

**General Services Administration Federal Supply Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The internet address for GSA Advantage is www.GSAAdvantage.gov

DSD Laboratories, Inc.

PROFESSIONAL SERVICES SCHEDULE

APPROVED SPECIAL ITEM NUMBER (SIN)

874-1 SIN 874-1RC	Integrated Consulting Services
SIN 874-4 SIN 874-4RC	Training Service: Instructor Led Training, Web Based Training and education courses, course development, test administration, learning administration and internships
SIN 874-6 SIN 874-6RC	Acquisition Management Support
SIN 874-7 SIN 874-7RC	Integrated Business Program Support Services
SIN 100-03 SIN 100-03RC	Ancillary Supplies and / or Services

Contract Number: GS-10F-0319K

For more information or ordering from GSA please reference www.gsa.gov

Contract Period: 01 Aug 2015 – 31 July 2020 per modification A541 dated 13 Jan. 2017

Point of Contact:

Mr. David Hubbard / Director of Contracts / dhubbard@dSDLabs.com

DSD Laboratories, Inc.

75 Union Ave.

Sudbury, Ma. 01776

Toll Free 1-800-432-8484

Fax: 978-443-1725

www.dSDLabs.com/contracts

Business Size: Large

MAXIMUM ORDER THRESHOLD

The maximum order threshold is \$1,000,000.00.

Note: All GSA MAS contracts contain a price point called a maximum order threshold. This threshold is not a ceiling on an order size; rather, it is a point where the Contractor must honor any order exceeding that amount unless that order (or orders) is returned to the ordering office within 7 days after issuance.

MINIMUM ORDER

The minimum dollar value per order for this Federal Supply Schedule Price will be \$100.

GEOGRAPHIC COVERAGE

The geographic scope of this contract is the 48 contiguous states and the District of Columbia, Alaska, and Hawaii locations and OCONUS.

POINT OF PRODUCTION

DSD Corporate Headquarters - 75 Union Ave. Sudbury, MA 01776

DSD's Other Operating Locations:

7432 Alban Station Blvd., Suite B244, Springfield, VA 22150

60 Commerce St., Suite 850, Montgomery, AL 36104

DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE

DSD offers no standard discounts, however each government request is reviewed on a case-by-case basis.

QUANTITY DISCOUNTS

DSD does not offer standard quantity discount, however each government request is reviewed on a case-by-case basis.

PROMPT PAYMENT TERMS

Payment terms for all contracted services are Net 30

GOVERNMENT PURCHASE CARDS

- **ACCEPTED AT OR BELOW MICRO-PURCHASE THRESHOLD:** DSD accepts the Government Purchase card for payments equal to or less than the micro-purchase threshold.
- **ACCEPTED AT OR ABOVE MICROPURCHASE THRESHOLD:** DSD accepts the Government Purchase card for payments equal to or above the micro-purchase threshold.

FOREIGN ITEMS: No foreign items are offered under Schedule GS-10F-0319K; the DSD PSS schedule supports CONUS and OCONUS staffing

TIME OF DELIVERY: To be determined by task order

EXPEDITED DELIVERY: Items available for expedited delivery are noted in this price list

OVERNIGHT AND 2-day DELIVERY: Not applicable – hourly rates proposed

URGENT REQUIREMENTS: Please contact DSD / Mr. David M. Hubbard @ 978-443-9700 / dhubbard@dsdlabs.com to discuss urgent requirements

FOB: Not applicable – hourly rates proposed

ORDERING ADDRESS:

DSD Laboratories, Inc.
75 Union Ave.
Sudbury, MA 01776
Attn: David M. Hubbard (PSS)

ORDERING PROCEDURES: For services the ordering procedures are found in FAR 8.405-3

WARRANTY PROVISION: DSD's motto is "The job is not finished until the customer is satisfied". DSD will continue work on a task / project until complete to the customers' satisfaction.

EXPORT PACKING CHARGES: Not applicable – hourly rates proposed

TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE

DSD accepts the Government Purchase card for payments above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

ENVIRONMENTAL ATTRIBUTES

DSD fully complies with all federal and state regulations concerning Environmental Attributes as they relate to this PSS Schedule Contract

Section 508 Compliance

Section 508 compliance information is available on EIT supplies and services. Full details can be found at www.dsdlabs.com/accessibility

DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER

175362755

NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE

DSD is currently registered on the SAM database.

DSD Laboratories, Inc.			
GSA PSS Contract GS-10F-0319K			
<i>01 Aug 2015 - 31 Jul 2016</i>			
<u>Labor Category</u>			
<u>Code</u>		<u>Gov't Site</u>	<u>DSD Site</u>
1	Executive Engineering Manager	\$225.52	\$247.62
2	Financial Management Specialist II	\$85.96	\$94.38
3	Program Management Analyst	\$53.55	\$58.80
4	Project Manager	\$120.41	\$132.21
5	Program Manager	\$141.92	\$155.83
6	Senior Program Manager	\$155.78	\$171.05
7	Sr. Technical Writer	\$64.76	\$71.11
8	Technical Writer	\$42.21	\$46.35
9	Sr. Database Administrator	\$80.12	\$87.79
10	Database Administrator	\$66.53	\$73.05
11	Technical Order Management Specialist	\$54.85	\$60.23
12	Senior Technical Order Management Specialist	\$76.98	\$84.52
13	Data Manager	\$79.67	\$87.48
14	Logistician I	\$65.51	\$71.93
15	Logistician II	\$76.98	\$84.52

