

Mission Oriented Business Integrated Services (MOBIS)

Schedule 874



ALION
SCIENCE AND TECHNOLOGY

**General Services Administration
Federal Supply Services**

Authorized Federal Supply Schedule Price List

Contract No.: GS-10F-0282M
Modification No.: PA-0026





General Services Administration

Federal Supply Services

Authorized Federal Supply Schedule Price List

Mission Oriented Business Integrated Services

Contract No.: GS-10F-0282M

Federal Supply Group: 874

May 10, 2002 – May 9, 2007 (Base Period)

May 10, 2007 – November 5, 2012 (Option Period 1)

November 6, 2012 – May 9, 2017 (Option Period 2)

May 10, 2017 – May 9, 2022 (Option Period 3)

SINS 874-1 and 874-1RC – Integrated Consulting Services

SINS 874-4 and 874-4RC - Training Services

SINS 874-7 and 874-7RC – Integrated Business Program Support Services

Alion Science and Technology Corporation

1000 Burr Ridge Pkwy

Burr Ridge, IL 60527-0849

GSA Program Management Office

Alion Science and Technology Corporation

12601 Fair Lakes Circle, Suite: 300

Fairfax, VA 22033

703.259.5235 (Contracts)

703.259.5134 (Fax)

Business Size: Large Business

Online access to contract ordering information, terms and conditions, up-to-date pricing and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The address for GSA Advantage! is: <http://www.gsaadvantage.gov>.

For more information on ordering from Federal Supply Services Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>



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Customer Information

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Order Threshold:

There is no maximum task order size for this contract. The maximum dollar value of each task order will be negotiated individually for each order placed under this contract. GSA has determined that a maximum threshold value of \$1,000,000 for a task order was established for the contract. When task orders exceed this value, agencies should seek additional discounts from Alion. All Task Orders exceeding \$1,000,000 will be placed under this contract in accordance with 52.216-19 shown below.

52.216-19 ORDER LIMITATIONS (OCT 1995) (DEVIATION II - F EB 2007) 16.506(b)

(a) Minimum order. When the ordering activity requires supplies or services covered by this contract in an amount of less than \$100.00, the ordering activity is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor—

- (1) Any order for a single item in excess of \$1,000,000.00;
- (2) Any order for a combination of items in excess of \$1,000,000.00; or
- (3) A series of orders from the same ordering office within 7 days that together call for quantities exceeding the limitation in paragraph (b) (1) or (2) of this section.



(c) If this is a requirements contract (i.e., includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the ordering activity is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) of this section.

(d) Notwithstanding paragraphs (b) and (c) of this section, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within 7 days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the ordering activity may acquire the supplies or services from another source.

3. Geographic Coverage

The geographic scope of this contract is within the 48 contiguous states, Washington, D.C., Alaska, Hawaii, Puerto Rico and, on a worldwide basis, in any foreign country in which trade is not prohibited by the United States Government.

