



# Tetra Tech, Inc.

**Schedule Title** FSC Group 899 - Environmental Advisory Services

**Contract Number** GS-10F-0268K

**Contract Period** January 2, 2000 - June 1, 2015 (Option 2)  
One pricing option available.

**Contractor's Name** Tetra Tech, Inc.  
555 Market Street, 15<sup>th</sup> Floor  
San Francisco, CA 94105

**Program Manager** Gary Floyd  
[gary.floyd@tetrattech.com](mailto:gary.floyd@tetrattech.com)  
415-284-4200; 415-786-9220; fax 415-495-6017

**Contract Administrator** Maricar Cabrera  
[maricar.cabrera@tetrattech.com](mailto:maricar.cabrera@tetrattech.com)  
510-302-6260

**Web Address** [www.tetrattech.com](http://www.tetrattech.com)

**Business Size** Large



For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at: [fss.gsa.gov](http://fss.gsa.gov).  
Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through **GSA Advantage!**®, a menu-driven database system. The web address of **GSA Advantage!**® is: [GSAAdvantage.gov](http://GSAAdvantage.gov).

## Customer Information

**1a.** Table of awarded special item number(s) with appropriate cross- reference to item descriptions and awarded price(s). **SIN 899-1; 899-3; 899-7; 899-8; SIN 899-1RC; 899-3RC; 899-7RC; 899-8RC**

**1b.** Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price.. Those contracts that have unit prices based on the geographic location of the *customer*, *should show the range of the lowest price, and cite the areas to which the prices apply.*

**1c.** If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.

**2.** Maximum order. **\$1,000,000.00**

**3.** Minimum order. **\$100.00**

**4.** Geographic coverage (delivery area). **USA and worldwide**

**5.** Point(s) of production (city, county, and State or foreign country). **USA and worldwide**

**6.** Discount from list, prices or statement of net price. **NA**

**7.** Quantity discounts. **NA**

**8.** Prompt payment terms. **NA**

**9a.** Notification that Government purchase cards are accepted at or below the micro-purchase threshold. **Government purchase cards are accepted at or below the micro-purchase threshold.**

**9b.** Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold. **Government purchase cards are accepted.**

**10.** Foreign items. **NA**

**11a-d.** Time of Delivery. **To be negotiated with ordering agency on each task order.**

**12.** F.O.B. point(s). **To be negotiated with ordering agency on each task order.**

**13a.** Ordering address.

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**13b. 13b.** Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

**14.** Payment address.

**Tetra Tech Division  
PO Box 901654  
Denver, CO 80291-1654**

**15.** Warranty provision. **NA**

**16.** Export packing charges, if applicable. **NA**

**17.** Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). **Contact Contractor's Representative for credit card acceptance of orders above the micropurchase threshold.**

**18.** Terms and conditions of rental, maintenance, and repair. **N/A**

**19.** Terms and conditions of installation. **N/A**

**20.** Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices. **N/A**

**20a.** Terms and conditions for any other services. **N/A**

**21.** List of service and distribution points. **N/A**

**22.** List of participating dealers. **N/A**

**23.** Preventive maintenance. **N/A**

**24a.** Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). **N/A**

**24b.** If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at [www.Section508.gov/](http://www.Section508.gov/). **N/A**

**25.** Data Universal Number System (DUNS) number. **182006957**

**26.** Notification regarding registration in Central Contractor Registration (CCR) database. **Contractor is registered in Central Contracting Register (CCR) Database.**

## Description of Services by SIN

Under the Environmental Advisory Services contract, Tetra Tech's services are identified according to Special Item Numbers (SIN). The SINs are listed below, each with examples of the types of tasks that can be conducted under that SIN. (The tasks identified are examples only; they are not the only services that Tetra Tech can provide under the SIN.)

