



GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

**LOGISTICS WORLDWIDE (LOGWORLD)**

FSC GROUP 874 V

**CONTRACT NUMBER: GS-10F-0324L**

Special Item Numbers (SINs):

- 874-501 Supply and Value Chain Management Services
- 874-503 Distribution and Transportation Logistics Services
- 874-504 Deployment Logistics Services
- 874-505 Logistics Training Services

**Contract Period: July 12, 2001 – July 11, 2016**

**LOCKHEED MARTIN SERVICES, INC.**  
**ATTN: LOGWORLD Program Office**  
**700 North Frederick Avenue**  
**Gaithersburg, MD 20879**  
**Phone: 301-452-5781**  
**[www.lockheedmartin.com](http://www.lockheedmartin.com)**  
**Business Size: Large**

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*®, a menu-driven database system. The Internet address for GSA *Advantage!* is: [GSAADVANTAGE.GOV](http://GSAADVANTAGE.GOV).

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).

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## Customer Information

### 1a. **Awarded Special Item Numbers (SINs)**

- 874-501** Supply and Value Chain Management Services
- 874-503** Distribution and Transportation Logistics Services
- 874-504** Deployment Logistics Services
- 874-505** Logistics Training Services

### 1b. **Lowest priced model number and lowest unit price for that model for each SIN awarded in the contract**

Not applicable.

### 1c. **Hourly rates, job titles, experience, functional responsibility, and education for services**

Labor category descriptions are included on pages 8–29 of this schedule. Labor rates are included on pages 30–32 of this schedule. Prices shown in this pricelist reflect Most Favored Customer (MFC) pricing (net prices) and are applicable to all awarded SINs.

### 2. **Maximum order**

There is no maximum delivery order limitation on this contract; however, a value of \$1,000,000 on a delivery order has been established as the threshold where agencies should seek additional discounts. (See item 8 below.)

### 3. **Minimum order**

Lockheed Martin is not obligated to accept any orders below the minimum order value of \$100.

### 4. **Geographic coverage (delivery area)**

Coverage includes domestic and overseas delivery to all geographic areas (worldwide) as specified in individual delivery orders.

### 5. **Points of production**

Points of production will be as specified in individual delivery orders.

### 6. **Discount from list prices or statement of net price**

The prices shown in this price list reflect MFC pricing (net prices). Additional reductions from these prices may be offered under the following circumstances:

- Delivery orders with a value over \$1,000,000.
- Blanket Purchase Agreements (BPAs).
- Services performed at Government facilities.

### 7. **Quantity discounts**

There are no established quantity/dollar volume discounts.

### 8. **Prompt payment terms**

There are no prompt payment discounts.

**9a. Government commercial credit card accepted at or below micro-purchase threshold**

There is no threshold above the micro-purchase level for acceptance of Government purchase cards. Government purchase cards will be accepted below the micro-purchase threshold.

**9b. Government commercial credit card accepted above micro-purchase threshold**

There is no threshold above the micro-purchase level for acceptance of Government purchase cards. Government purchase cards will be accepted above the micro-purchase threshold.

**10. Foreign items (list items by country of origin)**

There are no foreign items included in this schedule.

**11a. Time of delivery**

Time of delivery will be as specified in individual delivery orders.

**11b. Expedited delivery**

Not applicable.

**11c. Overnight and 2-day delivery**

Not applicable.

**11d. Urgent Requirements**

Not applicable.

**12. F.O.B. Point**

F.O.B. points will be as specified in individual delivery orders

**13. Ordering address**

Lockheed Martin Services, Inc.  
ATTN: GSA Program Office  
700 North Frederick Avenue  
Gaithersburg, MD 20879  
Phone: 301-452-5781  
Fax: 301-623-4503

**14. Payment address**

Accounts Receivable  
Lockheed Martin Services, Inc.  
2339 Route 70 West, Floor 4W  
Cherry Hill, NJ 08002-3315

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- 15. Warranty provision**  
Same as Lockheed Martin Services, Inc., standard commercial warranty.
- 16. Export packing charges**  
Not applicable.
- 17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level)**  
A Government purchase card is acceptable for payment at or below the micro-purchase threshold.
- 18. Terms and conditions of rental, maintenance, and repair**  
Terms and conditions of rental, maintenance, repair, and installation will be as specified in individual delivery orders when applicable.
- 19. Terms and conditions of installation**  
Terms and conditions of installation will be as specified in individual delivery orders when applicable.
- 20. Terms and conditions of repair parts indicating date of parts pricelists and any discounts from list prices**  
Terms and conditions of repair parts will be as specified in individual delivery orders when applicable.
- 20a. Terms and conditions for any other services**  
Terms and conditions of other services will be as specified in individual delivery orders when applicable.
- 21. List of service and distribution points**  
Service and distribution points will be as specified in individual delivery orders when applicable.
- 22. List of participating dealers**  
There are no participating dealers.
- 23. Preventive maintenance**  
Preventative maintenance requirements and services will be as specified in individual delivery orders when applicable.
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants)**

Not applicable.

**24b. Section 508 compliance information**

Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services. The EIT standards can be found at [www.Section508.gov](http://www.Section508.gov).

**25. Data Universal Number System (DUNS) number**

The Data Universal Number System (DUNS) number is 80-525-8373.

**26. Notification regarding registration in Central Contractor Registration (CCR)/System for Award Management (SAM) database**

Lockheed Martin Services, Inc., is currently registered and active in the CCR/SAM.

## **Contract Scope**

Under this Federal Supply Schedule (FSS), Lockheed Martin has been awarded contract number GS-10F-0324L to provide logistics services to agencies as specified in task orders under this contract. The Special Items Numbers (SINs) for this contract define the areas of logistics services available. Lockheed Martin can provide all resources including personnel, management, supplies, services, materials, equipment, facilities, and transportation necessary to provide a wide range of logistics services and products in the following SINs:

### **874-501 Supply and Value Chain Management Services**

Services including, but not limited to, the planning, development, management, operation, and maintenance of logistics systems. These systems deal with acquisition support, movement and maintenance of resources (including the material requirements determination and acquisition planning, storage, movement, distribution, maintenance, evacuation and disposition of material and equipment) asset or property visibility and management, and operation and maintenance of the infrastructures that support these activities. Contractors may provide assistance and guidance in support of an agency's assessment of the best combination of channels to create value for its customers. Services may include vendor-managed inventory systems; the operation of private and/or Government-owned warehouses, stockrooms, or other storage facilities; shipping and receiving; staging and storage; packing and crating (excluding household goods); and design, re-engineering, operation, and maintenance of distribution and material-handling equipment systems.

### **874-503 Distribution and Transportation Logistics Services**

Services including, but not limited to moving and storage, transportation system development and management, carrier management and routing, and freight forwarding (excluding household goods and small package services). These services may include planning and design, implementation, or operation of systems or facilities for the movement of goods, supplies, equipment or people by road, air, water, rail, or pipeline. Commercial passenger airline services covered by the Airline City Pair Program are excluded.

### **874-504 Deployment Logistics Services**

Services including, but not limited to, contingency planning; inventory and property planning, movement, storage, and accountability; and communications and logistics systems to permit rapid deployment and management of supplies and equipment. Contractors may provide expert advice, assistance, guidance, or operational support to identify and utilize existing regional or global resources, identify alternative capabilities, and plan for effective integration of public and private sector support or resources.



