



GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**[™], a menu-driven database system. The INTERNET address for **GSA Advantage!**[™] is: **<http://www.GSAAdvantage.gov>**.

Schedule for - Consolidated

Federal Supply Group: CORP **Class:**

Contract Number: GS00F145CA

For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

Contract Period: May 22, 2015 through May 21, 2020

Contractor: Time Solutions, LLC
609 Independence Parkway, Suite 210
Chesapeake, VA 23320 5209

Business Size: Small, Disadvantaged, 8(a) Business

In accordance with 13 C.F.R. 121.404, the Contractor is ineligible to participate in any RFQ that is set aside for small business where the subject contract's awarded size status for the preponderance NAICS designated in the RFQ is "other than small".

Telephone: 757-549-5707
Extension:
FAX Number: 757-549-5701
Web Site: www.timesolutionsllc.net
E-mail: AMY.ALLEN@chenega.com
Contract Administration: Amy B Allen

CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

SIN	Recovery	SIN Description
C871-1	C871-1RC	Strategic Planning for Technology Programs/Activities
C871-3	C871-3RC	System Design, Engineering and Integration
C874-1	C874-1RC	Integrated Consulting Services
C874-4	C874-4RC	Training Services: Instructor Led Training, Web Based Training and Education Courses, Course Development and Test Administration
C874-7	C874-7RC	Integrated Business Program Support Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.

2. Maximum Order: \$1,000,000.00

3. Minimum Order: \$100.00

4. Geographic Coverage (delivery Area): Domestic Only

5. Point(s) of production (city, county, and state or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted). See Attachment.

7. Quantity discounts: None Offered

8. Prompt payment terms: 1% 10 days, Net 30 days

9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: will accept over \$3,000

10. Foreign items (list items by country of origin): None

11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

11b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor



- 11c. **Overnight and 2-day delivery.** The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
- 11d. **Urgent Requirements.** The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as Contractor
- 13b. **Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).**
14. **Payment address(es):** Same as company address
15. **Warranty provision.:** Contractor’s standard commercial warranty.
16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
19. **Terms and conditions of installation (if applicable):** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable):** N/A
23. **Preventive maintenance (if applicable):** N/A
- 24a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at: www.Section508.gov/.**
25. **Data Universal Numbering System (DUNS) number:** 120283853
26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Registered
27. **Final Pricing:**
The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.



SIN	Awarded Labor Category	Site	Year 1	Year 2	Year 3	Year 4	Year 5
C871-1, C871-3	Admin Support I **	Contractor	\$28.81	\$29.44	\$30.09	\$30.75	\$31.43
C871-1, C871-3	Admin Support II **	Contractor	\$32.38	\$33.09	\$33.82	\$34.57	\$35.33
C871-1, C871-3	Admin Support III **	Contractor	\$37.90	\$38.74	\$39.59	\$40.46	\$41.35
C871-1, C871-3	Admin Support IV **	Contractor	\$41.68	\$42.59	\$43.53	\$44.49	\$45.47
C871-1, C871-3	Admin Support V **	Contractor	\$48.32	\$49.38	\$50.47	\$51.58	\$52.71
C871-1, C871-3	Admin Support VI **	Contractor	\$53.14	\$54.31	\$55.51	\$56.73	\$57.98
C871-1, C871-3	Admin Support VII **	Contractor	\$58.69	\$59.99	\$61.31	\$62.65	\$64.03
C871-1, C871-3	Admin Support VIII **	Contractor	\$70.89	\$72.45	\$74.04	\$75.67	\$77.34
C871-1, C871-3	Admin Support IX	Contractor	\$85.12	\$86.99	\$88.91	\$90.86	\$92.86
C871-1, C871-3	Clerk **	Contractor	\$25.43	\$25.99	\$26.56	\$27.15	\$27.75
C871-1, C871-3	Eng/Analyst I	Contractor	\$91.38	\$93.39	\$95.45	\$97.55	\$99.69
C871-1, C871-3	Eng/Analyst II	Contractor	\$94.31	\$96.39	\$98.51	\$100.67	\$102.89
C871-1, C871-3	Eng/Analyst III	Contractor	\$97.94	\$100.10	\$102.30	\$104.55	\$106.85
C871-1, C871-3	Eng/Analyst IV	Contractor	\$107.43	\$109.79	\$112.21	\$114.68	\$117.20
C871-1, C871-3	Eng/Analyst V	Contractor	\$122.96	\$125.67	\$128.43	\$131.26	\$134.14
C871-1, C871-3	Jr Eng/Analyst I	Contractor	\$47.14	\$48.18	\$49.24	\$50.32	\$51.43
C871-1, C871-3	Jr Eng/Analyst II	Contractor	\$66.66	\$68.13	\$69.63	\$71.16	\$72.72
C871-1, C871-3	Jr Eng/Analyst III	Contractor	\$75.74	\$77.41	\$79.11	\$80.85	\$82.63
C871-1, C871-3	Jr Eng/Analyst IV	Contractor	\$90.08	\$92.06	\$94.09	\$96.16	\$98.27
C871-1, C871-3	Project Manager I	Contractor	\$130.12	\$132.98	\$135.91	\$138.90	\$141.96
C871-1, C871-3	Project Manager II	Contractor	\$138.93	\$141.99	\$145.11	\$148.30	\$151.57
C871-1, C871-3	Project Manager III	Contractor	\$152.47	\$155.83	\$159.25	\$162.76	\$166.34
C871-1, C871-3	Project Manager IV	Contractor	\$158.90	\$162.40	\$165.97	\$169.62	\$173.35
C871-1, C871-3	Project Manager V	Contractor	\$166.84	\$170.51	\$174.26	\$178.10	\$182.02
C871-1, C871-3	Project Manager VI	Contractor	\$174.17	\$178.00	\$181.92	\$185.92	\$190.01
C871-1, C871-3	Project Manager VII	Contractor	\$180.47	\$184.44	\$188.50	\$192.65	\$196.89
C871-1, C871-3	Project Manager VIII	Contractor	\$194.99	\$199.28	\$203.67	\$208.15	\$212.73
C871-1, C871-3	Project Specialist I	Contractor	\$102.15	\$104.40	\$106.69	\$109.04	\$111.44
C871-1, C871-3	Project Specialist II	Contractor	\$114.55	\$117.07	\$119.64	\$122.27	\$124.96
C871-1, C871-3	Project Specialist III	Contractor	\$126.90	\$129.69	\$132.55	\$135.46	\$138.44
C871-1, C871-3	Project Specialist IV	Contractor	\$145.49	\$148.69	\$151.96	\$155.31	\$158.72
C871-1, C871-3	Project Specialist V	Contractor	\$151.67	\$155.01	\$158.42	\$161.91	\$165.47
C871-1, C871-3	Project Specialist VI	Contractor	\$164.06	\$167.67	\$171.36	\$175.13	\$178.98
C871-1, C871-3	Project Specialist VII	Contractor	\$176.45	\$180.33	\$184.30	\$188.35	\$192.49
C871-1, C871-3	Senior Project Manager I	Contractor	\$204.68	\$209.19	\$213.79	\$218.49	\$223.30
C871-1, C871-3	Senior Project Manager II	Contractor	\$223.14	\$228.05	\$233.07	\$238.20	\$243.44
C871-1, C871-3	Senior Project Manager III	Contractor	\$234.95	\$240.12	\$245.40	\$250.80	\$256.32
C871-1, C871-3	Senior Project Manager IV	Contractor	\$262.19	\$267.96	\$273.86	\$279.88	\$286.04
C871-1, C871-3	Senior Project Manager V	Contractor	\$275.82	\$281.89	\$288.09	\$294.43	\$300.91
C871-1, C871-3	Sr Eng/Analyst I	Contractor	\$118.60	\$121.21	\$123.88	\$126.60	\$129.39
C871-1, C871-3	Sr Eng/Analyst II	Contractor	\$128.49	\$131.32	\$134.21	\$137.16	\$140.18
C871-1, C871-3	Sr Eng/Analyst III	Contractor	\$133.75	\$136.69	\$139.70	\$142.77	\$145.92
C871-1, C871-3	Sr Eng/Analyst IV	Contractor	\$139.59	\$142.66	\$145.80	\$149.01	\$152.29
C871-1, C871-3	Sr Eng/Analyst IX	Contractor	\$194.09	\$198.36	\$202.73	\$207.19	\$211.74
C871-1, C871-3	Sr Eng/Analyst V	Contractor	\$147.92	\$151.18	\$154.50	\$157.90	\$161.37
C871-1, C871-3	Sr Eng/Analyst VI	Contractor	\$153.22	\$156.59	\$160.04	\$163.56	\$167.16
C871-1, C871-3	Sr Eng/Analyst VII	Contractor	\$160.04	\$163.56	\$167.16	\$170.84	\$174.60
C871-1, C871-3	Sr Eng/Analyst VIII	Contractor	\$180.47	\$184.44	\$188.50	\$192.65	\$196.89
C871-1, C871-3	Sr Eng/Analyst X	Contractor	\$207.72	\$212.29	\$216.96	\$221.74	\$226.61
C871-1, C871-3	Technical Specialist I **	Contractor	\$42.37	\$43.31	\$44.26	\$45.23	\$46.23
C871-1, C871-3	Technical Specialist II **	Contractor	\$52.39	\$53.54	\$54.72	\$55.92	\$57.15
C871-1, C871-3	Technical Specialist III **	Contractor	\$64.19	\$65.60	\$67.04	\$68.52	\$70.03
C871-1, C871-3	Technical Specialist IV	Contractor	\$90.48	\$92.47	\$94.51	\$96.59	\$98.71
C871-1, C871-3	Technician I **	Contractor	\$44.26	\$45.23	\$46.23	\$47.25	\$48.29
C871-1, C871-3	Technician II **	Contractor	\$57.88	\$59.15	\$60.46	\$61.79	\$63.14
C871-1, C871-3	Technician III **	Contractor	\$68.36	\$69.87	\$71.40	\$72.97	\$74.58
C871-1, C871-3	Technician IV	Contractor	\$70.89	\$72.45	\$74.04	\$75.67	\$77.34
C871-1, C871-3	Technician V	Contractor	\$83.34	\$85.17	\$87.05	\$88.96	\$90.92
C871-1, C871-3	Technician VI	Contractor	\$85.12	\$86.99	\$88.91	\$90.86	\$92.86
C871-1, C871-3	Technician VII	Contractor	\$98.75	\$100.92	\$103.14	\$105.41	\$107.73
C871-1, C871-3	Admin Support I **	Customer	\$26.30	\$26.88	\$27.47	\$28.08	\$28.70
C871-1, C871-3	Admin Support II **	Customer	\$29.56	\$30.21	\$30.87	\$31.55	\$32.25
C871-1, C871-3	Admin Support III **	Customer	\$34.62	\$35.38	\$36.16	\$36.96	\$37.77



