



UNCLASSIFIED

DIPLOMATIC LANGUAGE SERVICES  
Language Matters™

**LANGUAGE ASSOCIATES, LLC  
DBA  
DIPLOMATIC LANGUAGE SERVICES**

**GENERAL SERVICES ADMINISTRATION (GSA)  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

**SCHEDULE FOR:**

**382-1 TRANSLATION SERVICES,  
382-2 INTERPRETATION SERVICES,  
382-3 LANGUAGE TRAINING AND EDUCATIONAL MATERIALS**

**LANGUAGE ASSOCIATES, LLC DBA  
DIPLOMATIC LANGUAGE SERVICES  
FEDERAL SUPPLY GROUP 00CORP  
CONTRACT NUMBER: GS-10F-0225J  
SUPPLEMENT NO. FOR THE GSA ADVANTAGE: PS0029  
PRICE CURRENT AS OF 12-01-2015**

**1901 N. FORT MYER DRIVE, SUITE 600  
ARLINGTON, VA 22209  
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EMAIL: [gsa@dlsdc.com](mailto:gsa@dlsdc.com)  
WEBSITE: [www.dlsdc.com](http://www.dlsdc.com)**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage, a menu-driven database system.

The Internet address for GSA Advantage is: <http://www.gsaadvantage.gov>

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## DLS CONTACT INFORMATION & SCHEDULE OVERVIEW

### FEDERAL SUPPLY GROUP 00CORP

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**Contract Number:** GS-10F-0225J

### SUPPLEMENT NO. PO0031

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**Contract Period:** 9/2/2014 through 9/1/2019 (current option period)

**Base Period:** 9/2/1999 through 9/1/2004

### COMPANY INFORMATION

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	<b>LANGUAGE ASSOCIATES, LLC</b> <b>dba Diplomatic Language Services</b> 1901 N. Fort Myer Drive, Suite 600 Arlington, VA 22209
<b>Business Size:</b>	Large/Other-than Small
<b>Telephone:</b>	(703) 243-4855
<b>DUNS Number:</b>	791535151
<b>Toll-free WATS:</b>	None
<b>Cage Code:</b>	4P1F5
<b>Fax Number:</b>	(703) 243-7003
<b>Internet Address:</b>	<a href="http://www.dlsdc.com">www.dlsdc.com</a>
<b>Contract Administration:</b>	Jim Bellas, Chairman and CEO <a href="mailto:jbellas@dlsdc.com">jbellas@dlsdc.com</a>

## 1.0 CUSTOMER INFORMATION

### 1a. Table of Awarded Special Item Number(s) SINs



382-1, Translation Services  
 382-1 RC, Translation Services

- Category 1, Non-technical translation
- Category 2, Technical translation
- Category 3, Transcription/Translation/Monitoring (Hourly/Daily)
- Category 4, Adaptation/Updating
- Category 5A, Summaries (Hourly/Daily)
- Category 5B, Summaries (Per page)
- Category 6, Notarized Certification, DLS Translation
- Category 7, Notarized Certification, Non-DLS Translation
- Category 8, Translation Support, Formatting/Desktop Publishing



382-2, Interpretation Services  
 382-2 RC, Interpretation Services

- Category 1, Simultaneous Interpreting
- Category 2, Consecutive Interpreting
- Category 3, Voiceovers



382-3, Training Services and Educational Materials  
 382-3 RC, Training Services and Educational Materials

- Category 1, Language Training
- Category 2, Language Textbooks and Tapes

1b.	Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded.	n/a
2.	Maximum Order Limitation	\$1,000,000.00
3.	Minimum Order	\$100
4.	Geographic Coverage (Delivery Area)	Worldwide
5.	Point(s) of Production (city, county, and state or foreign country)	Same as Contractor
6.	Discount from list prices or statement of net price	Prices shown are net (discounts already deducted)

7.	Quantity discounts:	
	SIN 382-1 Translation Services Volume Discounts:	
	<ul style="list-style-type: none"> <li>• Single subject document exceeding 25,000 words, standard delivery: \$0.01 per word discount</li> <li>• Single subject document exceeding 50,000 words, standard delivery: \$0.02 per word discount</li> <li>• Single subject document exceeding 200,000 words, standard delivery: \$0.04 per word discount</li> <li>• Discounts may be available for Blanket Purchase Agreements, depending on individual document size and guaranteed annual volume.</li> </ul>	
8.	Prompt payment terms	Net 30 days
9.	Annotate if Government Purchase accepted:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> No
10.	Foreign items (list items by country of origin)	None
11a.	Time of Delivery	
	382-1, Translation Services:	
	<b>Category 1</b> , Non-technical translation	5-7 business days ARO*
	<b>Category 2</b> , Technical translation	5-7 business days ARO
	<b>Category 3</b> , Transcription/ Translation/ Monitoring (Hourly/Daily)	5-7 business days ARO
	<b>Category 4</b> , Adaptation/Updating	5-7 business days ARO
	<b>Category 5A</b> , Summaries (Hourly/Daily)	5-7 business days ARO
	<b>Category 5B</b> , Summaries (Per page)	5-7 business days ARO
	<b>Category 6</b> , Notarized Certification	N/A
	<b>Category 7</b> , Notarized Certification, Non-DLS Translation	5-7 business days ARO
	<b>Category 8</b> , Translation Support, Formatting/Desktop Publishing	5-7 business days ARO
		*After Receipt of Offer
	382-2, Interpretation Services	As specified in task order
11b.	Expedited Delivery	Contact the Contractor
11c.	Overnight and 2-day Delivery	Contact the Contractor
11d.	Urgent Requirements	Contact the Contractor
12.	FOB Point(s)	Destination
13.	Ordering Address(es):	Same as Contractor's Address
14.	Payment Address(es)	Same as Contractor's Address
15.	Warranty Provision:	Contractor's standard commercial

		warranty applies
16.	Export Packing Charges	N/A
17.	Terms and conditions of Government commercial credit card acceptance	None
18.	Terms and conditions of rental, maintenance, and repair	N/A
19.	Terms and conditions of installation	N/A
20.	Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices	N/A
20a.	Terms and conditions for any other services	N/A
21.	List of service and distribution points	N/A
22.	List of participating dealers	N/A
23.	Preventive maintenance	N/A
24.	Environmental attributes, e.g., recycled content, energy efficient, and/or reduced pollutants	Participant in recycling program
25.	Data Universal Number System (DUNS) number	791535151
26.	Notification regarding registration in Central Contractor Registration (CCR) database	Registered
27.	Uncompensated Overtime	No

**Note:** All Other Direct Costs (ODCs) shall be negotiated at the Task Order Level with the Individual Agency.

## 2.0 SPECIAL ITEM NUMBER DESCRIPTIONS



### **2.1 SPECIAL ITEM NUMBER 382-1, TRANSLATION SERVICES**

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Written translation between English and foreign languages, both technical and non-technical, and working from written text, tapes, or computer files.