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### **874-505 Logistics Training Services**

Services including, but not limited to, training in system operations and automated tools for supply and value chain management, property and inventory management, distribution and transportation management, and maintenance of equipment and facilities supporting these activities. Customization of off-the-shelf training may include but is not limited to workbooks, computer-based training, overhead transparencies, training manuals, videotapes, and advanced presentation media.

## Labor Category Descriptions

Lockheed Martin has defined 70 labor categories for the logistics services covered by this contract. This consists of 46 exempt categories and 24 categories covered by the Services Contract Act (SCA). All labor categories are applicable to all SINs.

The personnel qualifications, including functional responsibilities, education, and experience for each exempt labor category are included in the following section. For labor categories covered by the SCA, the applicable occupation code for each category is included with the labor rate.

### LABOR CATEGORY POSITIONS (EXEMPT)

#### Program Manager

**Minimum Experience:** 10 years of experience in logistics, logistics related, or engineering disciplines.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Directs all phases of programs/projects from inception through completion. Participates in the negotiation of contract and contract changes. Acts as primary customer contact for program activities, leading program review sessions with customer to discuss cost, schedule, and technical performance. Establishes design concepts, criteria and engineering efforts for product research, development, integration and test. Establishes milestone and monitors adherence to master plans and schedules identifies program problems and obtains solutions, such as allocation of resources or changing contractual specifications. Directs the work of employees assigned to the program/ project from technical, manufacturing and administrative areas.

#### Project Director

**Minimum Experience:** 7 years of experience in logistics, logistics related, or engineering disciplines.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Oversees and coordinates planning efforts, resolves technical issues and acts as project leader for specific contractual efforts. Provides operational guidance for current and proposed projects involving close liaison with logistics efforts, quality assurance, engineering, manufacturing, management, and the customer. Responsible for complex tasks and activities associated with one or more technical areas within the planning and operational functions.

#### Contract/Subcontract Manager

**Minimum Experience:** 3 years experience in the management of government contracts and subcontracts.

**Education:** BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Develops subcontract specifications, work statements, and terms and conditions for the procurement of specialized materials, equipment, and services. Prepares bid packages, conducts bidders' conferences, analyzes and evaluates proposals, negotiates subcontract provisions, selects or recommends subcontractors, writes awards, and administers resulting subcontracts. Negotiates and coordinates additions, deletions, or modifications to subcontracts. Participates with contract administration and purchasing to develop subcontract policies and procedures.

### **Finance Manager**

**Minimum Experience:** 5 years of experience managing government contract accounting functions.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Manages the planning, designing, development, coordinating, auditing and improving of major or advanced financial systems consisting of many complex interrelated programs. Includes long range strategy, and state of the art distributed processing development and implementation. Responsible for hardware selection of processors and remote input devices. Represents program financial conditions to all levels of management and customers as required.

### **Program Control Specialist**

**Minimum Experience:** 6 years of experience in logistics, logistics related, or engineering disciplines.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Oversees and coordinates the operational aspects of ongoing projects and serves as liaison between project management and planning, project team, and line management. Assesses project issues and develops resolutions to meet productivity, quality, and customer satisfaction goals and objectives. Develops mechanisms for monitoring project progress and for intervention and problem solving with project managers, line managers, and customers.

### **Finance/Accounting Specialist**

**Minimum Experience:** 6 years of experience in government contract finance and accounting areas.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Performs economic research and studies subjects such as rates of return, depreciation, working capital, investments, and financial and expense comparisons by analysis of profit and loss statements and income statements. Prepares reports of findings and recommendations to management. Develops, maintains, and establishes operational specifications for financial information systems considering such things as information flow, volume, and document format for data processing equipment.

## Property Administration

**Minimum Experience:** 6 years of experience in the administration and management of government property and assets.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Coordinates property control activities to ensure continual accountability of government, associate contractor, or company property in accordance with applicable government regulations or corporate policy. Maintains property accountability records and determines condition and arranges disposal of surplus or obsolete material or equipment. Conducts property audits; provides guidance on government regulations pertaining to property accountability; develops, recommends, and implements property administration policy; and prepares periodic and special purpose reports relative to such matters as taxes, rentals and leasing, insurance, facility usage, etc.

## Purchasing (Buyer)

**Minimum Experience:** 6 years of experience in the acquisition of goods and services under federal contracting guidelines.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Purchases machinery, equipment, tools, raw material, packaging materials, parts, services, and supplies necessary for program operation in accordance with all applicable contract, federal, local, and company guidelines. Compiles and analyzes statistical data to determine feasibility of buying products and to establish price objectives. Compiles information from periodicals, catalogs, and other sources to keep informed on price trends and manufacturing processes. Confers with vendors and analyzes vendors' operations to determine factors that affect prices and determines lowest cost consistent with quality, reliability, and ability to meet required schedules. Reviews proposals, negotiates prices, selects or recommends suppliers, analyzes trends, follows up orders placed, verifies delivery, approves payment, and maintains necessary records.

## Facility/Security Manager

**Minimum Experience:** 5 years of experience in the management of facility operations, security, and security related requirements.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Responsible for facility operations, including all applicable guidelines for physical security, safety, and environmental compliance. Programs, develops, and administers security procedures & programs for classified or proprietary materials, documents, and equipment necessary to support program requirements. Coordinates and processes security clearances for employees, clearance transfers, and visit requests. Studies and implements federal security regulations that apply to program operations. Prepares manuals outlining regulations, and establishes procedures for handling, storing, and keeping records, and for granting personnel and visitors access to restricted records and materials. Conducts security education classes. Investigates safety and security incidents and prepares reports specifying preventive action to be taken.

## **Senior Administrative Support Specialist**

**Minimum Experience:** 3 years of experience providing general administrative support directly related to contract requirements and general business operations.

**Education:** BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Performs a combination of administrative tasks in such functional areas as Finance, Human Resources, Purchasing, and/or Traffic. May prepare budgeting, project scheduling, and statistical reports as required. Represents program/organizational unit on administrative matters. Recommends, interprets, and/or implements administrative policies and procedures.

## **Administration, General**

**Minimum Experience:** 5 years experience supporting general program administrative requirements.

**Education:** HS diploma required.

**Functional Responsibility:** Supports a combination of administrative tasks in such functional areas as Finance, Human Resources, Facilities, Security, Purchasing, Office Services, and Records Management.

## **Manager, CM/QA**

**Minimum Experience:** 8 years of experience in the management and administration of configuration data and information, Configuration Management, or related engineering discipline.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Responsible for the coordination and administration of assigned configuration management activities relative to identification, control, and accounting for systems equipment and/or documentation in accordance with contractual requirements. Reviews and establishes procedures for the introduction of changes to engineering documents for an assigned program. Provides management oversight for the review and analysis of engineering change data and liaison with engineering, quality, support, manufacturing, and engineering data control activities. Ensures that customer requirements are implemented and reviews change accounting activity to ensure compliance with configuration management policies.

## **Configuration Management**

**Minimum Experience:** 6 years of experience in the management and administration of configuration data and information, Configuration Management, or related engineering discipline.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Participates in the coordination and administration of assigned configuration management activities relative to identification, control, and accounting for systems equipment and/or documentation in accordance with contractual requirements. Develops procedures for and implements the introduction of changes to engineering documents for an assigned program. Reviews and analyzes released engineering change data and coordinates

changes with engineering, quality, support, manufacturing, and engineering data control activities. Ensures that customer requirements are implemented and reviews change accounting activity to ensure compliance with configuration management policies.

