

**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA-Advantage!TM, a menu-driven database system. The Internet address for GSA-Advantage!TM is: <http://www.gsaadvantage.gov>

Mission Oriented Business Integrated Services

FSC Group: 874

Contract No.: GS-10F-0105P

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at: <http://www.gsa.gov>

Contract Period: December 1, 2003 - November 30, 2013



**Talisman International LLC
1000 Potomac Street NW, Suite 300
Washington, DC 20007-3501
Telephone: (202) 471-4244
Fax: (202) 471-4360
<http://www.talisman-intl.com>**

Business Size/Status: Small

Prices shown herein are NET (discount deducted).

Pricelist current through modification #PO-0007 dated April 22, 2010



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GENERAL CONTRACT INFORMATION

1a. Table of Awarded Special Item Numbers (SINs): 874-1 / 874-1RC Consulting Services
(Please refer to [Page #4](#) for a more detailed description)

1b. Lowest Priced Model Number and Lowest Price: Please refer to our rates on Page #12

1c. Labor Category Descriptions: Please refer to [Page #8](#)

2. Maximum Order: \$1,000,000.00

3. Minimum Order: \$100.00

4. Geographic Coverage: CONUS, Mexico

5. Point (s) of Production: Not Applicable

6. Discount from List Price: All Prices Herein are Net

7. Quantity Discounts: Not Applicable

8. Prompt Payment Terms: Net 30 days

9a. Government Purchase Card *is* accepted at or below the micro – purchase threshold.

9b. Government Purchase Card *is* accepted above the micro – purchase threshold.

10. Foreign Items: None

11a. Time of Delivery: To Be Negotiated with Ordering Agency

11b. Expedited Delivery: To Be Negotiated with Ordering Agency

11c. Overnight and 2-Day Delivery: To Be Negotiated with Ordering Agency

11d. Urgent Requirement: To Be Negotiated with Ordering Agency

12. F.O.B. Point(s): Destination - CONUS, Mexico

13a. Ordering Address: Talisman International LLC
Attn: Gail Johnson / GSA Orders
1000 Potomac Street NW, Suite 300
Washington, DC 20007-3501

13b. For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment Address: Talisman International LLC
Attn: Marc Ives / Accounts Receivable
1000 Potomac Street NW, Suite 300
Washington, DC 20007-3501

15. Warranty Provision: Not Applicable

16. Export Packing Charges: Not Applicable

17. Terms & Conditions of Government Purchase Card Acceptance: Contact Contract Administrator

- | | |
|---|--|
| 18. Terms and conditions of rental, maintenance, and repair: | Not Applicable |
| 19. Terms and conditions of installation (if applicable): | Not Applicable |
| 20. Terms and conditions of repair parts indicating date of parts, price lists and any discounts from list prices: | Not Applicable |
| 20a. Terms and conditions for any other services (if applicable): | Not Applicable |
| 21. List of service and distribution points (if applicable): | Not Applicable |
| 22. List of participating dealers (if applicable): | Not Applicable |
| 23. Preventative maintenance (if applicable) | Not Applicable |
| 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants.): | Not Applicable |
| 24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/ : | Contact Contract Administrator for more information. |
| 25. Data Universal Number System (DUNS) Number: | 111208737 |
| 26. Talisman International LLC <i>is</i> registered in the Central Contractor Registration (CCR) database. | |

CONTRACT OVERVIEW

GSA awarded Talisman International LLC a GSA Federal Supply Schedule contract for Mission Oriented Business Integrated Services (MOBIS), Contract No. GS-10F-0105P. Talisman's base period was completed on November 30, 2008. GSA has exercised option period one from December 1, 2008 – November 30, 2013 with two additional 5-year option periods remaining. The contract allows for the placement of Firm Fixed Price or Time and Materials task orders using the labor categories and ceiling rates defined in the contract.

CONTRACT ADMINISTRATOR

Gail L. Johnson, Contracts Administrator
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MARKETING AND TECHNICAL POINT OF CONTACT

Michael J. Hutsell, President
Talisman International LLC
1000 Potomac Street, NW, Suite 300
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CONTRACT USE

This contract is available for use by all federal government agencies, as a source for Mission Oriented Business Integrated Services, for worldwide use. Executive agencies, other Federal agencies, mixed-ownership Government corporations, and the District of Columbia; government contractors authorized in writing by a Federal agency pursuant to 48 CFR 51.1; and other activities and organizations authorized by statute or regulation to use GSA as a source of supply may use this contract. Additionally, contractors are encouraged to accept orders received from activities within the Executive Branch of the Federal Government.

