\$174.62
6	Project Lead, Level I	\$138.32	\$138.32	\$142.47	\$142.47	\$146.74	\$146.74	\$151.15	\$151.15	\$155.68	\$155.68
7	Project Lead	\$121.82	\$98.06	\$125.47	\$101.00	\$129.24	\$104.03	\$133.12	\$107.15	\$137.11	\$110.37
8	Program Specialist	\$75.51	\$61.07	\$77.78	\$62.90	\$80.11	\$64.79	\$82.51	\$66.73	\$84.99	\$68.73
9	Risk Manager, Level II	\$138.96	\$113.29	\$143.13	\$116.69	\$147.42	\$120.19	\$151.85	\$123.80	\$156.40	\$127.51
10	Risk Manager, Level I	\$124.32	\$102.98	\$128.05	\$106.07	\$131.89	\$109.25	\$135.85	\$112.53	\$139.92	\$115.90
11	Quality Assurance Manager	\$161.04	\$127.12	\$165.87	\$130.93	\$170.85	\$134.86	\$175.97	\$138.91	\$181.25	\$143.07
12	Design Configuration Manager	\$107.06	\$89.33	\$110.27	\$92.01	\$113.58	\$94.77	\$116.99	\$97.61	\$120.50	\$100.54
	Subject Matter Experts										
13	Senior Logistics SME	\$248.64	\$201.38	\$256.10	\$207.42	\$263.78	\$213.64	\$271.69	\$220.05	\$279.84	\$226.65
14	Junior Logistics SME	\$190.08	\$140.76	\$195.78	\$144.98	\$201.65	\$149.33	\$207.70	\$153.81	\$213.93	\$158.42
15	Logistics SME	\$161.05	\$126.82	\$165.88	\$130.62	\$170.86	\$134.54	\$175.98	\$138.58	\$181.26	\$142.74
	Logisticians										
16	Logistics Specialist, Level III	\$182.08	\$143.47	\$187.54	\$147.77	\$193.17	\$152.21	\$198.96	\$156.77	\$204.93	\$161.48
17	Logistics Specialist, Level II	\$150.01	\$124.32	\$154.51	\$128.05	\$159.15	\$131.89	\$163.92	\$135.85	\$168.84	\$139.93
18	ILS Specialist	\$141.46	\$112.34	\$145.70	\$115.71	\$150.07	\$119.18	\$154.58	\$122.76	\$159.21	\$126.44
19	Logistics Specialist, Level I	\$114.05	\$93.49	\$117.47	\$96.29	\$120.99	\$99.18	\$124.62	\$102.16	\$128.36	\$105.22
20	Logistician	\$63.20	\$63.20	\$65.10	\$65.10	\$67.05	\$67.05	\$69.06	\$69.06	\$71.13	\$71.13
21	Technical Writer, Level II	\$99.84	\$80.73	\$102.84	\$83.15	\$105.92	\$85.65	\$109.10	\$88.22	\$112.37	\$90.86
22	Technical Writer, Level I	\$88.22	\$68.87	\$90.87	\$70.94	\$93.59	\$73.06	\$96.40	\$75.26	\$99.29	\$77.51
	tod 10/00/14										

Updated 10/09/14

	Logworld	Yea	r 11	Yea	r 12	Yea	r 13	Yea	r 14	Yea	r 15
	Labor Category	BAH Site	Gov Site								
23	Technical Writer	\$54.87	\$54.87	\$56.52	\$56.52	\$58.21	\$58.21	\$59.96	\$59.96	\$61.76	\$61.76
	Acquisition										
24	Senior Acquisition SME	\$217.82	\$185.97	\$224.35	\$191.55	\$231.08	\$197.30	\$238.01	\$203.22	\$245.15	\$209.32
25	Junior Acquisition SME	\$160.28	\$137.68	\$165.09	\$141.81	\$170.04	\$146.06	\$175.14	\$150.44	\$180.39	\$154.95
26	Acquisition Specialist, Level II	\$153.09	\$126.38	\$157.68	\$130.17	\$162.41	\$134.08	\$167.28	\$138.10	\$172.30	\$142.24
27	Acquisition Specialist, Level I	\$122.27	\$100.69	\$125.94	\$103.71	\$129.72	\$106.82	\$133.61	\$110.02	\$137.62	\$113.32
28	Acquisition Support Specialist, Level III	\$75.14	\$75.14	\$77.39	\$77.39	\$79.72	\$79.72	\$82.11	\$82.11	\$84.57	\$84.57
29	Acquisition Support Specialist, Level II	\$79.29	\$62.39	\$81.67	\$64.26	\$84.12	\$66.19	\$86.64	\$68.18	\$89.24	\$70.22
30	Acquisition Support Specialist, Level I	\$58.23	\$48.46	\$59.98	\$49.91	\$61.78	\$51.41	\$63.63	\$52.95	\$65.54	\$54.54
	Logistics Engineering										
31	Logistics Engineer, Level III	\$196.59	\$154.19	\$202.49	\$158.82	\$208.56	\$163.58	\$214.82	\$168.49	\$221.26	\$173.54
32	Logistics Engineer, Level II	\$126.76	\$126.76	\$130.56	\$130.56	\$134.48	\$134.48	\$138.51	\$138.51	\$142.67	\$142.67
33	Logistics Engineer, Level I	\$99.13	\$83.82	\$102.10	\$86.33	\$105.17	\$88.92	\$108.32	\$91.59	\$111.57	\$94.34
34	Logistics Engineer	\$92.94	\$78.51	\$95.73	\$80.87	\$98.60	\$83.29	\$101.56	\$85.79	\$104.60	\$88.36
	Distribution and Property Management										
35	Senior Transportation SME	\$446.94	\$445.91	\$460.35	\$459.29	\$474.16	\$473.07	\$488.38	\$487.26	\$503.03	\$501.88
36	Junior Transportation SME	\$275.36	\$274.33	\$283.62	\$282.56	\$292.13	\$291.04	\$300.89	\$299.77	\$309.92	\$308.76
37	Transportation Specialist, Level II	\$197.27	\$196.25	\$203.19	\$202.14	\$209.29	\$208.20	\$215.57	\$214.45	\$222.04	\$220.88
38	Transportation Specialist, Level I	\$176.72	\$176.72	\$182.02	\$182.02	\$187.48	\$187.48	\$193.10	\$193.10	\$198.89	\$198.89
39	Deployment Operations Specialist	\$165.86	\$139.19	\$170.84	\$143.37	\$175.96	\$147.67	\$181.24	\$152.10	\$186.68	\$156.66
40	Senior Package, Handling, Storage SME	\$272.27	\$232.20	\$280.44	\$239.17	\$288.85	\$246.35	\$297.52	\$253.74	\$306.45	\$261.35
41	Junior Package, Handling, Storage SME	\$212.68	\$155.15	\$219.06	\$159.80	\$225.63	\$164.59	\$232.40	\$169.53	\$239.37	\$174.62
42	Package, Handling, Storage Specialist, Level II	\$132.54	\$108.91	\$136.52	\$112.18	\$140.62	\$115.55	\$144.84	\$119.02	\$149.19	\$122.59
43	Package, Handling, Storage Specialist, Level I	\$105.82	\$86.30	\$108.99	\$88.89	\$112.26	\$91.56	\$115.63	\$94.31	\$119.10	\$97.14
44	Logistics Documentation Specialist	\$105.83	\$86.30	\$109.00	\$88.89	\$112.27	\$91.56	\$115.64	\$94.31	\$119.11	\$97.14
45	Transportation/Packaging Specialist, Level II	\$54.55	\$47.81	\$56.19	\$49.24	\$57.87	\$50.72	\$59.61	\$52.24	\$61.40	\$53.81
46	Transportation/Packaging Specialist, Level I	\$50.19	\$41.74	\$51.70	\$42.99	\$53.25	\$44.28	\$54.84	\$45.61	\$56.49	\$46.98
47	Supply and Parts Management Specialist, Level IV	\$66.00	\$66.00	\$67.98	\$67.98	\$70.02	\$70.02	\$72.12	\$72.12	\$74.28	\$74.28