16	Configuration Management Specialist	\$54.92	\$60.30
17	Senior Configuration Management Specialist	\$63.61	\$64.01
18	Sr. Management Analyst	\$93.07	\$94.15
19	Research & Development Specialty Engineer IV	\$214.26	\$235.26
20	Process / R&D Development Engineer	\$79.21	\$80.25
21	Sr. Process / R&D Development Engineer	\$92.63	\$101.71
22	Systems Engineer/Analyst IV	\$254.41	\$157.90
23	Scientific/Engineering Professional IV	\$267.81	\$280.50
24	Industrial Engineer / Management Consultant	\$90.03	\$93.75
25	Sr. Industrial Engineer / Management Consultant	\$132.13	\$141.15
26	Consulting Scientist	\$152.64	\$167.60
27	Sr. Consulting Scientist	\$166.05	\$173.35
28	Executive Consulting Scientist	\$185.52	\$181.22
29	Consultant I	\$94.32	\$103.56
30	Consultant II	\$122.85	\$134.89
31	Consultant III	\$140.84	\$154.64
32	Data Analyst	\$71.05	\$73.00
33	Statistician	\$85.83	\$76.22
34	Instructor / Training Specialist	\$59.51	\$61.99
35	Sr. Instructor / Training Specialist	\$80.79	\$85.61
36	Education / Training Manager	\$102.41	\$89.99
37	Business Integration Analyst I	\$113.09	\$82.77
38	Business Integration Analyst II	\$124.61	\$136.82
39	Business Integration Analyst III	\$139.18	\$152.82
40	Business Integration Analyst IV	\$147.22	\$161.65
41	Business Integration Analyst V	\$157.49	\$172.92
42	Process Engineer I	\$76.94	\$80.00
43	Process Engineer II	\$89.69	\$98.48
44	Process Engineer III	\$104.39	\$111.38
45	Process Engineer IV	\$141.38	\$127.05
46	Acquisition Management Specialist I	\$74.51	\$81.81
47	Acquisition Management Specialist II	\$88.63	\$87.34
48	Acquisition Management Specialist III	\$104.39	\$114.62
49	Acquisition Management Specialist IV	\$139.70	\$131.19
50	Acquisition Management Specialist V	\$149.35	\$145.88
51	Subject Matter Expert I	\$150.61	\$149.44
52	Subject Matter Expert II	\$173.32	\$177.01
53	Subject Matter Expert III	\$216.83	\$238.08

54	Subject Matter Expert IV	\$233.92	\$256.84
55	Subject Matter Expert V	\$299.68	\$286.30
	Non-Exempt:		
56	Office Administrator	\$42.08	\$46.20
57	Publications Specialist	\$50.88	\$53.18

<u>DSD Laboratories, Inc.</u>			
GSA PSS Contract GS-10F-0319K			
<i>01 Aug 2016 - 31 Jul 2017</i>			
<u>Labor Category</u>			
Code		Gov't Site	DSD Site
1	Executive Engineering Manager	\$230.21	\$252.77
2	Financial Management Specialist II	\$87.75	\$96.34
3	Program Management Analyst	\$54.66	\$60.02
4	Project Manager	\$122.91	\$134.96
5	Program Manager	\$144.87	\$159.07
6	Senior Program Manager	\$159.02	\$174.61
7	Sr. Technical Writer	\$66.11	\$72.59
8	Technical Writer	\$43.09	\$47.31
9	Sr. Database Administrator	\$81.79	\$89.62
10	Database Administrator	\$67.91	\$74.57
11	Technical Order Management Specialist	\$55.99	\$61.48
12	Senior Technical Order Management Specialist	\$78.58	\$86.28
13	Data Manager	\$81.33	\$89.30
14	Logistician I	\$66.87	\$73.43
15	Logistician II	\$78.58	\$86.28
16	Configuration Management Specialist	\$56.06	\$61.55
17	Senior Configuration Management Specialist	\$64.93	\$65.34
18	Sr. Management Analyst	\$95.01	\$96.11
19	Research & Development Specialty Engineer IV	\$218.72	\$240.15
20	Process / R&D Development Engineer	\$80.86	\$81.92
21	Sr. Process / R&D Development Engineer	\$94.56	\$103.83
22	Systems Engineer/Analyst IV	\$259.70	\$161.18
23	Scientific/Engineering Professional IV	\$273.38	\$286.33
24	Industrial Engineer / Management Consultant	\$91.90	\$95.70
25	Sr. Industrial Engineer / Management Consultant	\$134.88	\$144.09

26	Consulting Scientist	\$155.81	\$171.09
27	Sr. Consulting Scientist	\$168.48	\$176.96
28	Executive Consulting Scientist	\$189.38	\$184.99
29	Consultant I	\$96.28	\$105.71
30	Consultant II	\$125.41	\$137.70
31	Consultant III	\$143.77	\$157.86
32	Data Analyst	\$72.53	\$74.52
33	Statistician	\$87.62	\$77.81
34	Instructor / Training Specialist	\$60.75	\$63.28
35	Sr. Instructor / Training Specialist	\$82.47	\$87.39
36	Education / Training Manager	\$104.54	\$91.86
37	Business Integration Analyst I	\$115.44	\$84.49
38	Business Integration Analyst II	\$127.20	\$139.67
39	Business Integration Analyst III	\$142.07	\$156.00
40	Business Integration Analyst IV	\$150.28	\$165.01
41	Business Integration Analyst V	\$160.77	\$176.52
42	Process Engineer I	\$78.54	\$81.66
43	Process Engineer II	\$91.56	\$100.53
44	Process Engineer III	\$106.56	\$113.70
45	Process Engineer IV	\$144.32	\$129.69
46	Acquisition Management Specialist I	\$76.06	\$83.51
47	Acquisition Management Specialist II	\$90.47	\$89.16
48	Acquisition Management Specialist III	\$106.56	\$117.00
49	Acquisition Management Specialist IV	\$142.61	\$133.92
50	Acquisition Management Specialist V	\$152.46	\$148.91
51	Subject Matter Expert I	\$153.74	\$152.55
52	Subject Matter Expert II	\$176.93	\$180.69
53	Subject Matter Expert III	\$221.34	\$243.03
54	Subject Matter Expert IV	\$238.79	\$262.18
55	Subject Matter Expert V	\$305.91	\$292.26
	Non-Exempt:		
56	Office Administrator	\$42.96	\$47.16
57	Publications Specialist	\$51.94	\$54.29

DSD Laboratories, Inc.