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C871-1, C871-3	Admin Support IV **	Customer	\$38.05	\$38.89	\$39.74	\$40.61	\$41.51
C871-1, C871-3	Admin Support IX	Customer	\$77.73	\$79.44	\$81.19	\$82.98	\$84.80
C871-1, C871-3	Admin Support V **	Customer	\$44.12	\$45.09	\$46.08	\$47.09	\$48.13
C871-1, C871-3	Admin Support VI **	Customer	\$48.53	\$49.60	\$50.69	\$51.80	\$52.94
C871-1, C871-3	Admin Support VII **	Customer	\$53.58	\$54.76	\$55.97	\$57.20	\$58.46
C871-1, C871-3	Admin Support VIII **	Customer	\$64.71	\$66.14	\$67.59	\$69.08	\$70.60
C871-1, C871-3	Clerk **	Customer	\$23.23	\$23.74	\$24.26	\$24.80	\$25.34
C871-1, C871-3	Eng/Analyst I	Customer	\$83.43	\$85.27	\$87.14	\$89.06	\$91.02
C871-1, C871-3	Eng/Analyst II	Customer	\$86.11	\$88.01	\$89.94	\$91.92	\$93.94
C871-1, C871-3	Eng/Analyst III	Customer	\$89.43	\$91.40	\$93.41	\$95.46	\$97.56
C871-1, C871-3	Eng/Analyst IV	Customer	\$98.11	\$100.27	\$102.48	\$104.73	\$107.03
C871-1, C871-3	Eng/Analyst V	Customer	\$112.24	\$114.71	\$117.23	\$119.81	\$122.45
C871-1, C871-3	Jr Eng/Analyst I	Customer	\$43.05	\$44.00	\$44.97	\$45.95	\$46.97
C871-1, C871-3	Jr Eng/Analyst II	Customer	\$60.85	\$62.19	\$63.56	\$64.96	\$66.39
C871-1, C871-3	Jr Eng/Analyst III	Customer	\$69.13	\$70.65	\$72.21	\$73.79	\$75.42
C871-1, C871-3	Jr Eng/Analyst IV	Customer	\$82.25	\$84.06	\$85.91	\$87.80	\$89.73
C871-1, C871-3	Project Manager I	Customer	\$118.80	\$121.42	\$124.09	\$126.82	\$129.61
C871-1, C871-3	Project Manager II	Customer	\$126.86	\$129.65	\$132.50	\$135.42	\$138.40
C871-1, C871-3	Project Manager III	Customer	\$139.20	\$142.26	\$145.39	\$148.59	\$151.86
C871-1, C871-3	Project Manager IV	Customer	\$145.09	\$148.28	\$151.55	\$154.88	\$158.29
C871-1, C871-3	Project Manager V	Customer	\$152.35	\$155.70	\$159.13	\$162.63	\$166.21
C871-1, C871-3	Project Manager VI	Customer	\$159.02	\$162.52	\$166.10	\$169.75	\$173.48
C871-1, C871-3	Project Manager VII	Customer	\$164.79	\$168.42	\$172.12	\$175.91	\$179.78
C871-1, C871-3	Project Manager VIII	Customer	\$178.03	\$181.95	\$185.95	\$190.04	\$194.22
C871-1, C871-3	Project Specialist I	Customer	\$93.28	\$95.33	\$97.43	\$99.57	\$101.76
C871-1, C871-3	Project Specialist II	Customer	\$104.59	\$106.89	\$109.24	\$111.65	\$114.10
C871-1, C871-3	Project Specialist III	Customer	\$115.89	\$118.44	\$121.04	\$123.70	\$126.43
C871-1, C871-3	Project Specialist IV	Customer	\$132.85	\$135.77	\$138.76	\$141.81	\$144.93
C871-1, C871-3	Project Specialist V	Customer	\$138.48	\$141.53	\$144.64	\$147.83	\$151.08
C871-1, C871-3	Project Specialist VI	Customer	\$149.81	\$153.10	\$156.47	\$159.91	\$163.43
C871-1, C871-3	Project Specialist VII	Customer	\$161.13	\$164.68	\$168.30	\$172.00	\$175.79
C871-1, C871-3	Senior Project Manager I	Customer	\$186.91	\$191.02	\$195.23	\$199.52	\$203.91
C871-1, C871-3	Senior Project Manager II	Customer	\$203.75	\$208.24	\$212.82	\$217.50	\$222.28
C871-1, C871-3	Senior Project Manager III	Customer	\$214.52	\$219.24	\$224.07	\$229.00	\$234.03
C871-1, C871-3	Senior Project Manager IV	Customer	\$239.39	\$244.66	\$250.04	\$255.54	\$261.17
C871-1, C871-3	Senior Project Manager V	Customer	\$251.83	\$257.37	\$263.04	\$268.82	\$274.74
C871-1, C871-3	Sr Eng/Analyst I	Customer	\$112.02	\$114.49	\$117.00	\$119.58	\$122.21
C871-1, C871-3	Sr Eng/Analyst II	Customer	\$117.29	\$119.87	\$122.51	\$125.20	\$127.96
C871-1, C871-3	Sr Eng/Analyst III	Customer	\$122.13	\$124.82	\$127.56	\$130.37	\$133.24
C871-1, C871-3	Sr Eng/Analyst IV	Customer	\$127.48	\$130.29	\$133.15	\$136.08	\$139.08
C871-1, C871-3	Sr Eng/Analyst IX	Customer	\$177.24	\$181.14	\$185.13	\$189.20	\$193.36
C871-1, C871-3	Sr Eng/Analyst V	Customer	\$135.08	\$138.05	\$141.09	\$144.19	\$147.37
C871-1, C871-3	Sr Eng/Analyst VI	Customer	\$139.92	\$143.00	\$146.15	\$149.36	\$152.65
C871-1, C871-3	Sr Eng/Analyst VII	Customer	\$146.14	\$149.36	\$152.64	\$156.00	\$159.43
C871-1, C871-3	Sr Eng/Analyst VIII	Customer	\$164.79	\$168.42	\$172.12	\$175.91	\$179.78
C871-1, C871-3	Sr Eng/Analyst X	Customer	\$189.66	\$193.84	\$198.10	\$202.46	\$206.91
C871-1, C871-3	Technical Specialist I **	Customer	\$38.69	\$39.54	\$40.41	\$41.30	\$42.21
C871-1, C871-3	Technical Specialist II **	Customer	\$47.83	\$48.88	\$49.96	\$51.06	\$52.18
C871-1, C871-3	Technical Specialist III **	Customer	\$58.61	\$59.90	\$61.22	\$62.56	\$63.94
C871-1, C871-3	Technical Specialist IV	Customer	\$82.60	\$84.42	\$86.28	\$88.18	\$90.12
C871-1, C871-3	Technician I **	Customer	\$40.41	\$41.30	\$42.21	\$43.14	\$44.09
C871-1, C871-3	Technician II **	Customer	\$52.85	\$54.01	\$55.20	\$56.41	\$57.65
C871-1, C871-3	Technician III **	Customer	\$62.43	\$63.80	\$65.20	\$66.64	\$68.10
C871-1, C871-3	Technician IV	Customer	\$64.72	\$66.14	\$67.60	\$69.09	\$70.61
C871-1, C871-3	Technician V	Customer	\$76.11	\$77.79	\$79.50	\$81.25	\$83.03
C871-1, C871-3	Technician VI	Customer	\$77.73	\$79.44	\$81.19	\$82.97	\$84.80
C871-1, C871-3	Technician VII	Customer	\$90.17	\$92.15	\$94.18	\$96.25	\$98.37



SIN	Awarded Labor Category	Site	Year 1	Year 2	Year 3	Year 4	Year 5
C874-1, C874-4, C874-7	Accounting Clerk I **	Contractor	\$28.41	\$29.03	\$29.67	\$30.33	\$30.99
C874-1, C874-4, C874-7	Accounting Clerk II **	Contractor	\$31.87	\$32.58	\$33.29	\$34.02	\$34.77
C874-1, C874-4, C874-7	Accounting Clerk III **	Contractor	\$42.00	\$42.93	\$43.87	\$44.83	\$45.82
C874-1, C874-4, C874-7	Admin Specialist **	Contractor	\$59.16	\$60.46	\$61.80	\$63.15	\$64.54
C874-1, C874-4, C874-7	Administrative Assistant	Contractor	\$31.71	\$32.41	\$33.12	\$33.85	\$34.59
C874-1, C874-4, C874-7	Administrative Clerk	Contractor	\$23.82	\$24.34	\$24.88	\$25.43	\$25.99
C874-1, C874-4, C874-7	Business Consultant	Contractor	\$130.34	\$133.21	\$136.14	\$139.13	\$142.20
C874-1, C874-4, C874-7	Course Manager - Junior	Contractor	\$68.83	\$70.35	\$71.89	\$73.47	\$75.09
C874-1, C874-4, C874-7	Course Manager - Senior	Contractor	\$78.23	\$79.95	\$81.71	\$83.51	\$85.35
C874-1, C874-4, C874-7	Data Entry Operator I **	Contractor	\$27.08	\$27.67	\$28.28	\$28.91	\$29.54
C874-1, C874-4, C874-7	Data Entry Operator II **	Contractor	\$29.56	\$30.21	\$30.87	\$31.55	\$32.25
C874-1, C874-4, C874-7	Database Analyst I	Contractor	\$40.05	\$40.93	\$41.83	\$42.75	\$43.69
C874-1, C874-4, C874-7	Database Analyst II	Contractor	\$47.39	\$48.43	\$49.50	\$50.59	\$51.70
C874-1, C874-4, C874-7	Database Analyst III	Contractor	\$49.96	\$51.06	\$52.18	\$53.33	\$54.50
C874-1, C874-4, C874-7	Deputy Program Manager, Science/Engineering Support	Contractor	\$197.87	\$202.23	\$206.67	\$211.22	\$215.87
C874-1, C874-4, C874-7	Document Clerk **	Contractor	\$37.58	\$38.41	\$39.25	\$40.11	\$41.00
C874-1, C874-4, C874-7	Document Preparation Clerk **	Contractor	\$26.77	\$27.36	\$27.96	\$28.58	\$29.21
C874-1, C874-4, C874-7	Environmental Safety and Health Specialist	Contractor	\$68.22	\$69.72	\$71.26	\$72.82	\$74.43
C874-1, C874-4, C874-7	Executive Business Consultant	Contractor	\$167.23	\$170.91	\$174.67	\$178.51	\$182.44
C874-1, C874-4, C874-7	Executive Strategic Planner	Contractor	\$209.04	\$213.64	\$218.34	\$223.15	\$228.05
C874-1, C874-4, C874-7	General Clerk I **	Contractor	\$28.02	\$28.63	\$29.26	\$29.91	\$30.56
C874-1, C874-4, C874-7	General Clerk II **	Contractor	\$30.59	\$31.26	\$31.95	\$32.66	\$33.37
C874-1, C874-4, C874-7	General Clerk III **	Contractor	\$35.30	\$36.08	\$36.87	\$37.68	\$38.51
C874-1, C874-4, C874-7	Instructional Systems Designer	Contractor	\$69.95	\$71.49	\$73.06	\$74.67	\$76.31
C874-1, C874-4, C874-7	Lead Quality Assurance Specialist	Contractor	\$105.52	\$107.84	\$110.22	\$112.64	\$115.12
C874-1, C874-4, C874-7	LMS Administrator I	Contractor	\$53.31	\$54.48	\$55.68	\$56.91	\$58.16
C874-1, C874-4, C874-7	LMS Administrator II	Contractor	\$58.65	\$59.94	\$61.26	\$62.61	\$63.98
C874-1, C874-4, C874-7	LMS Administrator III	Contractor	\$70.96	\$72.52	\$74.12	\$75.75	\$77.41
C874-1, C874-4, C874-7	LMS Administrator IV	Contractor	\$75.09	\$76.74	\$78.43	\$80.16	\$81.92
C874-1, C874-4, C874-7	Multi Media Graphic Design	Contractor	\$46.21	\$47.23	\$48.27	\$49.33	\$50.41
C874-1, C874-4, C874-7	Personnel Assistant I **	Contractor	\$34.19	\$34.94	\$35.71	\$36.50	\$37.30
C874-1, C874-4, C874-7	Personnel Assistant II **	Contractor	\$38.27	\$39.11	\$39.97	\$40.85	\$41.75