	Logworld	Yea	r 11	Yea	r 12	Yea	r 13	Yea	r 14	Yea	r 15
	Labor Category	BAH Site	Gov Site								
48	Supply and Parts Management Specialist, Level III	\$47.84	\$40.71	\$49.28	\$41.93	\$50.75	\$43.19	\$52.28	\$44.48	\$53.84	\$45.82
49	Supply and Parts Management Specialist, Level II	\$43.27	\$37.63	\$44.57	\$38.76	\$45.91	\$39.92	\$47.28	\$41.12	\$48.70	\$42.35
50	Supply and Parts Management Specialist, Level I	\$38.92	\$33.84	\$40.09	\$34.86	\$41.29	\$35.90	\$42.53	\$36.98	\$43.80	\$38.09
51	Supply and Parts Management Specialist	\$34.56	\$29.39	\$35.60	\$30.27	\$36.66	\$31.18	\$37.76	\$32.12	\$38.90	\$33.08
52	Property Management Specialist, Level IV	\$92.94	\$78.04	\$95.73	\$80.38	\$98.60	\$82.79	\$101.56	\$85.28	\$104.60	\$87.83
53	Property Management Specialist, Level III	\$85.63	\$69.66	\$88.20	\$71.75	\$90.84	\$73.90	\$93.57	\$76.12	\$96.38	\$78.40
54	Property Management Specialist, Level II	\$75.24	\$57.76	\$77.50	\$59.49	\$79.82	\$61.28	\$82.22	\$63.12	\$84.68	\$65.01
55	Property Management Specialist, Level I	\$61.44	\$50.86	\$63.28	\$52.39	\$65.18	\$53.96	\$67.14	\$55.58	\$69.15	\$57.24
	Strategy and Transformation										
56	Senior Logistics Strategist	\$507.56	\$506.53	\$522.79	\$521.73	\$538.47	\$537.38	\$554.62	\$553.50	\$571.26	\$570.11
57	Junior Logistics Strategist	\$305.15	\$304.13	\$314.30	\$313.25	\$323.73	\$322.65	\$333.44	\$332.33	\$343.44	\$342.30
58	Senior Process Transformation Specialist	\$272.27	\$232.20	\$280.44	\$239.17	\$288.85	\$246.35	\$297.52	\$253.74	\$306.45	\$261.35
59	Junior Process Transformation Specialist	\$212.68	\$155.14	\$219.06	\$159.79	\$225.63	\$164.58	\$232.40	\$169.52	\$239.37	\$174.61
60	Process Transformation Analyst, Level II	\$143.84	\$109.94	\$148.16	\$113.24	\$152.60	\$116.64	\$157.18	\$120.14	\$161.90	\$123.74
61	Process Transformation Analyst, Level I	\$105.83	\$83.22	\$109.00	\$85.72	\$112.27	\$88.29	\$115.64	\$90.94	\$119.11	\$93.67
62	Business Process Analyst	\$87.60	\$68.20	\$90.23	\$70.25	\$92.93	\$72.35	\$95.72	\$74.52	\$98.59	\$76.76
	Training										
63	Training Design Specialist/Instructor, Level II	\$178.78	\$133.57	\$184.14	\$137.58	\$189.66	\$141.71	\$195.35	\$145.96	\$201.21	\$150.34
64	Training Design Specialist/Instructor, Level I	\$130.49	\$100.69	\$134.40	\$103.71	\$138.43	\$106.82	\$142.58	\$110.02	\$146.86	\$113.32
65	Instructor, Level II	\$91.46	\$76.34	\$94.20	\$78.63	\$97.03	\$80.99	\$99.94	\$83.42	\$102.94	\$85.92
66	Instructor, Level I		\$57.84	\$0.00	\$59.58	\$0.00	\$61.36	\$0.00	\$63.20	\$0.00	\$65.10
	Logistics Information Technology										
67	Information Technology Architect	\$289.74	\$237.34	\$298.43	\$244.46	\$307.38	\$251.79	\$316.60	\$259.34	\$326.10	\$267.12
68	Information Technology Engineer, Level II	\$248.64	\$197.27	\$256.10	\$203.19	\$263.78	\$209.29	\$271.69	\$215.57	\$279.84	\$222.04
69	Junior Information Technology Architect	\$206.70	\$165.23	\$212.90	\$170.19	\$219.29	\$175.29	\$225.87	\$180.55	\$232.64	\$185.97
70	Information Technology Engineer, Level I	\$173.64	\$136.65	\$178.85	\$140.75	\$184.22	\$144.97	\$189.75	\$149.32	\$195.44	\$153.80
71	Senior Information Technology Specialist	\$108.73	\$108.73	\$111.99	\$111.99	\$115.35	\$115.35	\$118.81	\$118.81	\$122.38	\$122.38

	Logworld	Yea	r 11	Yea	r 12	Yea	r 13	Yea	r 14	Yea	r 15
	Labor Category	BAH Site	Gov Site	BAH Site	Gov Site	BAH Site	Gov Site	BAH Site		BAH Site	Gov Site
72	Information Technology Specialist	\$76.78	\$76.78	\$79.08	\$79.08	\$81.46	\$81.46	\$83.90	\$83.90	\$86.42	\$86.42
73	Web Application Developer	\$89.25	\$68.35	\$91.93	\$70.40	\$94.69	\$72.51	\$97.53	\$74.69	\$100.45	\$76.93
	Financial Analysis and Support										
74	Financial Analyst, Level II	\$148.98	\$127.40	\$153.45	\$131.22	\$158.05	\$135.16	\$162.79	\$139.21	\$167.67	\$143.39
75	Budget Analyst, Level III	\$123.71	\$100.89	\$127.42	\$103.92	\$131.24	\$107.03	\$135.18	\$110.25	\$139.24	\$113.55
76	Financial Analyst, Level I	\$100.69	\$87.33	\$103.71	\$89.95	\$106.82	\$92.65	\$110.02	\$95.43	\$113.32	\$98.29
77	Budget Analyst, Level II	\$76.77	\$59.51	\$79.07	\$61.30	\$81.45	\$63.13	\$83.89	\$65.03	\$86.41	\$66.98
78	Budget Analyst, Level I	\$48.66	\$40.48	\$50.12	\$41.69	\$51.62	\$42.95	\$53.17	\$44.23	\$54.77	\$45.56
	Analysts										
79	Operations/Research Analyst	\$129.09	\$104.62	\$132.96	\$107.76	\$136.95	\$110.99	\$141.06	\$114.32	\$145.29	\$117.75
80	Senior Analyst	\$121.24	\$94.52	\$124.88	\$97.36	\$128.63	\$100.28	\$132.49	\$103.29	\$136.46	\$106.39
81	Junior Analyst	\$105.83	\$83.22	\$109.00	\$85.72	\$112.27	\$88.29	\$115.64	\$90.94	\$119.11	\$93.67
82	Management Analyst	\$59.39	\$49.95	\$61.17	\$51.45	\$63.01	\$52.99	\$64.90	\$54.58	\$66.84	\$56.22
	Administrative										
83	Administrative Specialist	\$63.71	\$53.43	\$65.62	\$55.03	\$67.59	\$56.68	\$69.62	\$58.38	\$71.71	\$60.13
84	Graphics Specialist	\$51.78	\$47.99	\$53.33	\$49.43	\$54.93	\$50.91	\$56.58	\$52.44	\$58.28	\$54.01
	Facilities			_						_	_
85	Facility Planner, Level II	\$132.60	\$132.60	\$136.58	\$136.58	\$140.68	\$140.68	\$144.90	\$144.90	\$149.24	\$149.24
86	Facility Planner, Level I	\$87.64	\$71.97	\$90.27	\$74.13	\$92.98	\$76.35	\$95.77	\$78.64	\$98.64	\$81.00
87	Mechanic (General), Level IV	\$75.31	\$57.84	\$77.57	\$59.58	\$79.90	\$61.36	\$82.29	\$63.20	\$84.76	\$65.10
88	Mechanic (General), Level III	\$65.30	\$52.58	\$67.26	\$54.16	\$69.28	\$55.78	\$71.36	\$57.46	\$73.50	\$59.18
89	Mechanic (General), Level II	\$54.55	\$47.81	\$56.19	\$49.24	\$57.87	\$50.72	\$59.61	\$52.24	\$61.40	\$53.81
90	Mechanic (General), Level I	\$51.85	\$43.13	\$53.41	\$44.42	\$55.01	\$45.76	\$56.66	\$47.13	\$58.36	\$48.54

# delivering results that endure

# **Appendix B**

#### LOGWORLD LABOR CATEGORY DESCRIPTIONS

Each labor category specified below is defined with regard to education, general experience, and specific experience requirements. Training and certification requirements for a labor category are specified in the specific experience description. The duties normally performed by a person assigned to a labor category position are defined.

Booz Allen recognizes that successful performance depends on having the right skills and experience. These skills and experience, in turn, are acquired through the proper mix of education and professional experience. More and more, we find that the skills needed to support advanced technology efforts, and to meet today's problems and tomorrow's challenges, are not always supported by a traditional education and work experience combination. Therefore, Booz Allen may substitute between equivalent experience and education in order to provide the quality of services required by the client.

#### PROGRAM MANAGEMENT

#### 1. EXECUTIVE MANAGER

Education: M.S., M.A., or MBA degree.

**General Experience:** Typically has more than 12 years experience in managing large, complex multi-disciplinary projects in a task order environment.

**Duties:** Performs senior level leadership and oversight of large, complex, and sensitive logistics efforts. The Executive Manager would work with the most senior members of the client organization to ensure that overall project direction and expectations are being met. May perform data collection and interviews with senior government personnel (e.g. SES and Appointees). Directs activities for those logistics engagement for which they are responsible. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities. May facilitate meetings with Senior Government personnel. Where appropriate, the Executive Manager would oversee the activities of all contract personnel.

#### 2. PROGRAM MANAGER

**Education:** M.S., M.A., or MBA degree.

**General Experience:** Typically has more than 10 years experience in managing large, complex multi-disciplinary projects in a task order environment.

**Duties:** Performs day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and production of all contract support activities. Demonstrates written and oral communication skills. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities. The Program Manager maintains and manages the client interface at the senior levels of the client organization.

# 3. PROJECT MANAGER

**Education:** B.A. or B.S. degree.

**General Experience:** Typically has 8 or more years experience in managing large, complex technical efforts involving multiple facets of an engineering discipline.

**Duties:** Performs day-to-day management of assigned task order projects that involve teams of engineers, scientists, and management professionals involved in analyzing, designing, integrating, training, testing, documenting, implementing, or maintaining complex systems. Demonstrates proven skills in those technical areas addressed by the specific task order to be managed. Organizes, directs, and coordinates planning and production of all activities associated with assigned task order projects. Demonstrates written and oral communication skills. The Project Manager interfaces directly with the Government Project Manager or Program manager in the management and execution of the assigned task.

#### 4. TASK MANAGER, LEVEL I

Education: B.A. or B.S. degree.

