



**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is: <http://www.gsaadvantage.gov>

**WORLDWIDE FEDERAL SUPPLY SCHEDULE CONTRACT FOR FSC GROUP 874V
LOGISTICS WORLDWIDE (LOGWORLD)
CONTRACT NUMBER:
GS-10F-0152Y**

PERIOD COVERED BY CONTRACT:
January 13, 2012 through January 12, 2017

Kelly Services, Inc. dba Kelly Services
999 West Big Beaver Road
Troy, MI 48084-4716
Phone: (866) 215-0960
Fax: (248) 244-7576
www.kellyservices.com

General Services Administration
Management Services Center Acquisition Division
Supplement #_____, dated _____

Business Size: **LARGE**
DUNS: **00-695-8318**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.

GSA AWARDED TERMS AND CONDITIONS
Kelly Services, Inc. dba Kelly Services

- 1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).
874-503 : Distribution and Transportation Logistics Services
874 507 : Operations & Maintenance Logistics Management and Support Services
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract.
See Attached Pricing
2. Maximum order.
\$1,000,000
3. Minimum order.
\$100
4. Geographic coverage (delivery area).
48 contiguous states Washington, DC, Alaska, Hawaii and Puerto Rico
5. Point(s) of production (city, county, and State or foreign country).
Not Applicable
6. Discount from list prices or statement of net price.
See Attached Pricing
7. Quantity discounts.
Not Applicable
8. Prompt payment terms.
0%, Net 30
- 9a. Government purchase cards are accepted at or below the micro-purchase threshold.
- 9b. Government purchase cards are not accepted above the micro-purchase threshold.
10. Foreign items (list items by country of origin).
Not Applicable
- 11a. Time of delivery.
To be negotiated between Contractor and Ordering Agency
- 11b. Expedited Delivery.

Products are available for expedited delivery. Expedited delivery time is Negotiated between Contractor and Ordering Agency

11c. Overnight and 2-day delivery.

Products are available for expedited delivery. Expedited delivery time is Negotiated between Contractor and Ordering Agency

11d. Urgent Requirements.

Products are available for expedited delivery. Expedited delivery time is Negotiated between Contractor and Ordering Agency

12. F.O.B. point(s).

Destination

13a. Ordering address(es).

**Kelly Services, Inc.
Attn: GSA LOGWOLD
999 West Big Beaver Road
Troy, MI 48084-4716
Phone: (866) 215-0960, Fax: (248) 244-7576**

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. Payment address(es).

<i>LOCKBOX REMITTANCE ADDRESS for customers in state of:</i>			
CONNECTICUT	ALASKA	ALABAMA	ARIZONA
DELAWARE	COLORADO	ARKANSAS	CALIFORNIA
DISTRICT of COLUMBIA	IDAHO	FLORIDA	HAWAII
MAINE	ILLINOIS	GEORGIA	NEVADA
MARYLAND	INDIANA	KENTUCKY	NEW MEXICO
MASSACHUSETTS	IOWA	LOUISIANA	OREGON
NEW HAMPSHIRE	KANSAS	MISSISSIPPI	WASHINGTON
NEW JERSEY	MICHIGAN	NORTH CAROLINA	
NEW YORK	MINNESOTA	OKLAHOMA	
OHIO	MISSOURI	PUERTO RICO	
PENNSYLVANIA	MONTANA	SOUTH CAROLINA	
RHODE ISLAND	NEBRASKA	TENNESSEE	
VERMONT	NORTH DAKOTA	TEXAS	
VIRGINIA	SOUTH DAKOTA		
WEST VIRGINIA	UTAH		
	WISCONSIN		
	WYOMING		

Mail to:

Kelly Services, Inc. PO Box 820405 Philadelphia, PA 19182-0405	Kelly Services, Inc. 1212 Solutions Center Chicago, IL 60677-1002	Kelly Services, Inc. PO Box 530437 Atlanta, GA 30353-0437	Kelly Services, Inc. P.O. Box 31001-0422 Pasadena, CA 91110-0422
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15. Warranty provision.

