

QUALITY PROCESS CONSULTANTS, INC.

DEVOTED TO HELPING TEAMS ACHIEVE EXTRAORDINARY RESULTS

GS-10F-0062L
As of June 17, 2009

A SMALL, WOMAN-OWNED BUSINESS BASED IN SCOTTSDALE, ALEXANDRIA

www.qpcteam.com/mobis

Quality Process Consultants, Inc. (QPC Inc.) specializes in helping federal government organizations achieve extraordinary results. With years of team-building and facilitation experience, we [facilitate](#), [coach and consult](#) executives and their leadership, management and employee teams, particularly in the areas of strategic, business and project planning, process improvement, decision-making, and collaborative problem-solving.

In addition to [facilitation](#) services, QPC Inc. offers diversified [training](#) programs around the team concept to meet the needs of executives, managers and team members. Our seminars have become instrumental in achieving higher performance and results within the workplace.

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Consulting Services (SIN 874-1)

QPC Inc. provides expert advice, assistance, guidance or counseling/coaching in support of agencies' management, organizational and business improvement "team" efforts. We typically meet with the client to identify the client needs, then recommend an appropriate approach given certain parameters such as deadlines, availability and resource constraints. As the client is deploying the approach, we coach/consult to help the client stay focused and on track. Some typical engagements include:

- Strategic Business and Action Planning.

- High Performance Work Teams.
- Leadership Systems.
- Process Productivity Improvement.
- Organizational Assessments.

Facilitation Services (SIN 874-2)

Our core competency is team facilitation where we provide facilitation and related decision support services to agencies engaging in collaboration efforts, working groups, or integrated product, process or self-directed teams. We typically meet with the client to identify the client needs, then recommend an appropriate approach given certain parameters such as deadlines, availability and resource constraints. As the client is deploying the approach, we coach/consult to help the client stay focused and on track. Some typical engagements include:

- Strategic Business and Action Planning.
- Partnering.
- Project Planning.
- Process Improvement.
- Problem Solving.
- Team Building/Team Work.
- Goal Setting.
- Off-sites & Retreats.
- Panel Discussions.
- Conferences.
- Focus Groups.

Survey Services (SIN874-3)

QPC Inc. provides expert consultation, assistance and deliverables associated with all aspects of surveying within the context of MOBIS. We will assist with and/or perform all phases of the survey process.

- Team performance survey design.
- Team performance survey collection.
- Team performance survey analysis.
- Team performance survey report production.

Training Services (SIN 874-4)

QPC Inc. provides off-the-shelf or customized off-the-shelf training packages to meet specific agency needs related to management, organizational and business improvement services such as:

- Team Building.
 - Building an Extraordinary Team
- Process Improvement.
 - Process Improvement Team Facilitator
- Facilitation.

- Facilitation Skills for Project and Team Based Environments
- Advanced Facilitator
- Conference Facilitator
- MBTI→ Workshop
- Process Improvement Team Facilitator
- Team Facilitator
- Team Leadership
 - Leading Meetings
 - Leading Teams

Support Products (SIN 874-5)

- The Extraordinary Team Series Books
 - Team Basics
 - Team Energizers
- Facilitation Skills
 - Training Guidebook
 - Audiocassette Tape
- Myers Briggs Type Indicator (MBTI)™
 - Scoring Instrument & Report
- Human Synergistics Group Styles Inventory (GSI)™
 - GSI Inventory and Participant Guide
 - GSI Scoring Supplement
 - GSI Flipchart Pad
- Human Synergistics Survival Simulations
 - Participant Workbook and Observer Guide for:
 - Bushfire Survival
 - Cascade Mountain Survival
 - Desert Survival
 - Earthquake Survival
 - Reef Survival
 - Subarctic Survival
 - Tsunami Survival

FSS Price List - Prices Shown Herein are Net (*discount deducted*)

LABOR CATEGORY	Hourly Price
SIN(s) 874-1, 3 & 7	
Senior Consultant	\$249.38
Junior Consultant	\$199.50
SIN(s) 874-2 & 4	
Senior Consultant	\$259.36
Junior Consultant	\$207.48

Training SIN 874-4	Training Price
Length of Training	
4 hours	\$1,037.40 ¹
1 day	\$2,074.80
2 days	\$4,149.60
5 days	\$10,374.00
Public Seminar: Facilitation Skills for Project & Team Based Environments ²	\$795.00 per person
Support Products SIN 874-5	Price per each
Book – Team Basics	
Quantity 1 - 19	\$13.42
Quantity 20 and above	\$11.97
Tape – Facilitation Skills	
Quantity 1 -19	\$44.88
Quantity 20 and above	\$39.90
Book – Team Energizers	
Quantity 1 - 19	\$13.42
Quantity 20 and above	\$11.97
Myers Briggs Type Instrument (MBTI) Scoring Instrument & Report	\$16.00
Facilitation Guidebook	\$60.00
Group Styles Inventory (GSI)	\$6.00
GSI Kit (inventory & participant guide)	\$13.00
GSI Scoring Supplement	\$3.00
GSI Flipchart Pad	\$35.00
Simulations Participant Workbook	\$5.25
Simulations Observer Guide	\$5.00

A concession of an additional 5% discount if payment is made in full prior to commencement of the service(s).

Other Direct Costs (ODCs), with the exception of those pertaining to travel and paid IAW Joint Travel Regulations, are not awarded.

For your convenience, we accept government credit cards.

¹ A \$200 concession for training of four hours in length is granted to government customers located within 50 miles of the City of Phoenix, AZ.

² A discount of \$100 is granted if three or more participants are attending the public seminar from the same organization.

LABOR CATEGORIES

Senior Consultant

Minimum/General Experience: Ten (10) years experience in successful efforts involving any combination of the following; strategic, business and action planning, systems alignment, high performance work systems, leadership systems, performance measures/indicators, process and productivity improvement, organizational assessment, computer/web- based systems design, program audits/evaluations, team facilitation/development, group collaboration/problem-solving, conflict resolution, focused decisions-making,.

Functional Responsibility: Individuals in this category are senior leaders reporting directly to Program Directors, Department Heads, or Corporate Vice President, routinely responsible for executing large projects.

Minimum Education: Qualifications at this level include:

- Master and Bachelors degree and ten (10) years experience, or
- Bachelors degree and fifteen (15) years experience, or
- High School Diploma and twenty (20) years experience.

Junior Consultant

Minimum/General Experience: Ten (10) years experience in successful efforts involving any combination of the following: strategic, business and action planning, systems alignment, high performance work systems, leadership systems, performance measure/indicators, process and productivity improvement, organizational assessments, computer/web-based systems design, programs audit/evaluations, team facilitation/development, group collaboration/problem-solving, conflict resolution, focused decision-making.

Functional Responsibility: Individuals in this category are senior leaders reporting directly to Program Directors, department Heads, or corporate Vice Presidents, routinely responsible for executing large projects and/or the Senior Consultant or Project Manager, as assigned.

Minimum Education: Qualifications at this level include:

- Masters and Bachelor degree and five (5) years experience, or
- Bachelors degree and (10) years experience, or
- High School Diploma and fifteen (15) years experience

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