### Quality Assurance Specialist

**Minimum Experience:** 6 years of experience in the development and management of quality initiatives and programs.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Develops, establishes and maintains quality assurance programs, policies, processes, procedures and controls ensuring that performance and quality of products conform to established company, international (ISO), and governmental regulatory standards and agency guidelines, and to ensure lasting customer satisfaction. Provides expertise and guidance in interpreting governmental regulations, agency guidelines and internal policies to assure compliance. Serve as liaison with customer and other government agencies. Works directly with program operations to ensure that inspections, statistical process control analyses and audits are conducted on a continuing basis as specified to enforce requirements and meet specifications. Establishes and ensures that inspections are conducted prior to the processing of raw materials, ingredients, product and package specifications, frequently at vendor/supplier locations. Monitors good housekeeping practices, employee hygiene, and equipment sanitation; analyzes plant error.

### Data Management Specialist

**Minimum Experience:** 6 years of experience in the management of logistics and logistics related data and information.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Coordinates and schedules work for information systems processing. Ensures priorities are optimally set, and monitors and follows up to ensure work is performed and equipment is utilized in a timely and efficient manner. Reviews job requests and coordinates computer processing time, taking into consideration priorities, programming time, processing, and restart requirements. Reviews schedules to ensure adequate computer memory and related resources are available. Enters information about jobs and processing sequences into software that controls the initiation of computer jobs. Monitors and corrects problems, such as sequencing, associated with running programs.

### Technical Librarian

**Minimum Experience:** 6 years of experience in the management of technical data and documentation relevant to logistics and related efforts.

**Education:** BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Determines types of technical literature searches required and sources of information required to satisfy the scientific information needs of researchers and staff supporting a specific technical program. Conducts searches of technical literature, analyzes and evaluates data, extracts pertinent information, prepares information abstracts and bibliographies

of material searched. Maintains extensive knowledge of literature resources and continuous contacts with government, local, national, and international information centers and agencies. Maintains and improves information retrieval capabilities. Assists in the selection of literature for inclusion in the library's collection and may translate foreign technical literature. Keeps abreast of developments in areas of interest to a broad range of programs and periodically consults with researchers and other information users to ensure maximum usefulness and service.

### **ILS Manager**

**Minimum Experience:** 8 years experience in the area of ILS management and administration in accordance with DOD requirements.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Provides management oversight for the development and administration of integrated logistics strategies, including supply chain activities from point of manufacture through information management support, deployment freight, warehousing, customer freight, order management, customer warehousing, customer store shipment, and customer placement. Leads logistics planning including the identification of logistics resources and capabilities, and organizational logistics needs. Develops logistics plans and alternatives for logistics support. Ensures the execution and continuous improvement of standard logistics processes, such as the replenishment system, data interchange systems, demand management, electronic data systems administration and related functions. Integrates learning from customers, competitors, operating entities, distribution, transportation, customer service, other industries, industry groups, and professional training to continuously improve quality of services delivered.

### **Senior ILS Specialist**

**Minimum Experience:** 6 years experience in the area of ILS strategy and development in accordance with DOD requirements.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Develops and administers integrated logistics strategies, including supply chain activities from point of manufacture through information management support, deployment freight, warehousing, customer freight, order management, customer warehousing, customer store shipment, and customer placement. Supports logistics planning including the identification of logistics resources and capabilities, and organizational logistics needs. Develops logistics plans and alternatives for logistics support. Executes a continuous improvement methodology of standard logistics processes, such as the replenishment system, data interchange systems, demand management, electronic data systems administration and related functions. Integrates learning from customers, competitors, operating entities, distribution, transportation, customer service, other industries, industry groups, and professional training to continuously improve quality of services delivered.

### **ILS Specialist**

**Minimum Experience:** 3 years experience in the area of ILS strategy and development in accordance with DOD requirements.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Assists in the development and administration of integrated logistics strategies, including supply chain activities from point of manufacture through information management support, deployment freight, warehousing, customer freight, order management, customer warehousing, customer store shipment, and customer placement. Supports logistics planning including the identification of logistics resources and capabilities, and organizational logistics needs. Supports the development of logistics plans and alternatives for logistics support. Executes a continuous improvement methodology of standard logistics processes, such as the replenishment system, data interchange systems, demand management, electronic data systems administration and related functions.

### **Subject Matter Expert**

**Minimum Experience:** 8 years of experience in developing solutions to complex Logistics, logistics related, or other engineering/technical problems requiring the use of ingenuity and creativity.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Applies extensive technical expertise, spanning a range of disciplines and technologies, in the development of unique and innovative solutions to challenging problems. Analyzes existing and anticipated customer requirements and provides technical solutions that result in an integrated approach to program execution.

### **Analyst, Principal, Logistics Systems**

**Minimum Experience:** 10 years of experience in the analysis of logistics systems including information system analysis, systems design, and total logistics systems requirements.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Analyzes and develops solutions in areas such as interfacing factory floor and material handling systems and platforms with logistics management systems, end-to-end integration of tagging and tracking systems, business process and work flow improvement, and the man-machine interface. Leads Integrated Logistics Support concept development, and definition of logistics programs including needs, objectives, plans, and approaches. Develops acquisition documentation including specifications, work statements, schedules and funding estimates. Participates in and leads multidisciplinary teams of technical experts or integrated product teams of technical, functional, and user representatives. Assists in the development of maintenance engineering and logistics support data.

### **Analyst, Senior, Logistics Systems**

**Minimum Experience:** 6 years of experience in the analysis of logistics systems including information system analysis, systems design, and total logistics systems requirements.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Analyzes logistics requirements and develops solutions involving application of logistics management systems, tagging and tracking systems, business processes, work flow, and the man-machine interface. Supports concept development, and definition of logistics programs including needs, objectives, plans, and approaches. Supports the development



of acquisition documentation including specifications, work statements, schedules and funding estimates. Participates in multidisciplinary teams of technical experts or integrated product teams of technical, functional, and user representatives. Assists in the development of maintenance engineering and logistics support data.

### **Analyst, Logistics Systems**

**Minimum Experience:** 3 years of experience in the analysis of logistics systems including information system analysis, systems design, and total logistics systems requirements.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Analyzes logistics requirements and assists in the development of logistics solutions. Supports the development of acquisition documentation including specifications, work statements, schedules and funding estimates. Participates in multidisciplinary teams of technical experts or integrated product teams of technical, functional, and user representatives. Assists in the development of maintenance engineering and logistics support data.

### **Scientist, Chief Logistics**

**Minimum Experience:** 9 years of experience in the development and integration of logistics systems including total logistics solutions.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Creates unique and innovative solutions for challenging logistical problems including development and testing of programs on systems, components and materials concurrent with design, fabrication or testing to better evaluate and minimize future problems. Develops alternative solutions to existing problems. Evaluates alternatives and makes recommendations based on sound scientific principles and practical considerations. Capable of leading a multidisciplinary team of logistical and information technology professionals as well as being able to work independently.