SIN	Awarded Labor Category	Site	Year 1	Year 2	Year 3	Year 4	Year 5
C874-1, C874-4, C874-7	Personnel Assistant III **	Contractor	\$42.67	\$43.61	\$44.57	\$45.55	\$46.55
C874-1, C874-4, C874-7	Process Improvement Consultant	Contractor	\$125.43	\$128.19	\$131.01	\$133.89	\$136.84
C874-1, C874-4, C874-7	Process Integration Specialist	Contractor	\$121.79	\$124.47	\$127.21	\$130.01	\$132.87
C874-1, C874-4, C874-7	Process Integration Specialist I	Contractor	\$130.35	\$133.22	\$136.15	\$139.15	\$142.21
C874-1, C874-4, C874-7	Program Director	Contractor	\$243.17	\$248.52	\$253.99	\$259.58	\$265.29
C874-1	Program Manager	Contractor	\$223.63	\$228.55	\$233.58	\$238.72	\$243.97
C874-4, C874-7	Program Manager, Science/Engineering Support	Contractor	\$223.63	\$228.55	\$233.58	\$238.72	\$243.97
C874-1, C874-4, C874-7	Project Administrator	Contractor	\$54.89	\$56.10	\$57.33	\$58.59	\$59.88
C874-1, C874-4, C874-7	Project Administrator, Science/Engineering Support	Contractor	\$56.54	\$57.78	\$59.06	\$60.36	\$61.68
C874-1, C874-4, C874-7	Project Control Specialist	Contractor	\$105.52	\$107.84	\$110.22	\$112.64	\$115.12
C874-1, C874-4, C874-7	Project Control Specialist I	Contractor	\$110.69	\$113.13	\$115.62	\$118.16	\$120.76
C874-1, C874-4, C874-7	Project Control Technician	Contractor	\$45.38	\$46.38	\$47.40	\$48.44	\$49.51
C874-1, C874-4, C874-7	Project Control Technician I	Contractor	\$75.33	\$76.99	\$78.68	\$80.41	\$82.18
C874-1, C874-4, C874-7	Project Manager, Science/Engineering Support	Contractor	\$145.73	\$148.94	\$152.21	\$155.56	\$158.99
C874-1, C874-4, C874-7	Quality Assurance Specialist	Contractor	\$92.33	\$94.36	\$96.44	\$98.56	\$100.73
C874-1, C874-4, C874-7	Quality Assurance Specialist I	Contractor	\$96.04	\$98.15	\$100.31	\$102.52	\$104.78
C874-1, C874-4, C874-7	Receptionist **	Contractor	\$27.17	\$27.77	\$28.38	\$29.01	\$29.65
C874-1, C874-4, C874-7	Safety Program Coordinator	Contractor	\$72.94	\$74.55	\$76.19	\$77.86	\$79.57
C874-1, C874-4, C874-7	Secretary I **	Contractor	\$34.04	\$34.79	\$35.55	\$36.33	\$37.13
C874-1, C874-4, C874-7	Secretary II **	Contractor	\$38.01	\$38.85	\$39.70	\$40.57	\$41.47
C874-1, C874-4, C874-7	Secretary III **	Contractor	\$47.64	\$48.69	\$49.76	\$50.85	\$51.97
C874-1, C874-4, C874-7	Senior Business Consultant	Contractor	\$143.07	\$146.22	\$149.44	\$152.72	\$156.08
C874-1, C874-4, C874-7	Senior Business Consultant I	Contractor	\$150.64	\$153.96	\$157.34	\$160.80	\$164.34
C874-1, C874-4, C874-7	Senior Program Manager, Science/Engineering Support	Contractor	\$237.45	\$242.68	\$248.02	\$253.47	\$259.05
C874-1, C874-4, C874-7	Senior Project Manager, Science/Engineering Support	Contractor	\$184.69	\$188.76	\$192.91	\$197.15	\$201.49
C874-1, C874-4, C874-7	Senior Strategic Planner	Contractor	\$186.39	\$190.49	\$194.68	\$198.97	\$203.34
C874-1, C874-4, C874-7	Senior Technical Manager, Science/Engineering Support	Contractor	\$162.38	\$165.95	\$169.61	\$173.34	\$177.15
C874-1, C874-4, C874-7	Senior Technical Specialist, Science/Engineering Support	Contractor	\$150.66	\$153.98	\$157.36	\$160.83	\$164.36
C874-1, C874-4, C874-7	Sr. Project Control Specialist	Contractor	\$122.49	\$125.19	\$127.94	\$130.76	\$133.63
C874-1, C874-4, C874-7	Technical Editor	Contractor	\$52.16	\$53.31	\$54.48	\$55.68	\$56.90
C874-1, C874-4, C874-7	Technical Instructor/Course Developer **	Contractor	\$57.77	\$59.04	\$60.34	\$61.66	\$63.02
C874-1, C874-4, C874-7	Technical Manager, Science/Engineering Support	Contractor	\$138.91	\$141.97	\$145.09	\$148.28	\$151.55
C874-1, C874-4, C874-7	Technical Specialist I, Science/Engineering Support	Contractor	\$81.52	\$83.31	\$85.15	\$87.02	\$88.94



SIN	Awarded Labor Category	Site	Year 1	Year 2	Year 3	Year 4	Year 5
C874-1, C874-4, C874-7	Technical Specialist II, Science/Engineering Support	Contractor	\$93.01	\$95.06	\$97.15	\$99.29	\$101.47
C874-1, C874-4, C874-7	Technical Specialist, Science/Engineering Support	Contractor	\$68.23	\$69.73	\$71.27	\$72.83	\$74.44
C874-1, C874-4, C874-7	Technical Writer I **	Contractor	\$41.31	\$42.22	\$43.15	\$44.10	\$45.07
C874-1, C874-4, C874-7	Technical Writer II **	Contractor	\$50.55	\$51.66	\$52.80	\$53.96	\$55.15
C874-1, C874-4, C874-7	Technical Writer III	Contractor	\$58.59	\$59.88	\$61.20	\$62.54	\$63.92
C874-1, C874-4, C874-7	Video-Audio Producer	Contractor	\$64.06	\$65.47	\$66.91	\$68.38	\$69.89
C874-1, C874-4, C874-7	Word Processor I **	Contractor	\$29.44	\$30.09	\$30.75	\$31.43	\$32.12
C874-1, C874-4, C874-7	Word Processor II **	Contractor	\$33.29	\$34.02	\$34.77	\$35.54	\$36.32
C874-1, C874-4, C874-7	Word Processor III **	Contractor	\$37.58	\$38.41	\$39.25	\$40.11	\$41.00
C874-1, C874-4, C874-7	Accounting Clerk I **	Customer	\$28.41	\$29.03	\$29.67	\$30.33	\$30.99
C874-1, C874-4, C874-7	Accounting Clerk II **	Customer	\$31.87	\$32.58	\$33.29	\$34.02	\$34.77
C874-1, C874-4, C874-7	Accounting Clerk III **	Customer	\$42.00	\$42.93	\$43.87	\$44.83	\$45.82
C874-1, C874-4, C874-7	Admin Specialist **	Customer	\$59.16	\$60.46	\$61.80	\$63.15	\$64.54
C874-1, C874-4, C874-7	Administrative Assistant	Customer	\$28.94	\$29.58	\$30.23	\$30.89	\$31.57
C874-1, C874-4, C874-7	Administrative Clerk	Customer	\$21.76	\$22.24	\$22.73	\$23.23	\$23.74
C874-1, C874-4, C874-7	Business Consultant	Customer	\$118.99	\$121.61	\$124.28	\$127.02	\$129.81
C874-1, C874-4, C874-7	Course Manager - Junior	Customer	\$68.83	\$70.35	\$71.89	\$73.47	\$75.09
C874-1, C874-4, C874-7	Course Manager - Senior	Customer	\$78.23	\$79.95	\$81.71	\$83.51	\$85.35
C874-1, C874-4, C874-7	Data Entry Operator I **	Customer	\$27.08	\$27.67	\$28.28	\$28.91	\$29.54
C874-1, C874-4, C874-7	Data Entry Operator II **	Customer	\$29.56	\$30.21	\$30.87	\$31.55	\$32.25
C874-1, C874-4, C874-7	Database Analyst I	Customer	\$40.05	\$40.93	\$41.83	\$42.75	\$43.69
C874-1, C874-4, C874-7	Database Analyst II	Customer	\$47.39	\$48.43	\$49.50	\$50.59	\$51.70
C874-1, C874-4, C874-7	Database Analyst III	Customer	\$49.96	\$51.06	\$52.18	\$53.33	\$54.50
C874-1, C874-4, C874-7	Deputy Program Manager, Science/Engineering Support	Customer	\$180.66	\$184.64	\$188.70	\$192.85	\$197.09
C874-1, C874-4, C874-7	Document Clerk **	Customer	\$37.58	\$38.41	\$39.25	\$40.11	\$41.00
C874-1, C874-4, C874-7	Document Preparation Clerk **	Customer	\$26.77	\$27.36	\$27.96	\$28.58	\$29.21
C874-1, C874-4, C874-7	Environmental Safety and Health Specialist	Customer	\$68.22	\$69.72	\$71.26	\$72.82	\$74.43
C874-1, C874-4, C874-7	Executive Business Consultant	Customer	\$152.70	\$156.06	\$159.49	\$163.00	\$166.59
C874-1, C874-4, C874-7	Executive Strategic Planner	Customer	\$190.88	\$195.08	\$199.37	\$203.76	\$208.24
C874-1, C874-4, C874-7	General Clerk I **	Customer	\$28.02	\$28.63	\$29.26	\$29.91	\$30.56
C874-1, C874-4, C874-7	General Clerk II **	Customer	\$30.59	\$31.26	\$31.95	\$32.66	\$33.37
C874-1, C874-4, C874-7	General Clerk III **	Customer	\$35.30	\$36.08	\$36.87	\$37.68	\$38.51
C874-1, C874-4,	Instructional Systems Designer	Customer	\$69.95	\$71.49	\$73.06	\$74.67	\$76.31