General Experience: 8 years of management and supervisory experience

**Duties:** Acts as the overall manager and administrator for the contract effort. Serves as the working level primary interface and point of contact with Government program authorities and representatives on program/project and contract administration issues. Supervises program/project operation by developing management procedures and controls, planning and directing project execution, and monitoring and reporting progress. Manages acquisition and employment of program/project resources. Manages and controls financial and administrative aspects of the program/project with respect to contract requirements.

# 5. TASK MANAGER

**Education:** B.A. or B.S. degree.

General Experience: Typically has 4 to 6 years experience in managing complex engineering or technical efforts involving multidisciplinary teams. At least 3 years of direct supervision of personnel involved in executing tasks in a task order environment. Must be capable of leading projects that involve the successful management of teams composed of subject matter experts, engineers, scientists, and/or management professionals engaged in technical/analytical support efforts.

**Duties:** Performs day-to-day management of individual contract task orders. Organizes, directs, and coordinates planning and production of all task order support activities. Demonstrates written and oral communication skills. Works (as necessary) with corporate management to direct effective contract support activities. Maintains primary client interface at the task order level. Manages contractor staff assigned to specific task order.

#### 6. PROJECT LEAD, LEVEL I

**Education:** B.A. or B.S. degree.

**General Experience:** 6 years of management and supervisory experience which included performance of the foregoing functions with respect to DoD programs/projects.

**Duties:** Serves as the primary on-site interface and point of contact with Government Site authorities and representatives on program/project and contract administration issues. Supervises program/project operation by developing management procedures and controls, planning and directing project execution, and monitoring and reporting progress. Manages acquisition and employment of program/project resources. Manages and controls financial and administrative aspects of the program/project with respect to contract requirements

#### 7. PROJECT LEAD

**Education:** B.A. or B.S. degree.

**General Experience:** 3-6 years or; 7 years of relevant experience is required if candidate does not possess a Bachelor's degree.

**Duties:** Performs day-to-day management of individual contract task orders. Organizes, directs, and coordinates planning and production of all task order support activities. Demonstrates written and oral communication skills. Works (as necessary) with corporate management to direct effective contract support activities. Maintains primary client interface at the task order level. Manages contractor staff assigned to specific task order.

#### 8. PROGRAM SPECIALIST

Education: B.A. or B.S. degree

**General Experience:** 0 years of experience or; 5 additional years of relevant experience will substitute for bachelor's degree.

**Duties:** Provides program management support to engineering staff. Support includes project scheduling, financial management, briefing, coordination and graphic presentation.

#### 9. RISK MANAGER, LEVEL II

**Education:** M.S., M.A., or MBA degree.

**General Experience:** 15 years of experience or; May substitute 15 years of direct relevant experience for Masters/PHD or 10 years of direct relevant experience for Bachelors.

**Duties:** Responsible for developing, monitoring and reporting programmatic risk. Ability to outline and report against the programs strategic objectives and assess exposures and limits. Provide analysis of potential risks and prepare risk mitigation plans as necessary. Develop and implement methodologies for the assessment of risk factors.

#### 10. RISK MANAGER, LEVEL I

**Education:** B.A. or B.S. degree.

**General Experience:** 5 Years or; 9 years of direct relevant technical experience may be substituted for education

**Duties:** Responsible for developing, monitoring and reporting programmatic risk. Ability to outline and report against the programs strategic objectives and assess exposures and limits. Provide analysis of potential risks and

prepare risk mitigation plans as necessary. Develop and implement methodologies for the assessment of risk factors.

#### 11. QUALITY ASSURANCE MANAGER

Education: B.A. or B.S. degree.

**Basic Experience:** 5 Years

**Duties:** Experience as a Quality Manager in a MIL-Q-9858A, MIL-I-45208 or ISO-9000 environment.

## 12. DESIGN CONFIGURTION MANAGER

**Education:** B.A. or B.S. degree.

**General Experience:** 5 Years Progressive experience in managing design drawings, engineering changes and notices, and planning/conducting design audits. In addition, must have at least two (2) years of supervisory experience and skills.

**Duties:** Work closely with program management, systems engineers, quality managers and representatives, draftsmen and design/manufacturing engineers in a concurrent engineering environment; Develop and administer Configuration Management Plans; Prepare for and conduct major configuration audits.

#### SUBJECT MATTER EXPERTS

#### 13. SENIOR LOGISTICS SUBJECT MATTER EXPERT (SME)

**Education:** B.A. or B.S. degree.

**General Experience:** Typically has 12 or more years of experience providing logistics support for major systems or conducting logistics analyses.

**Duties:** Provides high-level consultation support to task personnel involved in performing tasking associated with logistics engineering, analytical, or acquisition projects. Provides guidance on the preparation of integrated logistic plans and policies and procedures for logistic support for major systems. Ensures that proper logistics considerations are included in system development processes at each major milestone. Performs analyses to determine system maintainability, reliability, and supportability requirements. Documents results of the analysis in a report format. Develops systems maintenance concepts and plans and life-cycle supply requirements and processes to meet supply requirements. Performs cost analyses associated with systems logistic support and develops and reviews systems acquisition projects' operating plans and procedures to ensure logistic support considerations are included. Performs technical training, configuration management, and quality assurance. Provides oversight and guidance to junior logistics personnel.

#### 14. JUNIOR LOGISTICS SUBJECT MATTER EXPERT (SME)

**Education:** B.A. or B.S. degree.

**General Experience:** Typically has 8 or more years of experience providing logistics support for major systems or conducting logistics analyses.

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**Duties:** Provides high-level consultation support to task personnel involved in performing tasking associated with logistics engineering, analytical, or acquisition projects. Provides guidance on the preparation of integrated logistic plans and policies and procedures for logistic support for major systems. Ensures that proper logistics considerations are included in system development processes at each major milestone. Performs analyses to determine system maintainability, reliability, and supportability requirements. Documents results of the analysis in a report format. Develops systems maintenance concepts and plans and life-cycle supply requirements and processes to meet supply requirements. Performs cost analyses associated with systems logistic support and develops and reviews systems acquisition projects' operating plans and procedures to ensure logistic support considerations are included. Performs technical training, configuration management, and quality assurance. May supervise junior technical staff.

## 15. LOGISTICS SME

**Education:** BA / BS

**General Experience:** 6 years of experience.

**Duties:** Works independently under general guidelines or objectives. Possesses advanced technical and managerial skills; fully knowledgeable and experienced in all aspects of a program or functional area. Applicable functional areas include systems engineering, network engineering, acquisition management, business process reengineering, specialty engineering (e.g., communications, systems safety, quality assurance, test and evaluation, human factors, reliability and maintainability, systems security etc.), organizational planning, financial management, acquisition logistics, configuration and data information systems, and support or program management. Manages a single systems acquisition program/project or major functional area. Fully knowledgeable of all aspects of the program or programs under his/her management. Establishes objectives and requirements. Develops budgets. Develops program/project standards and schedules. Monitors outside resources. Has experience or extensive knowledge with the processes and procedures relative to the functional area. Coordinates, reviews and supervises work of assigned staff. Reviews/oversees the preparation of all related documentation. Conducts program reviews, meetings, etc. Performs other related duties as assigned

#### **LOGISTICIANS**

## 16. LOGISTICS SPECIALIST, LEVEL III

**Education:** BA/BS

**General Experience:** 8 years logistics experience or a certified Professional Logistician (CPL) certificate with four (4) years additional related experience.

**Duties:** Plans, develops and executes logistic program activities from conceptual stage through life cycle of product. Develops and implements logistics program activities including ILS, technical documentation, RAM, provisioning, etc.; coordinates efforts of subcontractors and field service personnel; resolves logistics problems; and compiles data on standardization and interchangeability of parts to expedite logistic activities.

#### 17. LOGISTICS SPECIALIST, LEVEL II

**Education:** B.A. or B.S. degree.

**General Experience:** Typically has 5 to 7 years experience providing logistic analysis for acquisition and operations functions.

**Duties:** Supports the program manager and task managers in the performance of logistics technical analyses. This includes the review of logistics policy and guidance, development of logistics support plans, and providing input to other acquisition milestone documentation. Provides support and logistics expertise to logistics strategic planning efforts, business process reengineering efforts, and various financial analyses. Assist in the conduct of specific technical analyses such was capacity planning, warehousing analyses, and transportation analysis. Assists in the conduct of system design alternatives analysis and other logistics analyses. Provides guidance and supervision to junior logistics specialist personnel.

#### 18. ILS SPECIALIST

**Education:** Associate's degree

**General Experience:** Five years of recent full time experience in industry or Government supporting manufacturing, repair, upgrade, and refurbishment of equipment.

**Duties:** Preparing/editing DOD technical documents as well as availability and maintainability (RAM) analysis of complex mechanical and electronics systems/equipment.

# 19. LOGISTICS SPECIALIST, LEVEL I

**Education:** B.A. or B.S. degree.

**General Experience:** Typically has 3 to 5 years experience providing logistic support for major systems.

**Duties:** Supports the program manager and task managers in the performance of logistics technical analyses. This includes the review of logistics policy and guidance, development of logistics support plans, and providing input to other acquisition milestone documentation. Provides support and logistics expertise to logistics strategic planning efforts, business process reengineering efforts, and various financial analyses. Assist in the conduct of specific technical analyses such was capacity planning, warehousing analyses, and transportation analysis. Assists in the conduct of system design alternatives analysis and other logistics analyses.