CONTRACT SCOPE

The contractor shall provide all resources including personnel, management, supplies, services, materials, equipment, facilities and transportation necessary to provide a wide range of professional services as specified in each task order.

Services specified in a task order may be performed at the contractor's facilities or the ordering agencies' facilities. The government will determine the contractor's compensation by any of several different methods (to be specified at the task order level) e.g., a firm-fixed price for services with or without incentives, labor hours or time-and-material.

The Special Item Numbers (SINs) available under this contract provide services across the full life cycle of a project. When task orders are placed, they must identify the SIN or SINs under which the task is being executed. Talisman International LLC has been awarded a contract by GSA to provide services under the following SIN:

- 874-1 / 874-1RC Consulting Services

SPECIAL ITEM NUMBER (SIN) DESCRIPTION

874-1 / 874-1RC Consulting Services

Talisman International, LLC shall provide expert advice, assistance, guidance or counseling in support an agency's mission-oriented business functions. Services covered by this SIN are:

- Management or strategy consulting
- Program planning, audits, and evaluations
- Studies, analyses, scenarios, and reports relating to an agency's mission-oriented business programs or initiatives, such as defense studies, tabletop exercises or scenario simulations, educational studies, regulatory or policy studies, health care studies, economic studies, and preparedness studies
- Executive/management coaching services
- Customized business training as needed to successfully perform/complete a consulting engagement
- Policy and regulation development assistance
- Expert Witness services in support of litigation, claims, or other formal cases
- Advisory and assistance services in accordance with FAR 37.203

Financial audits are covered under GSA Schedule 520, Financial and Business Services, and are not allowed under this SIN. The term "consulting" as defined herein does not include staff augmentation.

INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON GSA SCHEDULE HOURLY RATES

GSA provides a streamlined, efficient process for ordering the services you need. GSA has already determined that Talisman International LLC meets the technical requirements and that our prices offered are fair and reasonable. Agencies may use written orders; facsimile orders, credit card orders, blanket purchase agreement orders or individual purchase orders under this contract.

If it is determined that your agency needs an outside source to provide MOBIS services, follow these simple steps:

Step 1. Develop a Statement of Work (SOW)

In the SOW, include the following information:

- Work to be performed,
- Location of work,
- Period of performance;
- Deliverable schedule, and
- Special standards and any special requirements, where applicable.

Step 2. Select Contractor and Place Order

- If the order is at or below the micro-purchase threshold, select the contractor best suited for your needs and place the order.
- If the order is exceeding but less than the maximum order threshold (MOT), prepare an RFQ;
- If the order is in excess of the MOT, prepare an RFQ. Consider expansion of competition and seek price reductions.

Step 3. Prepare a Request for Quote (RFQ)

- Include the SOW and evaluation criteria;
- Request fixed price, ceiling price, or, if not possible, labor hour or time and materials order;
- If preferred, request a performance plan from contractors and information on past experience; and include information on the basis for selection.
- May be posted on GSA's electronic RFQ system, e-Buy

Step 4. Provide RFQ to at least Three Firms

Step 5. Evaluate Offers, Select Best Value Firm, and Place Order

REQUIREMENTS EXCEEDING THE MAXIMUM ORDER

In accordance with FAR 8.404, before placing an order that exceeds the maximum order threshold, ordering offices shall:

- Review additional schedule contractors' catalogs/price lists or use the "GSA Advantage!" on-line shopping service;
- Based upon the initial evaluation, generally seek price reductions from the schedule contractor(s) appearing to provide the best value (considering price and other factors); and
- After price reductions have been sought, place the order with the schedule contractor that provides the best value and results in the lowest overall cost alternative (see FAR 8.404(a)). If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

Vendors may:

Offer a new lower price for this requirement (the Price Reduction clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations.)

- Offer the lowest price available under the contract; or
- Decline the order (orders must be returned in accordance with FAR 52.216-19).

A task order that exceeds the maximum order may be placed with the Contractor selected in accordance with FAR 8.404. The order will be placed under the contract.

Sales for orders that exceed the Maximum Order shall be reported in accordance with GSAR 552.238-74.