GSA PSS Contract GS-10F-0319K

01 Aug 2017 - 31 Jul 2018

Labor Category			
Code		Gov't Site	DSD Site
1	Executive Engineering Manager	\$235.00	\$258.03
2	Financial Management Specialist II	\$89.57	\$98.35
3	Program Management Analyst	\$55.80	\$61.27
4	Project Manager	\$125.47	\$137.77
5	Program Manager	\$147.89	\$162.38
6	Senior Program Manager	\$162.33	\$178.24
7	Sr. Technical Writer	\$67.48	\$74.10
8	Technical Writer	\$43.98	\$48.30
9	Sr. Database Administrator	\$83.49	\$91.48
10	Database Administrator	\$69.33	\$76.12
11	Technical Order Management Specialist	\$57.16	\$62.76
12	Senior Technical Order Management Specialist	\$80.22	\$88.07
13	Data Manager	\$83.02	\$91.16
14	Logistician I	\$68.26	\$74.95
15	Logistician II	\$80.22	\$88.07
16	Configuration Management Specialist	\$57.23	\$62.83
17	Senior Configuration Management Specialist	\$66.28	\$66.70
18	Sr. Management Analyst	\$96.98	\$98.11
19	Research & Development Specialty Engineer IV	\$223.27	\$245.15
20	Process / R&D Development Engineer	\$82.54	\$83.62
21	Sr. Process / R&D Development Engineer	\$96.52	\$105.99
22	Systems Engineer/Analyst IV	\$265.10	\$164.54
23	Scientific/Engineering Professional IV	\$279.07	\$292.29
24	Industrial Engineer / Management Consultant	\$93.81	\$97.69
25	Sr. Industrial Engineer / Management Consultant	\$137.68	\$147.08
26	Consulting Scientist	\$159.06	\$174.64
27	Sr. Consulting Scientist	\$171.99	\$180.64
28	Executive Consulting Scientist	\$193.32	\$188.84
29	Consultant I	\$98.28	\$107.91
30	Consultant II	\$128.01	\$140.56
31	Consultant III	\$146.76	\$161.14
32	Data Analyst	\$74.04	\$76.07
33	Statistician	\$89.44	\$79.42
34	Instructor / Training Specialist	\$62.01	\$64.60
35	Sr. Instructor / Training Specialist	\$84.19	\$89.21

36	Education / Training Manager	\$106.71	\$93.77
37	Business Integration Analyst I	\$117.84	\$86.25
38	Business Integration Analyst II	\$129.85	\$142.57
39	Business Integration Analyst III	\$145.03	\$159.24
40	Business Integration Analyst IV	\$153.41	\$168.44
41	Business Integration Analyst V	\$164.11	\$180.19
42	Process Engineer I	\$80.17	\$83.36
43	Process Engineer II	\$93.46	\$102.62
44	Process Engineer III	\$108.78	\$116.06
45	Process Engineer IV	\$147.32	\$132.39
46	Acquisition Management Specialist I	\$77.64	\$85.25
47	Acquisition Management Specialist II	\$92.36	\$91.01
48	Acquisition Management Specialist III	\$108.78	\$119.44
49	Acquisition Management Specialist IV	\$145.57	\$136.70
50	Acquisition Management Specialist V	\$155.63	\$152.01
51	Subject Matter Expert I	\$156.94	\$155.72
52	Subject Matter Expert II	\$180.61	\$184.45
53	Subject Matter Expert III	\$225.94	\$248.09
54	Subject Matter Expert IV	\$243.75	\$267.64
55	Subject Matter Expert V	\$312.28	\$298.33
	Non-Exempt:		
56	Office Administrator	\$43.85	\$48.14
57	Publications Specialist	\$53.02	\$55.42

DSD Laboratories, Inc.			
GSA PSS Contract GS-10F-0319K			
<i>01 Aug 2018 - 31 Jul 2019</i>			
<u>Labor Category</u>			
Code		Gov't Site	DSD Site
1	Executive Engineering Manager	\$239.89	\$263.40
2	Financial Management Specialist II	\$91.44	\$100.39
3	Program Management Analyst	\$56.96	\$62.55
4	Project Manager	\$128.08	\$140.63
5	Program Manager	\$150.96	\$165.76
6	Senior Program Manager	\$165.70	\$181.95