#### 20. LOGISTICIAN

**Education:** BA/BS

**General Experience**: 3 years of experience in performing logistics functions with respect to DoD programs/projects.

**Duties:** Performs various tasks related to the development, operation, evaluation, and improvement of AIS supportability and/or maintainability programs. Works on logistics and maintainability programs and with logistics and maintenance control organizations on issues such as: technical evaluation and identification of weapon systems logistics requirements and resources; development of logistics support and maintainability programs or plans; systems acquisition requirements analysis; budgetary or financial analysis and control; life cycle cost analysis and control; AIS hardware and software standardization and compatibility; Integrated Logistics Support (ILS)/Reliability & Maintainability (R&M) program test and evaluation planning and execution; and, ILS/R&M program management analysis. Collects, compiles, analyzes, investigates,

researches, or applies logistics, maintenance, acquisition, or financial data and information. Develops, modifies, prepares, or validates documentation in relation to automated logistics or maintenance data reporting systems, and management information systems

#### 21. TECHNICAL WRITER, LEVEL II

**Education:** BA or BS Degree.

**General Experience:** 5 years of experience in writing, editing and managing technical documentation and operator/maintenance manuals for military systems and equipments.

**Duties:** Knowledge of applicable military standards, specifications and test practices is required. Must be able to conceptualize, format, structure, write, edit and finalize technical manuals, orders, specifications, modification work orders, and test plans, procedures and results.

#### 22. TECHNICAL WRITER, LEVEL I

**Education:** BA or BS Degree.

**General Experience:** 3 years of experience in writing, editing and managing technical documentation and operator/maintenance manuals for military systems and equipments.

**Duties:** Prepares technical documentation for electronic and mechanical equipment.

#### 23. TECHNICAL WRITER

**Education:** Bachelor's or postgraduate degree

**General Experience:** 3 years of experience performing the foregoing technical writing/editing functions

**Duties:** Develops, writes, revises, and edits reports, articles, manuals, specifications, presentation materials, and other technical documents. Uses rough outlines and resource materials and interprets information obtained through research or provided by technical specialists. Applies knowledge of AIS documentation content and format standards to prepare, edit and publish technical materials.

#### **ACQUISITION**

#### 24. SENIOR ACQUISITION SUBJECT MATTER EXPERT

**Education:** B.A. or B.S. degree.

General Experience: 12 or more years of experience in the field of acquisition.

**Duties:** Provides high-level subject matter acquisition expertise in support of logistics planning and analytical activities. Is familiar with the Federal Acquisition Regulations (FAR) and can apply the concepts in the context of logistics task efforts. Is familiar with the Government's process for acquisition programs and the various program reviews required for acquisition approval. Provides guidance on the government contracting process to include: development of the solicitation material, the solicitation review process, and the contract award process. Additionally, the Acquisition SME can assist the development of milestone documentation to support a

major systems acquisition. Capable of managing separate task orders related to Acquisition and can provide overall management and guidance to Junior Acquisition SME and acquisition specialist personnel.

## 25. JUNIOR ACQUISITION SUBJECT MATTER EXPERT

**Education:** B.A. or B.S. degree.

**General Experience:** 8 or more years of experience in the field of acquisition.

**Duties:** Provides high-level subject matter acquisition expertise in support of logistics planning and analytical activities. Is familiar with the Federal Acquisition Regulations (FAR) and can apply the concepts in the context of logistics task efforts. Is familiar with the Government's process for acquisition programs and the various program reviews required for acquisition approval. Provides guidance on the government contracting process to include: development of the solicitation material, the solicitation review process, and the contract award process. Additionally, the Acquisition SME can assist the development of milestone documentation to support a major systems acquisition. May supervise acquisition specialists.

# 26. ACQUISITION SPECIALIST, LEVEL II

**Education:** B.A. or B.S. degree.

**General Experience:** Typically has 5 to 7 years experience providing acquisition logistic support.

**Duties:** Provides a full spectrum of acquisition logistics support to a product or system throughout its entire life-cycle. Responsibilities would include: general logistics consultation support, development, and preparation of acquisition milestone documentation, acquisition planning, development of specifications/performance-based work statements, and/or integrated logistics support plans (ILSPs). Additional responsibilities may include: performing market analyses, conducting needs assessments, configuration management support, development/management of maintenance procedures/technical manuals, and vendor management. Duties may also include conducting various logistics support analyses, to include: spares modeling, field problem analysis, reliability studies, maintainability studies, and equipment readiness analyses. Also would provide assistance in developing and monitoring program funding plans. Performs day-to-day management of assigned task order projects in the acquisition logistics area. Organizes, directs, and supervises other project personnel in the execution of task order activities.

#### 27. ACQUISITION SPECIALIST, LEVEL I

Education: B.A. or B.S. degree.

**General Experience:** Typically has 3 to 5 years experience providing acquisition logistic support.

**Duties:** Assists in providing a full spectrum of acquisition logistics support to a product or system throughout its entire life-cycle. Responsibilities would include: General logistics consultation support, assistance in development and preparation of acquisition milestone documentation, acquisition planning, development of specifications/performance-based work statements, and integrated logistics support plans (ILSPs). Additional responsibilities may include: supporting market analyses, supporting customer needs assessments, configuration management support, assisting in development/management of maintenance procedures/technical manuals, and vendor management. Duties may also include assisting with various logistics support analyses, to include:

spares modeling, field problem analysis, reliability studies, maintainability studies, and equipment readiness analyses. Also would provide assistance in developing and monitoring program funding plans

## 28. ACQUISITION SUPPORT SPECIALIST, LEVEL III

Education: Bachelor's degree

**General Experience:** A total of at least 3 years of experience in performing the foregoing functions with

respect to DoD programs/projects

**Duties:** Applies knowledge of DoD acquisition processes, and analytical methods or techniques to gather, analyze, and evaluate information required by program or project managers and customers. Draws conclusions and devises solutions to problems relating to improvement of acquisition effectiveness and compliance. Develops and drafts acquisition documentation and ensuring quality control. May perform work measurement studies, program or operations efficiency reviews, cost studies, or workload change impact analyses. Relies upon and uses automated management information systems in performing fact finding, analytical, and advisory functions

#### 29. ACQUISITION SUPPORT SPECIALIST, LEVEL II

**Education:** AA or 2 year technical school

General Experience: 3 years or; 4 years of additional direct relevant technical experience may be substituted

for education

**Duties:** Provides functional and technical direction in the design, development, acquisition, production, fielding and post deployment support of government programs. Supports the government in overall product management policies, plans, requirements, execution, control and direction of the work and associated resources involved in providing life cycle management.

#### 30. ACQUISITION SUPPORT SPECIALIST, LEVEL I

**Education:** AA or 2 year technical school

**Generally Experience:** 1 year of experience

**Duties:** Provides functional and technical support in the design, development, acquisition, production, fielding and post deployment support of government programs. Supports the government in overall product management policies, plans, requirements, execution, control and direction of the work and associated resources involved in providing life cycle management.

#### **LOGISTICS ENGINEERING**

# 31. LOGISTICS ENGINEER, LEVEL III

**Education:** BA/BS

General Experience: 10 years of progressively more complex experience in hardware design, development,

and documentation.

**Duties:** Must be capable of system conceptualization, system level requirements definition and system test and evaluation. Must be familiar with probability, reliability, statistical analysis methods, sampling and test and evaluation techniques, data collection and applicable regulations and standards.

#### 32. LOGISTICS ENGINEER, LEVEL II

**Education:** BA/BS

**General Experience:** 8 years of professional engineering experience in DoD programs/projects; with at least 4 years of the total experience as a team leader or supervisor

**Duties:** Acts as engineering team leader or supervisor, developing engineering procedures and controls, managing project efforts, and taking the lead in problem resolution. Interfaces with system or program contractors, vendors, and Government representatives regarding the technical aspects of engineering programs/projects. Independently applies engineering principles to investigate, analyze, plan, design, develop, implement, test, or evaluate automated information systems (AIS)s. Reviews and prepares engineering and technical analyses, reports, change proposals, and other technical documentation. Applies engineering experience to perform functions such as system integration, configuration management, quality assurance testing, or acquisition and resource management. Analyzes, designs, develops, implements, tests, or evaluates automated data processing software related to engineering or functional requirements of AISs, associated support systems, or management information systems.

#### 33. LOGISTICS ENGINEER, LEVEL I

**Education:** BA/BS

**General Experience:** 4 years of progressively more complex experience in the development, integration, and improvement of hardware/information systems interfaces through process modeling and analysis.

**Duties:** Applies engineering principles to investigate, analyze, plan, design, develop, implement, test, or evaluate hardware systems or automated information systems (AIS)s. Reviews and prepares engineering and technical analyses, reports, change proposals, and other technical documentation. Applies engineering experience to perform functions such as system integration, configuration management, quality assurance testing, or acquisition and resource management. Analyzes, designs, develops, implements, tests, or evaluates functional requirements of hardware systems, AISs, associated support systems, or management information systems.

#### 34. LOGISTICS ENGINEER

**Education:** BA/BS

**General Experience:** 4 years or; 6 years related military service can be substituted for degree.

**Duties:** Shall have four years experience in NDI methods including florescent penetrant, magnetic particle, ultrasonic, eddy current, x-ray and computer topography methods and disciplines. Must have Certification by the American Society of Nondestructive Testing (ASNT) at Level III or Military equivalent ASNT certification. In addition, knowledge of fractures mechanics, probability of detection and confidence levels of inspections is required.

#### DISTRIBUTION AND PROPERTY MANAGEMENT

#### 35. SENIOR TRANSPORTATION SUBJECT MATTER EXPERT

Education: B.A. or B.S. degree.