### **SIN 899-1: Environmental Consulting Services**

Whether analyzing information to meet the requirements of NEPA, performing a Phase I archeological investigation, or conducting an ecological risk assessment, Tetra Tech has the expertise to assist you. Following are just a few examples of the types of environmental planning services and documentation Tetra Tech can provide to you under this SIN:

- Environmental Impact Statements & Assessments under the National Environmental Policy Act
- Endangered Species, Wetlands, Watersheds and other Natural Resource Management Plans, Studies, and Consultations
- Archeological, Historic, and other Cultural Resources Management Plans, Studies, and Consultations
- Economic, Technical, and Risk Analyses in Support of Environmental Needs
- Environmental Program Management
- Environmental Regulation Development

### **SIN 899-3: Environmental Training Services**

Tetra Tech has become a leading provider of quality environmental training programs to government and industry clients. Tetra Tech's subject matter experts, instructors, instructional designers, and multimedia specialists offer a wide range of training support, from providing simple, off-the-shelf courses designing and implementing of curricula for complex training programs that meet broad organizational needs. Because our training professionals are established experts, Tetra Tech can save you time and money as you meet your training goals. Under this GSA schedule, Tetra Tech can provide you with a wide variety of environmental/occupational training services. These include:

- Course Development and Presentation
- Customized courses to meet specific needs
- Computer-based Interactive Course Development

### **SIN 899-7: Geographic Information System (GIS) Services**

Integration of GIS into planning and analysis provides sound solutions to environmental planning. Tetra Tech has the expertise to provide GIS support for NEPA, natural and cultural resource management, and watershed assessment. In addition, Tetra Tech develops customized GIS interfaces that incorporate databases and models, as well as web applications for GIS data servers. Some examples of the types of GIS services Tetra Tech can provide to you under this SIN include:

- GIS Support for Environmental Impact Assessments, i.e. NEPA
- Customized GIS Application and Interface Development for Water Quality and Total Maximum Daily Load (TMDL) Analysis and Other Databases

- Development of GIS Tools for Transportation Corridor Analysis, Land Use Projections, Viewshed Analysis, and Ecological Assessment
- Interpretation and Analysis of Spatial Data, Including Satellite Imagery, Natural and Cultural Resource GIS Layers, Water Quality Data in Networked Watersheds, and Anthropomorphic Features such as Land Use Development Patterns and Transportation.

### **SIN 899-8: Remediation and Reclamation Services**

Reduction or elimination of threats to human health and the environment often require some form of remedial action. Tetra Tech staff members have an unmatched breadth of experience in an extensive range of remediation techniques and have provided comprehensive remediation services to federal government clients since 1984. A few examples of services Tetra Tech can provide under this SIN are:

- Excavation, removal, manifesting, transportation, storage, treatment (on-site and off-site) and/or disposal of hazardous waste.
- Preparation, characterization, field investigation, conservation and closure of site.
- Long Term Monitoring/Long Term Operation (LTM/LTO)
- Ordnance removal and support.
- Containment, monitoring and/or reduction of hazardous waste sites

## **Recovery SINS**

**SIN 899-1RC: Environmental Consulting Services**

**SIN 899-3RC: Environmental Training Services**

**SIN 899-7RC: Geographic Information System (GIS) Services**

**SIN 899-8RC: Remediation and Reclamation Services**

\*See GSA Labor Categories and Pricing on next pages

# GSA Labor Categories

**Program Manager** – Responsible for overall management direction and coordination of a program involving multiple projects. Has performance goals, client satisfaction, and cost and quality control responsibilities. Responsible for ensuring that practical and effective systems are developed to meet the objectives of the contract. The Program manager shall have as a minimum:

- a. A Bachelors degree from an accredited school with a minimum of 15 years experience in Program Management for similar programs.
- b. Professional registration where applicable.
- c. Working knowledge of applicable federal, state, and local laws, regulations and guidance.

**Project Manager** – Responsible for all personnel, scheduling, coordination of daily tasks, and field activities for multiple tasks and locations. Responsibilities include customer relations, operations and related activities; has overall cost and schedule responsibility, as well as working knowledge of applicable federal, state and local laws, regulations and guidance related to the work. Requires a Bachelors degree plus 10 years experience in a related technical field applicable to the work.

**Principal Scientist / Engineer** – Directs complex projects requiring integration of refined scientific/engineering techniques with the outputs of other disciplines, such as environmental science/engineering and law. Develops and refines new scientific/engineering techniques to improve quality. Establishes performance and technical standards. May act as project manager. Requires a Bachelors degree plus 12 years experience in a related technical field applicable to the work.

**Scientist / Engineer C** – Conducts scientific analysis, field testing, and the preparation of analytical documents and oversees scientific work of less experienced personnel. Develops and refines new engineering techniques to improve quality. Establishes performance and technical standards. Devises tests to evaluate and check systems. Documents the results of complex analysis and design tasks. May design complex systems and may act as project manager. Requires a Bachelors degree plus 8 years experience in a related technical field applicable to the work.