7	Sr. Technical Writer	\$68.89	\$75.64
8	Technical Writer	\$44.90	\$49.30
9	Sr. Database Administrator	\$85.22	\$93.38
10	Database Administrator	\$70.77	\$77.70
11	Technical Order Management Specialist	\$58.34	\$64.07
12	Senior Technical Order Management Specialist	\$81.88	\$89.90
13	Data Manager	\$84.75	\$93.05
14	Logistician I	\$69.68	\$76.51
15	Logistician II	\$81.88	\$89.90
16	Configuration Management Specialist	\$58.42	\$64.14
17	Senior Configuration Management Specialist	\$67.66	\$68.09
18	Sr. Management Analyst	\$99.00	\$100.15
19	Research & Development Specialty Engineer IV	\$227.91	\$250.25
20	Process / R&D Development Engineer	\$84.26	\$85.36
21	Sr. Process / R&D Development Engineer	\$98.53	\$108.19
22	Systems Engineer/Analyst IV	\$270.62	\$167.96
23	Scientific/Engineering Professional IV	\$284.87	\$298.37
24	Industrial Engineer / Management Consultant	\$95.77	\$99.72
25	Sr. Industrial Engineer / Management Consultant	\$140.55	\$150.14
26	Consulting Scientist	\$162.36	\$178.28
27	Sr. Consulting Scientist	\$175.56	\$184.39
28	Executive Consulting Scientist	\$197.34	\$192.77
29	Consultant I	\$100.33	\$110.16
30	Consultant II	\$130.68	\$143.48
31	Consultant III	\$149.81	\$164.49
32	Data Analyst	\$75.58	\$77.65
33	Statistician	\$91.30	\$81.08
34	Instructor / Training Specialist	\$63.30	\$65.94
35	Sr. Instructor / Training Specialist	\$85.94	\$91.06
36	Education / Training Manager	\$108.93	\$95.72
37	Business Integration Analyst I	\$120.29	\$88.04
38	Business Integration Analyst II	\$132.55	\$145.54
39	Business Integration Analyst III	\$148.05	\$162.56
40	Business Integration Analyst IV	\$156.60	\$171.95
41	Business Integration Analyst V	\$167.52	\$183.94
42	Process Engineer I	\$81.84	\$85.10
43	Process Engineer II	\$95.40	\$104.75
44	Process Engineer III	\$111.04	\$118.48

45	Process Engineer IV	\$150.39	\$135.14
46	Acquisition Management Specialist I	\$79.26	\$87.02
47	Acquisition Management Specialist II	\$94.28	\$92.90
48	Acquisition Management Specialist III	\$111.04	\$121.92
49	Acquisition Management Specialist IV	\$148.60	\$139.55
50	Acquisition Management Specialist V	\$158.86	\$155.17
51	Subject Matter Expert I	\$160.20	\$158.96
52	Subject Matter Expert II	\$184.36	\$188.29
53	Subject Matter Expert III	\$230.64	\$253.25
54	Subject Matter Expert IV	\$248.82	\$273.20
55	Subject Matter Expert V	\$318.77	\$304.54
	Non-Exempt:		
56	Office Administrator	\$44.76	\$49.14
57	Publications Specialist	\$54.12	\$56.57

<u>DSD Laboratories, Inc.</u>			
GSA PSS Contract GS-10F-0319K			
<i>01 Aug 2019 - 31 Jul 2020</i>			
<u>Labor Category</u>			
Code		Gov't Site	DSD Site
1	Executive Engineering Manager	\$244.88	\$268.87
2	Financial Management Specialist II	\$93.34	\$102.48
3	Program Management Analyst	\$58.15	\$63.85
4	Project Manager	\$130.75	\$143.56
5	Program Manager	\$154.10	\$169.21
6	Senior Program Manager	\$169.15	\$185.73
7	Sr. Technical Writer	\$70.32	\$77.21
8	Technical Writer	\$45.83	\$50.33
9	Sr. Database Administrator	\$87.00	\$95.33
10	Database Administrator	\$72.24	\$79.32
11	Technical Order Management Specialist	\$59.56	\$65.40
12	Senior Technical Order Management Specialist	\$83.59	\$91.77
13	Data Manager	\$86.51	\$94.99
14	Logistician I	\$71.13	\$78.10
15	Logistician II	\$83.59	\$91.77
16	Configuration Management Specialist	\$59.63	\$65.48

17	Senior Configuration Management Specialist	\$69.07	\$69.50
18	Sr. Management Analyst	\$101.06	\$102.23
19	Research & Development Specialty Engineer IV	\$232.65	\$255.45
20	Process / R&D Development Engineer	\$86.01	\$87.14
21	Sr. Process / R&D Development Engineer	\$100.58	\$110.44
22	Systems Engineer/Analyst IV	\$276.25	\$171.45
23	Scientific/Engineering Professional IV	\$290.80	\$304.58
24	Industrial Engineer / Management Consultant	\$97.76	\$101.80
25	Sr. Industrial Engineer / Management Consultant	\$143.47	\$153.27
26	Consulting Scientist	\$165.74	\$181.99
27	Sr. Consulting Scientist	\$179.22	\$188.23
28	Executive Consulting Scientist	\$201.44	\$196.77
29	Consultant I	\$102.42	\$112.45
30	Consultant II	\$133.39	\$146.47
31	Consultant III	\$152.93	\$167.91
32	Data Analyst	\$77.15	\$79.27
33	Statistician	\$93.20	\$82.76
34	Instructor / Training Specialist	\$64.62	\$67.31
35	Sr. Instructor / Training Specialist	\$87.72	\$92.96
36	Education / Training Manager	\$111.20	\$97.71
37	Business Integration Analyst I	\$122.80	\$89.87
38	Business Integration Analyst II	\$135.31	\$148.56
39	Business Integration Analyst III	\$151.13	\$165.94
40	Business Integration Analyst IV	\$159.86	\$175.52
41	Business Integration Analyst V	\$171.01	\$187.76
42	Process Engineer I	\$83.54	\$86.87
43	Process Engineer II	\$97.39	\$106.93
44	Process Engineer III	\$113.35	\$120.94
45	Process Engineer IV	\$153.51	\$137.96
46	Acquisition Management Specialist I	\$80.91	\$88.83
47	Acquisition Management Specialist II	\$96.24	\$94.84
48	Acquisition Management Specialist III	\$113.35	\$124.46
49	Acquisition Management Specialist IV	\$151.69	\$142.45
50	Acquisition Management Specialist V	\$162.17	\$158.40
51	Subject Matter Expert I	\$163.54	\$162.27
52	Subject Matter Expert II	\$188.20	\$192.20
53	Subject Matter Expert III	\$235.44	\$258.51
54	Subject Matter Expert IV	\$254.00	\$278.89