SIN	Awarded Labor Category	Site	Year 1	Year 2	Year 3	Year 4	Year 5
C874-7							
C874-1, C874-4, C874-7	Lead Quality Assurance Specialist	Customer	\$96.36	\$98.48	\$100.65	\$102.86	\$105.12
C874-1, C874-4, C874-7	LMS Administrator I	Customer	\$53.31	\$54.48	\$55.68	\$56.91	\$58.16
C874-1, C874-4, C874-7	LMS Administrator II	Customer	\$58.65	\$59.94	\$61.26	\$62.61	\$63.98
C874-1, C874-4, C874-7	LMS Administrator III	Customer	\$70.96	\$72.52	\$74.12	\$75.75	\$77.41
C874-1, C874-4, C874-7	LMS Administrator IV	Customer	\$75.09	\$76.74	\$78.43	\$80.16	\$81.92
C874-1, C874-4, C874-7	Multi Media Graphic Design	Customer	\$46.21	\$47.23	\$48.27	\$49.33	\$50.41
C874-1, C874-4, C874-7	Personnel Assistant I **	Customer	\$34.19	\$34.94	\$35.71	\$36.50	\$37.30
C874-1, C874-4, C874-7	Personnel Assistant II **	Customer	\$38.27	\$39.11	\$39.97	\$40.85	\$41.75
C874-1, C874-4, C874-7	Personnel Assistant III **	Customer	\$42.67	\$43.61	\$44.57	\$45.55	\$46.55
C874-1, C874-4, C874-7	Process Improvement Consultant	Customer	\$114.52	\$117.04	\$119.62	\$122.25	\$124.94
C874-1, C874-4, C874-7	Process Integration Specialist	Customer	\$111.20	\$113.65	\$116.15	\$118.70	\$121.31
C874-1, C874-4, C874-7	Process Integration Specialist I	Customer	\$118.99	\$121.61	\$124.28	\$127.02	\$129.81
C874-1, C874-4, C874-7	Program Director	Customer	\$222.02	\$226.91	\$231.90	\$237.00	\$242.22
C874-1	Program Manager	Customer	\$204.19	\$208.68	\$213.28	\$217.97	\$222.76
C874-4, C874-7	Program Manager, Science/Engineering Support	Customer	\$204.19	\$208.68	\$213.28	\$217.97	\$222.76
C874-1	Project Administrator	Customer	\$50.11	\$51.21	\$52.34	\$53.49	\$54.67
C874-4, C874-7	Project Administrator, Science/Engineering Support	Customer	\$51.63	\$52.77	\$53.93	\$55.11	\$56.33
C874-1, C874-4, C874-7	Project Control Specialist	Customer	\$96.36	\$98.48	\$100.65	\$102.86	\$105.12
C874-1, C874-4, C874-7	Project Control Specialist I	Customer	\$101.06	\$103.28	\$105.56	\$107.88	\$110.25
C874-1, C874-4, C874-7	Project Control Technician	Customer	\$41.39	\$42.30	\$43.23	\$44.18	\$45.15
C874-1, C874-4, C874-7	Project Control Technician I	Customer	\$68.78	\$70.29	\$71.84	\$73.42	\$75.04
C874-1, C874-4, C874-7	Project Manager, Science/Engineering Support	Customer	\$133.04	\$135.97	\$138.96	\$142.02	\$145.14
C874-1, C874-4, C874-7	Quality Assurance Specialist	Customer	\$84.29	\$86.15	\$88.04	\$89.98	\$91.96
C874-1, C874-4, C874-7	Quality Assurance Specialist I	Customer	\$87.69	\$89.62	\$91.59	\$93.61	\$95.67
C874-1, C874-4, C874-7	Receptionist **	Customer	\$27.17	\$27.77	\$28.38	\$29.01	\$29.65
C874-1, C874-4, C874-7	Safety Program Coordinator	Customer	\$72.94	\$74.55	\$76.19	\$77.86	\$79.57
C874-1, C874-4, C874-7	Secretary I **	Customer	\$34.04	\$34.79	\$35.55	\$36.33	\$37.13
C874-1, C874-4, C874-7	Secretary II **	Customer	\$38.01	\$38.85	\$39.70	\$40.57	\$41.47
C874-1, C874-4, C874-7	Secretary III **	Customer	\$47.64	\$48.69	\$49.76	\$50.85	\$51.97
C874-1, C874-4, C874-7	Senior Business Consultant	Customer	\$130.62	\$133.50	\$136.43	\$139.43	\$142.50
C874-1, C874-4, C874-7	Senior Business Consultant I	Customer	\$137.53	\$140.56	\$143.65	\$146.81	\$150.04
C874-1, C874-4, C874-7	Senior Program Manager, Science/Engineering Support	Customer	\$216.81	\$221.58	\$226.46	\$231.44	\$236.53
C874-1, C874-4, C874-7	Senior Project Manager, Science/Engineering Support	Customer	\$168.64	\$172.35	\$176.14	\$180.02	\$183.98



SIN	Awarded Labor Category	Site	Year 1	Year 2	Year 3	Year 4	Year 5
C874-1, C874-4, C874-7	Senior Strategic Planner	Customer	\$170.18	\$173.93	\$177.75	\$181.66	\$185.66
C874-1, C874-4, C874-7	Senior Technical Manager, Science/Engineering Support	Customer	\$148.22	\$151.48	\$154.82	\$158.22	\$161.70
C874-1, C874-4, C874-7	Senior Technical Specialist, Science/Engineering Support	Customer	\$137.53	\$140.56	\$143.65	\$146.81	\$150.04
C874-1, C874-4, C874-7	Sr. Project Control Specialist	Customer	\$111.83	\$114.29	\$116.81	\$119.38	\$122.00
C874-1, C874-4, C874-7	Technical Editor	Customer	\$52.16	\$53.31	\$54.48	\$55.68	\$56.90
C874-1, C874-4, C874-7	Technical Instructor/Course Developer **	Customer	\$57.77	\$59.04	\$60.34	\$61.66	\$63.02
C874-1, C874-4, C874-7	Technical Manager, Science/Engineering Support	Customer	\$126.83	\$129.62	\$132.47	\$135.39	\$138.37
C874-1, C874-4, C874-7	Technical Specialist I, Science/Engineering Support	Customer	\$74.43	\$76.07	\$77.74	\$79.45	\$81.20
C874-1, C874-4, C874-7	Technical Specialist II, Science/Engineering Support	Customer	\$84.92	\$86.79	\$88.70	\$90.65	\$92.64
C874-1, C874-4, C874-7	Technical Specialist, Science/Engineering Support	Customer	\$62.29	\$63.66	\$65.06	\$66.49	\$67.96
C874-1, C874-4, C874-7	Technical Writer I **	Customer	\$41.31	\$42.22	\$43.15	\$44.10	\$45.07
C874-1, C874-4, C874-7	Technical Writer II **	Customer	\$50.55	\$51.66	\$52.80	\$53.96	\$55.15
C874-1, C874-4, C874-7	Technical Writer III	Customer	\$58.59	\$59.88	\$61.20	\$62.54	\$63.92
C874-1, C874-4, C874-7	Video-Audio Producer	Customer	\$64.06	\$65.47	\$66.91	\$68.39	\$69.89
C874-1, C874-4, C874-7	Word Processor I **	Customer	\$29.44	\$30.09	\$30.75	\$31.43	\$32.12
C874-1, C874-4, C874-7	Word Processor II **	Customer	\$33.29	\$34.02	\$34.77	\$35.54	\$36.32
C874-1, C874-4, C874-7	Word Processor III **	Customer	\$37.58	\$38.41	\$39.25	\$40.11	\$41.00

28. Service Contract Act (SCA) Matrix

SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No
Technical Instructor/Course Developer	15095-Technical Instructor/Course Developer	2005-2103
Technical Writer II	304-62-Technical Writer II	2005-2103
Technical Writer I	30461-Technical Writer I	2005-2103
Personnel Assistant III	01263-Personnel Assistant (Employment) III	2005-2103
Personnel Assistant II	01262-Personnel Assistant (Employment) II	2005-2103
Personnel Assistant I	01261-Personnel Assistant (Employment) I	2005-2103
Data Entry Operator II	01052-Data Entry Operator II	2005-2103
Data Entry Operator I	01051-Data Entry Operator I	2005-2103
Document Preparation Clerk	01070-Document Preparation Clerk	2005-2103
General Clerk III	01113-General Clerk III	2005-2103
General Clerk II	01112-General Clerk II	2005-2103
General Clerk I	01111-General Clerk I	2005-2103
Accounting Clerk III	01013-Accounting Clerk III	2005-2103
Accounting Clerk II	01012-Accounting Clerk II	2005-2103
Accounting Clerk I	01011-Accounting Clerk I	2005-2103
Admin Specialist	01020-Administrative Specialist	2005-2103
Secretary III	01313-Secretary III	2005-2103
Secretary II	01312-Secretary II	2005-2103
Secretary I	01311-Secretary I	2005-2103
Word Processor III	01613-Word Processor III	2005-2103
Word Processor II	01612-Word Processor II	2005-2103
Word Processor I	01611-Word Processor I	2005-2103
Receptionist	01280-Receptionist	2005-2103
Technician III	30083-Engineering Technician III	2005-2103



Technician II	30082-Engineering Technician II	2005-2103
Technician I	30081-Engineering Technician I	2005-2103
Technical Specialist III	30463-Technical Writer III	2005-2103
Technical Specialist II	30462-Technical Writer II	2005-2103
Technical Specialist I	30461-Technical Writer I	2005-2103
Admin Support VIII	01020- Administrative Assistant	2005-2103
Admin Support VII	01020-Administrative Assistant	2005-2103
Admin Support VI	01113-General Clerk III	2005-2103
Admin Support V	01113-General Clerk III	2005-2103
Admin Support IV	01113-General Clerk III	2005-2103
Admin Support III	01112-General Clerk II	2005-2103
Admin Support II	01112-General Clerk II	2005-2103
Admin Support I	01112-General Clerk II	2005-2103
Clerk	01280-Receptionist	2005-2103

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (***) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).

29. Labor Category Descriptions

MOBIS – C874-1, C874-4, C874-7

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Accounting Clerk I**	High School/High School Diploma and 1 year of related experience.	Performs routine accounting clerical operations such as: examining, verifying, and correcting various accounting documents to ensure completeness and accuracy of data in accordance to accounting procedures.	874-1 874-4 874-7
Accounting Clerk II**	High School/High School Diploma and 1-2 years of related experience.	Performs routine accounting clerical operations such as posting actions to journals, identifying subsidiary accounts affected, making debit and credit entries and assigning proper codes.	874-1 874-4 874-7
Accounting Clerk III**	High School/High School Diploma and 2 years of related experience.	Maintains journals or subsidiary ledgers of an accounting system and balances and reconciles accounts.	874-1 874-4 874-7
Administrative Assistant	BS/BA or AS/AA and 5 years of experience or equivalent combination of education and experience in office administration with extensive knowledge of word processing and spreadsheet programs.	Plans and organizes project specific work according to established or standard project/office procedures. Determines priority of administrative tasks. Assigns work to clerical staff to relieve management of administrative detail. Composes and types routine correspondence and reports. Screens telephone calls or greets visitors to ascertain nature of business and refers to appropriate office. Arranges meetings and schedules appointments for management. Compiles and coordinates data for action by management. Transmits and explains management's directions to proper persons and follows up for compliance, completeness and conformance with deadlines. Develops and maintains confidential and complex records and files.	874-1 874-4 874-7
Administrative Clerk	High School/High School diploma and 2 years of experience in office administration with working knowledge of word processing and spreadsheet programs.	Supports project specific client administrative activities such as meeting coordination, action tracking and reporting, data management, inventory tracking, and other similar tasks. Assists project staff with preparing status reports, and documents.	874-1 874-4 874-7
Administrative Specialist**	High School/High School Diploma and 1 year of related experience.	Provide administrative support to executive staff with office management responsibilities to include budgeting, personnel records and payroll.	874-1 874-4 874-7
Business Consultant	MS/MA and 5 years of experience or BS/BA and 10 years of experience or an equivalent combination of education and experience. Experience in successfully performing complex projects including establishing business objectives and interfacing with customers.	Provides business planning and business management services. Matches client capabilities with organizational goals. Listens to the client's needs; assists in the planning process; and develops implementation plans that meet the client's needs. Documents clear achievable business objectives, evaluation methods, budgets, timeliness, and performance measures. Interfaces with mid-level management in the client's organization to effectively develop and execute proposals.	874-1 874-4 874-7