4. Point(s) of Production (City, County, and State or Foreign Country):

McLean, VA

1750 Tysons Boulevard
Suite 1300
McLean, VA 22102

Rockville, MD

6000 Executive Boulevard
Suite 519
Rockville, MD 20852

Burr Ridge, IL

1000 Burr Ridge Pkwy
Burr Ridge, IL 60527-0849

Annapolis, MD

185 Admiral Cochrane Drive
Annapolis, MD 21401

Geneva, IL

1512 South Batavia Avenue
Geneva, IL 60134

Waldorf, MD

St. Charles Business Center
8 Jay Gould Court
Units D & L
Waldorf, MD 20602

Alexandria, VA

1701 N. Beauregard Street
Suite 600
Alexandria, VA 22311

Lanham, MD

8100 Corporate Drive
Suite 400
Lanham, MD 20785

1901 N. Beauregard Street
Alexandria, VA 22311

4301 Forbes Boulevard
Lanham, MD 20706

Fairfax, VA

12601 Fair Lakes Circle, Suite 300
Fairfax, VA 22033

Orlando, FL

13501 Ingenuity Drive
Suite 236
Orlando, FL 32826

**Hampton, VA**

2101 Executive Drive
Suite 5G
Hampton, VA 23666

West Conshohocken, PA

20 Clipper Road
West Conshohocken, PA 19428

Huntsville, AL

215 Wynn Drive
Suite 101
Huntsville, AL 35805

Rome, NY

201 Mill Street
Rome, NY 13440

Dayton, OH

3146 Presidential Drive
Fairborn, OH 45324

NOTE: This location list is current as of the contract award date. Due to the dynamic nature of Federal Contracting, locations may be added or deleted as required. Intent to use locations other than those listed herein will be addressed in specific task orders.

5. Discounts from list prices or statement of net price:

- a. Prompt Payment: None offered.
- b. Quantity: A delivery order for quantities that exceed the maximum order may be placed with the contractor selected in accordance with Far 8.404. The order will be placed under the current contract. These will be negotiated on a task-by-task basis based on size and complexity of the scope of work
- c. Dollar Volume: None offered.
- d. Government Educational Institutions: Negotiated on an individual task order basis.
- e. Discount for use of Government Commercial Credit Card: Negotiated on an individual task order basis.
- f. Other: Negotiated on an individual task order basis.

6. Prompt Payment Terms:

Invoices for Services shall be submitted by Alion as soon as possible after completion of the work. Prompt Payment terms are Net 30 Days. Payment under the blanket purchase orders will be made monthly or quarterly upon agreement, except where cash payment procedures are used. Invoices shall be submitted separately to each Government office ordering services under the contract.

7. Government Credit Cards:

Government Credit Cards are accepted at or below the micro-purchase threshold.
Government Credit Cards are accepted above the micro-purchase threshold.

8. Foreign Items (List items by country):

Not Applicable



9. Delivery:

- a. **Time of delivery:** As specified in individual orders.
- b. **Expedited Delivery** – Not Applicable
- c. **Overnight and 2-day delivery** – Not Applicable
- d. **Urgent Requirements** – When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

10. FOB Points: Destination

11. Ordering Address: Alion has multiple ordering addresses, See Section 4

12. Ordering Procedures:

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

13. Payment Address:

Alion Science and Technology Corporation
2454 Paysphere Circle
Chicago, IL 60674

14. Warranty Provision: Not Applicable

15. Export Packing Charges: Determined by individual task order.

16. Terms and conditions of Government commercial credit card acceptance (any thresholds above the micro-purchase level): Contact the Ordering Office.

17. Terms and conditions of rental, maintenance, and repair: Not Applicable

18. Terms and conditions of installation: Not Applicable



19. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: Not Applicable

20. Terms and conditions for any other services: Not Applicable

21. List of service and distribution points: Not Applicable

22. List of participating dealers: Not Applicable

23. Preventive maintenance: Not Applicable

24. Special Attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): Not Applicable

25. Section 508 Compliance:

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

The EIT standard can be found at: www.Section508.gov/.

Alion's point of contact concerning Section 508 is: Mark Ives 703-981-4496 (mives@alionscience.com).

26. Data Universal Number (DUNS) Number: 963450866

27. Registration in Central Contractor Registration (CCR) Database:

Alion is registered in the Central Contractor Registration (CCR) Database.

28. Additional Information for Completion of Standard Form 279

- a. Type of Contractor: Large Business
- b. Woman-Owned Small Business: No
- c. Contractor's Taxpayer Identification Number (TIN): 54-2061691
- d. CAGE Code: 3BM47

29. Security Requirements

In the event security requirements are necessary, the ordering activities may incorporate, in their delivery order(s), a security clause in accordance with current laws, regulations, and individual agency policy; however, the burden of administering the security requirements shall be with the ordering agency. If any costs are incurred as a result of the inclusion of security requirements, such costs will not exceed ten percent (10%) or \$100,000, of the total dollar value of the order, whichever is less. Alion maintains numerous cleared facilities with secret and top-secret level clearances, as well as cleared personnel at all security levels for service to the Federal government.