BLANKET PURCHASE AGREEMENT

Ordering activities may establish BPAs under any schedule contract to fill repetitive needs for supplies or services. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPAs and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). In determining how many BPAs to establish, consider:

- The scope and complexity of the requirement(s);
- The need to periodically compare multiple technical approaches or prices;
- The administrative costs of BPAs; and
- The technical qualifications of the schedule contractor(s).

Establishment of a single BPA, or multiple BPAs, shall be made using the same procedures outlined in 8.405-1 or 8.405-2. BPAs shall address the frequency of ordering, invoicing, discounts, requirements (*e.g.* estimated quantities, work to be performed), delivery locations, and time.

When establishing multiple BPAs, the ordering activity shall specify the procedures for placing orders under the BPAs.

Establishment of a multi-agency BPA against a Federal Supply Schedule contract is permitted if the multi-agency BPA identifies the participating agencies and their estimated requirements at the time the BPA is established.

Ordering from BPAs:

Single BPA. If the ordering activity establishes one BPA, authorized users may place the order directly under the established BPA when the need for the supply or service arises.

Multiple BPAs. If the ordering activity establishes multiple BPAs, before placing an order exceeding the micro-purchase threshold, the ordering activity shall:

- Forward the requirement, or statement of work and the evaluation criteria, to an appropriate number of BPA holders, as established in the BPA ordering procedures; and
- Evaluate the responses received, make a best value determination (see 8.404(d)), and place the order with the BPA holder that represents the best value.

BPAs for hourly rate services. If the BPA is for hourly rate services, the ordering activity shall develop a statement of work for requirements covered by the BPA. All orders under the BPA shall specify a price for the performance of the tasks identified in the statement of work.

Duration of BPAs. BPAs generally should not exceed five years in length, but may do so to meet program requirements. Contractors may be awarded BPAs that extend beyond the current term of their GSA Schedule contract, so long as there are option periods in their GSA Schedule contract that, if exercised, will cover the BPA's period of performance.

Review of BPAs:

The ordering activity that established the BPA shall review it at least once a year to determine whether:

- The schedule contract, upon which the BPA was established, is still in effect;
- The BPA still represents the best value (see 8.404(d)); and
- Estimated quantities/amounts have been exceeded and additional price reductions can be obtained.

The ordering activity shall document the results of its review.

LABOR CATEGORY DESCRIPTIONS

SUBJECT MATTER EXPERT I

Minimum/General Experience: Minimum of 20 years of professional experience, sufficient training, and specialized expertise to qualify as an expert.

Functional Responsibility: Provides highly visible technical leadership and expertise in one or more technical fields in which the individual is recognized as an expert. Possesses and applies an advanced knowledge of a particular field of specialization to the completion of projects of major complexity. Makes decisions and recommendations that are recognized as authoritative. Demonstrates a high degree of creativity (may possess patents), foresight, and mature judgment in planning and guiding extensive programs and activities of outstanding importance. May direct the work of other professional staff.

Minimum Education: Position requires an advanced degree in relevant field. Qualification as an expert can substitute for education requirements.

SUBJECT MATTER EXPERT II

Minimum/General Experience: Minimum of 18 years of relevant professional experience; sufficient training, and specialized expertise to qualify as an expert

Functional Responsibility: Provides highly visible technical leadership and expertise in one or more technical fields in which the individual is recognized as an expert. Possesses and applies an advanced knowledge of a particular field of specialization to the completion of projects of major complexity. Makes decisions and recommendations that are recognized as authoritative. Demonstrates a high degree of creativity (may possess patents), foresight, and mature judgment in planning and guiding extensive programs and activities of outstanding importance. May direct the work of other professional staff.

Minimum Education: Position requires an advanced degree in relevant field. Qualification as an expert can substitute for education requirements.

SUBJECT MATTER EXPERT III

Minimum/General Experience: Minimum of 16 years of relevant professional experience, sufficient training, and specialized expertise to qualify as an expert.

Functional Responsibility: Provides highly visible technical leadership and expertise in one or more technical fields in which the individual is recognized as an expert. Possesses and applies an advanced knowledge of a particular field of specialization to the completion of projects of major complexity. Makes decisions and recommendations that are recognized as authoritative. Demonstrates creativity, foresight, and mature judgment in planning and guiding programs and activities needed to support new and evolving issues.

Minimum Education: Position requires a Masters degree in relevant field. Qualification as an expert can substitute for education requirements.