Related services include:

- Transcription/translation/monitoring
- Adaptation/updating of written materials, written summaries
- Notarized certification of translations
- Formatting/desktop publishing services



### **2.2 SPECIAL ITEM NUMBER 382-2, INTERPRETATION SERVICES**

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Oral interpretation between English and foreign languages in technical and non-technical subjects, both conference (simultaneous) and consecutive interpreting, as well as voiceovers. Wireless conference interpreting equipment can be provided under Other Direct Costs.



### **2.3 SPECIAL ITEM NUMBER 382-2, TRAINING SERVICES AND EDUCATIONAL MATERIALS**

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Basic, Intermediate, and Advanced functionally-oriented language training in 85 foreign languages and dialects and English, both intensive and part-time, under supervision of experienced language training supervisors, using federal government language school standards. Related services and products include language training materials in Bengali, Chinese (Mandarin), Dari, Farsi, French, Gujarati, Hazara, Hindi, Indonesian, Kashmiri, Korean, Modern Standard Arabic, Pashto, Persian-Farsi, Punjabi, Quechua, Russian, Somali, Spanish, Swahili, Tagalog, Tamashek, Telugu, Thai, Turkish, and Urdu.



## SPECIAL ITEM NUMBER 382-1, TRANSLATION SERVICES

### 3.0 BEST VALUE FACTORS – WHY DLS?

#### 3.1 COMPANY CAPABILITIES

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Language Associates, LLC dba Diplomatic Language Services (DLS) has been providing high quality language services to the Military and the US Federal Government since 1985. DLS provides language and cultural training for both on-site and off-site locations, including across the continental United States and OCONUS. We have three training locations in the Washington D.C. metro area: Arlington, VA; Herndon, VA; and Elkridge, MD. Headquartered in Rosslyn, Virginia, DLS' primary language and cultural training location has over 115 classrooms for both individual and small group training, a Curriculum Development Department of over 40 employees, and full support staff for operations. DLS has additional classroom facilities in Elkridge, Maryland (near Fort Meade) and in Herndon, Virginia (near Dulles International Airport). In addition to on-site training, since 2011, DLS has executed 1,012 deployments for Mobile Training Teams to provide language and cultural instruction across the United States and in various Outside the Continental United States (OCONUS) locations.

We have a proprietary database of over 6,000 linguists, and language and cultural training professionals for over 85 languages, allowing us to provide quality language services for numerous requirements to a diverse selection of Government agencies.

Our foreign language classes and curriculum development projects combine language proficiency instruction with culture specific information to enable our students to perform their job tasks in a manner that is appropriate in the context of each target culture.

DLS has extensive Curriculum Development experience, including developing curriculum for many Government and DoD agencies. DLS developed teacher training and mission-focused, integrated Language, Regional Expertise, and Culture (LREC) curriculum in over ten languages for DoD agencies, which exemplifies our ability to incorporate cultural outlook, nuances, and differences in our language training.

DLS' Translation and Interpretation Department provides document translation services in multiple languages, including a variety of low density languages, and large scale translations of up to 650,000 words for use by the Law Enforcement and Intelligence Communities. DLS has capabilities in almost all languages and dialects and maintains a network of translators and interpreters throughout the United States and abroad. Our database ensures that the most qualified language professional with the appropriate language and subject matter expertise is assigned to each project.

DLS can perform and manage language and cultural training programs, has the resources and infrastructure to recruit exceptional candidates, and has the experience and expertise within the linguist community to produce quality results.



**SPECIAL ITEM NUMBER 382-1, TRANSLATION SERVICES**

**3.2 LANGUAGES OFFERED**

DLS offers services in the following languages:

Afrikaans	Albanian	Amharic	Arabic	Armenian	Assamese
Azerbaijani	Bali	Bambara	Basque	Batak	Bengali
Berber	Bosnian	Bulgarian	Burmese	Byelorussian	Cambodian
Catalan	Cebuano	Chechen	Chinese	Croatian	Creole
Czech	Danish	Dari	Dinka	Dutch	Efik
English	Estonian	Ewe	Farsi	Finnish	Flemish
French	Fulah	Georgian	German	Greek	Guarani
Gujarati	Haitian Creole	Hiligaynon	Hausa	Hebrew	Hindi
Hmong	Hungarian	Icelandic	Igbo	Ilocano	Indonesian
Italian	Jamaican Patois	Japanese	Javanese	Karen	Kashmiri
Kazakh	Khmer	Kikongo	Kirghiz	Kiswahili	Kituba
Korean	Kurdish	Lao	Latvian	Lingala	Lithuanian
Luganda	Macedonian	Malagasy	Malaysian	Maithili	Malayalam
Mandarin	Marathi	Minangkabau	Mongolian	Oromo	Nepali
Norwegian	Pampangan	Papiamento	Pashtu	Polish	Portuguese
Pulaar	Punjabi	Romanian	Russian	Sanskrit	Serbian
Setswana	Sicilian	Sinhalese	Slovak	Slovenian	Somali
Sotho	Spanish	Swahili	Swedish	Tagalog	Tamil
Tajik	Telugu	Thai	Tibetan	Tigrinya	Tulu
Turkish	Turkmen	Twi	Ukrainian	Urdu	Uzbek
Vietnamese	Waray-Waray	Wolof	Xhosa	Yiddish	Yoruba
Zulu					



## SPECIAL ITEM NUMBER 382-1, TRANSLATION SERVICES

### 3.3 TECHNICAL EXCELLENCE AND QUALITY CONTROL

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#### 3.3.1 TRANSLATION

##### 3.3.1.1 Translator Availability and Qualifications

DLS has a pool of over 1,200 screened and approved translators in over 85 languages and a wide range of technical fields. All are professional language consultants with credentials and references, and many have U.S. State Department and/or ATA (American Translators Association) accreditation.

##### 3.3.1.2 Quality Control

DLS has a staff of experienced Project Managers. After going over the requirements in detail with the client, the Project Manager assigns the appropriate qualified translator to the job. Translators translate from the source language into their native language, to ensure linguistic accuracy and cultural appropriateness. Once the text has been translated, the translated document is sent to an editor, who is also an experienced translator, for review. The editor compares the translation to the original, checking for accuracy and clarity of translation. S/he makes changes as necessary to ensure that the translated document is the best possible reflection of the original. The document is then transferred to a DLS Quality Control Specialist for review, to ensure that formatting matches the original, that all text and numbers in the original are also in the translation, and that the finished translation is complete and accurate, and ready for submission to the client.