30. Liability For Injury or Damage

Alion shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by Alion, unless such injury or damage is due to the fault or negligence of ALION.



31. Ordering Procedures for Services

Procedures for services priced on GSA schedules at hourly rates.

FAR 8.402 contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Supply Schedules or for some Special Item Numbers (SINs) within a Schedule. GSA has established special ordering procedures for services that are priced on Schedule at hourly rates. These special ordering procedures take precedence over the procedures in FAR 8.404 (b)(2) through (b)(3).

The GSA has determined that the rates for services contained in ALION's Price List applicable to this schedule are fair and reasonable. However, the ordering office using this contract is responsible for considering the level of effort and mix of labor proposed to perform specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable. When ordering services, ordering offices shall -

I. Prepare a Request for Quotes:

- A. A performance-based statement of work that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.
- B. A request for quotes should be prepared which includes the performance-based statement of work and requests the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering office makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour or time-and-materials quote may be requested. The firm-fixed price shall be based on the hourly rates in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any travel costs or other incidental costs related to performance of the services ordered, unless the order provides for reimbursement of travel costs at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor-hour and time-and-materials orders.
- C. The request for quotes may request the contractors, if necessary or appropriate, to submit a project plan for performing the task and information on the contractor's experience and/or past performance performing similar tasks.
- D. The request for quotes shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the basis for determining whether the contractors are technically qualified and provide an explanation regarding the intended use of any experience and/or past performance information in determining technical acceptability of responses.

II. Transmit the Request for Quotes to Contractors:

- A. Based upon an initial evaluation of catalogs and price lists, the ordering office should identify the contractors that appear to offer the best value (considering the scope of services offered, hourly rates and other factors such as contractors' locations, as appropriate).



- B. The request for quotes should be provided to three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold. For proposed orders exceeding the maximum order threshold, the request for quotes should be provided to additional contractors that offer services that will meet the agency's needs. Ordering offices should strive to minimize the contractors' costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, when possible.

III. Evaluate quotes and select the contractor to receive the order:

After responses have been evaluated against the factors identified in the request for quotes, the order should be placed with the schedule contractor that represents the best value and results in the lowest overall cost alternative (considering price, special qualifications, administrative costs, etc.) to meet the Government's needs.

The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering office the opportunity to secure volume discounts. When establishing BPAs ordering offices shall

Inform contractors in the request for quotes (based on the agency's requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.

- A. SINGLE BPA: Generally, a single BPA should be established when the ordering office can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value and results in the lowest overall cost alternative to meet the agency's needs should be awarded the BPA.
 - B. MULTIPLE BPAs: When the ordering office determines multiple BPAs are needed to meet its requirements, the ordering office should determine which contractors can meet any technical qualifications before establishing the BPAs. When multiple BPAs are established, the authorized users must follow the procedures in II.B above, and then place the order with the Schedule contractor that represents the best value and results in the lowest overall cost alternative to meet the agency's needs.
- IV. Review BPAs periodically. Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value (considering price, special qualifications, etc.) and results in the lowest overall cost alternative to meet the agency's needs.
- V. The ordering office should give preference to small business concerns when two or more contractors can provide the services at the same firm-fixed price or ceiling price.



- VI. When the ordering office's requirement involves both products as well as professional services, the ordering office should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the greatest value in terms of meeting the agency's total needs.
- VII. The ordering office, at a minimum, should document orders by identifying the contractor the services were purchased from, the services purchased, and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor-hour or time-and-materials order. For agency requirements in excess of the micro-purchase threshold, the order file should document the evaluation of Schedule contractors' quotes that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made in making the selection.

32. Orders

Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

33. Purchase of Incidental, Non-Schedule Items

For administrative convenience, open market (non-contract) items may be added to a Federal Supply Schedule Blanket Purchase Agreement (BPA) or an individual order, provided that the items are clearly labeled as such on the order, all applicable regulations have been followed, and price reasonableness has been determined by the ordering activity for the open market (non-contract) items.