55	Subject Matter Expert V	\$325.40	\$310.87
	Non-Exempt:		
56	Office Administrator	\$45.69	\$50.17
57	Publications Specialist	\$55.25	\$57.74

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor WD Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the Contractor perform in an area with the lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

SCA MARTIX

<u>SCA Eligible Contract Labor Category</u>	<u>SCA Equivalent Code – Title</u>	<u>WD Number</u>
Technical Writer	30461 - Technical Writer I	05-2001
Sr. Technical Writer	30462 - Technical Writer II	05-2001
Office Administrator	01312 – Secretary II	05-2001
Duplicating Machine Operator	01090 – Duplicating Machine Operator	05-2001
Technical Instructor	15090 – Technical Instructor	05-2001
Technical Instructor / Course Developer	15095 – Technical Instructor / Course Developer	05-2001

DSD Laboratories, Inc. GS-10F-0319K (PSS) Labor Category Descriptions

Commercial Job Title: Executive Engineering Manager

Minimum/General Experience: Twenty (20) years working experience with responsibility for the development of a strategic engineering vision. Manages and directs, with full authority, all phases of implementation of the strategic engineering vision from program inception to completion. Directs and coordinates engineering programs of major magnitude and has high accountability for results. Advises the Designated Authority in security accreditation matters.

Functional Responsibility: As defined by specific / delivery task order

Minimum Education: Bachelor's and Master's Degree in a related technical discipline (i.e., engineering, computer science or information systems) or an MBA is required. An additional five-(5) year's experience in systems engineering, information systems engineering or systems acquisition management may be substituted for a Master's Degree or MBA. Proven success in management of large-scale engineering services programs is required. Acceptable substitute degrees in computer science, math or physics can be used in lieu of engineering degrees. Incumbents and / or new personnel must have as a minimum a DoD secret or other government agency equivalents clearance and sign statements to avoid contractual Conflict of Interest (COI). Professional Certification in areas as required by Delivery/Task Order.

Commercial Job Title: Financial Management Specialist II

Minimum/General Experience: Six- (6) years' working experience in financial management (cost, budget, audits, schedule, etc.).

Minimum Education: Bachelor and Master's Degree in business administration, management, accounting, finance, public administration, operations research, economics, or math is required. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Program / Management Analyst

Minimum/General Experience: Two- (2) to seven- (7) years' of experience in creating and updating financial spreadsheets for monthly status reports and certificates of service and creating graphs for financial reporting.

Minimum Education: AA Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Project Manager

Minimum/General Experience: Six- (6) to thirteen- (13) years' of experience performing complex functional activities of the project by providing management and technical direction to project personnel.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Program Manager

Minimum/General Experience: Eight- (8) to fifteen (15) - years' of experience providing management and technical direction of multiple complex projects to project personnel.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Senior Program Manager

Minimum/General Experience: Ten- (10) to twenty- (20) years' of experience performing non-routine functional activities by providing management and technical direction to project personnel.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Senior Technical Writer

Minimum/General Experience: Four- (4) to nine- (9) years' of related experience performing technical writing, research, and editing functions to prepare briefings, manuals, and other contract deliverables to meet contract requirements and respond to requests for information.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Technical Writer

Minimum/General Experience: Two- (2) to seven- (7) years' of related experience performing technical writing, research and editing functions to prepare briefings, manuals and other contract deliverables to meet contract requirements and respond to requests for information.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Sr. Database Administrator

Minimum/General Experience: Four- (4) to nine- (9) years' of experience in areas related to the administration, planning and development of computerized databases.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Database Administrator

Minimum/General Experience: Zero- (0) to five- (5) years' of experience in areas related to the administration, planning and development of computerized databases.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Technical Order Management Specialist

Minimum/General Experience: Two- (2) to seven- (7) years' of related experience revising DoD technical manuals using government specifications and standards.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Senior Technical Order Management Specialist

Minimum/General Experience: Four- (4) to nine- (9) years' of related experience revising DoD technical manuals using government specifications and standards.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Data Manager

Minimum/General Experience: Six- (6) to thirteen- (13) years' of experience performing data management support functions for specific project/program areas.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Logistician I

Minimum/General Experience: Five- (5) years' experience required: a) Three- (3) years' general experience to include acquisition knowledge and experience in the development of support documentation to include as a minimum, elements such as support equipment, technical orders, supply support and computer resources support, process of evolving and establishing maintenance/support concepts, and general understanding of relationship with Commercial Vendors/Manufacturers and agency user and supporters (e.g. the Air Logistics Centers (ALCs), Users, Air Training Command and other logistics related organizations).

Minimum Education: Bachelor's Degree or an additional three- (3) years' general and two- (2) years' of specialized acquisition experience may be substituted for the degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Logistician II

Minimum/General Experience: Ten- (10) years' of experience required: a) Five- (5) years' of general acquisition experience must include working knowledge of user's requirements and processes; agency operations, requirements and processes; and familiarity with other Government and/or DoD processes (i.e. ATC, AFOTEC).

Minimum Education: Bachelor's, Master's Degree or an additional five- (5) years' of specialized acquisition experience or certification as a Certified Professional Logistician may be substituted for the Master's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Configuration Management Specialist

Minimum/General Experience: Two- (2) to seven- (7) years' of experience establishing and maintaining configuration change control and documentation control systems.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Sr. Configuration Management Specialist

Minimum/General Experience: Four- (4) to nine- (9) years' of experience establishing overall requirements, developing plans, implementing directives, and establishing and maintaining a disciplined environment to ensure configuration control. **Minimum Education:** Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Sr. Management Analyst

Minimum/General Experience: Six (6) to Ten (10) years experience. Responsible for the analysis of supplies and equipment necessary for the operation of the organization. Analysis vendors, bids and contracts. Plans, schedules and monitors distribution of company resources.