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Course Manager - Junior	BS/BA (MS/MA degree preferred), or five years of general experience relating to subject. Equivalent experience in lieu of degree is permitted.	Train contractors, subcontractors and other federal, state and local agencies. Responsibilities include planning, scheduling, programming, budgeting and creating objectives.	874-1 874-4 874-7
Course Manager - Senior	BS/BA (MS/MA degree preferred), or eight years of general experience relating to subject. Equivalent experience in lieu of degree is permitted.	Train contractors, subcontractors, and other federal, state, and local agencies. Responsibilities include planning, scheduling, programming, budgeting and creating objectives.	874-1 874-4 874-7
Data Entry Operator I**	High School/High School Diploma and 1 year of related experience.	Prepares source data for entry by opening and sorting mail; verifying and logging receipt of data; obtaining missing data.	874-1 874-4 874-7
Data Entry Operator II**	High School/High School Diploma and 2 years of related experience.	Prepares source data for entry by compiling and organizing data; establishing priorities.	874-1 874-4 874-7
Database Analyst I	BS/BA in Scientific, Engineering or Business Discipline. Equivalent experience in lieu of degree is permitted.	Provides various types of technical support in maintaining databases. May include evaluation and troubleshooting.	874-1 874-4 874-7
Database Analyst II	BS/BA in Scientific or Engineering Discipline and 1-2 years' experience in related discipline. Equivalent experience in lieu of degree is permitted.	Provides various types of technical support including implementing and maintaining databases. Responsible for planning and risk mitigation, evaluation and troubleshooting.	874-1 874-4 874-7
Database Analyst III	BS/BA in Scientific or Engineering Discipline and 2-4 years' experience in related discipline. Equivalent experience in lieu of degree is permitted.	Provides various types of management and technical support including designing, implementing, and maintaining databases. Responsible for planning and risk mitigation, evaluation and troubleshooting.	874-1 874-4 874-7
Deputy Program Manager, Science/Engineering Support	MS/MA and 20 years of experience or BS/BA and 25 years of experience or an equivalent combination of education and experience. Demonstrated experience managing project budgets >\$10M; and extensive experience interfacing with corporate directors, external oversight review groups, and government and industry executives.	Responsible for management and administration of the development and deployment of broad based government and private sector technical initiatives including, research and development, design, engineering, construction, and operations. Ensures adequate and appropriate technical resources are assigned to meet Program goals on schedule and within budget. Maintains an active interface with government and private sector stakeholders. Understands and takes proactive measures to ensure compliance with all applicable regulations, quality and safety requirements.	874-1 874-4 874-7
Document Clerk **	High School/High School Diploma and 1 year of related experience.	Prepares documents such as brochures, books, periodicals, catalogs, and pamphlets for copying or photocopying, photographic, and other reproducing office machine.	874-1 874-4 874-7
Documentation Preparation Clerk**	High School/High School Diploma and 1 year of related experience.	Prepares documents such as brochures, books, periodicals, catalogs, and pamphlets for copying or photocopying.	874-1 874-4 874-7

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Environmental Safety and Health Specialist	BS/BA in Environmental Safety & Health or related discipline. Equivalent experience in lieu of degree is permitted.	Ensure activities and facilities are in compliance with applicable ES&H regulatory requirements.	874-1 874-4 874-7
Executive Business Consultant	MS/MA and 15 years of experience or BS/BA and 20 years of experience or an equivalent combination of education and experience. Extensive experience in successfully performing complex projects including establishing business objectives and interfacing with customers primarily in private industry.	Provides executive-level business planning and business management services. Evaluates client capabilities and organizational goals. Evaluates and provides recommendations to improve client capabilities. Develops action plans to meet the client's needs, including organizational changes, key staff acquisitions, and business partnering. Proposes and documents clear achievable business objectives, evaluation methods, budgets, timeliness, and performance measures. Interfaces with executive management in the client's organization to effectively develop and execute proposals.	874-1 874-4 874-7
Executive Strategic Planner	MS/MA and 25 years of experience or BS/BA and 30 years of experience or an equivalent combination of education and experience. Has broad based experience in government and industry. Has had experience both with the federal government interfacing at the executive service (SES) level and in the private sector at the director level. Extensive experience in interfacing with corporate directors, external oversight review groups, and government and industry executives.	Provides executive-level business and strategic planning support working closely with clients to define organizational goals and objectives. Leads formulation of mid to long-term strategy to achieve multiple and diverse goals. Identifies strategic opportunities and develops capture plans with corporate executives and government decision makers. Brings successful experience in identifying business opportunities, developing strategic plans, and proven skills in achieving strategic goals in a targeted market place.	874-1 874-4 874-7
General Clerk I**	High School/High School Diploma and 1 year of related experience.	Performs repetitive tasks, such as filing precoded documents in a chronological file or operating office equipment, e.g., mimeograph, photocopy, addressograph or mailing machine.	874-1 874-4 874-7
General Clerk II**	High School/High School Diploma and 1-2 years of related experience.	Performs specific procedures in a prescribed sequence, such as coding and filing documents in an extensive alphabetical file, simple posting to individual accounts, opening mail, running mail through metering machines, and calculating and posting charges to departmental accounts.	874-1 874-4 874-7
General Clerk III**	High School/High School Diploma and 2 years of related experience.	Assists in a variety of administrative matters; maintaining a wide variety of financial or other records (stored both manually and electronically); verifying statistical reports for accuracy and completeness; compiling information; and handling and adjusting complaints.	874-1 874-4 874-7
Instructional Systems Designer	Advance Degree (M.A or Ph.D.). Certification as a Certified Performance Technologist (CPT). Equivalent experience in lieu of degree is	Analyze, design, develop and evaluate courses and training programs using a Standardized Approach to Training (SAT) process and following established course development policy and procedures.	874-1 874-4 874-7

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
	permitted.		
Lead Quality Assurance Specialist	MS/MA and 10 years of experience or BS/BA and 15 years of experience or an equivalent combination of education and experience with applicable QA Lead Auditor certifications. Extensive knowledge and experience developing, leading, and monitoring quality programs that comply with consensus standards (e.g., QC-1, NQA-1, ISO-9001-2000, 14001, etc.),	Assures successful QA Program implementation through effective communication and integration with technical and program elements. Develops and implements QA Programs and interfaces with clients and regulators to achieve Program acceptance. Assures QA Program compliance with applicable requirements through effective audits and assessments. Leads internal and external audits, identifies and documents deficiencies, and recommends and tracks corrective actions. Identifies and presents “extent-of-condition” indicators and develops broad based corrective action programs to assure non-recurrence of weaknesses and/or deficiencies.	874-1 874-4 874-7
LMS Administrator I	BS/BA degree and background in programming. Development of database and spreadsheet applications. 1-2 years of related experience. Equivalent experience in lieu of degree is permitted.	Provide administrative, training, and end-user support to the Learning Management System (LMS).	874-1 874-4 874-7
LMS Administrator II	BS/BA degree and background in programming. Development of database and spreadsheet applications. 2-4 years of related experience. Equivalent experience in lieu of degree is permitted.	Provide administrative, training, and end-user support to the Learning Management System (LMS).	874-1 874-4 874-7
LMS Administrator III	BS/BA degree and background in programming. Development of database and spreadsheet applications. 4-7 years of related experience. Equivalent experience in lieu of degree is permitted.	Responsible for administration, analysis, maintenance, and support functions for the Learning Management System (LMS).	874-1 874-4 874-7
LMS Administrator IV	BS/BA degree and background in programming. Development of database and spreadsheet applications. 7-10 years of related experience. Equivalent experience in lieu of degree is permitted.	Responsible for administration, analysis, maintenance, and support functions for the Learning Management System (LMS).	874-1 874-4 874-7
Multi-Media Graphic Design	BS/BA and four years of general experience relating to subject. Equivalent experience in lieu of degree is permitted.	Creates graphic materials, and is responsible for design of projects from conception to completion. Possesses specialized skills in Web, multimedia, or video. Experienced in desktop layout, image manipulation, and some pre-press preparation.	874-1 874-4 874-7
Personnel Assistant I**	High School/High School Diploma and 1 year of related experience.	Performs clerical and secretarial duties.	874-1 874-4 874-7

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Personnel Assistant II**	High School/High School Diploma and 1-2 years of related experience.	Serves as a clerical expert in independently processing the most complicated types of personnel actions, e.g., temporary employment, rehires, and dismissals.	874-1 874-4 874-7
Personnel Assistant III**	High School/High School Diploma and 2 years of related experience.	Performs work in support of human resource professionals that requires a good working knowledge of personnel procedures, guides, and precedents	874-1 874-4 874-7
Process Improvement Consultant	MS/MA and 4 years of experience or BS/BA and 8 years of experience or an equivalent combination of education and experience. Experience and expertise in process integration, organization dynamics, and process modeling. Experience in performing complex projects including process mapping, establishing end-state objectives, and interfacing with technical and management personnel.	Evaluates client priorities and project goals to identify process improvements and assess cost benefits. Analyzes client processes and organizational dynamics to identify improvement opportunities and determine proper application of potential changes. Fosters teamwork and effectively mitigates organizational conflicts during process and organizational transition.	874-1 874-4 874-7
Process Integration Specialist	MS/MA and 4 years of experience or BS/BA and 7 years of experience or an equivalent combination of education and experience. Experience and expertise in process integration, organization dynamics, and process modeling. Experience in performing complex projects including process mapping, establishing end-state objectives, and interfacing with technical and management personnel.	Evaluates client priorities and project goals to identify process improvements through enhanced integration. Analyzes client processes and technical system dynamics to identify opportunities for improvement and determine proper implementation of potential changes. Fosters teamwork and effectively mitigates integration/interface conflicts during process transition	874-1 874-4 874-7
Process Integration Specialist I	MS/MA and 5 years of experience or BS/BA and 10 years of experience or an equivalent combination of education and experience. Experience in successfully performing complex projects including establishing business objectives and interfacing with customers.	Provides process planning and systems management services. Evaluates and matches process capabilities with system demands. Listens to the client's needs; assists in the planning process; and develops implementation plans that meet the client's needs. Documents clear achievable process objectives, evaluation methods, budgets, timeliness, and performance measures. Interfaces with client's technical staff to effectively develop and execute process improvements.	874-1 874-4 874-7
Program Director	MS/MA and 30 years of experience or BS/BA and 35 years of experience or an equivalent combination of education and experience. Extensive experience interfacing with government executives and corporate directors, external oversight review groups, and industry executives, and private sector stakeholders.	Responsible for directing all aspects of broad based government and private sector initiatives. Establishes mission objectives and promotes program goals with government and private sector stakeholders. Establishes Program approach and directs activities to ensure compliance with all applicable regulations and quality and safety requirements.	874-1 874-4 874-7