34. Blanket Purchase Agreements (I-FSS-646-A) (MAR 1998)

Blanket Purchase Agreements (BPA's) can reduce costs and save time because individual purchase orders and invoices are not required for each procurement but can instead be documented on a consolidated basis. ALION agrees to enter into BPA's with ordering activities provided that:

- (a) The period of time covered by such agreements shall not exceed the period of the contract including option year period(s);
- (b) Orders placed under such agreements shall be issued in accordance with all applicable regulations and the terms and conditions of the contract; and
- (c) BPA's may be established to obtain the maximum discount (lowest net price) available in those schedule contracts containing volume or quantity discount arrangements.



35. Teaming Arrangements

Contractor Team Arrangements and Federal Supply Schedules

In the spirit of the Federal Acquisition Streamlining Act, all Federal agencies have been encouraged to facilitate innovative contracting/acquisition approaches. FAR Part 1.102 provides Guiding Principles on the Federal Acquisition System, outlining what the System will achieve --

- Satisfy the customer (cost, quality and timeliness of delivery)
- Maximize use of commercial products and services
- Consider contractor's past performance
- Promoting competition
- Minimize administrative costs
- Conduct business with integrity, fairness and openness
- Fulfill public policy objectives

The Federal Supply Schedule program is a source customers may use to achieve what the System has outlined for Acquisition Teams to follow.

Each member of the "Acquisition Team" is to exercise personal initiative and sound business judgment and is responsible for making acquisition decisions that deliver the best value product or service to meet the customers' needs. FAR 1.102-4 further empowers Government Team members to make acquisition decisions within their areas of responsibility including selection, negotiation and administration. The contracting officer has the authority to the maximum extent practical, to determine the applications of rules, regulations, and policies.

In light of these changes, Federal Supply Schedule customers may refer to FAR 9.6 - Contractors Team Arrangements. The policy and procedures outlined in this part will provide more flexibility and allow innovative acquisition methods when using the Federal Supply Schedules. Customers are encouraged to review this section and should note this is permissible after contract award. Team Arrangements combined with the Federal Supply Schedule Program provides Federal customers a powerful commercial acquisition strategy.

36. Inspection of Services

The Inspection of Services-Fixed Price (AUG 1996) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection-Time-and Materials and Labor-Hour (JAN 1986) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

37. Organizational Conflicts Of Interest (FCX-FSS-16)

a. Definitions.

"Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

"Contractor and its affiliates" and "Contractor or its affiliates" refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or



with which the Contractor subsequently merges or affiliates or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed Government contract, without some restriction on activities by the Contractor and its affiliates, may either (1) result in an unfair competitive advantage to the Contractor or its affiliates or (2) impair the Contractor’s or its affiliates” objectivity in performing contract work.

- b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interest of the Government, ordering offices may place restrictions on the Contractors, it affiliates, chief, executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions are provided at FAR 9.508.

38. Invoices

ALION, upon completion of the work ordered, shall submit invoices for Mission Oriented Business Integrated Services. Progress payments may be authorized by the ordering office on individual orders if appropriate. Progress payments shall be based upon completions of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

39. Payments

For firm-fixed price orders the Government shall pay ALION, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts (FEB 1997) at FAR 52.232-7 apply to time-and materials orders placed under this contract.

40. Resumes

ALION resumes shall be provided to the GSA Contracting Officer or the user agency upon request.



41. Company Overview

Alion Science and Technology (*pronounced: ah-LYE-un*) is an employee-owned technology solutions company delivering technical expertise and operational support to the Department of Defense, civilian government agencies and commercial customers. Building on 70 years of R&D and engineering experience, Alion brings innovation and insight to multiple business areas: defense operations; modeling & simulation; wireless communication; industrial technology; chemical, biological, nuclear & environmental sciences; information technology; and naval architecture and marine engineering. Based in McLean, Va., Alion has employee-owners at major offices, customer sites and laboratories worldwide. For more information, call 877.771.6252 or visit Alion online at www.alionscience.com.