**Scientist / Engineer B** – Conducts scientific analysis, field testing, and the preparation of analytical documents under supervision of more experienced personnel. Performs analysis and design tasks. Also prepare specifications and assists in the development of standards. Requires a Bachelors degree plus 3 years experience in a related technical field applicable to the work.

**Scientist / Engineer A** – Conducts scientific analysis, field testing, and the preparation of analytical documents under supervision of more experienced personnel. Provides basic technical assistance in engineering under the supervision of more experienced personnel. Requires a Bachelors degree plus 0 years experience in a related technical field applicable to the work.

**Information Technology Specialist C** – Applies process improvement practices to reengineer methodologies/principles and process modernization projects. Applies, as appropriate, activity and data modeling, transaction flow analysis, internal control and risk analysis and modern business methods and performance measurement techniques. Provides procurement and subcontract management on a project. Requires a Bachelors degree or 4 years work equivalent plus 8 years experience in a related technical field applicable to the work.

**Information Technology Specialist B** – Applies a broad set of disciplines for the planning, analysis, design and construction of information systems on an enterprise-wide basis, including energy management system, facility management systems, financial management, and procurement management systems. Provides procurement and subcontract management on a project. Requires a Bachelors degree or 4 years work equivalent plus 3 years experience in a related technical field applicable to the work.

**Information Technology Specialist A** – Supports information systems capabilities, gathers information to define the problem and program specifications. Provides procurement and subcontract management on a project. Requires a Bachelors degree in a related technical field applicable to the work, or 4 years work equivalent plus 0 years experience.

**Technician** – Enters information into varying databases and systems; collects documents from various sources, as directed; and/or provides logistics and administrative support for field activities and meetings. Requires a high school diploma.

**GIS Specialist** – Performs data analysis and creation of various maps for incorporation into reports and or presentations. This position requires an understanding of GIS and database software at a senior level. Requires a Bachelors degree or 4 years work equivalent plus 3 years experience in ArcView, ArcInfo, Intergraph or MapInfo.

**Staff GIS / CADD II** – Performs data analysis and creation of various maps for incorporation into reports and or presentations. This position requires an understanding of CADD, GIS and database software at a mid level. Requires a Bachelors degree or 4 years work equivalent plus 0 years experience in GIS programs, or 1 year experience with AutoCAD or other graphics programs.

**CADD I / Graphics Technician** – Creates various maps for incorporation into reports and or presentations. This position requires an understanding of CADD at a junior level. Requires a Bachelors degree or 4 years work equivalent plus 0 years of experience.

**Technical Editor** – Working with technical specialists, writes reports, manuals, training courses, and other documents, and ensures quality of those documents written by others. Reviews grammar, writing style, and



syntax of documentation. Requires a Bachelors degree or 4 years work equivalent plus 3 years of experience in technical editing.

**Contract Specialist** – Administration of contracts and subcontracts. Requires a Bachelors degree or 4 years work equivalent plus knowledge of government contract regulations and 2 years financial or contract experience.

**Word Processor** – Supports project management and the development of technical documentation by word processing letters, reports, fact sheets, guides, and training materials. Requires a high school diploma plus experience in MS Word, WordPerfect or other word processing programs.

**Clerical** – Enters information into varying databases and systems. Requires a high school diploma.

# Pricing

## PERIOD

- Year 11:** December 2, 2010 – June 1, 2011  
**Year 12:** June 2, 2011 – June 1, 2012  
**Year 13:** June 2, 2012 – June 1, 2013  
**Year 14:** June 2, 2013 – June 1, 2014  
**Year 15:** June 2, 2014 – June 1, 2015