Minimum Education: Bachelor's Degree in a technical or scientific field. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Research and Development Specialty Engineer IV.

Minimum/General Experience: Twenty (20) years working experience in the design of systems engineering, human factors engineering, information security (INFOSEC) engineering, civil engineering, industrial engineering, reliability and maintainability (R&M), or electromagnetic capability (EMC) into systems. Hands-on experience in the planning of vulnerability analyses of client sites and managing vulnerability assessment teams in conducting the assessment tests and the interpretation of results. Additional experience to include at least two (2) of the following: preparation of hazard analyses, sneak circuit analyses or failure mode effects and criticality analyses, security certification and accreditation. Working knowledge and/or familiarity with the government and/or agencies systems acquisition process, MIL-I-45208A/1, MIL-STD-882B, and the relative DIDs.

Functional Responsibility: As defined by specific delivery/task orders.

Minimum Education: Bachelor's and Master's Degree in a related technical discipline (i.e., engineering, computer science or information systems) is required. An additional five- (5) year's experience in systems engineering, information systems engineering or systems acquisition management may be substituted for a Master's Degree. Acceptable substitute degrees in computer science, math or physics can be used in lieu of engineering degrees. Incumbents and / or new personnel must have as a minimum a DoD secret or other government agency

equivalents clearance and sign statements to avoid contractual Conflict of Interest (COI). Professional Certification in areas as required by Delivery/Task Order.

Commercial Job Title: Process / R&D Development Engineer

Minimum/General Experience: Two (2) to four (4) years experience. Under limited supervision, performs moderately complex activities for the development and implementation of process techniques in semiconductor manufacturing. Develops or modifies process formulations, definition of standard processing and handling equipment requirements and specifications.

Minimum Education: Technical Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Sr. Process / R&D Development Engineer

Minimum/General Experience: Eight (8) to fifteen (15) years experience. Duties include performing and managing complex tasks for the development and implementation of process techniques on scientific and engineering projects. Develops and implements process formulations, and provides definition of standard and non-standard processing and handling equipment requirement specifications.

Minimum Education: Bachelor or Masters degree in a related technical discipline (i.e., information systems, computer science or engineering) is required. An additional five- (5) years' experience in systems engineering, information systems engineering or systems acquisition management may be substituted for a Master's Degree. Acceptable substitute degrees in computer science, math or physics can be used in lieu of engineering degrees. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Systems Engineer/Analyst IV.

Minimum/General Experience: Ten (10) year's work experience as an engineering systems computer hardware and software analyst, and/or in the system assurance discipline. The experience in evaluating, developing and/or analyzing engineering systems includes the use of client/server systems, distributed databases, both wide area and local area communications, and a performance-based acquisition process. Performs a variety of tasks applied to specialize technology problems. Assist in identifying Information Security (INFOSEC) requirements of existing computer hardware and software. Provides analyses related to the implementation of software products including, but not limited to INFOSEC utility software, INFOSEC development software and INFOSEC diagnostic software. Conducts systems network vulnerability testing and network testing. When SIA experience is required, it will include SIA planning, implementation of procedures, program manning and performance, and/or management of SIA reviews. Working knowledge and/or familiarity with government agencies and/or Defense Information Infrastructure Common Operating Environment (DII-COE, NAVLAP Common Criteria, government and/or agencies acquisition practices and policies and the higher order programming language specified in the delivery order to develop the required software.

Functional Responsibility: As defined by specific delivery/task orders.

Minimum Education: Bachelor's and Master's Degree in software engineering, computer science, and mathematics or related computer system discipline. An additional five- (5) year's experience in systems engineering or information systems engineering may be substituted for a Master's Degree. Acceptable substitute degrees in engineering or physics can be used in lieu of computer / security science degrees. Incumbents and / or new personnel must have as a

minimum a DoD secret or other government agency equivalents clearance and sign statements to avoid contractual Conflict of Interest (COI). Professional Certification as required by Delivery/Task Order

Commercial Job Title: Scientific/Engineering Professional IV.

Minimum/General Experience: Twenty (20) year's work experience in an engineering or scientific field with demonstrated ability to address the implementation of strategic and technical requirements. Possesses a full working knowledge of and/or an acknowledged expert in the technical and scientific field specified in the delivery/task order.

Functional Responsibility: As defined by specific delivery/task orders

Minimum Education: Master's and Ph.D. degree in a technical or scientific field related to the DO. Incumbents and / or new personnel must have as a minimum a DoD secret or other government agency equivalents clearance and sign statements to avoid contractual Conflict of Interest (COI). Professional Certification in areas as required by Delivery/Task Order

Commercial Job Title: Industrial Engineer / Management Consultant

Minimum/General Experience: Ten- (10) years' work experience in a scientific or engineering field related to the delivery order. Full working knowledge and/or familiarity with technical or scientific field. An acknowledged expert in the technical or scientific field of the DO.

Functional Responsibility: As defined by specific delivery/task orders.

Minimum Education: Bachelor and Master's Degree in a technical or scientific field related to the DO. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Sr. Industrial Engineer / Management Consultants

Minimum/General Experience: Fifteen- (15) years' work experience in a scientific or engineering field related to the delivery order.

Minimum Education: Master's and Ph.D. degree in a technical or scientific field related to the DO. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Consulting Scientist

Minimum/General Experience: One (1) to Five (5) years work experience in a scientific or engineering field related to the delivery order. Perform logical analysis of scientific, engineering and other technical problems and formulate solutions.