**General Experience:** 12 or more years of experience in the field of distribution and transportation logistics.

**Duties:** Provides high-level consultation to distribution and transportation analyses. Provides expertise in distribution system analysis, development, and management; location modeling and distribution network analysis. Also provides technical assistance in fleet planning; operations and maintenance; carrier management and/or routing; and freight management (forwarding, consolidation). Provide consultation on distribution and transportation technology, including tracking system analysis, design, operations, and management). Capable of managing separate task orders related to transportation and can provide overall management and guidance to Junior transportation SMEs and transportation specialist personnel.

# 36. JUNIOR TRANSPORTATION SUBJECT MATTER EXPERT

**Education:** B.A. or B.S. degree.

**General Experience:** 8 or more years of experience in the field of distribution and transportation logistics.

**Duties:** Provides high-level consultation to distribution and transportation analyses. Provides expertise in distribution system analysis, development, and management; location modeling and distribution network analysis. Also provides technical assistance in fleet planning; operations and maintenance; carrier management and/or routing; and freight management (forwarding, consolidation). Provide consultation on distribution and transportation technology, including tracking system analysis, design, operations, and management). Manages and directs transportation specialists.

#### 37. TRANSPORTATION SPECIALIST, LEVEL II

**Education:** B.A. or B.S. degree.

**General Experience:** Typically has 5 to 7 years experience providing transportation consulting support.

**Duties:** Provides a full range of distribution and transportation analyses in support of Government programs. Supports the program manager by providing direct management and analytical support in distribution system analysis, development, and management; location modeling and distribution network analysis. Also provides analytical support and management of fleet planning; operations and maintenance; carrier management and routing; and freight management (forwarding, consolidation) activities. Provides analytical support and management of distribution and transportation technologies, including tracking system analysis, design, operations, and management). Performs day-to-day management of assigned task order projects in the transportation area. Organizes, directs, and supervises other project personnel in the execution of task order activities.

#### 38. TRANSPORTATION SPECIALIST, LEVEL I

**Education:** B.A. or B.S. degree.

**General Experience:** Typically has 2 to 4 years experience providing transportation consulting support.

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**Duties:** Assists in providing a full range of distribution and transportation analyses in support of Government programs. Assists the program manager by providing direct management and analytical support in distribution system analysis, development, and management; location modeling; and distribution network analysis. Also assists with analytical support and/or management of fleet planning, operations, and maintenance; carrier management and routing; and freight management (forwarding, consolidation) activities. Provides analytical assistance and management of distribution and transportation technologies, including tracking system analysis, design, operations, and management.

#### 39. <u>DEPLOYMENT OPERATIONS SPECIALIST</u>

**Education:** BA/BS

**General Experience:** 8 years of experience in military command, control and communications. Must have background in requirements analysis, advanced warfighting concepts and doctrine, and tactics, techniques, and procedures (TTP).

**Duties:** Experience in computer systems and their application to tactical programs is required. Analyzes and provides recommendations on issues dealing with system and operational architectures. Coordinates with user community representatives throughout all phases of development concerning requirements definition, clarification, prioritization, and alternatives. Applies emerging doctrine and tactics, to system design and development. Assesses the impact of programmatic and technical options on stated user requirements and doctrine.

#### 40. SENIOR PACKAGING, HANDLING, STORAGE SME

**Education:** B.A. or B.S. degree.

**General Experience:** 12 or more years of experience in the field of packaging, handling, and storage.

**Duties:** Provides high-level subject matter expertise for logistics analyses and other projects in the areas of packaging, storage, and transportation. Provides consultation on packaging issues such as packaging, labeling, bar-coding technology analysis, design, and implementation. Provides consultation in the area of material handling, to include analyses to support the design, operations, and maintenance of materiel handling systems; hazardous material handling procedures; recycling; and shipping/receiving. Provides consultation to logistics analyses in the areas of storage, to include: preservation, packing and crating, and/or storage of hazardous materials. Provides oversight and management of junior logistics personnel.

#### 41. JUNIOR PACKAGING, HANDLING, STORAGE SME

**Education:** B.A. or B.S. degree.

**General Experience:** 8 or more years of experience in the field of packaging, handling, and storage.

**Duties:** Provides high-level subject matter expertise for logistics analyses and other projects in the areas of packaging, storage, and transportation. Provides consultation on packaging issues such as packaging, labeling, bar-coding technology analysis, design, and implementation. Provides consultation in the area of material handling, to include analyses to support the design, operations, and maintenance of material handling systems; hazardous material handling procedures; recycling; and shipping/receiving. Provides consultation to logistics

analyses in the areas of storage, to include: preservation, packing and crating, and/or storage of hazardous materials.

## 42. PACKAGING, HANDLING, AND STORAGE SPECIALIST, LEVEL II

Education: B.A. or B.S. degree.

**General Experience:** Typically has 5 to 7 years experience providing PHS support for major systems.

**Duties:** Directly supports the project/task manager in the execution of task order activities in the area of packaging, handling, and storage (PHS). Performs day-to-day management of assigned task order projects in the PHS area. Organizes, directs, and supervises other project personnel in the execution of task order activities. Provides technical assistance and analytical support for logistics analyses and other projects in the areas of packaging, storage, and/or transportation. Provides technical/analytical/ engineering support on packaging issues such as packaging, labeling, bar-coding technology analysis, design, and/or implementation. Provides technical/analytical/ engineering support in the area of material handling, to include analyses to support the design, operations, and maintenance of material handling systems; hazardous material handling procedures; recycling; and shipping/receiving. Provides technical/ analytical/engineering to logistics analyses in the areas of storage, to include: preservation, packing and crating, storage of hazardous materials.

#### 43. PACKAGING, HANDLING, AND STORAGE ENGINEER, LEVEL I

Education: B.A. or B.S. degree.

**General Experience:** Typically has 3 to 5 years experience providing logistic support for major systems.

**Duties:** Directly supports the project/task manager in the execution of task order activities in the area of packaging, handling, and storage. Provides technical assistance and analytical support for logistics analyses and other projects in the areas of packaging, storage, and transportation. Provides technical/analytical/engineering assistance on packaging issues such as packaging, labeling, bar-coding technology analysis, design, and/or implementation. Provides technical/analytical/engineering assistance in the area of material handling, to include analyses to support the design, operations, and maintenance of material handling systems; hazardous material handling procedures; recycling; and shipping/receiving. Provides technical/analytical/ engineering assistance to logistics analyses in the areas of storage, to include: preservation, packing and crating, storage of hazardous materials.

#### 44. LOGISTICS DOCUMENTATION SPECIALIST

**Education:** Associate's degree.

**General Experience:** A minimum of 5 years of experience in this area.

**Duties:** Assists in collecting and organizing information for preparation of user manuals, training materials, installation guides, proposals, and reports. Edits functional descriptions, system specifications, user manuals, special reports, and any other customer deliverables and documents. Assists in performing financial and administrative functions. Must demonstrate the ability to work independently or under only general direction.

# 45. TRANSPORTATION/PACKAGING SPECIALIST, LEVEL II

**Education:** BA/BS

**General Experience:** 10 years of experience or; 10 years of direct relevant technical experience may be substituted for education

**Duties:** Must be knowledgeable of and have experience in developing, monitoring and executing transportation plans. Ability to create, execute and monitor through completion shipping documents such as Commercial Bills of lading (CBL) and Government Bills of Lading (GBL). Must have ability to reconcile automated systems in use of tracking, monitoring and shipping. Must have knowledge and experience in commercial and DOD packaging requirements.

# 46. TRANSPORTATION/PACKAGING SPECIALIST, LEVEL I

**Education:** BA/BS

**General Education:** 5 Years of experience or; 8 years of direct relevant technical experience may be substituted for education

**Duties:** Must be knowledgeable of and have experience in developing, monitoring and executing transportation plans. Ability to create, execute and monitor through completion shipping documents such as Commercial Bills of lading (CBL) and Government Bills of Lading (GBL). Must have ability to reconcile automated systems in use of tracking, monitoring and shipping. Must have knowledge and experience in commercial and DOD packaging requirements.

# 47. SUPPLY AND PARTS MANAGEMETN SPECIALIST, LEVEL IV

**Education:** BA/BS

**General Experience:** 10 years of experience or; 10 years of direct relevant technical experience may be substituted for education

**Duties:** Experience should include hardware or commercial supply and parts inventory, part and item identification or inspection, or cataloging commercial parts and items. Background may include preparing parts lists from engineering drawings, stockroom work where parts are handled and identified, or any activity which involves the selection, replacement, or substitution of commercial parts. Capable of transcribing selected source data onto data processing load sheets.

#### 48. SUPPLY AND PARTS MANAGEMETN SPECIALIST, LEVEL III

**Education:** BA/BS

**General Experience:** 5 Years of experience or; 8 years of direct relevant technical experience may be substituted for education

**Duties:** Experience should include hardware or commercial supply and parts inventory, part and item identification or inspection, or cataloging commercial parts and items. Background may include preparing parts lists from engineering drawings, stockroom work where parts are handled and identified, or any activity which involves the selection, replacement, or substitution of commercial parts. Capable of transcribing selected source data onto data processing load sheets.

#### 49. SUPPLY AND PARTS MANAGEMETN SPECIALIST, LEVEL II

**Education:** BA/BS

General Experience: 3 years of experience or; 4 years of additional direct relevant technical experience may

be substituted for education

**Duties:** Experience should include hardware or commercial supply and parts inventory, part and item identification or inspection, or cataloging commercial parts and items. Background may include preparing parts lists from engineering drawings, stockroom work where parts are handled and identified, or any activity which involves the selection, replacement, or substitution of commercial parts. Capable of transcribing selected source data onto data processing load sheets.