Not Applicable

16. Export packing charges, if applicable.
Not Applicable
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).
Government purchase cards are not accepted above the micro-purchase threshold of \$3,000.
18. Terms and conditions of rental, maintenance, and repair (if applicable).
Not Applicable
19. Terms and conditions of installation (if applicable).
Not Applicable
- 20a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).
Not Applicable
- 20b. Terms and conditions for any other services (if applicable)
Not Applicable
21. List of service and distribution points (if applicable).
Not Applicable
22. List of participating dealers (if applicable).
Not Applicable
23. Preventive maintenance (if applicable).
Not Applicable
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).
Not Applicable
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/. **Not Applicable**
25. Data Universal Number System (DUNS) number.
00-695-8318
26. Notification regarding registration in Central Contractor Registration (CCR) database.
CCR is valid until 03/07/2012, NCAGE Code: 9B025

Kelly Services, Inc. dba Kelly Services
Labor Category Descriptions

SIN	Labor Category	Functional Responsibility	Minimum Experience	Minimum Education
874-507	Administrative Assistant I	Provide administrative type support to logistics, technical and management-level personnel. This includes, but not limited to, documentation planning and support, project administration, general office support, word processing, spreadsheet development, executive secretarial support, mail services, records data input, etc.	1 year of experience	High school or GED
874-507	Administrative Assistant II	Provide administrative type support to logistics, technical and management-level personnel. This includes, but not limited to, documentation planning and support, project administration, general office support, word processing, spreadsheet development, executive secretarial support, mail services, records data input, etc.	2 years of experience	High school diploma
874-507	Administrative Assistant III	Provide administrative type support to logistics, technical and management-level personnel. This includes, but not limited to, documentation planning and support, project administration, general office support, word processing, spreadsheet development, executive secretarial support, mail services, records data input, etc.	3 years of experience	Associates degree
874-507	Baggage Handler	Moves checked baggage to and from X-ray conveyor systems during screening process.	1 year of experience	High school diploma or GED
874-507	Computer Operator I	The Computer Operator I works under close personal supervision and is provided detailed written or oral guidance before and during assignments. As instructed, this worker resolves common operating problems and may serve as an assistant operator working under close supervision or performing a portion of a more senior operator's work.	1 year of experience	Associates degree
874-507	Computer Operator II	The Computer Operator II processes a range of scheduled routines. In addition to operating the system and resolving common error conditions, this worker diagnoses and acts on machine stoppage and error conditions not fully covered by existing procedures and guidelines (e.g., resetting switches and other controls or making mechanical adjustments to maintain or restore equipment operations). In response to computer output instructions or error conditions, the Computer Operator II may deviate from standard procedures if standard procedures do not provide a solution and refers problems which do not respond to corrective procedures to a person of supervisory or higher individual contributor level.	5 years experience in the field or in a related area	Bachelor's degree
874-507	Forklift Operator	The Forklift Operator operates a manually controlled gasoline, electric or liquid propane gas powered forklift to transport goods and materials of all kinds within a warehouse, manufacturing plant, or other establishment.	1 year of experience operating a forklift	High school diploma or GED; Forklift Certification may be required
874-507	General Clerk I	In support of logistics and/or warehousing projects, this position follows defined procedures in completing repetitive clerical steps performed in a prescribed or slightly varied sequence, such as coding and filing documents in an extensive alphabetical file; could involve simple posting to individual accounts, opening mail, calculating and posting charges to departmental accounts, operating basic office equipment, e.g., photocopier, facsimile, multi-line phone/voicemail systems, mailing machines, and minimal computer programs. Has some knowledge of supply/warehousing operations and uses own judgment in choosing the proper procedure for each task.	1 year of administrative/clerical experience	High school diploma