## FIRM FIXED PRICE ORDER RATES

| Labor Category                      | SECOND OPTION PERIOD |         |         |         |         |
|-------------------------------------|----------------------|---------|---------|---------|---------|
|                                     | Year 11              | Year 12 | Year 13 | Year 14 | Year 15 |
| Program Manager                     | 200.41               | 206.62  | 213.03  | 219.63  | 226.44  |
| Project Manager                     | 152.23               | 156.95  | 161.82  | 166.84  | 172.01  |
| Principal Scientist / Engineer      | 142.13               | 146.54  | 151.08  | 155.76  | 160.59  |
| Scientist / Engineer C              | 110.88               | 114.32  | 117.86  | 121.51  | 125.28  |
| Scientist / Engineer B              | 87.45                | 90.16   | 92.95   | 95.83   | 98.80   |
| Scientist / Engineer A              | 67.26                | 69.35   | 71.50   | 73.72   | 76.01   |
| Information Technology Specialist C | 130.70               | 134.75  | 138.93  | 143.24  | 147.68  |
| Information Technology Specialist B | 93.05                | 95.93   | 98.90   | 101.97  | 105.13  |
| Information Technology Specialist A | 67.70                | 69.80   | 71.96   | 74.19   | 76.49   |
| Technician                          | 54.30                | 55.98   | 57.72   | 59.51   | 61.35   |
| GIS Specialist                      | 93.05                | 95.93   | 98.90   | 101.97  | 105.13  |
| Staff GIS / CADD II                 | 79.42                | 81.88   | 84.42   | 87.04   | 89.74   |
| CADD I / Graphics Technician        | 61.72                | 63.63   | 65.60   | 67.63   | 69.73   |
| Technical Editor                    | 94.37                | 97.30   | 100.32  | 103.43  | 106.64  |
| Contract Specialist                 | 87.39                | 90.10   | 92.89   | 95.77   | 98.74   |
| Word Processor                      | 70.97                | 73.17   | 75.44   | 77.78   | 80.19   |
| Clerical                            | 53.49                | 55.15   | 56.86   | 58.62   | 60.44   |

## TIME AND MATERIALS ORDER RATES

| Labor Category                      | SECOND OPTION PERIOD |         |         |         |         |
|-------------------------------------|----------------------|---------|---------|---------|---------|
|                                     | Year 11              | Year 12 | Year 13 | Year 14 | Year 15 |
| Program Manager                     | 196.76               | 202.86  | 209.15  | 215.63  | 222.31  |
| Project Manager                     | 149.46               | 154.09  | 158.87  | 163.79  | 168.87  |
| Principal Scientist / Engineer      | 142.13               | 146.54  | 151.08  | 155.76  | 160.59  |
| Scientist / Engineer C              | 110.88               | 114.32  | 117.86  | 121.51  | 125.28  |
| Scientist / Engineer B              | 87.45                | 90.16   | 92.95   | 95.83   | 98.80   |
| Scientist / Engineer A              | 67.26                | 69.35   | 71.50   | 73.72   | 76.01   |
| Information Technology Specialist C | 128.32               | 132.30  | 136.40  | 140.63  | 144.99  |
| Information Technology Specialist B | 91.36                | 94.19   | 97.11   | 100.12  | 103.22  |
| Information Technology Specialist A | 66.47                | 68.53   | 70.65   | 72.84   | 75.10   |
| Technician                          | 54.30                | 55.98   | 57.72   | 59.51   | 61.35   |
| GIS Specialist                      | 91.36                | 94.19   | 97.11   | 100.12  | 103.22  |
| Staff GIS / CADD II                 | 77.98                | 80.40   | 82.89   | 85.46   | 88.11   |
| CADD I / Graphics Technician        | 60.60                | 62.48   | 64.42   | 66.42   | 68.48   |
| Technical Editor                    | 94.37                | 97.30   | 100.32  | 103.43  | 106.64  |
| Contract Specialist                 | 85.79                | 88.45   | 91.19   | 94.02   | 96.93   |
| Word Processor                      | 69.78                | 71.94   | 74.17   | 76.47   | 78.84   |
| Clerical                            | 53.49                | 55.15   | 56.86   | 58.62   | 60.44   |

## SCA Matrix with Associated Narrative

| SCA Eligible Contract Labor Category  | SCA Equivalent Code - Title      | WD Number |
|---|----------------------------------|-----------|
| Clerical (Data Entry)   | 01151 - Data Entry I             | 05-2047   |
| Word Processor  | 01612 – Word Processor II        | 05-2047   |
| Information Technology Specialist A (Admin.)  | 01113 – General Clerk III        | 05-2047   |
| Technician (Data Entry)   | 01152 - Data Entry II            | 05-2047   |
| Technical Editor  | 30462 – Technical Writer II      | 05-2047   |
| GIS Specialist  | 30064 – Drafter/CAD Operator IV  | 05-2047   |
| Staff GIS/CADD II   | 30063 – Drafter/CAD Operator III | 05-2047   |
| CADD I/Graphics Technician  | 30062 - Drafter/CAD Operator II  | 05-2047   |
| <p>The Service Contract Act (SCA) is applicable to this contract and includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should work be performed in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.</p> |                                  |           |