## 50. SUPPLY AND PARTS MANAGEMETN SPECIALIST, LEVEL I

Education: AA or 2 year Technical school

Generally Experience: 1 year of experience

**Duties:** Experience should include hardware or commercial supply and parts inventory, part and item identification or inspection, or cataloging commercial parts and items. Background may include preparing parts lists from engineering drawings, stockroom work where parts are handled and identified, or any activity which involves the selection, replacement, or substitution of commercial parts. Capable of transcribing selected source data onto data processing load sheets.

# 51. SUPPLY AND PARTS MANAGEMETN SPECIALIST

**Education:** High School or GED

**General Experience:** 1 Year

**Duties:** Experience should include hardware or commercial supply and parts inventory, part and item identification or inspection, or cataloging commercial parts and items. Background may include preparing parts lists from engineering drawings, stockroom work where parts are handled and identified, or any activity which involves the selection, replacement, or substitution of commercial parts. Capable of transcribing selected source data onto data processing load sheets.

#### 52. PROPERTY MANAGEMENT SPECIALIST, LEVEL IV

**Education:** BA/BS

**General Experience:** 10 years of experience or; 10 years of direct relevant technical experience may be substituted for education

**Duties:** Maintains property records, and performs property inventory and property management functions. Must be capable of managing operations of a supply facility to include stock level maintenance, and logistics planning. Must be capable of managing commercial credit card accounts, material requisition process and budgets. Must be capable of managing repair and relocation of office equipment and furniture. Must be

capable of training new supply/property management specialists, and providing inputs to local property management policies/procedures. Knowledge of Army supply/property management policies and procedures is required.

#### 53. PROPERTY MANAGEMENT SPECIALIST, LEVEL III

**Education:** BA/BS

General Experience: 5 years of experience or; 8 years of direct relevant technical experience may be

substituted for education

**Duties:** Maintains property records. Performs property inventory and property management functions to include operation of automated bar-code scanning equipment. Must be able to operate computer equipment and customized software packages to track property. Must be capable of assisting with operations of a supply room to include stocking shelves, inventorying, shopping for resupply items, and issuing consumable supplies to customers. Must be capable of assisting with turn-in, repair, and relocation of equipment and furniture. Knowledge of Army supply/property management policies and procedures is desirable.

#### 54. PROPERTY MANAGEMENT SPECIALIST, LEVEL II

**Education:** AA or 2 year technical school

**General Experience:** 3 years of experience or; 4 years of additional direct relevant technical experience may be substituted for education

**Duties:** Maintains property records. Performs property inventory and property management functions to include operation of automated bar-code scanning equipment. Must be able to operate computer equipment and customized software packages to track property. Must be capable of assisting with operations of a supply room to include stocking shelves, inventorying, shopping for resupply items, and issuing consumable supplies to customers. Must be capable of assisting with turn-in, repair, and relocation of equipment and furniture. Knowledge of Army supply/property management policies and procedures is desirable.

# 55. PROPERTY MANAGEMENT SPECIALIST, LEVEL I

**Education:** AA or 2 year technical school

Generally Experience: 1 year of experience

**Duties:** Maintains property records. Performs property inventory and property management functions to include operation of automated bar-code scanning equipment. Must be able to operate computer equipment and customized software packages to track property. Must be capable of assisting with operations of a supply room to include stocking shelves, inventorying, shopping for resupply items, and issuing consumable supplies to customers. Must be capable of assisting with turn-in, repair, and relocation of equipment and furniture. Knowledge of Army supply/property management policies and procedures is desirable.

#### STRATEGY AND TRANSFORMATION

#### **56. SENIOR LOGISTICS STRATEGIST**

Education: M.S., M.A., or MBA degree.

**General Experience:** Typically has 13 or more years experience in providing strategic planning across various functional areas for the Federal Government.

**Duties:** Provides facilitation and strategic planning expertise for logistics engagements. Assists organizations with review of their mission, vision, goals, and objectives and helps formulate the organization's strategic plan. Provides guidance in the development of overarching logistics strategies to support the organization's strategic plan. Facilitates the conduct of strengths, weaknesses, opportunities, and threats (SWOT) analysis in support of strategic planning. Also facilitates the conduct of customer needs assessments to identify specific customer requirements for the strategic planning process. May also assist in the development of an enterprise logistics IT strategy. May also develop/facilitate strategic planning war games or other scenario-based strategic planning efforts. Provides management and oversight of Junior Logistics Strategist and other personnel supporting the strategic planning efforts.

## 57. JUNIOR LOGISTICS STRATEGIST

Education: M.S., M.A., or MBA degree.

General Experience: Typically has 8 or more years experience in logistics and supply chain management.

**Duties:** Provides facilitation and strategic planning expertise for logistics engagements. Assists organizations with review of their mission, vision, goals, and objectives and helps formulate the organization's strategic plan. Provides guidance in the development of overarching logistics strategies to support the organization's strategic plan. Facilitates the conduct of strengths, weaknesses, opportunities, and threats (SWOT) analysis in support of strategic planning. Also facilitates the conduct of customer needs assessments to identify specific customer requirements for the strategic planning process. May also assist in the development of an enterprise logistics IT strategy. May also develop/facilitate strategic planning war games or other scenario-based strategic planning efforts. Provides management and oversight of personnel supporting the strategic planning efforts.

#### 58. SENIOR PROCESS TRANSFORMATION SPECIALIST

**Education:** M.S., M.A., or MBA degree.

**General Experience:** Typically has 13 or more years experience in business process leadership and analysis.

**Duties:** Manages business process reengineering transformation projects, requiring project leadership, planning, reporting, team member guidance, and issue resolution. Motivates management and transformation team members to help them understand opportunities for breakthrough changes. Develops a change management plan to guide the organization through the transformation of the old to the new and reengineered business processes. Develops implementation plans. Facilitates team meetings to assist management in making clear statements of corporate goals and quantifiable objectives. Defines data collection plan and directs process transformation data collection efforts. Directs performance measurement and cycle time analysis to define performance expectations and quantify the measures of how work is performed. Directs process modeling and simulation activities to complete the design of the business system and to model and simulate sub-processes. Oversees definition of roles, jobs, and teams, as well as staffing needs for reengineered business processes. Provides oversight for the design of career paths and incentive programs. Directs activity-based costing to quantify the labor costs associated with specific process tasks, based on current work volumes and staffing. Capable of managing separate task orders related to Process Transformation and can provide overall management and guidance to Junior Process Transformation Specialist personnel. Manages Junior Process Transformation Specialists and other personnel supporting transformation projects.

#### 59. JUNIOR PROCESS TRANSFORMATION SPECIALIST

**Education:** M.S., M.A., or MBA degree.

General Experience: Typically has 8 or more years experience in business process leadership and analysis.

**Duties:** Manages business process reengineering transformation projects, requiring project leadership, planning, reporting, team member guidance, and issue resolution. Motivates management and transformation team members to help them understand opportunities for breakthrough changes. Develops a change management plan to guide the organization through the transformation of the old to the new and reengineered business processes. Develops implementation plans. Facilitates team meetings to assist management in making clear statements of corporate goals and quantifiable objectives. Defines data collection plan and directs process transformation data collection efforts. Directs performance measurement and cycle time analysis to define performance expectations and quantify the measures of how work is performed. Directs process modeling and simulation activities to complete the design of the business system and to model and simulate sub-processes. Oversees definition of roles, jobs, and teams, as well as staffing needs for reengineered business processes. Provides oversight for the design of career paths and incentive programs. Directs activity-based costing to quantify the labor costs associated with specific process tasks, based on current work volumes and staffing. Manages Process Transformation Analysts and other project staff supporting a transformation effort.

# 60. PROCESS TRANSFORMATION ANALYST, LEVEL II

Education: B.A. or B.S. degree

**General Experience:** Typically has 5 to 7 years experience in business process leadership and analysis.

**Duties:** Manages business process reengineering transformation tasks, requiring task leadership, planning, reporting, team member guidance, and issue resolution. Collects data not limited to interviewing and focus group studies. Conducts performance measurement and cycle time analysis to define performance expectations and quantify the measures of how work is performed. Employs process modeling and simulation to complete the design of the business system and to model and simulate sub-processes. Defines roles, jobs, and teams, as well as staffing needs. Designs career paths and incentive programs. Performs activity-based costing to quantify the labor costs associated with specific process tasks, based on current work volumes and staffing.

#### 61. PROCESS TRANSFORMATION ANALYST, LEVEL I

**Education:** B.A. or B.S. degree.

**General Experience:** Typically has 2 to 4 years of experience in business process analysis.

**Duties:** Collects data not limited to interviewing and focus group studies. Assists with performance measurement and cycle time analysis to define performance expectations and quantify the measures of how work is performed. Assists with process modeling and simulation to complete the design of the business system and to model and simulate sub-processes. Supports definition of roles, jobs, and teams, as well as staffing needs. Assists with the design of career paths and incentive programs. Performs activity-based costing to quantify the labor costs associated with specific process tasks, based on current work volumes and staffing.

#### **62. BUSINESS PROCESS ANALYST**

**Education:** BA/BS

**General Experience:** 2 years of experience.

**Duties:** Applies process improvement and reengineering methodologies and principles to conduct process modernization projects. Responsible for effective transitioning of existing project teams and the facilitation of project teams in the accomplishment of project activities and objectives. Provides group facilitation, interviewing, training, and provides additional forms of knowledge transfer. Key coordinator between multiple project teams to ensure enterprise-wide integration of reengineering efforts.