SIN	Labor Category	Functional Responsibility	Minimum Experience	Minimum Education
874-507	General Clerk II	In support of logistics and/or warehousing projects, this position requires familiarity with the terminology of supply/warehousing operations. The General Clerk II selects appropriate methods from a variety of procedures or makes simple adaptations and interpretations of a limited number of substantive guides and manuals. The clerical steps often vary in type or sequence, depending on the task. Recognized problems are referred to others.	2 years of administrative/ clerical experience	High school diploma
874-507	General Clerk III	In support of logistics and/or warehousing projects, this position uses subject-matter knowledge and judgment to complete assignments consisting of numerous steps varying in nature and sequence. The General Clerk III selects from alternative methods and refers problems not solvable by adapting or interpreting substantive guides, manuals, or procedures. Typical duties include: assisting in a variety of administrative matters; maintaining a wide variety of financial or other records (stored both manually and electronically); verifying statistical reports for accuracy and completeness; compiling information; and handling and adjusting complaints. The General Clerk III may also direct lower level clerks.	5 years of administrative/ clerical experience	Associates degree
874-507	Laborer, General	The Laborer performs tasks that require mainly physical abilities and effort involving little or no specialized skill or prior work experience but are in support of logistics and/or warehousing projects. The following tasks are typical of this occupation: The Laborer loads and unloads trucks, and other conveyances, moves supplies and materials to proper location by wheelbarrow or hand truck; stacks materials for storage or binning, collects refuse and salvageable materials, and digs, fills, and tamps earth excavations, The Laborer levels ground using pick, shovel, tamper and rake, shovels concrete and snow; cleans culverts and ditches, cuts tree and brush; operates power lawnmowers, moves and arranges heavy pieces of office and household furniture, equipment, and appliance, moves heavy pieces of automotive, medical engineering, and other types of machinery and equipment, spreads sand and salt on icy roads and walkways, and picks up leaves and trash.	1 year of previous experience preferred	High school diploma or GED
874-503 874-507	Logistician/ Logistics Analyst I	Responsible for one or more aspects of supply activities ranging from initial planning, through acquisition, cataloging, storage, distribution and utilization or disposal. Must have knowledge of supply systems and supply methods, policies, and procedures. Maximizes workflow by analyzing and developing logistics plans that affect production, distribution, and inventory. Reviews procedures for distribution and inventory management to optimize inventory and minimize cost. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on established guidelines to perform the functions of the job. Typically reports to a supervisor or manager.	1 year of experience	Associates degree
874-503 874-507	Logistician/ Logistics Analyst II	Responsible for high-level logistical responsibilities associated with a variety of supply activities from initial planning, through acquisition, cataloging, storage, distribution and utilization or disposal. Must have advanced knowledge of multiple supply systems and supply methods, policies, or procedures. Maximizes workflow by analyzing and developing logistics plans that affect production, distribution, and inventory. Creates and reviews procedures for distribution and inventory management to optimize inventory and minimize cost. Relies on experience, judgment and creativity to plan and perform a variety of tasks. Typically reports to a manager.	3 years of experience in the field or in a related area.	Bachelor's degree
874-507	Logistics Tech	Supports warehousing, freight forwarding, packaging, and other related logistics functions. Performs duties within an established logistics function in accordance with established policies and procedures.	1 year of experience	High school diploma or GED