SENIOR PRINCIPAL CONSULTANT

Minimum/General Experience: Minimum of 15 years of relevant professional experience; specialized relevant training or specialized expertise; experience in the management of consulting engagements.

Functional Responsibility: Possesses and applies advanced knowledge of a particular field of specialization to the completion of complex projects. May be recognized as an authority in a professional field through original contribution. Plans, conducts, and directs research and/or developmental work on complex projects necessitating the origination and application of new and unique approaches. Plans and directs projects and supplies technical inspiration, leadership and consultation to co-workers. Makes decisions and recommendations that are recognized as authoritative and have an important impact on engineering or scientific activities. Initiates and maintains contacts with key staff and officials of other organizations and companies, requiring skill in persuasion and negotiation of critical issues. Will have demonstrated creativity, foresight and mature judgment in anticipating and solving unprecedented problems. May determine program objectives and requirements; organize programs and projects, and develop standards and guides for diverse engineering or scientific activities.

Minimum Education: Masters degree required; experience or specialized training can substitute for education requirement.

PRINCIPAL CONSULTANT

Minimum/General Experience: Minimum of 13 years of relevant professional experience; relevant training or expertise; experience in the management of project tasks;

Functional Responsibility: Provides advanced scientific or engineering expertise of a significantly visible nature to the development and application of advanced engineering methods, theories and techniques in the solution of complex and advanced technical problems. Participates in large proposal efforts. Oversees, technically directs, and evaluates projects or major phases of significant projects, coordinating the efforts of engineers or scientists and technical support staff. Provides oversight to investigations and tests of considerable complexity. Reviews literature, patents and current practices relevant to the solution of assigned projects. Recommends corrections in technical applications and analyses. Evaluates vendor capabilities to provide required products or services. Provides technical consultation to other organizations. May provide work direction for lower level employees.

Minimum Education: Masters degree required; experience or specialized training can substitute for education requirement.

CONSULTANT – PROFESSIONAL LEVEL I

Minimum/General Experience: Minimum of 10 years of relevant professional experience; relevant training or expertise; extensive subject-area familiarity;

Functional Responsibility: Possesses extensive knowledge of a particular field of specialization to the completion of significant assignments. Has well-developed leadership qualities. Plans and conducts assignments, generally involving larger and more complex projects. Reviews progress and evaluates results. May lead or direct projects. Assists with the review and evaluation of personnel performance. May act in a liaison capacity with other departments, and organizations. Evaluates progress and results and recommends major changes in procedures. Operates with considerable autonomy for unreviewed actions or decisions. Makes decisions and recommendations within policy guidelines; exercises initiative in adapting and applying procedures to address unusual problem situations and resolves conflicts. Receives infrequent management supervision. Exercises creativity, foresight, and mature technical judgment to achieve objectives and periodically reports status to management. May provide technical direction to engineers and scientists, consultants, and other employees. Routinely shares complex information with personnel site-wide. Frequently interfaces with customers on technical proposals and communicates with individuals outside the company, such as other contractors.

Minimum Education: Bachelors degree required; experience or specialized training can substitute for education requirement.

CONSULTANT – PROFESSIONAL LEVEL II

Minimum/General Experience: Minimum of seven years of relevant professional experience; relevant training or expertise.

Functional Responsibility: Possesses and applies considerable knowledge of a particular field of specialization to the completion of complex assignments. Participates in determining project objectives. Plans and assigns personnel for given projects or tasks. May recommend changes in procedures. Operates with substantial latitude for unreviewed actions or decisions. Reviews progress with management. Receives broad administrative guidance as to technical goals and objectives. Makes decisions and recommendations within authorized limits prescribed by manager. Exercises independent judgment in selecting and interpreting information, handling deviations from standard methods, and resolving difficulties. May provide technical direction to engineers and scientists, and other personnel on a common project. Communicates with customers, vendors, and other contractors.

Minimum Education: Bachelors degree required; experience or specialized training can substitute for education requirement.

CONSULTANT – PROFESSIONAL LEVEL III

Minimum/General Experience: Minimum of three years of relevant professional experience; relevant training or expertise.