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Program Manager	MS/MA and 25 years of experience or BS/BA and 30 years of experience or an equivalent combination of education and experience. Extensive experience interfacing with corporate directors, external oversight review groups, and government and industry executives, and demonstrated experience managing programs with an annual budget \geq \$10 million.	Responsible for management and administration of the development and deployment of broad based government and private sector initiatives including, research and development, design, engineering, construction, and operations. Ensures adequate and appropriate resources are assigned to meet Program goals on schedule and within budget. Maintains an active interface with government and private sector stakeholders. Understands and takes proactive measures to ensure compliance with all applicable regulations and quality and safety requirements.	874-1 874-4 874-7
Program Manager, Science/Engineering Support	MS/MA and 25 years of experience or BS/BA and 30 years of experience or an equivalent combination of education and experience. Demonstrated experience managing project budgets \geq \$15M; and extensive experience interfacing with corporate directors, external oversight review groups, and government and industry executives.	Responsible for management and administration of the development and deployment of broad based government and private sector scientific and engineering initiatives including, research and development, design, engineering, construction, and operations. Ensures adequate and appropriate technical resources are assigned to meet Program goals on schedule and within budget. Maintains an active interface with government and private sector stakeholders. Understands and takes proactive measures to ensure compliance with all applicable regulations and quality and safety requirements.	874-4 874-7
Project Administrator	BS/BA and 3 years of experience in project control, pricing, contracts, finance or other related fields or an equivalent combination of education and experience.	Works independently to design, implement and maintain project and business files. Maintains regular contact with federal, state and commercial client organizations for project related and business information. Assists with the preparation of project documentation, including assembling professional project teams and directing the work of support staff to complete assignments. Serves as a technical writer for contract status reports. Has working knowledge of federal acquisition rules and regulations. Has demonstrated ability to prepare work packages, develop and document task plans, and write and edit technical reports and other publications.	874-1 874-4 874-7
Project Administrator, Science/Engineering Support	BS/BA and 3 years of experience in project control, pricing, contracts, finance or other related fields.	Works independently to design, implement and maintain project files. Maintains regular contact with federal, state and commercial client organizations for project related information. Assists with the preparation of work plans, including assembling project teams and directing the work of support staff to complete assignments. Serves as a technical writer for project status reports. Has working knowledge of federal acquisition rules and regulations. Has demonstrated ability to prepare work packages, develop and document task plans, and write and edit technical reports and other publications.	874-4 874-7

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Project Control Specialist	BS/BA and 10 years of experience or an equivalent combination of education and experience with applicable cost estimating, schedule, or project control certifications. Advanced knowledge and experience applying proven project control methodologies for commercial and/or government projects.	Leads estimating, planning, scheduling and cost control/engineering tasks. Leads production control; develops and implements project controls systems; identifies potential schedule slips and cost overruns; provides senior management reports that accurately project contractor status; and develops project recovery plans.	874-1 874-4 874-7
Project Control Specialist I	BS/BA and 15 years of experience or an equivalent combination of education and experience with applicable cost estimating, schedule, or project control certifications. Advanced knowledge and experience applying proven project control methodologies for commercial and/or government projects.	Leads estimating, planning, scheduling and cost control/engineering tasks. Leads production control; develops and implements project controls systems; identifies potential schedule slips and cost overruns; provides senior management reports that accurately project contractor status; and develops project recovery plans.	874-1 874-4 874-7
Project Control Technician	BS/BA and 2 years of experience in project/system administration or an equivalent combination of education and experience.	Gathers information from end-state stakeholders concerning end-state requirements and documentation of project objectives. Supports Project Control staff with coordination of input from project participant users. Generates routine project/system communication, tracking and reporting on action/commitment status.	874-1 874-4 874-7
Project Control Technician I	BS/BA and 6 years of experience in business management or business administration or an equivalent combination of education and experience.	Coordinates the development of project documentation such as, change requests in accordance with document control, records management, and baseline maintenance procedures. Ensures timeliness, quality, adequacy, compliance, and technical integration with the project budget and multi-year planning process. Supports project and line managers, schedulers, cost engineers, and project control personnel to document project scope, cost, and schedule.	874-1 874-4 874-7
Project Manager, Science/Engineering Support	MS/MA and 20 years of experience or BS/BA and 25 years of experience or an equivalent combination of education and experience. Demonstrated experience managing project budgets >\$1M; and some experience interfacing with corporate directors, external oversight review groups, and government and industry executives.	Provides Project Management, planning, and technical support. Plans, conducts, and coordinates significant project activities. Evaluates technical capabilities and provides advice and consultation on execution of technical projects. Works with client senior management to formulate and execute technical goals and objectives. Identifies new technology opportunities and supports development and execution of implementation plans. Brings successful experience in identifying technical applications, developing implementation plans, and proven skills in achieving advancements in efficiency through the application of technology.	874-1 874-4 874-7

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Quality Assurance Specialist	BS/BA and 5 years of experience or an equivalent combination of education and experience with applicable QA auditor certifications. Extensive knowledge and experience applying consensus standards (e.g., QC-1, NQA-1, ISO-9001-2000, 14001, etc.)	Develops and implements QA Programs and implementing procedures. Interfaces with clients and regulators to achieve Program acceptance. Assures QA Program compliance with applicable requirements through effective audits and assessments. Assists in supplier/vendor audits; and successfully implementing QA programs that require interfacing with regulators.	874-1 874-4 874-7
Quality Assurance Specialist I	BS/BA and 10 years of experience or an equivalent combination of education and experience with applicable QA auditor certifications. Extensive knowledge and experience applying consensus standards (e.g., QC-1, NQA-1, ISO-9001-2000, 14001, etc.)	Develops and implements QA Programs and implementing procedures. Interfaces with clients and regulators to achieve Program acceptance. Assures QA Program compliance with applicable requirements through effective audits and assessments. Assists in supplier/vendor audits; and successfully implementing QA programs that require interfacing with regulators.	874-1 874-4 874-7
Receptionist**	High School Diploma or G.E.D. or other equivalent degree program.	Greets visitors, determining nature of visits and directing visitors to appropriate persons. The Receptionist may also have other duties such as recording and transmitting messages; keeping records of calls placed; providing information to callers and visitors; making appointments; keeping a log of visitors; and issuing visitor passes. In this position, one may also work on a computer and perform other routine clerical work that may occupy the major portion of the worker's time.	874-1 874-4 874-7
Safety Program Coordinator	BS/BA (MS/MA degree preferred) or five years of general experience relating to subject. Equivalent experience in lieu of degree is permitted.	Analyze, develop, and implement systems to ensure safety compliance with applicable laws and regulations. Training and recordkeeping responsibilities.	874-1 874-4 874-7
Secretary I**	High School/High School Diploma and 1 year of related experience.	Provide personal administrative support to management and the company through conducting and organizing administrative duties and activities including receiving and handling information.	874-1 874-4 874-7
Secretary II**	High School/High School Diploma and 1-2 years of related experience.	Provide personal administrative support to management and the company through conducting and organizing administrative duties and activities including receiving and handling information.	874-1 874-4 874-7
Secretary III**	High School/High School Diploma and 2 years of related experience.	Provide personal administrative support to management and the company through conducting and organizing administrative duties and activities including receiving and handling information.	874-1 874-4 874-7

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Senior Business Consultant	MS/MA and 10 years of experience or BS/BA and 15 years of directly applicable experience or an equivalent combination of education and experience. Significant experience in successfully performing complex projects including establishing business objectives and interfacing with customers.	Provides senior-level business planning and business management services. Evaluates client capabilities and organizational goals. Listens to client's needs; assists in the planning process and identifies opportunities for improvement; and develops implementation plans to meet the client's needs. Proposes and documents clear achievable business objectives, evaluation methods, budgets, timeliness, and performance measures. Interfaces with senior management levels in the client's organization to effectively develop and execute proposals.	874-1 874-4 874-7
Senior Business Consultant I	MS/MA and 15 years of experience or BS/BA and 20 years of experience or an equivalent combination of education and experience. Extensive experience in successfully performing complex projects including establishing business objectives and interfacing with customers.	Provides senior-level business planning and business management services. Evaluates client capabilities and organizational goals. Listens and understands client's needs; assists in the planning process and identifies opportunities for improvement; and develops implementation plans to meet the client's needs. Proposes and documents clear achievable business objectives, evaluation methods, budgets, timeliness, and performance measures. Interfaces with senior management levels in the client's organization to effectively develop and execute proposals.	874-1 874-4 874-7
Senior Program Manager, Science/Engineering Support	MS/MA and 30 years of experience or BS/BA and 35 years of experience or an equivalent combination of education and experience. Demonstrated experience managing project budgets >\$25M; and extensive experience interfacing with corporate directors, external oversight review groups, and government and industry executives.	Responsible for management and administration of the development and deployment of broad based government and private sector scientific and engineering initiatives including, research and development, design, engineering, construction, and operations. Ensures adequate and appropriate technical resources are assigned to meet Program goals on schedule and within budget. Maintains an active interface with government and private sector stakeholders. Understands and takes proactive measures to ensure compliance with all applicable regulations, quality, and safety requirements.	874-1 874-4 874-7
Senior Project Control Specialist	BS/BA and 20 years of experience or an equivalent combination of education and experience with applicable cost estimating, schedule, or project control certifications. Extensive knowledge and experience applying proven project control methodologies for commercial and/or government projects.	Assembles and manages estimating, planning, scheduling and cost control/engineering teams. Leads organizations in production control, developing and implementing project controls systems, identifying and managing schedule slippage and cost overruns, advising senior management on how to enhance contractor performance, and developing and implementing project recovery plans.	874-1 874-4 874-7

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Senior Project Manager, Science/Engineering Support	<p>MS/MA and 20 years of experience or BS/BA and 25 years of experience or an equivalent combination of education and experience. Demonstrated experience managing project budgets >\$5M; and extensive experience interfacing with corporate directors, external oversight review groups, and government and industry executives.</p>	<p>Provides senior-level project management, planning, and technical support working closely with clients to define project goals and objectives. Leads the formulation of mid to long-term technical plans to achieve multiple and diverse goals. Identifies technical opportunities and develops implementation plans with corporate executives and government decision makers. Brings successful experience in identifying technical applications, developing implementation plans, and proven skills in achieving advancements in efficiency through the application of technology.</p>	<p>874-1 874-4 874-7</p>
Senior Strategic Planner	<p>MS/MA and 20 years of experience or BS/BA and 25 years of experience or an equivalent combination of education and experience. Extensive experience in interfacing with federal government SES officials with some experience in interfacing with corporate executives, stakeholders, and industry officials.</p>	<p>Provides senior-level business and strategic planning support. Plans, conducts, and coordinates significant project/business activities. Evaluates client capabilities and provides advice and consultation on execution of strategic initiatives. Works with client senior management to formulate and execute organizational goals and objectives. Identifies new opportunities and supports development and execution of capture plans. Brings successful experience in consultative roles and proven skills in developing customer relationships and business opportunities, developing customer loyalty, and creating a positive image in a targeted market place.</p>	<p>874-1 874-4 874-7</p>
Senior Technical Manager, Science/Engineering Support	<p>MS/MA and 20 years of experience or BS/BA and 25 years of experience or an equivalent combination of education and experience. Extensive experience in successfully performing complex projects including establishing business objectives and interfacing with customers in both government and industry.</p>	<p>Provides senior-level technical advice, planning, and management services. Evaluates technical capabilities and goals. Provides recommendations to improve technical capabilities. Develops action plans to meet technical objectives and goals, including identification, acquisition, development, and implementation of new technologies. Recommends key technical staff acquisitions, and partnering. Proposes and documents clear achievable technical objectives, evaluation methods, budgets, timeliness, and performance measures. Interfaces with executive management in the client's organization to effectively develop and execute technical plans.</p>	<p>874-1 874-4 874-7</p>
Senior Technical Specialist, Science/Engineering Support	<p>MS/MA and 15 years of experience or BS/BA and 20 years of experience or an equivalent combination of education and experience. Demonstrated experience managing technical organizations to successfully complete complex projects, including: development of project objectives, determination of resource requirements, development and iteration of project budgets, integration of schedules provided by</p>	<p>Provides senior-level technical management services. Evaluates technical capabilities and goals. Listens and understands technical needs; assists in the planning process and identifies opportunities for improvement; and develops implementation plans to meet the identified technology needs. Proposes and documents clear achievable objectives, evaluation methods, budgets, timeliness, and performance measures. Interfaces with senior technical staff in the client's organization to effectively develop and execute technology improvements.</p>	<p>874-1 874-4 874-7</p>