#### 3.3.2 INTERPRETATION

##### 3.3.2.1 Interpreter Availability and Qualifications

DLS has access to more than 1,000 qualified interpreters in over 85 languages and dialects. Many have U.S. State Department accreditation. Most are qualified and experienced in the highly demanding field of conference (simultaneous) interpreting, in which interpreters sit in sound proof isolation booths, and interpret to conference attendees through wireless technology using headphones and a microphone.

A larger number of DLS interpreters are qualified in court, seminar, or consecutive interpreting, in which the speaker pauses to permit the interpreter to interpret the remarks just made.

##### 3.3.2.2 Quality Control

Project Managers coordinate interpreting assignments. After reviewing requirements with the client, including the topic, the type and number of interpreters needed, and any interpreting equipment requirements, the Project Manager identifies interpreters with the necessary experience and appropriate qualifications in the topic of the assignment. After confirming interpreter availability for the proposed date(s) of the assignment, the Project Manager provides the interpreter with the details and any special requirements of the assignment, including advance conference materials and speech notes when available from the client. Should the assignment be some time in the future, when the time approaches, the Project Manager contacts the interpreter again to remind of the date and specifics of the assignment.



## SPECIAL ITEM NUMBER 382-1, TRANSLATION SERVICES

In the case of simultaneous conference interpreting, the client has the option of requesting that a Project Manager be onsite to oversee the interpreting. When DLS is asked to provide wireless interpreting equipment and isolation booths, a sound technician is always onsite to ensure that the equipment is in good order and to troubleshoot any issues.

Upon completion of the assignment, the Project Manager checks with the client to confirm that the client was satisfied with the performance of the interpreters.



### 3.3.3 LANGUAGE TRAINING

#### 3.3.3.1 Language Instructor Availability and Qualifications

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DLS has a proprietary database of over 7,000 linguists in over 85 languages. We typically employ more than 100 language instructors in approximately 30 languages at any given time during the year, with increased requirements in the first half of the calendar year. Most classes are intensive, i.e. a minimum of four hours per day, five days per week, but part-time training is also offered.

Language Instructors are all native speakers of the language they teach, and many have degrees in education or language teaching. Instructors in the intensive English program typically have M.A.'s in Teaching English as a Second Language. All are experienced in teaching adult learners. Many have experience in teaching in one of the federal government's language schools, particularly the State Department's Foreign Service Institute or the Defense Language Institute. Some are also certified testers, qualified to administer tests and evaluate proficiency.

New instructors receive training at DLS in methodology, the government's language proficiency level definitions and proficiency testing, and terminal learning objectives for government students, by individual agency.

#### 3.3.3.2 Quality Control

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The DLS Language Training Program is modeled after the State Department's Foreign Service Institute. Language training is administered by Language Training Supervisors, trained and experienced in supervising language training uniquely designed for government employees and their specific professional requirements. Language Training Supervisors are assigned linguistic and geographic areas of responsibility.

Besides selecting and training instructors, Language Training Supervisors visit classes, provide in-service training, administer periodic proficiency tests to students with the assistance of the instructor, evaluate instructor performance and student progress/proficiency, counsel students, and prepare regular reports on progress and proficiency to the student's sponsor.

## 3.4 GOVERNMENT CLIENTS AND PAST PERFORMANCE

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DLS has had government contracts for language services since being founded in 1985. At present, DLS has competitive bid multi-year contracts or blanket purchase agreements for language and cultural training, curriculum development, or translation/interpreting services with the following agencies:

- Department of Defense, Defense Language Institute
- Department of Defense, Air Force Security Assistance Training Squadron (AFSAT)
- Department of Defense, Naval Education and Training Security Assistance Field Activity (NETSAFA)
- Federal Bureau of Investigation
- National Virtual Translation Center



## **SPECIAL ITEM NUMBER 382-1, TRANSLATION SERVICES**

In Past Performance Reports from these agencies, DLS has consistently received excellent ratings. In order to confirm our excellent performance, please contact us for names and telephone numbers of individual agency Contract Officer's Technical Representatives (COTR). Email your request to [registrar@dlsdc.com](mailto:registrar@dlsdc.com), or call us at (703) 243-4855.

In addition, DLS regularly provides language services to a number of other federal agencies, including:

- Department of Defense, Navy Center for Language, Regional Expertise and Culture (CLREC)
- Department of Defense, Intelligence Community, Various Agencies
- Department of Defense, Marine Corps Special Operations Command (MARSOC)
- Department of Defense, United States Naval Special Warfare Command (NSWC)
- Department of Defense, US Special Operations Command (USSOCOM)
- Department of Justice, Criminal Division
- Department of State, Foreign Service Institute
- Office of the Director of National Intelligence
- US Army John F. Kennedy Special Warfare Center
- US Census Bureau
- US Department of Agriculture, Foreign Agricultural Service
- US Department of Commerce, Foreign Commercial Service
- US Department of Treasury
- US Patent and Trademark Office



**SPECIAL ITEM NUMBER 382-1, TRANSLATION SERVICES**

**4.0 VOLUME DISCOUNTS AND BLANKET PURCHASE ORDERS**

**SIN 382-1 TRANSLATION SERVICES**

Volume discounts are as follows:

- Single subject document exceeding 25,000 words, standard delivery: \$0.01 per word discount
- Single subject document exceeding 50,000 words, standard delivery: \$0.02 per word discount
- Single subject document exceeding 200,000 words, standard delivery: \$0.04 per word discount
- Discounts may be available for Blanket Purchase Agreements, depending on individual document size and guaranteed annual volume.

**5.0 GSA FEDERAL SUPPLY SCHEDULE AWARD PRICE LIST**



**SPECIAL ITEM NUMBER 382-1, TRANSLATION SERVICES**

Category	Description	Page
Category 1	Non-Technical Translation To and From English Per 1000 Words (Text-To-Text)	12
Category 2	Technical Translation To and From English Per 1000 Words (Text-To-Text)	13
Category 3	Transcription/Translation/Monitoring To and From English (Audio/Videotape To Text) , Hourly Rate	14
Category 4	Adaptation/Updating To and From English (Text To Text), Hourly Rate	15
Category 5A	Summaries To and From English (Text To Text) , Hourly Rate	16
Category 5B	Summaries To and From English (Text To Text) , Per Page (Of Original Document) Rate	17
Category 6	Notarized Certification When Translated By DLS To and From English (Text To Text) , Per Document Rate	18
Category 7	Notarized Certification When Not Translated By DLS To and From English (Text To Text), Hourly Rate	19
Category 8	Translation Support Services, Formatting/ Desktop Publishing, Hourly Rate	21