SIN	Labor Category	Functional Responsibility	Minimum Experience	Minimum Education
874-507	Material Coordinator	The Material Coordinator coordinates and expedites flow of material, parts, and assemblies within or between departments in accordance with production and shipping schedules or department supervisors' priorities. In this job, the Material Coordinator reviews production schedules and confers with department supervisors to determine material required or overdue and to locate material, requisitions material and establishes delivery sequences to departments according to job order priorities and anticipated availability of material; arranges for in-plant transfer of materials to meet production schedules, and with department supervisors for repair and assembly of material and its transportation to various departments, and examines material delivered to production departments to verify if type specified. This Worker may monitor and control movement of material and parts along conveyor system, using remote-control panel board, compute amount of material needed for specific job orders, applying knowledge of product and manufacturing processes and using adding machine; compile report of quantity and type of material on hand, move or transport material from one department to another, using hand or industrial truck; may compile perpetual production records in order to locate material in process of production, using manual or computerized system, and maintain employee records.	2 years of experience in the field or in a related area.	Associates degree
874-507	Material Handling Laborer	This person will perform physical tasks to transport or store materials or merchandise. Duties involve one or more of the following: manually loading or unloading freight cars, trucks, or other transporting devices; unpacking, shelving, or placing items in proper storage locations; or transporting goods by hand truck, cart, or wheelbarrow.	1 year of job-related experience	High school diploma or GED
874-507	Order Clerk II	This position handles orders that involve making judgments such as choosing which specific product or material from the establishment's product lines will satisfy the customer's needs, or determining the price to be quoted when pricing involves more than merely referring to a price list or making some simple mathematical calculations. Requires basic skills in operating application software, including word processing and spreadsheet programs.	1 year of job-related experience	Associates degree and/or Vocational Technical Training
874-507	Order Filler	The Order Filler fills shipping or transfer orders for finished goods from stored merchandise in accordance with specifications on sales slips, customers' orders, or other instructions. This worker may, in addition to filling orders and indicating items filled or omitted, keep records of outgoing orders, requisition additional stock or report short supplies to supervisor, and perform other related duties.	1 year of job-related experience	High school diploma or GED
874-503 874-507	Program Manager	Coordinates and monitors the scheduling, pricing, and technical performance of company programs. Responsibilities also include aiding in the negotiation of contracts and contractual changes and coordinating preparations of proposals, plans, specifications, and financial conditions of contracts. Develops new business and expands product line. Ensures adherence to master plans and schedules, develops solutions to program problems, and directs work of incumbents assigned to program from various departments. Ensures projects are completed on time and within budget. Acts as advisor to program team regarding projects, tasks, and operations. Familiar with standard concepts, practices, and procedures within a particular field. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of complex tasks. A certain degree of creativity and latitude is required. Typically reports to a unit/department head.	5 years experience in program task order management and project controls on medium and large scale Government projects.	Bachelor's degree