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
	supporting organizations, and interfacing with customers.		
Technical Editor	BS/BA with a focus in technical editing and journalism. Equivalent experience in lieu of degree is permitted.	Writes, edits or proofreads complex training materials. Focuses primarily on entire courses comprising lesson plans, tests, exercises, slides, hand-outs, and other materials for adult trainees	874-1 874-4 874-7
Technical Instructor / Course Developer**	BS/BA degree or combination of training and experience. 2 years of related experience with degree. 4 years of related experience without degree.	Responsible for curriculum revision and maintenance. Organize and draft curriculums, creates graphics, and integrates them into curriculum. Courses are instructor based, computer-based, simulator based, interactive, or non-interactive. Incorporate new curriculum in the teaching process.	874-1 874-4 874-7
Technical Manager, Science/Engineering Support	MS/MA and 10 years of experience or BS/BA and 15 years of experience or an equivalent combination of education and experience. Demonstrated experience managing technical organizations to successfully complete complex projects including establishing project objectives, determining resource requirements, developing schedules, and interfacing with customers.	Provides technical management services. Evaluates technical capabilities and goals. Listens and understands technical needs; assists in the planning process and identifies opportunities for improvement; and develops implementation plans to meet the identified technology needs. Proposes and documents clear achievable objectives, evaluation methods, budgets, timeliness, and performance measures. Interfaces with senior technical staff in the client's organization to effectively develop and execute technology improvements.	874-1 874-4 874-7
Technical Specialist I, Science/Engineering Support	BS/BA and 5 years of experience or an equivalent combination of education and experience. Experience effectively contributing in a technical team environment.	Effectively interface with a variety of disciplines to ensure that the individual project systems work together to perform a desired function. Able to see the "big picture" of a project in addition to technical details and consider pertinent aspects such as, cost, schedule, operations, performance, testing, manufacturing, training and support, and eventual disposal.	874-1 874-4 874-7
Technical Specialist II, Science/Engineering Support	BS/BA degree and 10 years of experience or an equivalent combination of education and experience. Experience leading a technical team.	Effectively lead a variety of disciplines to ensure that the individual project systems work together to perform a desired function. Able to see the "big picture" of a project in addition to technical details and consider pertinent aspects such as, cost, schedule, operations, performance, testing, manufacturing, training and support, and eventual disposal.	874-1 874-4 874-7

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Technical Specialist, Science/Engineering Support	BS/BA and 2 years of experience or AS/AA and 5 years of experience or an equivalent combination of education and directly applicable experience.	: Effectively support a small technical team to address an assigned structure, system, or component. Able to effectively address technical details and consider pertinent aspects such as, cost, schedule, operations, performance, testing, manufacturing, training and support, and eventual disposal.	874-1 874-4 874-7
Technical Writer I**	BS/BA degree or combination of training and experience. 2 years of related experience with degree. 4 years of related experience without degree.	Revises or writes standardized material for reports, manuals, briefs, proposals, instruction books, catalogs, and related technical and administrative publications.	874-1 874-4 874-7
Technical Writer II**	BS/BA degree or combination of training and experience. 2 years of related experience with degree. 4 years of related experience without degree.	Revises or writes material that is mostly standardized for reports, manuals, briefs, proposals, instruction books, catalogs, and related technical and administrative publications	874-1 874-4 874-7
Technical Writer III	BS/BA (MS/MA degree preferred), or five years of general experience relating to subject. Equivalent experience in lieu of degree is permitted.	Develops, reviews, and modifies technical documents such as technical articles, brochures, and/or manuals. May include elements of research and graphic design.	874-1 874-4 874-7
Video-Audio Producer	BS/BA in a related field. Equivalent experience in lieu of degree is permitted.	Plans and coordinates all aspects of video and audio production in support of eLearning, instructor-led training, and special projects.	874-1 874-4 874-7
Word Processor I**	High School/High School Diploma and 1 year of related experience.	Responsible for producing a variety of standard documents, such as correspondence, form letters, reports, tables and other printed materials.	874-1 874-4 874-7
Word Processor II**	High School/High School Diploma and 1-2 years of related experience.	Responsible for editing and reformatting written or electronic drafts. Transcribe scientific reports, lab analyses, legal proceedings, or similar material from voice tapes or handwritten drafts.	874-1 874-4 874-7
Word Processor III**	High School/High School Diploma and 2 years of related experience.	Process complex and lengthy technical reports which include tables, graphs, charts, or multiple columns.	874-1 874-4 874-7

Time Solutions uses the following formulas when evaluating a combination of Education and Experience:

- Professional Engineer License is equivalent to an additional degree
- M.S./M.A. plus three (3) years relevant experience = Ph.D.
- B.S./B.A. plus two (2) years relevant experience = M.S./M.A.
- A.S./A.A. plus three (3) years relevant experience = B.S./B.A.
- Three (3) years relevant experience = A.S./A.A./Vocational Diploma
- GED = High School diploma

PES – C871-1, C871-3

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Administrative Support I	High School Diploma or G.E.D. or other equivalent degree program.	<p>Provides administrative-type support to technical and management-level personnel. This includes, but is not limited to, documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, mail services, records, data input, etc.</p> <ol style="list-style-type: none"> 1. Specializes in coordinating and planning office administration and support. 2. Understands and provides documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, etc. required in changing office environments. 3. May perform other duties as assigned. 	871-1 871-3
Administrative Support II	High School Diploma and 1 year of general experience.	<p>Provides administrative-type support to technical and management-level personnel. This includes, but is not limited to, documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, mail services, records, data input, etc.</p> <ol style="list-style-type: none"> 1. Specializes in coordinating and planning office administration and support. 2. Understands and provides documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, etc. required in changing office environments. 3. May perform other duties as assigned. 	871-1 871-3

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Administrative Support III	High School Diploma and 2 years of general experience.	<p>Provides administrative-type support to technical and management-level personnel. This includes, but is not limited to, documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, mail services, records, data input, etc.</p> <ol style="list-style-type: none"> 1. Specializes in coordinating and planning office administration and support. 2. Understands and provides documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, etc. required in changing office environments. 3. May perform other duties as assigned. 	871-1 871-3
Administrative Support IV	High School Diploma and 3 years of general experience.	<p>Provides administrative-type support to technical and management-level personnel. This includes, but is not limited to, documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, mail services, records, data input, etc.</p> <ol style="list-style-type: none"> 1. Specializes in coordinating and planning office administration and support. 2. Understands and provides documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, etc. required in changing office environments. 3. May perform other duties as assigned. 	871-1 871-3
Administrative Support V	Bachelor's Degree or equivalent.	<p>Provides administrative-type support to technical and management-level personnel. This includes, but is not limited to, documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, mail services, records, data input, etc.</p> <ol style="list-style-type: none"> 1. Specializes in coordinating and planning office administration and support. 2. Understands and provides documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, etc. required in changing office environments. 3. May perform other duties as assigned. 	871-1 871-3

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Administrative Support VI	Bachelor's Degree or equivalent and 1 year of general experience.	<p>Provides administrative-type support to technical and management-level personnel. This includes, but is not limited to, documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, mail services, records, data input, etc.</p> <ol style="list-style-type: none"> 1. Specializes in coordinating and planning office administration and support. 2. Understands and provides documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, etc. required in changing office environments. 3. May perform other duties as assigned. 	871-1 871-3
Administrative Support VII	Bachelor's Degree or equivalent and 3 years of general experience.	<p>Provides administrative-type support to technical and management-level personnel. This includes, but is not limited to, documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, mail services, records, data input, etc.</p> <ol style="list-style-type: none"> 1. Specializes in coordinating and planning office administration and support. 2. Understands and provides documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, etc. required in changing office environments. 3. May perform other duties as assigned. 	871-1 871-3
Administrative Support VIII	Bachelor's Degree or equivalent and 5 years of general experience.	<p>Provides administrative-type support to technical and management-level personnel. This includes, but is not limited to, documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, mail services, records, data input, etc.</p> <ol style="list-style-type: none"> 1. Specializes in coordinating and planning office administration and support. 2. Understands and provides documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, etc. required in changing office environments. 3. May perform other duties as assigned. 	871-1 871-3

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Administrative Support IX	Bachelor's Degree or equivalent and 7 years of general experience.	<p>Provides administrative-type support to technical and management-level personnel. This includes, but is not limited to, documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, mail services, records, data input, etc.</p> <ol style="list-style-type: none"> 1. Specializes in coordinating and planning office administration and support. 2. Understands and provides documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, office relocation planning, etc. required in changing office environments. 3. May perform other duties as assigned. 	871-1 871-3
Clerk	High School Diploma	<ol style="list-style-type: none"> 1. Performs clerical activities in support of various administrative functions such as typing, filing, receptionist, mail sorting, and elementary data entry. 2. Participates as part of the administrative support team. 	871-1 871-3
Eng/Analyst I	Bachelor's Degree or equivalent and 5 years of general experience.	<p>Under supervision, performs a variety of engineering tasks which are broad in nature and are concerned with design and implementation, including personnel, hardware, software and support facilities and/or equipment. Performs with some latitude for unreviewed actions and decisions.</p> <ol style="list-style-type: none"> 1. Plans and performs engineering research, design development, and other assignments in conformance with design, engineering and customer specifications. 2. Responsible for the technical/engineering part of a major project or a project of lesser complexity and importance than those normally assigned to a higher level engineer. 3. Coordinates the activities of technicians assigned to specific engineering projects. 4. May perform other duties as assigned. 	871-1 871-3
Eng/Analyst II	Bachelor's Degree or equivalent and 6 years of general experience.	<p>Under supervision, performs a variety of engineering tasks which are broad in nature and are concerned with design and implementation, including personnel, hardware, software and support facilities and/or equipment. Performs with some latitude for unreviewed actions and decisions.</p> <ol style="list-style-type: none"> 1. Plans and performs engineering research, design development, and other assignments in conformance with design, engineering and customer specifications. 2. Responsible for the technical/engineering part of a major project or a project of lesser complexity and importance than those normally assigned to a higher level engineer. 	871-1 871-3

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
		3. Coordinates the activities of technicians assigned to specific engineering projects. 4. May perform other duties as assigned.	
Eng/Analyst III	Bachelor's Degree or equivalent and 7 years of general experience.	Under supervision, performs a variety of engineering tasks which are broad in nature and are concerned with design and implementation, including personnel, hardware, software and support facilities and/or equipment. Performs with some latitude for unreviewed actions and decisions. 1. Plans and performs engineering research, design development, and other assignments in conformance with design, engineering and customer specifications. 2. Responsible for the technical/engineering part of a major project or a project of lesser complexity and importance than those normally assigned to a higher level engineer. 3. Coordinates the activities of technicians assigned to specific engineering projects. 4. May perform other duties as assigned.	871-1 871-3
Eng/Analyst IV	Bachelor's Degree or equivalent and 8 years of general experience.	Under supervision, performs a variety of engineering tasks which are broad in nature and are concerned with design and implementation, including personnel, hardware, software and support facilities and/or equipment. Performs with some latitude for unreviewed actions and decisions. 1. Plans and performs engineering research, design development, and other assignments in conformance with design, engineering and customer specifications. 2. Responsible for the technical/engineering part of a major project or a project of lesser complexity and importance than those normally assigned to a higher level engineer. 3. Coordinates the activities of technicians assigned to specific engineering projects. 4. May perform other duties as assigned.	871-1 871-3