Functional Responsibility: Possesses and applies a broad knowledge of principles, practices and procedures of a particular field of specialization in the completion of difficult assignments. Works with minimal supervision, conferring with manager on unusual matters. May be assisted by lower level personnel. Assignments are broad in nature, requiring originality or ingenuity. Has appreciable latitude for unreviewed actions or decisions, but typically makes decisions within established guidelines and procedures. Exercises initiative in completing recurring assignments independently, and uses judgment to determine which methods are applicable in any given situation. Periodic supervision and technical direction is provided by manager and senior technical staff. Supervision and guidance relate largely to overall objectives, critical issues, and specific technical requirements. Frequently discusses and explains complex information with technical staff intra-departmentally and with support groups. May communicate with customers, other contractors, and product vendors.

Minimum Education: Bachelors degree required; experience or specialized training can substitute for education requirement

CONSULTANT – PROFESSIONAL LEVEL IV

Minimum/General Experience: Minimum of three years of relevant professional experience; some relevant training, expertise or project experience.

Functional Responsibility: Utilizes the fundamental concepts, practices, and procedures of a particular field of specialization. Under general supervision, performs work that is varied, somewhat difficult, with limited responsibility. Some evaluation, originality or ingenuity is required. Makes routine decisions within established procedures and well-defined standard practices; exercises some authority in selecting which methods are applicable in a given situation. On a frequent basis, receives supervision by management and technical direction by senior technical staff. May provide technical direction to clerical employees, drafters, technicians, and crafts in completing specific assignments. Shares routine information generally within the department.

Minimum Education: Bachelors degree required; experience or specialized training can substitute for education requirement.

CONSULTANT – PROFESSIONAL LEVEL V

Minimum/General Experience: Some relevant training, expertise or project experience

Functional Responsibility: Performs advanced administrative support tasks under general direction. Position requires a thorough knowledge of practices and procedures of the function and working knowledge of established Company policies and procedures. Activities and tasks are generally diverse and non-routine in nature and require considerable discretion, judgment, and tact along with detailed knowledge of company policies, programs, and goals. Responds to routine and non-routine inquiries and refers unusual or complex inquiries to manager. Highly proficient PC skills are necessary. May compile and organize information and prepare special reports under broad guidelines; may generate and maintain confidential and sensitive documentation, files, and reports. Requires regular contact with others outside of work group.

Minimum Education: Bachelors degree required; experience or specialized training can substitute for education requirement.

CONSULTANT – PROFESSIONAL LEVEL VI

Minimum/General Experience: Some relevant training, expertise or project experience.

Functional Responsibility: Under general direction, performs complex administrative support tasks. Position requires demonstrated working knowledge of established company practices and procedures and specialized knowledge of practices and procedures pertinent to the function. May be required to identify the need for and initiate routine administrative tasks in the absence of established practice or precedent. May receive visitors, answer telephones, and provide information in accordance with Company policy. May read, screen and route incoming mail; develop and distribute information and material; and log, monitor, and follow-up on assigned actions, activities, and tasks for manager and professional staff. Proficient PC skills necessary to perform assigned tasks. Maintains confidential files and records. Requires frequent contact with others outside of work group.

Minimum Education: This position requires a high school diploma or equivalent, experience or specialized training can substitute for education requirement.

SPECIAL CLERICAL

Minimum/General Experience: Minimum of five years of relevant professional experience; strong clerical skills

Functional Responsibility: Under general supervision, this position performs a variety of administrative support tasks in accordance with established procedures which may include receiving and processing routine material; proficient typing, data entry, and/or formatting of general information; and compilation and/or computation of data for routine business reports, correspondence, forms and related materials using PC or typewriter. May maintain files and records. May post, log, and track information and records. May answer telephone, take and deliver messages and answer routine business inquiries. This position requires a working knowledge of established policies and procedures and frequent contact with others outside of work group. May provide limited work direction to other administrative support personnel.

Minimum Education: High School Diploma, some college or professional training desirable

HOURLY RATES FOR SERVICES

Labor Category	GSA Rate
Subject Matter Expert I	\$340.43
Subject Matter Expert II	\$283.69
Subject Matter Expert III	\$263.21
Senior Principal Consultant	\$226.95
Principal Consultant	\$201.07
Consultant Professional Level I	\$175.19
Consultant Professional Level II	\$160.26
Consultant Professional Level III	\$143.88
Consultant Professional Level IV	\$125.90
Consultant Professional Level V	\$107.91
Consultant Professional Level VI	\$89.93
Special Clerical	\$59.96

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire MOBIS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the contractor adds SCA labor categories/employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable wage determination number. Failure to do so may result in cancellation of the contract.