**SPECIAL ITEM NUMBER 382-1, TRANSLATION SERVICES**

**CATEGORY 1: Non-Technical Translation to and from English (Text-to-Text)**

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**Per 1000 Words**

- A. GROUP ONE LANGUAGES**  
British English  
Per 1000 words: \$192.67
- B. GROUP TWO LANGUAGES**  
Spanish  
Per 1000 words: \$211.94
- C. GROUP THREE LANGUAGES**  
Catalan  
Per 1000 words: \$221.56
- D. GROUP FOUR LANGUAGES**  
Basque, Dutch, Flemish, French, German, Italian, Portuguese, Russian, Sicilian  
Per 1000 words: \$230.87
- E. GROUP FIVE LANGUAGES**  
Greek, Hebrew  
Per 1000 words: \$257.97
- F. GROUP SIX LANGUAGES**  
Vietnamese  
Per 1000 words: 263.08
- G. GROUP SEVEN LANGUAGES**  
Albanian, Bulgarian, Byelorussian, Croatian, Czech, Georgian, Hungarian, Polish, Romanian, Serbian, Slovak, Slovenian, Ukrainian  
Per 1000 words: \$267.73
- H. GROUP EIGHT LANGUAGES**  
Arabic, Armenian, Burmese, Cambodian, Cebuano, Chinese, Creole, Danish, Dari, Estonian, Farsi, Finnish, Haitian Creole, Ilocano, Indonesian, Jamaican Patois, Japanese, Javanese, Khmer, Korean, Lao, Latvian, Lithuanian, Macedonian, Malaysian, Mandarin, Nepali, Norwegian, Sanskrit, Swedish, Tagalog, Thai, Turkish, Yiddish  
Per 1000 words: \$289.01
- I. GROUP NINE LANGUAGES**  
Afrikaans, Amharic, Azerbaijani, Bengali, Berber, Fulah, Gujarati, Hausa, Hindi, Hmong, Icelandic, Igbo, Karen, Kazakh, Kikongo, Kirghiz, Kiswahili, Kituba, Kurdish, Lingala, Luganda, Papiamento, Pashtu, Pulaar, Punjabi, Sinhalese, Somali, Sotho, Swahili, Tamil, Tibetan, Tigrinya, Twi, Urdu, Uzbek, Wolof, Xhosa, Yoruba, Zulu  
Per 1000 words: \$337.02

**Minimum Order: 1,000 words**



**SPECIAL ITEM NUMBER 382-1, TRANSLATION SERVICES**

**Category 2: Technical Translation To and From English (Text-to-Text)**

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**Per 1000 words**

- A. GROUP ONE LANGUAGES**  
British English  
Per 1000 words: \$192.67
  
- B. GROUP TWO LANGUAGES**  
Basque, Spanish, Catalan  
Per 1000 words: \$249.74
  
- C. GROUP THREE LANGUAGES**  
Dutch, Flemish, French, German, Italian, Portuguese, Russian, Sicilian  
Per 1000 words: \$265.74
  
- D. GROUP FOUR LANGUAGES**  
Greek, Haitian Creole, Hebrew, Javanese, Vietnamese, Yiddish  
Per 1000 words: \$289.01
  
- E. GROUP FIVE LANGUAGES**  
Albanian, Bulgarian, Byelorussian, Croatian, Czech, Georgian, Hungarian, Polish, Romanian, Serbian, Slovak, Slovenian, Ukrainian  
Per 1000 words: \$295.59
  
- F. GROUP SIX LANGUAGES**  
Danish, Norwegian, Swedish, Turkish  
Per 1000 words: \$304.90
  
- G. GROUP SEVEN LANGUAGES**  
Arabic  
Per 1000 words: \$313.09
  
- H. GROUP EIGHT LANGUAGES**  
Burmese, Cambodian, Cebuano, Chinese, Creole, Dari, Estonian, Farsi, Finnish, Ilocano, Indonesian, Jamaican Patois, Japanese, Khmer, Korean, Lao, Latvian, Lithuanian, Macedonian, Malaysian, Mandarin, Nepali, Sanskrit, Tagalog, Thai  
Per 1000 words: \$317.91
  
- I. GROUP NINE LANGUAGES**  
Afrikaans, Amharic, Armenian, Azerbaijani, Bengali, Berber, Fulah, Gujarati, Hausa, Hindi, Hmong, Icelandic, Igbo, Karen, Kazakh, Kikongo, Kirghiz, Kiswahili, Kituba, Kurdish, Lingala, Luganda, Papiamentu, Pashtu, Pulaar, Punjabi, Sinhalese, Somali, Sotho, Swahili, Tamil, Tibetan, Tigrinya, Twi, Urdu, Uzbek, Wolof, Xhosa, Yoruba, Zulu  
Per 1000 words: \$337.02

**Minimum Order: 1,000 words**



**SPECIAL ITEM NUMBER 382-1, TRANSLATION SERVICES**

**Category 3: Transcription/Translation/Monitoring To and From English (Audio/Videotape-to-Text)**

**Hourly Rate**

**A. GROUP ONE LANGUAGES**

British English, English, Spanish  
Per Hour: \$43.59

**B. GROUP TWO LANGUAGES**

Catalan  
Per Hour: \$47.95

**C. GROUP THREE LANGUAGES**

Basque, Bengali, Dutch, Flemish, French, German, Italian, Portuguese, Russian, Sicilian, Albanian, Bulgarian, Byelorussian, Croatian, Czech, Georgian, Hungarian, Polish, Romanian, Serbian, Slovak, Slovenian, Ukrainian  
Per Hour: \$52.31

**D. GROUP FOUR LANGUAGES**

Greek, Hebrew, Macedonian, Vietnamese  
Per Hour: \$65.38

**E. GROUP FIVE LANGUAGES**

Amoy, Arabic, Burmese, Cambodian, Cantonese, Cebuano, Chaozhou, Chinese, Creole, Danish, Dari, Estonian, Farsi, Finnish, Foochow, Fouchou, Fukienese, Fuzhou, Guangzhou, Hainanese, Haitian Creole, Hakka, Hungarian, Jamaican Patois, Japanese, Javanese, Karen, Kazakh, Khmer, Korean, Lao, Latvian, Lithuanian, Malaysian, Mandarin, Nanjing, Norwegian, Putonghua, Sanskrit, Shanghainese, Shantou, Sichuan, Swedish, Szechuan, Tachew, Tagalog, Taiwanese, Teochiu, Thai, Toyshanese, Turkish, Wu, Yiddish  
Per Hour: \$74.11