42. Points of Contact

Program Manager

Karen Marshall

703.259.5233

kmarshall@alionscience.com

Contracts Administrator

Eun-Hee Kang

703.259.5235

ekang@alionscience.com



Overview

Under the GSA Schedules Program (also referred to as Multiple Award Schedules and Federal Supply Schedules), GSA establishes long-term government-wide contracts with commercial firms to provide access to over four million commercial services and products. These can be ordered directly from GSA Schedule contractors or through the GSA Advantage! On-line shopping and ordering system.

Purpose

The purpose of this Mission Oriented Business Integrated Services (MOBIS) Solicitation is to provide a full range of professional business services and related support products for consulting, facilitation, surveys, training, acquisition management support, program and project management support, and related support products. This schedule is designed to allow federal agencies to meet mission requirements requiring integrated business solutions. Executive Order 12637, Productivity Improvement for the Federal Government, called for the establishment of a government-wide program to improve the quality, timeliness and efficiency of services provided by the Federal Government. The range of commercial business services agencies require continues to evolve and expand, and MOBIS continues to meet these evolving needs.

Scope of Services

The contractor shall provide MOBIS services to agencies as specified in task orders under this Federal Supply Schedule. Whether services and products are commercial off-the-shelf, customized off-the-shelf, or designed to suit, they must support business related activities. These services will facilitate agencies' response to dynamic, evolutionary influences and mandates, and enable them to meet and improve mission performance requirements.

Note 1: Personal Services Contracts as defined in FAR 37.101 and FAR 37.104 are strictly prohibited. Agencies are prohibited from utilizing service contracts to augment government staff. A contractor is equally prohibited from knowingly offering to supplement government staff by engaging in a personal services contract/task order.

Note 2: Architect-Engineering (A/E) Services as that term is defined in FAR 36.601-4 are excluded from the Schedules Program. If the agency's statement of work, substantially or to a dominant extent, specifies performance or approval by a registered licensed architect or engineer for services related to real property, the Brooks Act applies and such services must be procured in accordance with FAR Part 36. Use of this schedule for Brooks Act architectural or engineering services is not authorized.

Note 3: Offerors are directed to FAR 9.5 Organizational and Consultant Conflict of Interest and Clause C-FSS-370, Contractor Tasks/Special Requirements. The Contracting Officer has determined that potential conflicts of interest may occur during performance of the resultant contract. These include circumstances involving (1) systems engineering and technical direction, (2) preparation of specifications or work statements, (3) providing evaluation services, and (4) obtaining access to proprietary data or information. Ordering Officers may impose organizational conflict of interest provisions and/or clauses as they determine appropriate based upon the individual situation.



Note 4: Inherently Governmental services as identified in FAR 7.503 or by the ordering agency are prohibited under MOBIS. It is the responsibility of the Contracting Officer placing the order to make this determination. Ordering activities must require prospective contractors to identify potential conflicts of interest and address those, prior to task order award.

Inherently Governmental services as identified in FAR 7.503 or by the ordering agency are prohibited under MOBIS. It is the responsibility of the Contracting Officer placing the order to make this determination. Ordering activities must require prospective contractors to identify potential conflicts of interest and address those, prior to task order award.

Note 5: The acquisition of professional services covered by other GSA Schedules is permitted as long as the services are incidental to the overall service requirement and are directly linked to the successful performance of the task. This determination shall be made by the responsible ordering agency Contracting Officer. Services that are not authorized for purchase under a MOBIS task order are services where the primary purpose or the preponderance of work performed is specifically covered by another GSA Schedule, such as: financial services covered by GSA Schedule 520; engineering services covered by GSA Schedule 871; IT services covered by GSA Schedule 70; advertising and marketing services covered by GSA Schedule 541; human resources services covered by GSA Schedule 738X; logistics services covered by GSA Schedule 874V; security services covered by GSA Schedule 84; transportation services covered by GSA Schedule 48; travel services covered by GSA Schedule 599; environmental services covered by GSA Schedule 899; and language services covered by GSA Schedule 738II.