#### **TRAINING**

# 63. TRAINING DESIGN SPECIALIST/INSTRUCTOR, LEVEL II

**Education:** B.A. or B.S. degree.

**General Experience:** Typically has 5 to 8 years experience in training design, development, and delivery.

**Duties:** Familiar with Instructional Systems Design Methodology. Supervises logistics training and instruction personnel and conducts research necessary to design, develop and revise logistics training courses and prepare appropriate training catalogs. Prepares all instructor materials (course outline, background material, and training aids). Prepares all student materials (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, and seminars. Provides daily supervision of, and direction to, training staff.

#### 64. TRAINING DESIGN SPECIALIST/INSTRUCTOR, LEVEL I

**Education:** B.A. or B.S. degree.

**General Experience:** Typically has 5 to 8 years experience in training design, development, and delivery.

**Duties:** Familiar with Instructional Systems Design Methodology. Assists with the design, development, and revision of logistics training courses and assists with the preparation of appropriate training catalogs. Assists in preparation of instructor materials (course) outline, background material, and training aids). Supports development of all material (course manuals, workbooks, handouts, completion certificates, and course critique forms). Trains personnel by conducting formal classroom courses, workshops, and seminars.

# 65. INSTRUCTOR, LEVEL II

**Education:** BA/BS

**General Experience:** 5 Years or; 8 years of direct relevant technical experience may be substituted for

education

**Duties:** Material developer for training courses and materials. Experience in conducting training courses. Instructors shall have a professional understanding of the principals of learning and teaching methods, and be able to demonstrate their ability to apply principals and methods.

#### 66. <u>INSTRUCTOR</u>, <u>LEVEL I</u>

**Education:** High School or GED

**General Experience:** 1 Year of experience.

**Duties:** Experience in materiel management and logistics support. This includes developing documentation and planning/executing the fielding and conducting New Equipment Training (NET) in support of C4ISR Systems and Equipment. Ability to administer and manage the planning, budgeting, and coordination of technical NET teams worldwide.

#### LOGISTICS INFORMATION TECHNOLOGY

#### 67. INFORMATION TECHNOLOGY ARCHITECT

Education: B.A. or B.S. degree.

**General Experience:** Typically has at least 8 or more years of experience in the Information Technology (IT) field.

**Duties:** Provides technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for logistics and related information systems. Makes recommendations and advises on organization-wide system improvements, optimization or maintenance efforts for logistics and related information systems in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; life-cycle management; software development methodologies; and modeling and simulation.

#### 68. <u>INFORMATION TECHNOLOGY ENGINEER, LEVEL II</u>

**Education:** B.A. or B.S. degree.

**General Experience:** Typically has 5 to 7 years experience in managing implementation of information engineering projects and experience in systems analysis, design, and programming.

**Duties:** Applies an enterprise-wide set of disciplines and processes for planning, analyzing, designing, constructing, and implementing information engineering for logistics systems. Develops analytical and computational techniques and methodology for problem solutions. Performs process and data modeling in support of the systems planning and analysis efforts, using manual and automated tools. Employs reverse engineering and reengineering disciplines to develop migration and planning documents. Supervises information engineers assigned to support system development or analysis efforts.

# 69. JUNIOR INFORMATION TECHNOLOGY ARCHITECT

**Education:** B.A. or B.S. degree.

**Generally Experience:** 2 to 5 years of experience

**Duties:** Provides technical direction to design and development teams, and monitors progress and productivity through the use of metrics. Must be capable of providing detailed technical support for software development programs with minimal management supervision. Must have knowledge of modern software development processes, to include object-oriented development and use of tools, and how to apply them to software application program development. Must be capable of translating operational requirements into detailed

software/system requirements. Must be capable of integrating COTS products into software/system architectures. Must be able to rapidly digest new tools and technologies and integrate them into existing products and processes. Must have knowledge of distributed systems, and issues regarding database replication and distribution for distributed systems. Additionally, must have a general understanding of communications protocols, and be able to quickly understand the Common Operating Environment and Army Technical Architecture guidelines. Must have demonstrated ability to provide software support on a large software development effort with minimal management supervision. Must have knowledge of modern software development processes and tools, and track record of applying them to programs.

# 70. INFORMATION TECHNOLOGY ENGINEER, LEVEL I

**Education:** B.A. or B.S. degree.

**General Experience:** Typically has 2 to 4 years experience in managing implementation of information engineering projects and experience in systems analysis, design, and programming.

**Duties:** Applies an enterprise-wide set of disciplines and processes for planning, analyzing, designing, constructing, and implementing information engineering for logistics systems. Develops analytical and computational techniques and methodology for problem solutions. Performs process and data modeling in support of the systems planning and analysis efforts, using manual and automated tools. Employs reverse engineering and reengineering disciplines to develop migration and planning documents.

#### 71. SENIOR INFORMATION TECHNOLOGY SPECIALIST

**Education:** A bachelor's or postgraduate degree

**General Experience:** 6 years of experience performing the foregoing functions. At least 3 years of the foregoing total experience shall have been as a team leader or supervisor.

**Duties:** Independently applies knowledge of computer science principles, information management principles, automated data processing (ADP) functions, hardware and software systems' structures and operation, and computer programming languages and techniques to solve automation problems. Interfaces with and uses minicomputer and mainframe computer systems in addressing project objectives. Independently identifies and uses standard, unconventional and original mathematical, algorithmic, and programmatical approaches to define, plan, organize, design, develop, modify, test, and integrate data base or data processing systems, computer hardware systems and simulation models. Formulates architectural design, functional specifications, interfaces and documentation of hardware or software systems considering system interrelationships, operating modes and software or equipment configurations. Researches unconventional applications of software and operating systems in designing and developing new methodologies, significant modifications or adaptations of standardized techniques. Responsible for developing project plans, guidelines, and controls. May act as team or project leader, supervising and advising with respect to the work of other computer specialists, scientists, or technicians.

#### 72. INFORMATION TECHNOLOGY SPECIALIST

**Education:** BA/BS

**Experience:** 3 years of experience performing the foregoing functions or; 8 years of combined education (at the undergraduate level in any academic field) and experience performing the foregoing duties.

**Duties:** Applies knowledge of computer science principles, information management principles, automated data processing (ADP) functions, hardware and software systems' structures and operation, and computer programming languages and techniques to solve automation problems. Interfaces with and uses minicomputer and mainframe computer systems in addressing project objectives. Uses standard or conventional approaches, methods and techniques to define, plan, organize, design, develop, modify, test and integrate data base or data processing systems, computer hardware systems and simulation models. Assists in formulating architectural design, functional specifications, interfaces and documentation of hardware or software systems. Uses detailed specifications and adapt standardized techniques, methods, criteria and precedents to develop or modify portions of a system or program. Responsible for segments or phases of broader, more complex projects.

#### 73. WEB APPLICATION DEVELOPER

**Education: Bachelor's Degree** 

General Experience: 5 years of experience in programming and server software operations

**Duties:** Must have experience in programming and server software operations, develops custom programs written in languages such as C++, C, Java, JavaScript, PERL, Active X, CGI, to name a few, designed to implement the EID and other functionality to improve overall site functionality. Creates Web front-end user interfaces to new or existing databases and applications using a combination of HTML, SQL, C, Visual Basic, Oracle or other languages to make applications and information accessible. Utilizes knowledge of operating systems such as UNIX, Windows NT, TCP/IP, focusing primarily on files within the server root, and performs the ongoing day-to-day operation of the server software, including maintaining system security, modifying configuration settings and backing up the system.

#### FINANCIAL ANALYSIS AND SUPPORT

#### 74. FINANCIAL ANALYST, LEVEL II

**Education:** B.A. or B.S. degree.

**General Experience:** Typically has 7 to 9 years financial analysis or management experience.

**Duties:** Provides support to technical logistics analyses. Provides cost estimating, life-cycle costing, and cost benefit analyses in support of acquisition programs and other logistics analyses. Supports the development and analysis of logistics support and information technology alternatives. Assists in the development of capital plans for major logistics acquisitions. Support logistics business process reengineering studies through the development of baseline cost models and "to be" cost models. Performs "should cost" analysis and trade studies related to cost trade-off options for major systems development or procurement. Prepares acquisition milestone program documentation to support milestone decisions. Prepares budget submissions in support of major logistics acquisition programs. Monitors program funding and expenditures. Performs day-to-day management of assigned task order projects in the acquisition logistics area. Organizes, directs, and supervises other project personnel in the execution of task order activities.

#### 75. BUDGET ANALYST, LEVEL III

**Education:** BA/BS

**General Experience:** 5 years of experience or; 7 years of experience in the budgeting/finance/accounting can be substituted for a Bachelor's Degree

**Duties:** Performs various budget functions involving the formulation, justification, and/or execution of budgets for organizations, programs, or projects. This work requires knowledge and skill in the application of related laws, regulations, policies, precedents, methods and techniques of budgeting.

#### 76. FINANCIAL ANALYST, LEVEL I

**Education:** B.A. or B.S. degree.

**General Experience:** Typically has 4 to 6 years financial analysis or management experience.

**Duties:** Provides support to technical logistics analyses. Provides cost estimating, life-cycle costing, and cost benefit analyses in support of acquisition programs and other logistics analyses. Supports the development and analysis of logistics support and information technology alternatives. Assists in the development of capital plans for major logistics acquisitions. Supports logistics business process reengineering studies through the development of baseline cost models and "to be" cost models. Performs "should cost" analysis and trade studies related to cost trade-off options for major systems development or procurement. Prepares acquisition milestone program documentation to support milestone decisions. Prepares budget submissions in support of major logistics acquisition programs. Monitors program funding and expenditures.