**F. GROUP SIX LANGUAGES**

Afrikaans, Amharic, Armenian, Azerbaijani, Berber, Fulah, Gujarati, Hausa, Hindi, Hmong, Icelandic, Igbo, Ilocano, Indonesian, Kikongo, Kirghiz, Kiswahili, Kituba, Kurdish, Lebanese, Lingala, Luganda, Nepali, Papiamentu, Pashtu, Pulaar, Punjabi, Sinhalese, Somali, Sotho, Swahili, Tamil, Tibetan, Tigrinya, Twi, Urdu, Uzbek, Wolof, Xhosa, Yoruba, Zulu  
Per Hour: \$87.18

**Minimum Order: 8 hours**



**SPECIAL ITEM NUMBER 382-1, TRANSLATION SERVICES**

**Category 4: Adaptation/Updating To and From English (Text To Text)**

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**Hourly Rate**

- A. GROUP ONE LANGUAGES**  
British English, English  
Per hour: \$60.21
- B. GROUP TWO LANGUAGES**  
Spanish  
Per hour: \$69.47
- C. GROUP THREE LANGUAGES**  
Sicilian, Slovak, Slovenian, Ukrainian  
Per hour: \$78.74
- D. GROUP FOUR LANGUAGES**  
Basque, Catalan  
Per hour: \$83.36
- E. GROUP FIVE LANGUAGES**  
Albanian, Bulgarian, Byelorussian, Croatian, Czech, Dutch, Flemish, French, Georgian,  
German, Macedonian, Polish, Portuguese, Romanian, Russian, Serbian  
Per hour: \$88.00
- F. GROUP SIX LANGUAGES**  
Italian  
Per hour: \$92.63
- G. GROUP SEVEN LANGUAGES**  
Creole, Greek, Hatian-Creole, Hebrew, Hungarian, Ilocano, Indonesian, Jamaican Patois,  
Javanese, Latvian, Lithuanian, Malaysian, Sanskrit, Somali, Sotho, Swahili, Tagalog,  
Vietnamese, Yiddish  
Per hour: \$97.26
- H. GROUP EIGHT LANGUAGES**  
Arabic, Danish, Norwegian, Swedish, Turkish  
Per hour: \$101.89
- I. GROUP NINE LANGUAGES**  
Burmese, Cambodian, Cebuano, Chinese, Dari, Estonian, Farsi, Finnish, Japanese, Khmer,  
Korean, Lai, Mandarin, Nanjing  
Per hour: \$106.53
- J. GROUP TEN LANGUAGES**  
Afrikaans, Amharic, Armenian, Bengali, Berber, Fulah, Gujarati, Hausa, Hindi, Hmong,  
Icelandic, Igbo, Karen, Kazakh, Kikongo, Kirghiz, Kiswahili, Kituba, Kurdish, Lebanese,  
Luganda, Nepali, Papiamento, Pashtu, Pulaar, Punjabi, Sinhalese, Tamil, Tibetan, Thai,  
Tigrinya, Twi, Urdu, Uzbek, Wolof, Xhosa, Yoruba, Zulu  
Per hour: \$111.16

**Minimum Order: 8 hours**



**SPECIAL ITEM NUMBER 382-1, TRANSLATION SERVICES**

**Category 5A: Summaries To and From English (Text-to-Text)**

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**Hourly Rate**

- A. GROUP ONE LANGUAGES**  
British English, English  
Per hour: \$60.21
  
- B. GROUP TWO LANGUAGES**  
Spanish  
Per hour: \$69.47
  
- C. GROUP THREE LANGUAGES**  
Catalan  
Per hour: \$74.11
  
- D. GROUP FOUR LANGUAGES**  
Basque, Croatian, Dutch, Flemish, French, German, Italian, Polish, Portuguese, Russian, Sicilian  
Per hour: \$78.74
  
- E. GROUP FIVE LANGUAGES**  
Albanian, Bulgarian, Byelorussian, Czech, Georgian, Greek, Hebrew, Hungarian, Macedonian, Romanian, Serbian, Slovak, Slovenian, Ukrainian, Vietnamese  
Per hour: \$88.00
  
- F. GROUP SIX LANGUAGES**  
Arabic, Burmese, Cambodian, Cebuano, Chinese, Creole, Danish, Dari, Estonian, Farsi, Finnish, Haitian-Creole, Ilocano, Indonesian, Jamaican Patois, Japanese, Javanese, Khmer, Korean, Lao, Latvian, Lithuanian, Malaysian, Mandarin, Nanjing, Norwegian, Sanskrit, Sinhalese, Somali, Sotho, Swahili, Swedish, Tagalog, Thai, Tigrinya, Turkish, Yiddish  
Per hour: \$97.26
  
- G. GROUP SEVEN LANGUAGES**  
Afrikaans, Amharic, Armenian, Azerbaijani, Bengali, Berber, Fulah, Fuzhou, Gujarati, Hausa, Hindi, Hmong, Icelandic, Igbo, Karen, Khazak, Kikongo, Kirghiz, Kiswahili, Kituba, Kurdish, Lebanese, Lingala, Luganda, Nepali, Papiamento, Pashtu, Pulaar, Punjabi, Tamil, Tibetan, Twi, Urdu, Uzbek, Wolof, Xhosa, Yoruba, Zulu  
Per hour: \$111.16

**Minimum Order: 8 hours**



**SPECIAL ITEM NUMBER 382-1, TRANSLATION SERVICES**

**Category 5B: Summaries To and From English (Text-to-Text)**

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**Per Page (Of Original Document) Rate**

- A. GROUP ONE LANGUAGES**  
British English, English  
Per page: \$20.39
- B. GROUP TWO LANGUAGES**  
Spanish  
Per page: \$23.15
- C. GROUP THREE LANGUAGES**  
Catalan  
Per page: \$25.01
- D. GROUP FOUR LANGUAGES**  
Basque, Croatian, Dutch, Flemish, French, German, Italian, Polish, Portuguese, Russian, Sicilian  
Per page: \$25.93
- E. GROUP FIVE LANGUAGES**  
Albanian, Bulgarian, Byelorussian, Czech, Georgian, Greek, Hebrew, Hungarian, Macedonian, Romanian, Serbian, Slovak, Slovenian, Ukrainian, Vietnamese  
Per page: \$29.64
- F. GROUP SIX LANGUAGES**  
Arabic, Burmese, Cambodian, Cebuano, Chinese, Creole, Danish, Dari, Estonian, Farsi, Finnish, Haitian-Creole, Ilocano, Indonesian, Jamaican Patois, Japanese, Javanese, Khmer, Korean, Lao, Latvian, Lithuanian, Malaysian, Mandarin, Nanjing, Norwegian, Sanskrit, Sinhalese, Somali, Sotho, Swahili, Swedish, Tagalog, Thai, Tigrinya, Turkish, Yiddish  
Per page: \$32.42
- G. GROUP SEVEN LANGUAGES**  
Afrikaans, Amharic, Armenian, Azerbaijani, Bengali, Berber, Fulah, Fuzhou, Gujarati, Hausa, Hindi, Hmong, Icelandic, Igbo, Karen, Khazak, Kikongo, Kirghiz, Kiswahili, Kituba, Kurdish, Lebanese, Lingala, Luganda, Nepali, Papiamento, Pashtu, Pulaar, Punjabi, Tamil, Tibetan, Twi, Urdu, Uzbek, Wolof, Xhosa, Yoruba, Zulu  
Per page: \$37.05