### **Customer Service/Support**

**Minimum Experience:** 6 years of experience in customer support, troubleshooting or service coordination.

**Education:** BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Initial point of contact for customers requiring assistance. Provides problem determination/resolution based upon personal experience and standard operating procedures including immediate resolution where possible. Documents, escalates and proposes solutions for problems and works with appropriate organizations to achieve resolution. Supports the development of standard operating procedures and the collection of relevant data and metrics.

### **Distribution Systems**

**Minimum Experience:** 6 years of experience in the analysis, specification, and application of distribution systems within a logistics enterprise.

**Education:** BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Analyzes distribution needs and objectives, coordinates the implementation of procedures, equipment and facilities. Supports the selection of shipping centers, pool points, warehouses, transportation modes and methods. Assists in evaluation and monitoring of transportation and distribution related costs.

### **Inventory Planning/Control**

**Minimum Experience:** 6 years of experience in inventory management and analysis.

**Education:** BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Plans and/or controls inventory of material and equipment to meet logistics requirements. Analyzes inventory levels, inventory positioning, and planned/forecast demands. Develops inputs to logistics information systems and coordinates changes to inventory levels, locations, and composition. Coordinates with traffic, production planning, and warehouse personnel to ensure appropriate routing, scheduling, and storing of goods.

### **Material Handling**

**Minimum Experience:** 5 years of experience in material handling, shipping and receiving, or warehouse operations, inventory management and analysis.

**Education:** BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Responsible for the movement of materials, parts, assemblies, and finished products or goods within a plant, office, or warehouse. Oversees the processing, packaging, and storage of supplies, materials, and equipment. Determines appropriate containers and wrapping methods for materials to be shipped or stored. Coordinates with engineers, shippers, carton manufacturers, and carpenters for special crating and packing requirements.

### **Traffic Administration**

**Minimum Experience:** 6 years of experience in the shipment and tracking of high value material and products.

**Education:** BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Plans, schedules, and routes inbound and outbound domestic and international shipments of freight, using knowledge of postal regulations, tariffs, and company policy. Coordinates with carriers, audits freight bills, prepares and negotiates claims, and selects or recommends carriers to ensure efficient, timely, and least expensive movement of goods and material. Conducts research on transportation methods, rates, and routes. Develops programs to audit and monitor carrier rates and charges and evaluates past performance and cost of transportation.

### **Analyst, Senior Systems**

**Minimum Experience:** 6 years of experience in the analysis of customer requirements and development of system and subsystem performance parameters.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Analyzes internal or external customers' needs, and determines equipment and software requirements for solutions to problems. Establishes system and subsystem parameters and interfaces and coordinates and/or modifies user requirements in terms of existing and projected capabilities. Analyzes new information technology to determine its potential application in an existing or proposed system. Advises on new techniques and estimated costs associated with new or revised solutions.

### **Analyst, Computer Systems**

**Minimum Experience:** 4 years of experience in the analysis of customer requirements and development of system and subsystem performance parameters.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Analyzes internal or external customers' needs, and determines equipment and software requirements for solutions to problems. Supports the analysis and allocation of system and subsystem parameters and interfaces and coordinates and/or modifies user requirements in terms of existing and projected capabilities. Analyzes new information technology capabilities and potential application in an existing or proposed system.

### **Information Systems Management**

**Minimum Experience:** 7 years of general experience in information systems and personal computer applications.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Provides general support to information system management or information system users. Support includes personal computer applications training, data control and scheduling coordination, personal computer/client server support, data security administration, and associated fields.

### **Database Architect**

**Minimum Experience:** 6 years of experience in the database logical design, physical design, and database management.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Designs, implements, develops and tests the logical and physical database design of logistics information systems. Develops technical, structural, and organizational specifications and supports the integration of databases within the system. Performs data analysis and database conversions. Maintains and enhances technical aspects of database system and works with users and information system development staff to determine data storage and access requirements.

### **Data Storage Management**

**Minimum Experience:** 6 years of experience in data storage technologies and the implementation of data storage systems.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Provides technical support to specify, implement and maintain data storage solutions for logistics information systems. Interfaces with internal/external customers to solve complex technical problems related to the use of storage hardware/software. Provides support to installing and maintaining disaster recovery systems; participating in disaster recovery tests, evaluating and implementing new or enhanced automated storage management tools; participating in the planning and executing of data storage movement.

### **Database Administration/Analysis**

**Minimum Experience:** 6 years of experience in the administration of computerized databases.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Plans and coordinates the administration of computerized logistics databases, to ensure accurate, appropriate, and effective use of data, including database definition, structure, documentation, long-range requirements, and operational guidelines. Reviews database design and integration of systems, and makes recommendations regarding enhancements and/or improvements. Formulates policies, procedures, and standards relating to database management, and monitors transaction activity and utilization. Prepares and/or reviews activity, progress, and performance reports.

### **Senior Logistics Systems Engineer**

**Minimum Experience:** 6 years of experience in technical planning, specification, and integration of total system solutions.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Develops and integrates concepts that involve requirements, design, development, production, testing, training and logistics support in all phases of the life-cycle acquisition. Ensures that logical and systematic conversion of customer requirements into total systems solutions that acknowledge technical, schedule, and cost constraints. Includes all aspects of technical program that involve trade-offs of performance, life-cycle cost, risk, productibility, supportability, testability and engineering requirements. Designs, re-engineers, and integrates logistics processes, systems, and equipment. Performs reviews of requirements and translates them into technical specifications of equipment, software, facilities, data and personnel.

### **Logistics Systems Engineer**

**Minimum Experience:** 3 years of experience in technical planning, specification, and integration of total system solutions.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Develops and integrates concepts that involve requirements, design, development, production, testing, training and logistics support in all phases of the life-cycle acquisition. Supports the analysis and specification of requirements that ensure logical and systematic conversion of customer requirements into total systems solutions. Designs, re-engineers, and integrates logistics processes, systems, and equipment. Supports the translation of requirements into technical specifications of equipment, software, facilities, data and personnel.

## Environmental Engineer

**Minimum Experience:** 9 years of experience in defining, monitoring and assessing compliance with environmental requirements.

**Education:** BS/BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Provides specialized engineering support to the specification, implementation, and operation of logistics enterprises. Supports the definition and allocation of environmental requirements to equipment, facilities and personnel. Recommends appropriate action to management to assure conformance with federal, state, and municipal legislation and regulations regarding environmental control.

## Writer, Technical, Senior

**Minimum Experience:** 10 years of experience in technical writing and authoring of written material.

**Education:** BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Develops logistics technical documentation such as procedure manuals, service manuals, bulletins, articles, service manuals, and related publications. Coordinates, reviews, analyzes, and integrates the written work of others. Interfaces with engineering, program management, and customer personnel to ensure the acceptability of documentation being developed. May acquire or verify knowledge of subject by interviewing workers engaged in developing new products and services or in making improvements, observing performance of experiments and methods of production, referring to blueprints, sketches, engineering drawings and notes, trade and engineering journals, rewrites of articles, bulletins, manuals, or similar publications.

## Writer, Technical, Specification

**Minimum Experience:** 6 years of experience in technical writing and development of technical specifications.

**Education:** BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Formats, structures, writes, edits and finalizes technical specifications for logistics systems, subsystems, hardware, software, and facilities. Ensures specifications clearly describe the physical and functional characteristics of individual items of equipment, software and/or systems.