Minimum Education: Bachelor's Degree in a technical, engineering or scientific field. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Sr. Consulting Scientist

Minimum/General Experience: Six (6) to Ten (10) years work experience in a scientific or engineering field related to the delivery order. Perform logical analysis of advanced scientific, engineering and other technical problems and formulate solutions.

Minimum Education: Bachelor's Degree in a technical, engineering or scientific field. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Executive Consulting Scientist

Minimum/General Experience: Eleven (11) to Fifteen (15) years work experience in a scientific or engineering field related to the delivery order. Perform logical analysis of complex scientific, engineering and other technical problems and formulate solutions.

Minimum Education: Bachelor's Degree in a technical, engineering or scientific field. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Consultant I

Minimum/General Experience: Five (5) years experience. Supports Senior Management with professional analysis of delivery order operating procedures and workflow. Will advise of most efficient methods of accomplishing delivery order objectives and deliverables based on specific area of expertise.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Consultant II

Minimum/General Experience: Six (6) to Ten (10) years experience. Supports Senior Management with in-depth analysis of delivery order operating procedures and workflow. Will advise of most efficient methods of accomplishing delivery order objectives and deliverables based on specific area of expertise.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Consultant III

Minimum/General Experience: Eleven (11) to Fifteen (15) years experience. Supports Senior Management with expert analysis of delivery order operating procedures and workflow. Will advise of most efficient methods of accomplishing delivery order objectives and deliverables based on specific area of expertise.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Data Analyst

Minimum/General Experience: Three (3) to five (5) years' experience. Under limited supervision, assists in marketing research activities to determine potential sales of a product or service, sales coverage, market size, competitors, penetration, and product preferences.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Statistician

Minimum/General Experience: One (1) to Five (5) years' experience. Conduct statistical research and interprets information based on delivery order data to analyze management and operational problems, and develop streamlined business methods and procedures.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Instructor / Training Specialist

Minimum/General Experience: One (1) to three (3) years experience. Under limited supervision, responsible for conducting management and non-technical skills courses for company employees.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Sr. Instructor / Training Specialist

Minimum/General Experience: Four (4) years related experience. Under general supervision, responsible for development of training course specifications.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Education / Training Manager

Minimum/General Experience: Five (5) years experience. Responsible for directing the development, implementation and administration of programs to train personnel.

Minimum Education: Bachelor's Degree. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Business Integration Analyst I

Minimum / General Experience: Three (3) years experience. The Business Integration Analyst provides expert advice, assistance, guidance and counseling in support of customer requirements. Skills include, but are not limited to, problem definition, analysis, requirements development and project / task recommendations. The Business Integration Analyst has the ability to integrate and implement approved task / project recommendations.

Minimum Education: Bachelor's Degree

Commercial Job Title: Business Integration Analyst II

Minimum / General Experience: Five (5) years experience. The Business Integration Analyst provides expert advice, assistance, guidance and counseling in support of customer requirements. Skills include, but are not limited to, problem definition, analysis, requirements development and project / task recommendations. The Business Integration Analyst has the ability to integrate and implement approved task / project recommendations.

Minimum Education: Bachelor's Degree

Commercial Job Title: Business Integration Analyst III

Minimum / General Experience: Seven (7) years experience. The Business Integration Analyst provides expert advice, assistance, guidance and counseling in support of customer requirements. Skills include, but are not limited to, problem definition, analysis, requirements development and project / task recommendations. The Business Integration Analyst has the ability to integrate and implement approved task / project recommendations.

Minimum Education: Bachelor's Degree

Commercial Job Title: Business Integration Analyst IV

Minimum / General Experience: Nine (9) years experience. The Business Integration Analyst provides expert advice, assistance, guidance and counseling in support of customer requirements. Skills include, but are not limited to, problem definition, analysis, requirements

development and project / task recommendations. The Business Integration Analyst has the ability to integrate and implement approved task / project recommendations.

Minimum Education: Bachelor's Degree & Masters Degree. Two years additional experience can be substituted for Masters Degree.

Commercial Job Title: Business Integration Analyst V

Minimum / General Experience: Eleven (11) years experience. The Business Integration Analyst provides expert advice, assistance, guidance and counseling in support of customer requirements. Skills include, but are not limited to, problem definition, analysis, requirements development and project / task recommendations. The Business Integration Analyst has the ability to integrate and implement approved task / project recommendations.

Minimum Education: Bachelor's Degree & Masters Degree. Two years additional experience can be substituted for Masters Degree.

Commercial Job Title: Process Engineer I

Minimum / General Experience: Two (2) years experience. Provide facilitation and related decision support services for agencies engaged in collaboration efforts. Lead group discussions, briefings for decision makers for all levels of management. Record discussion content and being able to provide "how goes It" briefings to not only group participants but also to higher level management stakeholders. Preparing and providing draft and final reports to all stakeholders relating to the facilitation outcome. Includes, but is not limited to, change management and Lean Six Sigma personnel.

Minimum Education: Bachelor's Degree. Lean Six Sigma Black Belt Certification in Six Sigma can be substituted for 2 years experience.

Commercial Job Title: Process Engineer II

Minimum / General Experience: Four (4) years experience. Provide facilitation and related decision support services for agencies engaged in collaboration efforts. Lead group discussions, briefings for decision makers for all levels of management. Record discussion content and being able to provide "how goes It" briefings to not only group participants but also to higher level management stakeholders. Preparing and providing draft and final reports to all stakeholders relating to the facilitation outcome. Includes, but is not limited to, change management and Lean Six Sigma personnel.

Minimum Education: Bachelor's Degree. Lean Six Sigma Black Belt Certification in Six Sigma can be substituted for 2 years experience.