**Minimum Order: 20 pages**



**SPECIAL ITEM NUMBER 382-1, TRANSLATION SERVICES**

**Category 6: Notarized Certification Translated by DLS To and From English (Text-to-Text)**

**Per Document Rate**

<b>ALL LANGUAGES</b>	Per Document:	\$15.11
	Additional Copies:	\$ 5.04



**SPECIAL ITEM NUMBER 382-1, TRANSLATION SERVICES**

**Category 7: Notarized Certification Not Translated By DLS to and from English (Text to Text)**

**Hourly Rate**

- A. GROUP ONE LANGUAGES**  
British English, English  
Per hour: \$60.21
- B. GROUP TWO LANGUAGES**  
Spanish  
Per hour: \$69.47
- C. GROUP THREE LANGUAGES**  
Russian, Serbian, Sicilian, Slovak, Slovenian, Ukrainian  
Per hour: \$78.74
- D. GROUP FOUR LANGUAGES**  
Basque, Catalan  
Per hour: \$83.36
- E. GROUP FIVE LANGUAGES**  
Albanian, Bulgarian, Byelorussian, Croatian, Czech, Dutch, Flemish, French, Georgian, German, Macedonian, Polish, Portuguese, Romanian  
Per hour: \$88.00
- F. GROUP SIX LANGUAGES**  
Italian  
Per hour: \$92.63
- G. GROUP SEVEN LANGUAGES**  
Creole, Greek, Hatian-Creole, Hebrew, Hungarian, Ilocano, Indonesian, Jamaican Patois, Javanese, Latvian, Lithuanian, Malaysian, Sanskrit, Somali, Sotho, Swahili, Tagalog, Vietnamese, Yiddish  
Per hour: \$97.26
- H. GROUP EIGHT LANGUAGES**  
Arabic, Danish, Norwegian, Swedish, Turkish  
Per hour: \$101.89
- I. GROUP NINE LANGUAGES**  
Burmese, Cambodian, Cebuano, Chinese, Dari, Estonian, Farsi, Finnish, Japanese, Khmer, Korean, Lao, Mandarin, Nanjing  
Per hour: \$106.53
- J. GROUP TEN LANGUAGES**  
Afrikaans, Amharic, Armenian, Bengali, Berber, Fulah, Gujarati, Hausa, Hindi, Hmong, Icelandic, Igbo, Karen, Kazakh, Kikongo, Kirghiz, Kiswahili, Kituba, Kurdish, Lebanese, Luganda, Nepali, Papiamento, Pashtu, Pulaar, Punjabi, Sinhalese, Tamil, Tibetan, Thai, Tigrinya, Twi, Urdu, Uzbek, Wolof, Xhosa, Yoruba, Zulu  
Per hour: \$111.16

**Minimum Order: 8 hours**



**SPECIAL ITEM NUMBER 382-1, TRANSLATION SERVICES**

**Category 7: Notarized Certification Not Translated By DLS to and from English (Text to Text)**

**Hourly Rate**

- A. GROUP ONE LANGUAGES**  
British English, English  
Per hour: \$60.21
- B. GROUP TWO LANGUAGES**  
Spanish  
Per hour: \$69.47
- C. GROUP THREE LANGUAGES**  
Russian, Serbian, Sicilian, Slovak, Slovenian, Ukrainian  
Per hour: \$78.74
- D. GROUP FOUR LANGUAGES**  
Basque, Catalan  
Per hour: \$83.36
- E. GROUP FIVE LANGUAGES**  
Albanian, Bulgarian, Byelorussian, Croatian, Czech, Dutch, Flemish, French, Georgian, German, Macedonian, Polish, Portuguese, Romanian  
Per hour: \$88.00
- F. GROUP SIX LANGUAGES**  
Italian  
Per hour: \$92.63
- G. GROUP SEVEN LANGUAGES**  
Creole, Greek, Hatian-Creole, Hebrew, Hungarian, Ilocano, Indonesian, Jamaican Patois, Javanese, Latvian, Lithuanian, Malaysian, Sanskrit, Somali, Sotho, Swahili, Tagalog, Vietnamese, Yiddish  
Per hour: \$97.26
- H. GROUP EIGHT LANGUAGES**  
Arabic, Danish, Norwegian, Swedish, Turkish  
Per hour: \$101.89
- I. GROUP NINE LANGUAGES**  
Burmese, Cambodian, Cebuano, Chinese, Dari, Estonian, Farsi, Finnish, Japanese, Khmer, Korean, Lao, Mandarin, Nanjing  
Per hour: \$106.53
- J. GROUP TEN LANGUAGES**  
Afrikaans, Amharic, Armenian, Bengali, Berber, Fulah, Gujarati, Hausa, Hindi, Hmong, Icelandic, Igbo, Karen, Kazakh, Kikongo, Kirghiz, Kiswahili, Kituba, Kurdish, Lebanese, Luganda, Nepali, Papiamento, Pashtu, Pulaar, Punjabi, Sinhalese, Tamil, Tibetan, Thai, Tigrinya, Twi, Urdu, Uzbek, Wolof, Xhosa, Yoruba, Zulu  
Per hour: \$111.16

**Minimum Order: 8 hours**



**SPECIAL ITEM NUMBER 382-1, TRANSLATION SERVICES**

**Category 8: Translation Support Services, Formatting/Desktop Publishing**

**Hourly Rate**

**All Languages** Per Hour: \$72.26

**Minimum order: 8 hours**



## **SPECIAL ITEM NUMBER 382-2, INTERPRETATION SERVICES**

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Categories	Description	Page
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Category 2	Consecutive Interpreting To and From English, Hourly Rate	24
Category 3	Voiceovers To And From English, Hourly Rate	25



## SPECIAL ITEM NUMBER 382-2, INTERPRETATION SERVICES

### Category 1: Simultaneous Interpreting To and From English, Daily Rate

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#### Daily Rate

**A. GROUP ONE LANGUAGES**

Spanish  
Per Day: \$817.95

**B. GROUP TWO LANGUAGES**

Albanian, Basque, Bulgarian, Byelorussian, Catalan, Creole, Croatian, Czech, Danish, Dari, Dutch, Estonian, Farsi, Flemish, French, German, Greek, Haitian Creole, Hungarian, Ilocano, Italian, Jamaican Patois, Javanese, Latvian, Lithuanian, Norwegian, Polish, Portuguese, Punjabi, Romanian, Russian, Serbian, Slovak, Slovenian, Somali, Swedish, Ukrainian  
Per Day: \$1,051.65