## Writer, Technical, Documentation

**Minimum Experience:** 3 years of experience in technical writing and authoring of written material.

**Education:** BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Develops logistics technical documentation such as procedure manuals, service manuals, bulletins, articles, service manuals, and related publications. May acquire or verify knowledge of subject by interviewing workers engaged in developing new products and services or in making improvements, observing performance of experiments and

methods of production, referring to blueprints, sketches, engineering drawings and notes, trade and engineering journals, rewrites of articles, bulletins, manuals, or similar publications.

### Technical Publication/Editing

**Minimum Experience:** 6 years of experience in technical editing and desktop publishing.

**Education:** BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Performs technical editing of logistics data to ensure consistency and conformance with applicable styles, specifications, and standards. Integrates material developed by others into final form and prepares documentation for production or publication.

### Training Specialist, Principal

**Minimum Experience:** 10 years of experience in the development and delivery of training relating to complex systems.

**Education:** BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Responsible for developing, implementing, and conducting courses of instruction relating to logistics, logistics systems, or specific logistics system elements/components. Analyzes training requirements and objectives and allocates them to specific training equipment, material, methods and media. Coordinates the maintenance and development of training material as necessary to ensure integration with ongoing system development and operations.

### Training Specialist, Senior

**Minimum Experience:** 6 years of experience in the development and delivery of training relating to complex systems.

**Education:** BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Supports the development of training material and training aides relating to logistics, logistics systems, or specific logistics system elements/components. Analyzes training requirements and objectives. Continuously revises training material to meet new training requirements and to keep technical information up to date. Obtains information needed to prepare and update training material and coordinates the development of training aids. Coordinates the conduct of training classes and the availability of training aides. May conduct training sessions or evaluate the effectiveness of training provided.

### Training Specialist

**Minimum Experience:** 3 years of experience in the development and delivery of training relating to complex systems.

**Education:** BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Supports the development of training material and training aides relating to logistics, logistics systems, or specific logistics system elements/components. Continuously revises lesson plans to meet new training requirements and to keep technical information up to date. Obtains information needed to prepare and update training material. May conduct training sessions or evaluate the effectiveness of training provided.

## **Multimedia Design Engineer**

**Minimum Experience:** 6 years of experience in the development of multimedia applications and computer based material.

**Education:** BA in relevant field of study required. Related experience may be substituted for education at the rate of 2 years experience for each year of education.

**Functional Responsibility:** Designs and develops multimedia applications, systems and products involving computer graphics and interactive computing such as computer-based systems for personal computers or CD-ROM applications. Incorporates software applications in multiple technology media systems, such as graphics, animation, text, and sound.

## **SCA-COVERED POSITIONS (NON-EXEMPT)**

### **S1. Administrative Assistant**

**Functional Responsibility:** Provide day-to-day or special administrative services to all levels of LOGWORLD technical/managerial personnel. Experience includes performing diversified clerical, administrative, and general duties of a highly responsible and confidential nature to manger(s) and staff. Other tasks could include word processing, photocopying, administrative reporting, and managing messages. Requires solid organizational and interpersonal skills to maintain schedules, calendars, correspondence and filing systems. Also requires knowledge of applicable policies and organization.

### **S2. Customer Service Technician**

**Functional Responsibility:** Receives, records, and distributes work orders to service crews upon customer's request for service on articles purchased from wholesale or retail establishments, records information, such as name address, article to be repaired or service to be rendered, prepares work order and distributes to service crew, schedules service calls and dispatched service crews. Calls or writes the customer to ensure satisfactory performance of service, keeps records of service calls and work orders, may dispatch orders and relay messages and special instructions using radio or cellular telephone equipment.

### **S3. Electronics Technician Maintenance I**

**Functional Responsibility:** Applies basic technical knowledge to perform simple or routine tasks following detailed instructions, performs such tasks as replacing components, wiring circuits, repairing simple electronic equipment, and taking test readings using common instruments such as digital multi-meters, signal generators, semiconductor testers, curve testers, and oscilloscopes. Works under close supervision receiving technical guidance from supervisor or higher level technician. Work is frequently checked for accuracy.

### **S4. Electronics Technician Maintenance II**

**Functional Responsibility:** Applies basic and some advanced technical knowledge to solve routine problems by interpreting manufacturer's manuals or similar documents. Work requires familiarity with the interrelationships of circuits and judgment in planning work sequence, selecting tools, testing instruments, and is reviewed for compliance with accepted practices. Works under immediate supervision and achieves technical guidance, as required, from supervisors or higher level technician.

### S5. Electronics Technician Maintenance III

**Functional Responsibility:** Applies advanced technical knowledge to solve complex problems that typically cannot be solved by referencing manufacturer's manuals or similar documents. Examples of such problems include determining the location and density of circuitry, evaluating electromagnetic radiation, isolating malfunctions, and incorporating engineering changes. Work typically requires an understanding of the interrelationships of circuits, exercising independent judgment in an understanding of the interrelationships in signal flow, using complex test instruments such as high wave frequency pulse generators, frequency synthesizers, distortion analyzers, and complex control equipment. Work may be reviewed by supervisors for general compliance with accepted practices. May provide technical guidance to lower level technicians.

### S6. Engineering Technician III

**Functional Responsibility:** Provide technical support to engineers working in research, design, development, testing, or manufacturing process improvement. Work pertains to electrical, electronic, or mechanical components of equipment. Required to have some practical knowledge of mathematics of science or engineering.

### S7. Heavy Equipment Mechanic

**Functional Responsibility:** Analyzes malfunctions and repairs, rebuilds and maintains power equipment, such as cranes, power shovels, scrapers, paving machines, motor graders, trench-digging machines, conveyors, bull dozers, dredges, pumps, compressors, and pneumatic tools. Operates and inspects machines or equipment to diagnose defects, dismantles, and reassembles equipment, using hoists and hand tools, examines parts for damage excessive wear, using micrometers and gauges, replaces defective engines and subassemblies, such as transmissions, and tests overhauled equipment to insure operating efficiency. Welds broken parts and structural members, may direct workers engaged in cleaning parts and assisting with assembly and disassembly of equipment.

### S8. Illustrator III

**Functional Responsibility:** Assigned projects involving several of the common art media such as pen-and-ink, pencil, tempera, wash, oils, and airbrush over a period of time, Required to be proficient in the use of these media and in executing acceptable drawings in many styles. Executes drawings conceived by others and presented in the form of rough sketches. Doesn't require extensive knowledge of the subject matter when preparing medical, scientific, or technical equipment illustrations, but does acquire the matter knowledge through carrying out these assignments.

### S9. Inspector

**Functional Responsibility:** Uses predetermined methods, operations, setups and prescribed specifications to inspect visually in-process and completed products such as electronic units and subsystems, precision electromechanical assemblies or mechanical units, subassemblies, structural flaws, internal defects, and missing welds. Uses various measuring devices. Accepts, rejects, or reworks defective or malfunctioning units or systems. Works from blueprints, diagrams, dial indicators, preset micrometers, scales, fixtures, customer specifications, drawing



or inspection instructions and checklists. May monitor and verify quality in accordance with statistical process or other control procedures.