Commercial Job Title: Process Engineer III

Minimum / General Experience: Seven (7) years experience. Provide facilitation and related decision support services for agencies engaged in collaboration efforts. Lead group discussions, briefings for decision makers for all levels of management. Record discussion content and being able to provide "how goes It" briefings to not only group participants but also to higher level management stakeholders. Preparing and providing draft and final reports to all stakeholders relating to the facilitation outcome. Includes, but is not limited to, change management and Lean Six Sigma personnel.

Minimum Education: Bachelor's Degree & Master Degree. Two (2) additional years experience can be substituted for Masters Degree.

Commercial Job Title: Process Engineer IV

Minimum / General Experience: Nine (9) years experience. Provide facilitation and related decision support services for agencies engaged in collaboration efforts. Lead group discussions, briefings for decision makers for all levels of management. Record discussion content and being able to provide “how goes It” briefings to not only group participants but also to higher level management stakeholders. Preparing and providing draft and final reports to all stakeholders relating to the facilitation outcome. Includes, but is not limited to, change management and Lean Six Sigma personnel.

Minimum Education: Bachelor’s Degree & Master Degree. Two (2) additional years experience can be substituted for Masters Degree.

Commercial Job Title: Acquisition Management Specialist I

Minimum / General Experience: Two (2) years experience. The Acquisition Management Specialist provides technical and management expertise by conducting or participating in technical and operational aspects of projects and tasks. Provides advice in competitive sourcing and outsourcing methods and value chain analysis. Identifies best acquisition practices as related to the project / task.

Minimum Education: Bachelor’s Degree

Commercial Job Title: Acquisition Management Specialist II

Minimum / General Experience: Four (4) years experience. The Acquisition Management Specialist provides technical and management expertise by conducting or participating in technical and operational aspects of projects and tasks. Provides advice in competitive sourcing and outsourcing methods and value chain analysis. Identifies best acquisition practices as related to the project / task.

Minimum Education: Bachelor’s Degree

Commercial Job Title: Acquisition Management Specialist III

Minimum / General Experience: Six (6) years experience. The Acquisition Management Specialist provides technical and management expertise by conducting or participating in technical and operational aspects of projects and tasks. Provides advice in competitive sourcing and outsourcing methods and value chain analysis. Identifies best acquisition practices as related to the project / task.

Minimum Education: Bachelor’s Degree

Commercial Job Title: Acquisition Management Specialist IV

Minimum / General Experience: Nine (9) years experience. The Acquisition Management Specialist provides technical and management expertise by conducting or participating in technical and operational aspects of projects and tasks. Provides advice in competitive sourcing and outsourcing methods and value chain analysis. Identifies best acquisition practices as related to the project / task.

Minimum Education: Bachelor’s Degree

Commercial Job Title: Acquisition Management Specialist V

Minimum / General Experience: Twelve (12) years experience. The Acquisition Management Specialist provides technical and management expertise by conducting or participating in technical and operational aspects of projects and tasks. Provides advice in competitive sourcing and outsourcing methods and value chain analysis. Identifies best acquisition practices as related to the project / task.

Minimum Education: Bachelor's Degree

Commercial Job Title: Subject Matter Expert I

Minimum / General Experience: Four (4) years experience. The Subject Matter Expert provides unique and specialized expertise on a specific business, technical or management subject. The SME may serve as a senior advisor / analyst to customer's executive management team for functional expertise. The SME must have strong writing and communications skills and the ability to interface with senior and executive management.

Minimum Education: Bachelor's Degree

Commercial Job Title: Subject Matter Expert II

Minimum / General Experience: Six (6) years experience. The Subject Matter Expert provides unique and specialized expertise on a specific business, technical or management subject. The SME may serve as a senior advisor / analyst to customer's executive management team for functional expertise. The SME must have strong writing and communications skills and the ability to interface with senior and executive management.

Minimum Education: Bachelor's Degree

Commercial Job Title: Subject Matter Expert III

Minimum / General Experience: Nine (9) years experience. The Subject Matter Expert provides unique and specialized expertise on a specific business, technical or management subject. The SME may serve as a senior advisor / analyst customer's executive management team for functional expertise. The SME must have strong writing and communications skills and the ability to interface with senior and executive management.

Minimum Education: Bachelor's Degree

Commercial Job Title: Subject Matter Expert IV

Minimum / General Experience: Eleven (11) years experience. The Subject Matter Expert provides unique and specialized expertise on a specific business, technical or management subject. The SME may serve as a senior advisor / analyst customer's executive management team for functional expertise. The SME must have strong writing and communications skills and the ability to interface with senior and executive management.

Minimum Education: Bachelor's Degree and Masters Degree. An additional two (2) years experience can be substituted for a Masters Degree.

Commercial Job Title: Subject Matter Expert V

Minimum / General Experience: Fourteen (14) years experience. The Subject Matter Expert provides unique and specialized expertise on a specific business, technical or management subject. The SME may serve as a senior advisor / analyst customer's executive management team for functional expertise. The SME must have strong writing and communications skills and the ability to interface with senior and executive management.

Minimum Education: Bachelor's Degree and Masters Degree. An additional two (2) years experience can be substituted for a Masters Degree.

Commercial Job Title: Office Administrator

Minimum/General Experience: Four- (4) to nine- (9) years' of experience providing administrative and secretarial support to one or more individuals, and performing standard administrative and advanced secretarial duties requiring initiative and a high level of skill.

Minimum Education: High School Diploma. Applicable experience may be substituted for degree requirements.

Commercial Job Title: Publications Specialist

Minimum/General Experience: Three (3) years' experience. Under general supervision, retrieves, stores and updates technical documentation.

Minimum Education: High School. Applicable experience may be substituted for degree requirements.