SIN	Labor Category	Functional Responsibility	Minimum Experience	Minimum Education
874-503 874-507	Project Manager	Responsible for the coordination and completion of projects. Oversees all aspects of projects, sets deadlines, assigns responsibilities, and monitors and summarizes progress of project. Prepares reports for upper management and provides briefings regarding status of project. Must be familiar with a variety of the field's concepts, practices, and procedures. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks that include leading and directing the work of others. A wide degree of creativity and latitude is expected. Typically reports to a manager or head of a unit/department.	5 years experience in project management and project controls on medium and large scale Government projects.	Bachelor's degree
874-507	Shipping/ Receiving Clerk	The Shipping/Receiving Clerk performs clerical and physical tasks in connection with shipping goods of the establishment in which employed and receiving incoming shipments. In performing day-to-day, routine tasks, this worker follows established guidelines. In handling unusual non-routine problems, this worker receives specific guidance from supervisor or other officials. This incumbent may direct and coordinate the activities of other workers engaged in handling goods to be shipped or being received. Shipping duties typically involve the following: verifying that orders are accurately filled by comparing items and quantities of goods gathered for shipment against documents; insuring that shipments are properly packaged, identified with shipping information, and loaded into transporting vehicles, and preparing and keeping records of goods shipped, e.g., manifests, bills of lading. Receiving duties typically involve the following: verifying the correctness of incoming shipments by comparing items and quantities unloaded against bills of lading, invoices, manifests, storage receipts, or other records, checking for damaged goods, insuring that goods are appropriately identified for routing to departments within the establishment, and preparing and keeping records of goods received.	1 year of job-related experience	High school diploma or GED
874-507	Stock Clerk	The Stock Clerk receives, stores, and issues equipment, materials, supplies, merchandise, foodstuffs, or tools, and compiles stock records of items in stockroom, warehouse or storage yard. This worker sorts, or weighs incoming articles to verify receipt of items on requisition or invoice, examines stock to verify conformance to specifications, stores articles in bins, on floor or on shelves, according to identifying information, such as style, size or type of material, fills orders or issues supplies from stock, prepares periodic, special or perpetual inventory of stock, and requisitions articles to fill incoming orders. This worker also compiles reports on use of stock handling equipment, adjustments of inventory counts and stock records, spoilage of or damage to stock, location changes, and refusal of shipments, may mark identifying codes, figures, or letters on articles, may distribute stock among production workers, keeping records of material issued, may make adjustments or repairs to articles carried in stock, and may cut stock to site to fill order.	1 year of job-related experience	High school diploma or GED
874-503 874-507	Supervisor	Responsible to ensure that the assigned workforce completes all required tasks within schedule in accordance with established procedures. Writes performance reports, enforces disciplinary standards and may assist Logistics Specialists in managing small scale tasks. Also responsible for all aspects of technical supply management work (e.g. inventory management, storage management, cataloging, property utilization) and related supply activities. Must have knowledge of supply systems, supply methods, policies, and procedures.	3 years experience supervising small to medium sized crews of workers performing a wide range of logistics and administrative support tasks.	Bachelor's degree

SIN	Labor Category	Functional Responsibility	Minimum Experience	Minimum Education
874-503 874-507	Technical Writer	The Technical Writer I revises or writes standardized material for reports, manuals, briefs, proposals, instruction books, catalogs, and related technical and administrative publications concerned with work methods and procedures, and installation, operation, and maintenance of machinery and other equipment. This worker receives technical direction from supervisor or senior writer, notes or manuals containing operating procedures and details manufacturer's catalogs, drawings and other data relative to operation, maintenance, and service of equipment. This writer may have access to blueprints, sketches, drawings, parts lists, specifications, mockups, and product samples to integrate and delineate technology, operating procedure, and production sequence and detail. This worker organizes material and completes writing assignment according to set standards regarding order, clarity, conciseness, style, and terminology, may maintain records and files of work and revisions, select photographs, drawings, sketches, diagrams, and charts to illustrate material, assist in laying out material for publication arrange for typing, duplication and distribution of material; may assist in writing speeches, articles, and public or employee relations releases, and may specialize in writing material regarding work methods and procedures.	4 years of job-related experience	Bachelor's degree
874-507	Tools & Parts Attendant	This incumbent receives, stores, and issues hand tools, machine tools, dies, replacement parts, shop supplies and equipment, such as measuring devices, in an industrial establishment. The Tools and Parts Attendant does the following keeps records of tools issued to and returned by workers, searches for lost or misplaced tools, prepares periodic inventory or keeps perpetual inventory and requisitions stock as needed, unpacks and stores new equipment; visually inspects tools or measures with micrometer for wear or defects and reports damaged or worn-out equipment to superiors; may coat tools with grease or other preservative, using a brush or spray gun, and may attach identification tags or engrave identifying information on tools and equipment using electric marking tool.	1 year of job related experience.	High school diploma or GED
874-503 874-507	Technical Instructor	Designs and conducts company training programs. Monitors and reports the effectiveness of training on employees during the orientation period and for career development. May be involved in initial plan design and plan enhancements, and must have knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job and works under immediate supervision. Primary job functions do not typically require exercising independent judgment. Typically reports to a supervisor or manager.	1 year of experience	Bachelor's degree in related area
874-503 874-507	Technical Instructor/ Course Developer	Designs and conducts company training programs. Monitors and reports the effectiveness of training on employees during the orientation period and for career development. Involved in initial plan design and plan enhancements, and must be familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks and works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a manager.	2 years of experience in the field or in a related area.	Bachelor's degree in a related area
874-507	Warehouse Specialist	As directed, the Warehouse Specialist performs a variety of warehousing duties that require an understanding of the establishment's storage plan. Work involves most of the following: verifying materials (or merchandise) against receiving documents, noting and reporting discrepancies and obvious damages, routing materials to prescribed storage locations; storing, stacking, or palletizing materials in accordance with prescribed storage methods, rearranging and taking inventory of stored materials, examining stored materials and reporting deterioration and damage, removing material from storage and preparing it for shipment. This worker may operate hand or power trucks in performing warehousing duties.	1 year of job related experience.	High school diploma or GED