### **S10. Instructor**

**Functional Responsibility:** Teaches one or more short course in a technical trade or craft. Prepares an instructional program in accordance with training or other course requirements, assembling material to be presented. Teaches assigned topics in accordance with approved curriculum effectively utilizing all allotted time, maintains proficiency in instructional techniques, incorporates current examples in the teaching process, develops and maintains classroom techniques that reflect professionalism, good discipline, and enhance teaching. Alternates teaching techniques in order to maintain high motivation and interest in the subject areas, records and critiques examination, prepares and administers remedial assignments, submits written recommendations for curriculum updates to ensure consistency with changes and innovations in latest applicable publications or documents.

### **S11. Machinery Maintenance Mechanic**

**Functional Responsibility:** Repairs machinery or mechanical equipment. Work involves most of the following: examining machines and mechanical equipment to diagnose source of trouble, dismantling or partially dismantling machines and performing repairs that mainly involve the use of hand tools in scraping and fitting parts. Responsibilities include replacing broken or defective parts with items obtained from stock, and ordering the production of a replacement part by a machine shop or sending the machine to a shop for major repairs. Prepares written specifications for major repairs or for the production of parts ordered from machine shops, reassembling machines and making all necessary adjustments for operation. Requires rounded training and experience acquired through a formal apprenticeship or equivalent training and experience.

### **S12. Material Coordinator**

**Functional Responsibility:** Coordinates and expedites flow of material, parts, and assemblies within or between departments in accordance with production and shipping schedules or department supervisor's priorities. Reviews productions schedules and confers with department supervisors to determine material required or overdue and to locate material, requisitions materials and establishes delivery sequences to departments according to job order priorities and anticipated availability of material; arranges for in-plant transfer of materials to meet production schedules, and with department supervisors for repair and assembly of material and its transportation to various departments, and examines material delivered to production departments to verify if type specified. May monitor and control movement of material and parts along a conveyor system using remote-control panel board, compute amount of material needed for specific job orders, applying knowledge of product and manufacturing processes and using adding machine; compile report of quantity and type of material on hand, move or transport material from one department to another, using hand or industrial truck, may compile perpetual production records in order to locate material in process or production, using manual or computerized system, and maintain employee records.

### **S13. Material Expediting**

**Functional Responsibility:** Executes the following: locates and moves materials and parts between work areas of plant to expedite processing of goods, according to predetermined

schedules and priorities, and keeps related record, reviews production schedules, inventory reports, and work orders to determine types, quantities, and availability of required material and priorities of customer orders, confers with department supervisors to determine materials overdue and to inform them of location, availability, and condition of materials, locates and moves materials to specified production areas, using cart or hand truck, and records quantity and types of materials distributed and on hand. May include the following tasks: directing Power-Truck operator or material handling laborer to expedite movement of materials between storage and production areas, compare work ticket specifications with material at work stations to verify appropriateness of material in use and prepare worker production records and timecards, and may update and maintain inventory records, using computer terminal.

#### **S14. Material Handling**

**Functional Responsibility:** Perform physical task to transport or store materials or merchandize. Duties involve one or more of the following: manually loading or unloading freight cars, trucks, or other transporting devices; unpacking, shelving, or placing items in proper storage locations; or transporting goods by hand truck, cart or wheelbarrow.

#### **S15. Packaging Specialist**

**Functional Responsibility:** Prepares finished products for shipment or storage by placing them in shipping containers, the specific operations performed being dependent upon the type, size, and number of units to be packed, the type of container employed, and method of shipment. Requires the placing of items in shipping containers, and may involve one or more of the following: knowledge of various items of stock in order to verify content, selection of appropriate type and size of container, inserting enclosures in container, using excelsior or other material to prevent breakage or damage, closing and sealing container, and applying labels or entering identifying data on container.

#### **S16. Purchasing (Clerical)**

**Functional Responsibility:** Handles orders involving items that have readily identified uses and applications. May refer to a catalog, manufacturer's manual or similar document to insure proper item is supplied or to verify the price of order.

#### **S17. Reception**

**Functional Responsibility:** Performs various clerical duties requiring knowledge of office routine and an understanding of the organization, programs, and procedures related to the work of the office. Requires working knowledge of related office software programs.

#### **S18. Sheet Metal Worker, Maintenance**

**Functional Responsibility:** Fabricates, installs, and maintains in good repair the sheet metal equipment and fixtures (such as machine guards, grease pans, shelves, locker, tanks, ventilators, chutes, ducts, metal roofing) of an establishment. Involves most of the following: planning and laying out all types of sheet-metal maintenance work from blueprints, models, or other specifications, setting up and operating all available types of sheet metal working machines, using a variety of hand tools in cutting, bending, forming, shaping, fitting and assembling, and installing sheet metal articles as required. Requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

### S19. Shipping/Receiving Clerk

**Functional Responsibility:** Performs clerical and physical tasks in connection with shipping goods of the establishment in which employed and receiving incoming shipments. Follows established guidelines in performing routine tasks. For non-routine tasks receives specific guidance from supervisors or other officials. May direct and coordinate the activities of other workers engaged in handling goods to be shipped or being received. Shipping duties typically involve the following: verifying that orders are accurately filled by comparing items and quantities of goods gathered for shipment against documents; insuring that shipments are properly packaged, identified with shipping information, and loaded into transporting vehicles, and preparing and keeping records of goods shipped. Receiving duties include the following: verifying the correctness of incoming shipments by comparing items and quantities unloaded against bills of lading, invoices, manifests, storage receipts, or other records, checking for damaged goods, insuring that goods are appropriately identified for routing to departments within the establishment, and preparing and keeping records of good received.

### S20. Spares Coordination

**Functional Responsibility:** Compiles and records production data for industrial establishments to compare records and reports on volume of production, consumption of material, quality control, and other aspects of production. May perform any combination of the following duties: compile and record production data from customer orders, work tickets, product specifications, and individual worker production sheets following prescribed recording procedures. Calculates such factors as types and quantities of items produced, materials used, amount of scrap, frequency of defects, and worker and department production rates, using a computer, calculator, or spreadsheets. Additional tasks include; writing production reports based on data compiled, tabulated and computed following prescribed formats, maintaining files of document used and prepared, compiling detailed production sheets or work tickets for use by production workers as guides in assembly or manufacture of products. Prepares written work schedules based on established guidelines and priorities, compiles material inventory records and prepares requisitions for procurement of materials and supply charts productions using chart, graph, or pegboard based on statistics compiled for reference by production and management personnel.

### S21. Stock Clerk

**Functional Responsibility:** Receives, stores, and issues equipment, materials supplies, merchandise, or tools, and compiles stock records of items in stockroom, warehouse, or storage yard. Sorts or weighs incoming articles to verify receipt of items on requisition or invoice, examines stock to verify conformance to specifications, stores articles in bins, on floors, or on shelves according to identifying information, such as style, size or type of material, fills orders, issues supplies from stock, prepares periodic, special or perpetual inventory of stock and requisitioning articles to fill incoming orders. Compiles reports for use of stock handling equipment, adjustments of inventory counts and stock records, spoilage of or damage to stock, location changes, and refusal of shipments, may mark identifying codes, figures, or letters on articles, may distribute stock among production workers, keeping records of materials issued, may make adjustments or repairs to articles carried in stock, and may cut stock to site to fill order.