**C. GROUP THREE LANGUAGES**

Arabic, Indonesian  
Per Day: \$1,090.60

**D. GROUP FOUR LANGUAGES**

Afrikaans, Amharic, Amoy, Armenian, Azerbaijani, Bengali, Berber, Burmese, Cambodian, Cantonese, Cebuano, Chaozhou, Chinese, Finnish, Foochow, Fouchou, Fukienese, Fulah, Fuzhou, Georgian, Guangzhou, Gujarati, Hainanese, Hakka, Hausa, Hebrew, Hindi, Hmong, Icelandic, Igbo, Japanese, Karen, Kazakh, Khmer, Kikongo, Kirghiz, Kiswahili, Kituba, Korean, Kurdish, Lao, Lebanese, Lingala, Luganda, Macedonian, Malaysian, Mandarin, Nanjing, Nepali, Papiamentu, Pashtu, Pulaar, Putonghua, Sanskrit, Shanghainese, Shantou, Sichuan, Sicilian, Sinhalese, Sotho, Swahili, Szechuan, Tachew, Tagalog, Taiwanese, Tamil, Teochiu, Tibetan, Thai, Tigrinya, Toyshanese, Turkish, Twi, Urdu, Uzbek, Vietnamese, Wolof, Wu, Xhosa, Yiddish, Yoruba, Zulu  
Per Day: \$1,129.55

#### Minimum Order: 2 Interpreter-Days

**Cancellation Policy:** Cancellation fee of 65% of estimated project total of interpreter charges, and 100% of Other Direct Costs (ODC) already incurred, are due if Category 1 – Simultaneous Interpreting assignment is cancelled or rescheduled after issuance of Delivery/Task Order. No cancellation fee due if cancelled before issuance of Delivery/Task Order. However, interpreters will not be contracted before DLS receives a delivery/task order and may not be available if the assignment is not confirmed with a delivery/task order at least 30 days before date of assignment.



**SPECIAL ITEM NUMBER 382-2, INTERPRETATION SERVICES**

**Category 2: Consecutive Interpreting To and From English, Hourly Rate**

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**Hourly Rate**

**A. GROUP ONE LANGUAGES**

Spanish  
Per Hour: \$84.87

**B. GROUP TWO LANGUAGES**

Albanian, Arabic, Basque, Bulgarian, Byelorussian, Catalan, Creole, Croatian, Czech, Danish, Dari, Dutch, Farsi, Flemish, French, German, Greek, Haitian Creole, Hungarian, Ilocano, Indonesian, Italian, Jamaican Patois, Javanese, Latvian, Lithuanian, Norwegian, Polish, Portuguese, Romanian, Russian, Serbian, Slovak, Slovenian, Somali, Swedish, Turkish, Ukrainian, Vietnamese  
Per Hour: \$110.70

**C. GROUP THREE LANGUAGES**

Afrikaans, Amharic, Armenian, Amoy, Azerbaijani, Bengali, Berber, Burmese, Cambodian, Cantonese, Cebuano, Chaozhou, Chinese, Estonian, Finnish, Foochow, Fouchou, Fukienese, Fulah, Fuzhou, Georgian, Guangzhou, Gujarati, Hainanese, Hakka, Hausa, Hebrew, Hindi, Hmong, Icelandic, Igbo, Japanese, Karen, Kazakh, Khmer, Kikongo, Kirghiz, Kiswahili, Kituba, Korean, Kurdish, Lao, Lebanese, Lingala, Luganda, Macedonian, Malaysian, Mandarin, Nanjing, Nepali, Papiamento, Pashtu, Pulaar, Punjabi, Putonghua, Sanskrit, Shanghainese, Shantou, Sichuan, Sicilian, Sinhalese, Sotho, Swahili Szechuan, Tachew, Tagalog, Taiwanese, Tamil, Teochiu, Tibetan, Thai, Tigrinya, Toyshanese, Twi, Urdu, Uzbek, Wolof, Wu, Xhosa, Yiddish, Yoruba, Zulu  
Per Hour: \$125.46

**Minimum Order: 2 hours**

**Cancellation Policy:** After issuance of delivery/task order, full payment is required for Category 2 - Consecutive Interpreting assignments cancelled or rescheduled with less than 24 hours' notice.



**SPECIAL ITEM NUMBER 382-2, INTERPRETATION SERVICES**

**Category 3: Voiceovers To and From English, Hourly Rate**

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**Hourly Rate**

**A. GROUP ONE LANGUAGES**

Spanish, British English, English  
Per Hour: \$84.87

**B. GROUP TWO LANGUAGES**

Albanian, Arabic, Basque, Bulgarian, Byelorussian, Catalan, Creole, Croatian, Czech, Danish, Dari, Dutch, Farsi, Flemish, French, German, Greek, Haitian Creole, Hungarian, Ilocano, Indonesian, Italian, Jamaican Patois, Javanese, Latvian, Lithuanian, Norwegian, Polish, Portuguese, Romanian, Russian, Serbian, Slovak, Slovenian, Somali, Swedish, Turkish, Ukrainian, Vietnamese  
Per Hour: \$110.70

**C. GROUP THREE LANGUAGES**

Afrikaans, Amharic, Armenian, Amoy, Azerbaijani, Bengali, Berber, Burmese, Cambodian, Cantonese, Cebuano, Chaozhou, Chinese, Estonian, Finnish, Foochow, Fouchou, Fukienese, Fulah, Fuzhou, Georgian, Guangzhou, Gujarati, Hainanese, Hakka, Hausa, Hebrew, Hindi, Hmong, Icelandic, Igbo, Japanese, Karen, Kazakh, Khmer, Kikongo, Kirghiz, Kiswahili, Kituba, Korean, Kurdish, Lao, Lebanese, Lingala, Luganda, Macedonian, Malaysian, Mandarin, Nanjing, Nepali, Papiamentu, Pashtu, Pulaar, Punjabi, Putonghua, Sanskrit, Shanghainese, Shantou, Sichuan, Sicilian, Sinhalese, Sotho, Swahili, Szechuan, Tachew, Tagalog, Taiwanese, Tamil, Teochiu, Tibetan, Thai, Tigrinya, Toyshanese, Twi, Urdu, Uzbek, Wolof, Wu, Xhosa, Yiddish, Yoruba, Zulu  
Per Hour: \$125.46

**Minimum Order: 2 hours**

**Cancellation Policy:** After issuance of delivery/task order, full payment is required for Category 3 - Voiceover assignments cancelled or rescheduled with less than 24 hours' notice.