00CORP Consolidated Schedule may be better suited for complex services requirements overlapping multiple schedules; see www.gsa.gov/corporate. Contractors under the 00CORP Schedule who have been awarded MOBIS services will be listed under MOBIS in GSA E-Library. Where it is not possible to acquire the needed services under the 00CORP Schedule, Contractor Team Arrangements (CTA) are a useful alternative for agencies to acquire complex services covering multiple GSA Schedules. Information on CTAs is available at www.gsa.gov/cta.

Note 6: The MOBIS website, www.gsa.gov/mobis, has additional information and frequently asked questions about the scope of services covered under MOBIS.



Special Item Number

Description

Table of Awarded Special Item Numbers

Special Item Numbers (SINs)
SIN 874-1, 874-1RC – Integrated Consulting Services
SIN 874-4, 874-4RC - Training Services
SIN 874-7, 874-7RC – Integrated Business Program Support Services

874-1, 874-1RC INTEGRATED CONSULTING SERVICES

Services may include providing expert advice, assistance, guidance or counseling in support of agencies' mission oriented business functions. This may include studies, analyses and reports documenting any proposed developmental, consultative or implementation efforts. Examples of consultation include but are not limited to:

- Strategic, business and action planning
- High Performance Work
- Process and Productivity improvement
- Systems Alignment
- Leadership Systems
- Organizational Assessments
- Cycle Time
- Performance Measures and Indicators
- Program Audits and Evaluations
- Customized Training

874-4, 874-4RC TRAINING SERVICES

Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration Proposed courses shall be commercially-available off-the-shelf training and/or educational courses that are delivered via an Instructor-led (i.e. traditional classroom setting or conference/seminar) and/or web-based (i.e. Internet/Intranet, software packages and computer applications) system. Courses shall have a defined course title, length of time (i.e. hours, days, semesters, etc.), description of material to be taught (i.e. syllabi, table of contents, etc.), and whether materials are included (i.e. books, pamphlets, software, etc.). Support materials not included may be offered on SIN 874-5. Proposed professional services shall be in support of planning, creating, and/or executing test administration, learning management, customized subject matter specific training and/or educational courses that are delivered via an instructor-led (i.e. traditional classroom setting or conference/seminar) and/or web-based (i.e. Internet/Intranet, software packages and computer applications) system. At minimum, proposed professional services in support of planning, creating, and/or executing a customized course(s) shall include labor categories (i.e. Subject Matter Experts (SMEs), Program Managers, Project Managers, Research Assistant, Technical Specialist, etc.), subject matter(s), and methodology(ies) to be used.



874-7, 874-7 RC Integrated Business Program Support Services

Contractors shall provide services to assist agencies in managing their mission-oriented business projects or programs and achieving mission performance goals. Services covered by this SIN include:

- All phases of program or project management, from planning to closeout
- Operational/administrative business support services in order to carry out program objectives

NOTE 1: Program support services where the preponderance of work is specifically covered under other GSA Schedules are not permitted under this SIN; please refer to the Scope of Work in Part I of the MOBIS solicitation for further information.

NOTE 2: Administrative support services are authorized under this SIN; however, they must be provided in conjunction with other professional business services covered under this Schedule and must be performed under the supervision of the contractor's Project or Program Manager. Personal services as defined in FAR are prohibited under MOBIS.



Labor Categories

For SINS

Subject Matter Expert III

Experience: Eighteen years of progressive experience in high level technical and organizational support services.

Functional Responsibility: Develops and applies advanced techniques for business process reengineering, strategic planning services, decision support services, education and training development, and organizational performance support. This role also includes program manager functions including capability to manage or lead large and complex projects, effective leadership skills, and the ability to monitor and supervise project teams and performances to ensure completion of projects on-time and within established budgets.

Education: Master's degree in an associated technical discipline. Substitution for a Master's degree will be a Bachelors degree plus 2 years of relevant experience in addition to the required minimum years of experience or a high school diploma and 6 years of relevant experience in addition to the required minimum years of experience.

Subject Matter Expert II

Experience: Thirteen years of progressive experience in high level technical and organizational support services.