## **S22. Technical Supply Supervisor**

**Functional Responsibility:** Performs all aspects of technical supply management work (Inventory Management, Storage Management, Cataloging, and Property Utilization) related to depot, local, or other supply activities. Work usually is segregated by commodity area or function and controlled in terms of difficulty, complexity, or responsibility. Usually relate to stable or standardized segments of technical supply management operations; or to functions or subjects that are narrow in scope or limited in difficulty. The work generally involves individual case problems or supply actions. Requires working knowledge of the governing supply systems, programs, policies, nomenclature, work methods, manuals, or other established guidelines; understanding of the needs of the organization serviced; analytical ability to define or recognize the dimension of the problems involved, to collect the necessary data to establish the facts, and take or recommend actions based upon application or interpretation of established guidelines.

## **S23. Warehouse Operations**

**Functional Responsibility:** Performs a variety of warehousing duties that require an understanding of the establishment's storage plan. Work involves most of the following: verifying materials against receiving documents, noting and reporting discrepancies and obvious damages, routing materials to prescribed storage locations, storing, stacking, or palletizing materials in accordance with prescribed storage methods, rearranging and taking inventory of stored materials, examining stored materials and reporting deterioration and damage, removing material from storage and preparing it for shipment, May operate hand or power trucks in performing duties.

## **S24. Word Processor**

**Functional Responsibility:** Produces a variety of standard documents, such as correspondence, form letters, reports, tables and other printed materials. Requires skill in typing, knowledge of grammar, punctuation and spelling; and ability to use reference guides and equipment manuals. Performs familiar routine assignments following standard procedures, seeks further instructions for assignments requiring deviation from established procedures.

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## Labor Rates

Fully loaded labor rates are included in Table 1 for exempt categories and Table 2 for SCA-covered non-exempt categories. These rates apply to all SINs. These rates reflect MFC pricing and include the GSA Industrial Funding Fee.

**Table 1. Lockheed Martin LOGWORLD Hourly Rates (Exempt Categories)**

Labor Category	07/12/11 to 07/11/12 Year 11	07/12/12 to 07/11/13 Year 12	07/12/13 to 07/11/14 Year 13	07/12/14 to 07/11/15 Year 14	07/12/15 to 07/11/16 Year 15
Program Manager	\$138.97	\$142.58	\$146.29	\$150.10	\$154.00
Project Director	\$97.98	\$100.53	\$103.14	\$105.83	\$108.58
Contract/ Subcontract Manager	\$68.60	\$70.38	\$72.21	\$74.09	\$76.02
Finance Manager	\$104.19	\$106.90	\$109.68	\$112.53	\$115.46
Program Control Specialist	\$79.55	\$81.61	\$83.74	\$85.91	\$88.15
Finance/ Accounting Specialist	\$80.19	\$82.28	\$84.42	\$86.61	\$88.86
Property Administration	\$75.39	\$77.35	\$79.36	\$81.43	\$83.54
Purchasing (Buyer)	\$70.94	\$72.78	\$74.67	\$76.62	\$78.61
Facility/ Security Manager	\$89.58	\$91.91	\$94.30	\$96.75	\$99.27
Senior Administrative Support Specialist	\$60.54	\$62.12	\$63.73	\$65.39	\$67.09
Administration, General	\$53.83	\$55.23	\$56.67	\$58.14	\$59.66
Manager, CM/QA	\$90.50	\$92.86	\$95.27	\$97.75	\$100.29
Configuration Management	\$78.14	\$80.17	\$82.26	\$84.39	\$86.59
Quality Assurance Specialist	\$63.85	\$65.51	\$67.21	\$68.96	\$70.75
Data Management Specialist	\$84.49	\$86.69	\$88.94	\$91.25	\$93.63
Technical Librarian	\$60.95	\$62.54	\$64.17	\$65.83	\$67.55
ILS Manager	\$97.19	\$99.72	\$102.31	\$104.97	\$107.70
Senior ILS Specialist	\$75.79	\$77.76	\$79.78	\$81.86	\$83.99
ILS Specialist	\$55.53	\$56.97	\$58.45	\$59.97	\$61.53
Subject Matter Expert	\$307.63	\$315.62	\$323.83	\$332.25	\$340.89
Analyst, Prin Logistics Systems	\$103.20	\$105.88	\$108.63	\$111.46	\$114.35
Analyst, Senior, Logistics Systems	\$79.82	\$81.90	\$84.03	\$86.21	\$88.45
Analyst, Logistics Systems	\$60.17	\$61.74	\$63.34	\$64.99	\$66.68
Scientist, Chief Logistics	\$102.95	\$105.63	\$108.37	\$111.19	\$114.08
Customer Service/Support	\$68.69	\$70.48	\$72.31	\$74.19	\$76.12
Distribution Systems	\$80.03	\$82.11	\$84.24	\$86.43	\$88.68
Inventory Planning/ Control	\$73.58	\$75.50	\$77.46	\$79.47	\$81.54
Material Handling	\$76.74	\$78.74	\$80.79	\$82.89	\$85.04
Traffic Administration	\$89.98	\$92.32	\$94.72	\$97.18	\$99.71
Analyst, Senior Systems	\$85.02	\$87.24	\$89.50	\$91.83	\$94.22

Labor Category	07/12/11 to 07/11/12 Year 11	07/12/12 to 07/11/13 Year 12	07/12/13 to 07/11/14 Year 13	07/12/14 to 07/11/15 Year 14	07/12/15 to 07/11/16 Year 15
Analyst, Computer Systems	\$69.45	\$71.26	\$73.11	\$75.01	\$76.96
Information Systems Management	\$109.68	\$112.53	\$115.46	\$118.46	\$121.54
Database Architect	\$88.02	\$90.31	\$92.66	\$95.07	\$97.54
Data Storage Management	\$93.41	\$95.84	\$98.33	\$100.88	\$103.51
Database Administration/Analysis	\$93.41	\$95.84	\$98.33	\$100.88	\$103.51
Senior Logistics Systems Engineer	\$116.53	\$119.56	\$122.67	\$125.86	\$129.13
Logistics Systems Engineer	\$95.39	\$97.87	\$100.41	\$103.02	\$105.70
Environmental Engineer	\$94.95	\$97.41	\$99.95	\$102.55	\$105.21
Writer, Technical, Senior	\$73.22	\$75.12	\$77.07	\$79.08	\$81.13
Writer, Technical, Specification	\$95.42	\$97.90	\$100.44	\$103.06	\$105.74
Writer, Technical, Documentation	\$60.38	\$61.95	\$63.56	\$65.21	\$66.91
Technical Publication/ Editing	\$68.45	\$70.23	\$72.06	\$73.93	\$75.86
Training Specialist, Principal	\$97.14	\$99.67	\$102.26	\$104.92	\$107.65
Training Specialist, Senior	\$77.92	\$79.95	\$82.03	\$84.16	\$86.35
Training Specialist	\$62.50	\$64.13	\$65.80	\$67.51	\$69.26
Multimedia Design Engineer	\$80.29	\$82.38	\$84.52	\$86.72	\$88.98

Table 2. Lockheed Martin LOGWORLD SCA-Covered Hourly Rates (Non-Exempt Categories)