Kelly Services, Inc. dba Kelly Services
Awarded GSA Pricing
GS-10F-0152Y

SIN	Labor Category	Awarded GSA Hourly Rate 1/13/12-1/12/13	Awarded GSA Hourly Rate 1/13/13-1/12/14	Awarded GSA Hourly Rate 1/13/14-1/12/15	Awarded GSA Hourly Rate 1/13/15-1/12/16
874-507	Administrative Assistant I	\$44.32	\$45.76	\$47.24	\$48.77
874-507	Administrative Assistant II	\$47.71	\$49.25	\$50.85	\$52.49
874-507	Administrative Assistant III	\$54.21	\$55.97	\$57.78	\$59.66
874-507	Baggage Handler	\$30.72	\$31.71	\$32.74	\$33.80
874-507	Computer Operator I	\$34.92	\$36.05	\$37.22	\$38.43
874-507	Computer Operator II	\$42.53	\$43.90	\$45.33	\$46.80
874-507	Forklift Operator	\$31.33	\$32.35	\$33.40	\$34.48
874-507	General Clerk I	\$28.14	\$29.05	\$29.99	\$30.96
874-507	General Clerk II	\$32.46	\$33.51	\$34.60	\$35.72
874-507	General Clerk III	\$34.62	\$35.74	\$36.90	\$38.09
874-507	Laborer, General	\$29.94	\$30.91	\$31.91	\$32.95
874-503, 874-507	Logistician/Logistics Analyst I	\$52.27	\$53.96	\$55.71	\$57.52
874-503, 874-507	Logistician/Logistics Analyst II	\$59.33	\$61.25	\$63.24	\$65.29
874-507	Logistics Tech	\$42.19	\$43.56	\$44.97	\$46.43
874-507	Material Coordinator	\$42.19	\$43.56	\$44.97	\$46.43
874-507	Material Handling Laborer	\$30.72	\$31.71	\$32.74	\$33.80
874-507	Order Clerk II	\$39.23	\$40.50	\$41.82	\$43.17
874-507	Order Filler	\$29.38	\$30.33	\$31.31	\$32.33
874-503, 874-507	Program Manager	\$128.55	\$132.71	\$137.01	\$141.45
874-503, 874-507	Project Manager	\$82.72	\$85.40	\$88.16	\$91.02
874-507	Shipping/Receiving Clerk	\$28.86	\$29.80	\$30.77	\$31.76
874-507	Stock Clerk	\$34.72	\$35.84	\$37.00	\$38.20
874-503, 874-507	Supervisor	\$64.76	\$66.86	\$69.03	\$71.26
874-503, 874-507	Technical Writer	\$49.16	\$50.75	\$52.39	\$54.09
874-507	Tools & Parts Attendant	\$31.59	\$32.61	\$33.66	\$34.76
874-503, 874-507	Technical Instructor	\$55.04	\$56.82	\$58.66	\$60.56
874-503, 874-507	Technical Instructor/Course Developer	\$66.19	\$68.34	\$70.55	\$72.84
874-507	Warehouse Specialist	\$31.59	\$32.61	\$33.66	\$34.76