Functional Responsibility: Performs multiple complex projects in the areas of strategic planning services, decision support services, education and training development, and organizational performance support. This role also includes project manager functions with required expertise in organizational assessments, project management methodologies, process redesign and general project management. .

Education: Master's degree in an associated technical discipline. Substitution for a Master's degree will be a Bachelors degree plus 2 years of relevant experience in addition to the required minimum years of experience or a high school diploma and 6 years of relevant experience in addition to the required minimum years of experience.

Subject Matter Expert I

Experience: Ten years of progressive experience in high level technical and organizational support services.

Functional Responsibility: Conducts technical research using in the areas of strategic planning services, decision support services, education and training development, and organizational performance support.

Education: Master's degree in an associated technical discipline. Substitution for a Master's degree will be a Bachelors degree plus 2 years of relevant experience in addition to the required minimum years of experience or a high school diploma and 6 years of relevant experience in addition to the required minimum years of experience.



Consultant III

Experience: Fifteen years of relevant management, organizational or technical experience.

Functional Responsibility: Serves as senior-level team member. Responsibilities include team performance, project assignments and mission tracking.

Education: Bachelor's degree in an associated technical discipline. Substitution for a Bachelor's degree will be a high school diploma and 4 years of relevant experience in addition to the required minimum years of experience.

Consultant II

Experience: Ten years of relevant management, organizational or technical experience.

Functional Responsibility: Serves as high-level functional member of the team

Education: Bachelor's degree in an associated technical discipline. Substitution for a Bachelor's degree will be a high school diploma and 4 years of relevant experience in addition to the required minimum years of experience.

Consultant I

Experience: Five years of relevant management, organizational or technical experience.

Functional Responsibility: Serves as functional member of the team

Education: Bachelor's degree in an associated technical discipline. Substitution for a Bachelor's degree will be a high school diploma and 4 years of relevant experience in addition to the required minimum years of experience.

Analyst IV

Experience: Ten years of relevant experience in the requisite technical area.

Functional Responsibility: Performs senior-level analytical assignments.

Education: Bachelor's degree in an associated technical discipline. Substitution for a Bachelor's degree will be a high school diploma and 4 years of relevant experience in addition to the required minimum years of experience.

Analyst III

Experience: Five years of relevant experience in the requisite technical area.

Functional Responsibility: Performs high-level analytical assignments.

Education: Bachelor's degree in an associated technical discipline. Substitution for a Bachelor's degree will be a high school diploma and 4 years of relevant experience in addition to the required minimum years of experience.

Analyst II

Experience: Three years of relevant experience in the requisite technical area.

Functional Responsibility: Performs mid-level analytical assignments as directed.



Education: Bachelor's degree in an associated technical discipline. Substitution for a Bachelor's degree will be a high school diploma and 4 years of relevant experience in addition to the required minimum years of experience.

Analyst I

Experience: One year of relevant experience in the requisite technical area.

Functional Responsibility: Performs analytical assignments as directed.

Education: Bachelor's degree in an associated technical discipline. Substitution for a Bachelor's degree will be a high school diploma and 4 years of relevant experience in addition to the required minimum years of experience.

Support Specialist IV

Experience: Seven years of experience in the areas of data collection, production support, or document control.

Functional Responsibility: Provides administrative, production and data collection and control support to the team.

Education: Bachelor's degree in an associated technical discipline. Substitution for a Bachelor's degree will be a high school diploma and 4 years of relevant experience in addition to the required minimum years of experience.

Support Specialist III

Experience: Five years of experience in the areas of data collection, production support, or document control.

Functional Responsibility: Provides administrative, production and data collection and control support to the team.

Education: High School diploma.

Support Specialist II

Experience: Three years of experience in the areas of data collection, production support, or document control.

Functional Responsibility: Provides administrative, production and data collection and control support to the team.

Education: High School diploma

Support Specialist I

Experience: One year of experience in the areas of data collection, production support, or document control.

Functional Responsibility: Provides administrative, production and data collection and control support to the team.