#### 77. BUDGET ANALYST, LEVEL II

**Education:** AA or 2 year technical school

**General Experience:** 3 years of experience or; 4 years of additional direct relevant technical experience may be substituted for education

**Duties:** Performs a variety of budgetary functions implementing the organizations budgetary program, policies, and procedures. Develops, formulates and revises the programs budget request. Responsible for developing estimates for civilian pay and benefits, travel and other Elements of Resource (EOR). Manages assigned program in accordance with funding limitations provided on Funding Authorization Documents (FADS). Consolidates the accuracy of budget data estimates by the use of statistical techniques, e.g., extensions, averages, trend analysis of historical data. Monitors and tracks obligations and expenditures for assigned activity accounts on related budgetary forms, schedules, and reports. Verifies that obligations and expenditures occur on a timely basis in accordance with the annual work plan and regulatory controls, and are within amounts programmed. Resolves any discrepancies.

#### 78. BUDGET ANALYST, LEVEL I

**Education:** High School or GED

**General Experience:** 1 Year of experience.

**Duties:** Performs a variety of budgetary functions implementing the organizations budgetary program, policies, and procedures. Develops, formulates and revises the programs budget request. Responsible for developing estimates for civilian pay and benefits, travel and other Elements of Resource (EOR). Manages assigned program in accordance with funding limitations provided on Funding Authorization Documents (FADS).

Consolidates the accuracy of budget data estimates by the use of statistical techniques, e.g., extensions, averages, trend analysis of historical data. Monitors and tracks obligations and expenditures for assigned activity accounts on related budgetary forms, schedules, and reports. Verifies that obligations and expenditures occur on a timely basis in accordance with the annual work plan and regulatory controls, and are within amounts programmed. Resolves any discrepancies.

#### **ANALYSTS**

# 79. OPERATIONS/RESEARCH ANALYST

**Education:** BA/BS

**General Experience:** 5 years of related work experience or; 5 additional years of relevant experience will substitute for bachelor's degree.

**Duties:** Performs professional and scientific work requiring the design, development and adaptation of mathematical and statistical modeling and scientific methods to analyze operational problems.

#### **80. SENIOR ANALYST**

**Education:** B.A. or B.S. degree.

**General Experience:** 3 to 5 years of experience in a general business, management, public administration, or technical field.

**Duties:** Provides general project support for logistics efforts. Support may include but is not limited to: development and management of data collection and project management spreadsheets; development of briefings and information papers; data collection assistance, and meeting attendance. Provides input to reports and other deliverables as directed. Assists in the conduct of complex logistics analyses in support of larger project efforts.

#### **81. JUNIOR ANALYST**

Education: B.A. or B.S. degree.

**General Experience:** 1 to 3 years of experience in a general business, management, public administration, or technical field.

**Duties:** Provides basic project support. Support may include but is not limited to: development and management of spreadsheets; development of briefings and information papers; data collection assistance, and meeting attendance. Conducts basic research and analysis as directed by task manager. Provides input to deliverables as required. Assists with deliverable production.

#### 82. MANAGEMENT ANALYST

**Education:** BA/BS

**General Experience:** 1 Year of experience.

**Duties:** Conducts studies of moderately complex work processes, functions, and procedures for assigned work units. Studies conducted include: Management Analysis: reviews regulatory data and manpower policies to determines if proposed policy statements are within local authority. Advisory service: Conducts special manpower studies or manpower surveys requested by operating officials and prepares reports advising on management practices and improvements. Organizational Analysis: Reviews proposed organizational changes to determine the impact; evaluates current methods and procedures for regulatory compliance, duplications of effort, costs, etc. Methods and Procedures Analysis: Reviews drafts of proposed procedures.

#### **ADMINISTRATIVE**

#### 83. ADMINISTRATIVE SPECIALIST

Education: Associate degree or H.S. diploma

**General Experience:** At least 1 year of relevant work experience performing tasks such as typing, administration, word processing, or reception. Requires technical computer skills and ability to use word processing, spreadsheet, and presentation development software.

**Duties:** Provides general administrative support to program management staff. Supervises other administrative staff.

# 84. GRAPHICS SPECIALIST

**Education:** High School or equivalent.

**General Experience:** 3 years relevant experience.

**Duties:** Designs, assembles and presents graphic art exhibits in both electronic and traditional media.

#### **FACILITIES**

#### 85. FACILITY PLANNER, LEVEL II

**Education:** BA/BS

General Experience: 8 Years of experience

**Duties:** Plans and coordinates facility renovation and repair. Must have experience in planning and coordinating facility renovation and repair within a large Government installation. Capable of providing the planning and coordination of all construction/renovations to administrative areas and computer laboratories, including structural, environmental and electrical systems. Should have extensive experience in providing technical support of equipment installations in offices and computer laboratories, maintenance of buildings including fire alarm systems, fire suppressant systems, interior and exterior lighting, standard and emergency passenger elevators, custodial services and other areas.

#### 86. FACILITY PLANNER, LEVEL I

**Education:** BA/BS

**General Experience:** 5 Years of experience or; 8 years of direct relevant technical experience may be substituted for education

**Duties:** Plans and coordinates facility renovation and repair. Must have experience in planning and coordinating facility renovation and repair within a large Government installation. Capable of providing the planning and coordination of all construction/renovations to administrative areas and computer laboratories, including structural, environmental and electrical systems. Should have extensive experience in providing technical support of equipment installations in offices and computer laboratories, maintenance of buildings including fire alarm systems, fire suppressant systems, interior and exterior lighting, standard and emergency passenger elevators, custodial services and other areas.

#### 87. MECHANIC (GENERAL), LEVEL IV

**Education:** BA/BS

**General Experience:** 10 years of experience or; 10 years of direct relevant technical experience may be substituted for education

**Duties:** Applies comprehensive technical knowledge to perform a variety of mechanical and skilled maintenance tasks. Performs skilled operations in making general repairs on gasoline or diesel motor equipment such as tractors, trucks, generators and compressors. Installs, maintains and repairs motors and generators. Replaces fixtures, fuses, indicators, sensors and makes minor electrical installations. Installs and maintains cooling system components, piping, traps, valves, gauges, pumps and other accessories and fittings.

#### 88. MECHANIC (GENERAL), LEVEL III

**Education:** BA/BS

**General Experience:** 5 Years of experience or; 8 years of direct relevant technical experience may be substituted for education

**Duties:** Applies comprehensive technical knowledge to perform a variety of mechanical and skilled maintenance tasks. Performs skilled operations in making general repairs on gasoline or diesel motor equipment such as tractors, trucks, generators and compressors. Installs, maintains and repairs motors and generators. Replaces fixtures, fuses, indicators, sensors and makes minor electrical installations. Installs and maintains cooling system components, piping, traps, valves, gauges, pumps and other accessories and fittings.

#### 89. MECHANIC (GENERAL), LEVEL II

**Education:** AA or 2 year technical school

**General Experience:** 3 years of experience or; 4 years of additional direct relevant technical experience may be substituted for education

**Duties:** Applies comprehensive technical knowledge to perform a variety of mechanical and skilled maintenance tasks. Performs skilled operations in making general repairs on gasoline or diesel motor equipment such as tractors, trucks, generators and compressors. Installs, maintains and repairs motors and generators. Replaces fixtures, fuses, indicators, sensors and makes minor electrical installations. Installs and maintains cooling system components, piping, traps, valves, gauges, pumps and other accessories and fittings.

#### 90. MECHANIC (GENERAL), LEVEL I

**Education:** Associates Degree

**General Experience:** 1 Year of experience.

**Duties:** Applies comprehensive technical knowledge to perform a variety of mechanical and skilled maintenance tasks. Performs skilled operations in making general repairs on gasoline or diesel motor equipment such as tractors, trucks, generators and compressors. Installs, maintains and repairs motors and generators. Replaces fixtures, fuses, indicators, sensors and makes minor electrical installations. Installs and maintains cooling system components, piping, traps, valves, gauges, pumps and other accessories and fittings.

SCA Eligible Contract Labor Category	SCA Occupational Code - Equivalent Title	Wage Determination
Technical Writer, Level II	30642 - Technical Writer II	05-2103
Technical Writer, Level I	30641 - Technical Writer I	05-2103
Technical Writer	30460 - Technical Writer	05-2103
Supply and Parts Management Specialist, Level IV	01410 - Supply Technician	05-2103
Supply and Parts Management Specialist, Level III	01410 - Supply Technician	05-2103
Supply and Parts Management Specialist, Level II	01410 - Supply Technician	05-2103
Supply and Parts Management Specialist, Level I	01410 - Supply Technician	05-2103
Supply and Parts Management Specialist	01410 - Supply Technician	05-2103
Instructor, Level II	15060 - Educational Technologist	05-2103
Instructor, Level I	15060 - Educational Technologist	05-2103
Graphics Specialist	15080 - Graphic Artist	05-2103
Mechanic (General), Level IV	23530 - Mechinery Maintenance Mechanic	05-2103
Mechanic (General), Level III	23530 - Mechinery Maintenance Mechanic	05-2103
Mechanic (General), Level II	23530 - Mechinery Maintenance Mechanic	05-2103
Mechanic (General), Level I 23530	23530 - Mechinery Maintenance Mechanic	05-2103
Training Design Specialist, Instructor, Level I	15095 – Technical Instructor / Course Develope	05-2103
Logistics Documentation Specialist 30463	30463 –Technical Writer III	05-2103
Administrative Support 01020	01020 – Administrative Assistant	05-2103

The SCA is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Numbers(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices may be discounted accordingly.