**SPECIAL ITEM NUMBER 382-3, TRAINING SERVICES AND EDUCATIONAL MATERIALS**

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Category 2	Language Textbooks and Tapes	29



## SPECIAL ITEM NUMBER 382-3, TRAINING SERVICES AND EDUCATIONAL MATERIALS

### Category 1: Language Training

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**A. GROUP ONE LANGUAGES**

Arabic (MSA and all dialects), Belarussian, Bulgarian, Chinese (all dialects), Czech, French, German, Haitian Creole, Hungarian, Italian, Japanese, Polish, Portuguese (all dialects), Russian, Serbo-Croatian (Serbian and/or Croatian), Spanish, Tagalog, Thai, Ukrainian, Vietnamese (all dialects)

Per hour: \$44.35, plus materials as ODC

(See Notes 1 and 2, below)

**B. GROUP TWO LANGUAGES**

Albanian, Armenian (Eastern and Western), Azerbaijani, Burmese, Cambodian, Dari, Georgian, Hebrew, Hindi, Indonesian, Lao, Lithuanian, Macedonian, Malaysian, Moldovan, Pashto, Persian (Farsi), Romanian, Slovak, Turkish, Urdu

Per hour: \$45.65, plus materials as ODC

(See Notes 1 and 2, below)

**C. GROUP THREE LANGUAGES**

Amharic, Bengali, Dutch, Estonian, Greek, Kazakh, Korean, Lingala, Nepali, Papiamentu, Sinhala, Somali, Swahili, Tadjik, Tigrinya, Uzbek, Xhosa

Per hour: \$46.95, plus materials as ODC

(See Notes 1 and 2, below)

**D. GROUP FOUR LANGUAGES**

Afrikaans, Baluchi, Basque, Chechewa, Danish, English, Finnish, Icelandic, Ilocano, Kachin (Cachin), Khirghiz, Kurdish, Latvian, Mongolian, Moro, Norwegian, Pulaar, Punjabi, Shona, Slovene (Slovenian), Sotho, Swedish, Tamil, Tibetan, Turkmen, Visayan-Cebuano, Yoruba, Zulu

Per hour: \$48.08, plus materials as ODC



## SPECIAL ITEM NUMBER 382-3, TRAINING SERVICES AND EDUCATIONAL MATERIALS

### NOTE 1:

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<b>Each Additional Student</b>	\$1.00 per student per hour
<b>Minimum Order</b>	48 hours
<b>Minimum Hours Per Session</b>	2

Materials are billed as Other Direct Costs (ODC's) in accordance with DLS' existing GSA Schedule contract

### NOTE 2: CLASS CANCELLATION POLICIES

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#### 1. Class cancellation, Start date postponed or End-of-training date moved up

Cancelled classes are subject to cancellation fees as follows:

- If DLS receives notification of cancellation of a class *before* a delivery/task order has been issued for the training, no cancellation fee is charged.
- If DLS receives notification of cancellation of a class *after* a delivery/task order has been issued:
  - At least one week before the scheduled start of instruction, or the scheduled completion of instruction, no cancellation fee is charged.
  - Less than one week but no later than 24 hours before the scheduled start of instruction or less than one week but no later than 24 hours before the new end-of-training date, the client will be billed a cancellation fee of three days of scheduled instruction, up to a maximum of 18 hours.
  - Less than 24 hours before the scheduled start of instruction or scheduled completion of training, the client will be billed a cancellation fee of five days' of scheduled instruction, up to a maximum of 30 hours.

#### 2. In the case of student absences during the course of training:

If DLS is informed at least 24 hours in advance of the planned absence, either by the student or by the student's representative, DLS will not charge for the missed instruction. Such missed instruction may be rescheduled at the mutual convenience of the student and LA.

If DLS is notified less than 24 hours in advance of such an absence, DLS will charge the client as if the instruction had taken place. Such missed instructional hours will not be rescheduled.



**SPECIAL ITEM NUMBER 382-3, TRAINING SERVICES AND EDUCATIONAL MATERIALS**

**Category 2: Language Textbooks and Tapes**

**Arabic Language Materials, Serbian-Croatian, Chinese Reading Courses**

<b>Item</b>	<b>Price</b>
<b>From MSA to the Egyptian Dialect:</b>	
Course Textbook.....	\$39.85
Classroom Activity Supplement.....	\$19.90
Answer Key to Supplement.....	\$9.92
Audiocassette Tapes.....	\$29.87
Complete Course(Text, Supplement, Answer Key, Cassettes).....	\$89.72
<b>From MSA to the Levantine Dialect:</b>	
Course Textbook.....	\$39.85
Classroom Activity Supplement.....	\$19.90
Answer Key to Supplement.....	\$9.92
Audiocassette Tapes.....	\$29.87
Complete Course (Text, Supplement, Answer Key, Cassettes).....	\$89.72
<b>From MSA to the Maghrebi Dialects (Moroccan &amp; Algerian):</b>	
Course Textbook.....	\$39.85
Classroom Activity Supplement.....	\$19.90
Answer Key to Supplement.....	\$9.92
Audiocassette Tapes.....	\$29.87
Complete Course (Text, Supplement, Answer Key, Cassettes).....	\$89.72
<b>From MSA to the Maghrebi Dialects (Libyan &amp; Tunisian):</b>	
Course Textbook.....	\$39.85
Classroom Activity Supplement.....	\$19.90
Answer Key to Supplement.....	\$9.92
Audiocassette Tapes.....	\$29.87
Complete Course (Text, Supplement, Answer Key, Cassettes).....	\$89.72
<b>From MSA to the Iraqi Dialect:</b>	
Course Textbook.....	\$39.85
Classroom Activity Supplement.....	\$19.90
Answer Key to Supplement.....	\$9.92
Audiocassette Tapes.....	\$29.87
Complete Course (Text, Supplement, Answer Key, Cassettes).....	\$89.72
<b>From MSA to the Gulf Dialects:</b>	
Course Textbook.....	\$39.85
Classroom Activity Supplement.....	\$19.90
Answer Key to Supplement.....	\$9.92
Audiocassette Tapes.....	\$29.87
Complete Course (Text, Supplement, Answer Key, Cassettes).....	\$89.72
<b>Arabic Dialect Identification Course (Text and Tape)</b>	\$59.80
<b>Introduction to Colloquial Arabic (Text Only)</b>	\$24.94
<b>Saudi Arabic Familiarization Course (w/Kuwaiti Supplement)</b>	\$24.89
<b>Military Phrasebook for Iraqi Arabic</b>	\$9.92
<b>Mandarin Chinese Refresher Course (Text and Tape)</b>	\$59.80
<b>Serbo-Croatian Refresher Course (Text and Tape)</b>	\$59.80