Education: High School diploma



Labor Category Rates

Contractor & Government Site

	5 - Year Option Period 1	
	Contract Year 12 Effective May 10, 2013 – May 9, 2014	
	Customer Site Hourly Rate	Contractor Site Hourly Rate
Subject Matter Expert III	\$161.36	\$213.7
Subject Matter Expert II	\$139.38	\$167.62
Subject Matter Expert I	\$113.81	\$154.73
Consultant III	\$127.55	\$195.37
Consultant II	\$105.87	\$162.17
Consultant I	\$84.02	\$128.70
Analyst IV	\$104.55	\$125.71
Analyst III	\$90.55	\$108.87
Analyst II	\$69.08	\$83.10
Analyst I	\$63.55	\$76.41
Support Specialist IV	\$70.30	\$84.53
Support Specialist III	\$55.30	\$67.27
Support Specialist II	\$43.98	\$53.84
Support Specialist I	\$42.07	\$51.52



	5 - Year Option Period 2	
	Contract Year 13 Effective May 10, 2014 – May 9, 2015	
	Customer Site Hourly Rate	Contractor Site Hourly Rate
Subject Matter Expert III	\$ 164.59	\$217.97
Subject Matter Expert II	\$ 142.17	\$170.97
Subject Matter Expert I	\$ 116.09	\$157.82
Consultant III	\$ 130.10	\$199.28
Consultant II	\$ 107.99	\$165.41
Consultant I	\$ 85.70	\$131.27
Analyst IV	\$ 106.64	\$128.22
Analyst III	\$ 92.36	\$111.05
Analyst II	\$ 70.46	\$84.76
Analyst I	\$ 64.82	\$77.94
Support Specialist IV	\$ 71.71	\$86.22
Support Specialist III	\$ 56.41	\$68.62
Support Specialist II	\$ 44.86	\$54.92
Support Specialist I	\$ 42.91	\$52.55

	5 - Year Option Period 3	
	Contract Year 14 Effective May 10, 2015 – May 9, 2016	
	Customer Site Hourly Rate	Contractor Site Hourly Rate
Subject Matter Expert III	\$167.88	\$222.33
Subject Matter Expert II	\$145.01	\$174.39
Subject Matter Expert I	\$118.41	\$160.98
Consultant III	\$132.70	\$203.26
Consultant II	\$110.15	\$168.72
Consultant I	\$87.41	\$133.90
Analyst IV	\$108.77	\$130.79
Analyst III	\$94.21	\$113.27
Analyst II	\$71.87	\$86.46
Analyst I	\$66.12	\$79.50
Support Specialist IV	\$73.14	\$87.95
Support Specialist III	\$57.53	\$69.99
Support Specialist II	\$45.76	\$56.02
Support Specialist I	\$43.77	\$53.60



	5 - Year Option Period 4	
	Contract Year 15 Effective May 10, 2016 – May 9, 2017	
	Customer Site Hourly Rate	Contractor Site Hourly Rate
Subject Matter Expert III	\$171.24	\$226.78
Subject Matter Expert II	\$147.91	\$177.88
Subject Matter Expert I	\$120.78	\$164.20
Consultant III	\$135.36	\$207.33
Consultant II	\$112.35	\$172.10
Consultant I	\$89.16	\$136.58
Analyst IV	\$110.95	\$133.40
Analyst III	\$96.09	\$115.53
Analyst II	\$73.31	\$88.19
Analyst I	\$67.44	\$81.09
Support Specialist IV	\$74.60	\$89.70
Support Specialist III	\$58.68	\$71.39
Support Specialist II	\$46.67	\$57.14
Support Specialist I	\$44.65	\$54.67

GSA approved rates for use during the base period of performance are shown below.

All rates include the GSA 0.75% Industrial Funding Fee

Note: *CONTRACTOR-SITE is defined as effort performed at the Contractor's facilities; CUSTOMER-SITE is defined as effort performed at the Customer's facilities, no facility costs being incurred by Contractor, all equipment and fixtures supplied by the Customer, and the duration of the task at least six (6) months. **Contractor will analyze each individual order to determine if an additional discount can be offered.