Labor Category	SCA Equivalent Code - Title	07/12/11 to 07/11/12 Year 11	07/12/12 to 07/11/13 Year 12	07/12/13 to 07/11/14 Year 13	07/12/14 to 07/11/15 Year 14	07/12/15 to 07/11/16 Year 15	
S1	Administrative Assistant	01313 – Secretary III	\$46.37	\$47.57	\$48.81	\$50.08	\$51.38
S2	Customer Services Tech.	01320 – Service Order Dispatcher	\$32.98	\$33.84	\$34.72	\$35.62	\$36.55
S3	Electronics Tech., Maint. I	23181 – Electronics Tech. Maintenance I	\$45.80	\$46.99	\$48.22	\$49.47	\$50.76
S4	Electronics Tech., Maint. II	23182 – Electronics Tech. Maintenance II	\$48.27	\$49.52	\$50.81	\$52.13	\$53.49
S5	Electronics Tech., Maint. III	23183 - Electronics Tech. Maintenance III	\$50.55	\$51.87	\$53.22	\$54.60	\$56.02
S6	Engineering Tech. III	30083 – Engineering Tech. III	\$52.00	\$53.36	\$54.74	\$56.17	\$57.63
S7	Heavy Equipment Operator	23430 – Heavy Equipment Mechanic	\$42.53	\$43.64	\$44.77	\$45.94	\$47.13

Labor Category		SCA Equivalent Code - Title	07/12/11 to 07/11/12 Year 11	07/12/12 to 07/11/13 Year 12	07/12/13 to 07/11/14 Year 13	07/12/14 to 07/11/15 Year 14	07/12/15 to 07/11/16 Year 15
S8	Illustrator	13042 – Illustrator II	\$55.61	\$57.06	\$58.54	\$60.06	\$61.62
S9	Inspector	01111 – General Clerk I	\$31.79	\$32.62	\$33.47	\$34.34	\$35.23
S10	Instructor	15090 – Technical Instructor	\$46.03	\$47.23	\$48.45	\$49.71	\$51.01
S11	Machinery Maint. Mechanic	23530 – Machinery Maint. Mechanic	\$42.87	\$43.99	\$45.13	\$46.30	\$47.51
S12	Material Coordinator	21030 – Material Coordinator	\$41.12	\$42.19	\$43.28	\$44.41	\$45.56
S13	Material Expediting	21040 – Material Expeditor	\$41.12	\$42.19	\$43.28	\$44.41	\$45.56
S14	Material Handling	21050 – Material Handling Laborer	\$27.91	\$28.64	\$29.38	\$30.14	\$30.93
S15	Packaging Specialist	21110 – Shipping Packer	\$29.94	\$30.72	\$31.52	\$32.34	\$33.18
S16	Purchasing (Clerical)	01191 – Order Cler I	\$29.99	\$30.77	\$31.57	\$32.39	\$33.23
S17	Reception	01312 – Secretary II	\$38.14	\$39.13	\$40.15	\$41.19	\$42.26
S18	Sheet Metal Worker, Maint.	23890 – Sheet-Metal Worker, Maint.	\$42.53	\$43.64	\$44.77	\$45.94	\$47.13
S19	Shipping/Receiving Clerk	21130 – Shipping/ Receiving Clerk	\$29.94	\$30.72	\$31.52	\$32.34	\$33.18
S20	Spares Coordination	01270 – Production Control Clerk	\$41.12	\$42.19	\$43.28	\$44.41	\$45.56
S21	Stock Clerk	21150 – Stock Clerk	\$32.79	\$33.64	\$34.52	\$35.42	\$36.34
S22	Technical Supply Supervisor	01410 – Supply Technician	\$51.62	\$52.96	\$54.34	\$55.75	\$57.20
S23	Warehouse Operations	21410 – Warehouse Specialist	\$34.66	\$35.56	\$36.48	\$37.43	\$38.41
S24	Word Processor	01611 – Word Processor I	\$30.81	\$31.61	\$32.43	\$33.28	\$34.14

The SCA is applicable to this contract and includes SCA-applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Numbers (05-2103). The prices offered are based on the preponderance of where work is performed and should work be performed in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

Escalation of the labor categories subject to the SCA is based on Clause I-FSS-969(b)(1).



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## Other Direct Costs

Material and other non-labor costs, which are directly related to task order performance, are to be included in the task order. These costs are billed at actual cost plus all appropriate indirect costs.

## Travel and Living

Travel and living costs incidental to task order performance are to be billed at actual cost plus all appropriate indirect costs.

## Blanket Purchase Agreements

An ordering office with a broad scope of tasks to be performed, or with recurring requirements, may consider a Blanket Purchasing Agreement (BPA). BPAs can reduce cost and save time because individual purchase orders and invoices are not required for each procurement but can instead be documented on a consolidated basis. A BPA allows the ordering office to consolidate funding, reporting, and management of a series of task orders and provides the foundation from which new task orders can more readily and rapidly be created. Also, price reductions from the published schedule rates are possible through a BPA.

## Delivery Order Type

This contract allows for Firm Fixed Price and Labor-Hour delivery orders. Based on the nature of work to be performed, and other circumstances, an ordering agency will determine the type of delivery order to be issued. The type of delivery order must be clearly identified by the ordering office when requesting a proposal from Lockheed Martin.

## Security Requirements

If the Government desires that services be performed by persons with security clearances, the ordering activity may incorporate in their delivery orders a security clause in accordance with current laws, regulations, and individual agency policy; however, the burden of administering the security requirements shall be with the ordering agency. The clearance level of Lockheed Martin personnel, as well as any costs necessary to comply with the security requirements, will be included in the task order proposal.

The Contractor will use reasonable efforts to provide persons with the requested clearance. If cleared personnel are not available, the Contractor will propose personnel for clearance and complete the appropriate forms for clearances. Inability to furnish clearance shall not be a matter of default but shall entitle the Government to cancel the remainder of the order without obligation.

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## Organizational Conflict of Interest

It is incumbent on the ordering office to identify any potential Organizational Conflicts of Interest (OCI) in a task order that may be issued. The ordering office should inform the Lockheed Martin LOGWORLD Program Office of such a potential prior to issuance of any tasking. Lockheed Martin has established procedures for resolving or mitigating any OCI that may be so identified.

## Responsibilities of the Government

1. If a Time and Materials (T&M) services order is canceled by the Government before performance of the total hours ordered, the Government shall be liable for payment at the contract price for all services performed before receipt by Contractor of the written notice of cancellation or the effective date of the cancellation, whichever is later. Cancellation of a Fixed Price order, in whole or in part, shall be considered a termination for the convenience of the Government.
2. Ownership of all intellectual property developed by the Contractor shall remain with the Contractor, and the Contractor grants restricted rights to the government. Any third party licenses will be transferred, to the extent permitted, consistent with the terms and conditions of the licensor.
3. Nothing in this contract will be construed to restrain the Contractor or its personnel in the use of the techniques and skills, which may be acquired in the course of performing work under this contract. The Contractor retains the right to copy, use, and authorize others to use any subroutines and elements of programs and related documentation contained in the materials delivered to the Government provided they do not contain confidential information of the Government.
4. The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.
5. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering office.
6. The agency and the Contractor will include mutually acceptable criteria for the satisfactory completion and acceptance of each task in the Statement of Work or delivery order.

## Ordering Procedures

Online access to contract ordering information, terms and conditions, and other information is available by accessing the Federal Supply Service home page at <http://www.gsa.gov/>.