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Eng/Analyst V	Bachelor's Degree or equivalent and 10 years of general experience.	<p>Under supervision, performs a variety of engineering tasks which are broad in nature and are concerned with design and implementation, including personnel, hardware, software and support facilities and/or equipment. Performs with some latitude for unreviewed actions and decisions.</p> <ol style="list-style-type: none"> 1. Plans and performs engineering research, design development, and other assignments in conformance with design, engineering and customer specifications. 2. Responsible for the technical/engineering part of a major project or a project of lesser complexity and importance than those normally assigned to a higher level engineer. 3. Coordinates the activities of technicians assigned to specific engineering projects. 4. May perform other duties as assigned. 	871-1 871-3
Jr Eng/Analyst I	Bachelor's Degree or equivalent.	<p>Under supervision, assists in defining and executing engineering activities within a project. These activities may consist of planning, performance management, capacity planning, testing and validation, benchmarking, engineering, and development and staffing of an engineering management plan.</p> <ol style="list-style-type: none"> 1. Performs engineering planning, performance management, capacity planning, testing and validation, and benchmarking. 2. Development and staffing of an engineering management plan. 3. Supports project engineers, as required. 4. Analyzes and develops technical documentation detailing the integration and system performance. 5. May perform other duties as assigned. 	871-1 871-3
Jr Eng/Analyst II	Bachelor's Degree or equivalent and 1 years of general experience.	<p>Under supervision, assists in defining and executing engineering activities within a project. These activities may consist of planning, performance management, capacity planning, testing and validation, benchmarking, engineering, and development and staffing of an engineering management plan.</p> <ol style="list-style-type: none"> 1. Performs engineering planning, performance management, capacity planning, testing and validation, and benchmarking. 2. Development and staffing of an engineering management plan. 3. Supports project engineers, as required. 4. Analyzes and develops technical documentation detailing the integration and system performance. 5. May perform other duties as assigned. 	871-1 871-3

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Jr Eng/Analyst III	Bachelor's Degree or equivalent and 2 years of general experience.	<p>Under supervision, assists in defining and executing engineering activities within a project. These activities may consist of planning, performance management, capacity planning, testing and validation, benchmarking, engineering, and development and staffing of an engineering management plan.</p> <ol style="list-style-type: none"> 1. Performs engineering planning, performance management, capacity planning, testing and validation, and benchmarking. 2. Development and staffing of an engineering management plan. 3. Supports project engineers, as required. 4. Analyzes and develops technical documentation detailing the integration and system performance. 5. May perform other duties as assigned. 	871-1 871-3
Jr Eng/Analyst IV	Bachelor's Degree or equivalent and 3 years of general experience.	<p>Under supervision, assists in defining and executing engineering activities within a project. These activities may consist of planning, performance management, capacity planning, testing and validation, benchmarking, engineering, and development and staffing of an engineering management plan.</p> <ol style="list-style-type: none"> 1. Performs engineering planning, performance management, capacity planning, testing and validation, and benchmarking. 2. Development and staffing of an engineering management plan. 3. Supports project engineers, as required. 4. Analyzes and develops technical documentation detailing the integration and system performance. 5. May perform other duties as assigned. 	871-1 871-3
Project Manager I	Bachelor's Degree or equivalent and 5 years of experience.	<p>Manages project operations. Ensures production schedules are met. Ensures system resources are used effectively.</p> <ol style="list-style-type: none"> 1. Coordinates the resolution of production-related problems. 2. Ensures proper relationships are established between customers, teaming partners, and vendors to facilitate the delivery of information technology services. 3. Provides users with computer output. <p>Supervises staff operations.</p>	871-1 871-3
Project Manager II	Bachelor's Degree or equivalent and 7 years of experience.	<p>Manages project operations. Ensures production schedules are met. Ensures system resources are used effectively.</p> <ol style="list-style-type: none"> 1. Coordinates the resolution of production-related problems. 2. Ensures proper relationships are established between customers, teaming partners, and vendors to facilitate the delivery of information technology services. 3. Provides users with computer output. <p>Supervises staff operations.</p>	871-1 871-3

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Project Manager III	Bachelor's Degree or equivalent and 8 years of experience.	<p>Manages project operations. Ensures production schedules are met. Ensures system resources are used effectively.</p> <ol style="list-style-type: none"> 1. Coordinates the resolution of production-related problems. 2. Ensures proper relationships are established between customers, teaming partners, and vendors to facilitate the delivery of information technology services. 3. Provides users with computer output. <p>Supervises staff operations.</p>	871-1 871-3
Project Manager IV	Bachelor's Degree or equivalent and 9 years of experience.	<p>Manages project operations. Ensures production schedules are met. Ensures system resources are used effectively.</p> <ol style="list-style-type: none"> 1. Coordinates the resolution of production-related problems. 2. Ensures proper relationships are established between customers, teaming partners, and vendors to facilitate the delivery of information technology services. 3. Provides users with computer output. <p>Supervises staff operations.</p>	871-1 871-3
Project Manager V	Bachelor's Degree or equivalent and 10 years of experience.	<p>Manages project operations. Ensures production schedules are met. Ensures system resources are used effectively.</p> <ol style="list-style-type: none"> 1. Coordinates the resolution of production-related problems. 2. Ensures proper relationships are established between customers, teaming partners, and vendors to facilitate the delivery of information technology services. 3. Provides users with computer output. <p>Supervises staff operations.</p>	871-1 871-3
Project Manager VI	Bachelor's Degree or equivalent and 11 years of experience.	<p>Manages project operations. Ensures production schedules are met. Ensures system resources are used effectively.</p> <ol style="list-style-type: none"> 1. Coordinates the resolution of production-related problems. 2. Ensures proper relationships are established between customers, teaming partners, and vendors to facilitate the delivery of information technology services. 3. Provides users with computer output. <p>Supervises staff operations.</p>	871-1 871-3
Project Manager VII	Master's Degree or equivalent and 8 years of experience.	<p>Manages project operations. Ensures production schedules are met. Ensures system resources are used effectively.</p> <ol style="list-style-type: none"> 1. Coordinates the resolution of production-related problems. 2. Ensures proper relationships are established between customers, teaming partners, and vendors to facilitate the delivery of information technology services. 3. Provides users with computer output. <p>Supervises staff operations.</p>	871-1 871-3

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Project Manager VIII	Master's Degree or equivalent and 11 years of experience.	<p>Manages project operations. Ensures production schedules are met. Ensures system resources are used effectively.</p> <ol style="list-style-type: none"> 1. Coordinates the resolution of production-related problems. 2. Ensures proper relationships are established between customers, teaming partners, and vendors to facilitate the delivery of information technology services. 3. Provides users with computer output. Supervises staff operations. 	871-1 871-3
Project Specialist I	High School Diploma and 6 years of general experience.	<p>Includes all labor efforts identified as business and finance in nature, including but not limited to project control, project planning and scheduling, cost estimating</p> <ol style="list-style-type: none"> 1. Performs complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues which would require a report and recommend solutions. 2. Principal duties may include, but is not limited to, work breakdown structures, preparing charts, tables, graphs, and diagrams to assist in analyzing problems. Provides daily supervision and direction to administrative staff. 	871-1 871-3
Project Specialist II	Bachelor's Degree or equivalent.	<p>Includes all labor efforts identified as business and finance in nature, including but not limited to project control, project planning and scheduling, cost estimating</p> <ol style="list-style-type: none"> 1. Performs complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues which would require a report and recommend solutions. 2. Principal duties may include, but is not limited to, work breakdown structures, preparing charts, tables, graphs, and diagrams to assist in analyzing problems. Provides daily supervision and direction to administrative staff. 	871-1 871-3
Project Specialist III	Bachelor's Degree or equivalent and 2 years of general experience.	<p>Includes all labor efforts identified as business and finance in nature, including but not limited to project control, project planning and scheduling, cost estimating</p> <ol style="list-style-type: none"> 1. Performs complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues which would require a report and recommend solutions. 2. Principal duties may include, but is not limited to, work breakdown structures, preparing charts, tables, graphs, and diagrams to assist in analyzing problems. Provides daily supervision and direction to administrative staff. 	871-1 871-3

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Project Specialist IV	Bachelor's Degree or equivalent and 4 years of general experience.	Includes all labor efforts identified as business and finance in nature, including but not limited to project control, project planning and scheduling, cost estimating 1. Performs complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues which would require a report and recommend solutions. 2. Principal duties may include, but is not limited to, work breakdown structures, preparing charts, tables, graphs, and diagrams to assist in analyzing problems. Provides daily supervision and direction to administrative staff.	871-1 871-3
Project Specialist V	Bachelor's Degree or equivalent and 6 years of general experience.	Includes all labor efforts identified as business and finance in nature, including but not limited to project control, project planning and scheduling, cost estimating 1. Performs complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues which would require a report and recommend solutions. 2. Principal duties may include, but is not limited to, work breakdown structures, preparing charts, tables, graphs, and diagrams to assist in analyzing problems. Provides daily supervision and direction to administrative staff.	871-1 871-3
Project Specialist VI	Master's Degree or equivalent and 5 years of general experience.	Includes all labor efforts identified as business and finance in nature, including but not limited to project control, project planning and scheduling, cost estimating 1. Performs complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues which would require a report and recommend solutions. 2. Principal duties may include, but is not limited to, work breakdown structures, preparing charts, tables, graphs, and diagrams to assist in analyzing problems. Provides daily supervision and direction to administrative staff.	871-1 871-3
Project Specialist VII	Master's Degree or equivalent and 8 years of general experience.	Includes all labor efforts identified as business and finance in nature, including but not limited to project control, project planning and scheduling, cost estimating 1. Performs complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues which would require a report and recommend solutions. 2. Principal duties may include, but is not limited to, work breakdown structures, preparing charts, tables, graphs, and diagrams to assist in analyzing problems. Provides daily supervision and direction to administrative	871-1 871-3

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
		staff.	
Senior Project Manager I	Master's Degree or equivalent and 15 years of experience.	<p>Manages project operations. Ensures production schedules are met. Ensures system resources are used effectively.</p> <ol style="list-style-type: none"> 1. Coordinates the resolution of production-related problems. 2. Ensures proper relationships are established between customers, teaming partners, and vendors to facilitate the delivery of information technology services. 3. Provides users with computer output. <p>Supervises staff operations.</p>	871-1 871-3
Senior Project Manager II	Master's Degree or equivalent and 20 years of experience	<p>Manages project operations. Ensures production schedules are met. Ensures system resources are used effectively.</p> <ol style="list-style-type: none"> 1. Coordinates the resolution of production-related problems. 2. Ensures proper relationships are established between customers, teaming partners, and vendors to facilitate the delivery of information technology services. 3. Provides users with computer output. <p>Supervises staff operations.</p>	871-1 871-3
Senior Project Manager III	Master's Degree or equivalent and 25 years of experience	<p>Manages project operations. Ensures production schedules are met. Ensures system resources are used effectively.</p> <ol style="list-style-type: none"> 1. Coordinates the resolution of production-related problems. 2. Ensures proper relationships are established between customers, teaming partners, and vendors to facilitate the delivery of information technology services. 3. Provides users with computer output. <p>Supervises staff operations.</p>	871-1 871-3
Senior Project Manager IV	Masters Degree and 30 years of experience	<p>Manages project operations. Ensures production schedules are met. Ensures system resources are used effectively.</p> <ol style="list-style-type: none"> 1. Coordinates the resolution of production-related problems. 2. Ensures proper relationships are established between customers, teaming partners, and vendors to facilitate the delivery of information technology services. 3. Provides users with computer output. <p>Supervises staff operations.</p>	871-1 871-3



Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Senior Project Manager V	PhD and 30 years of experience	<p>Manages project operations. Ensures production schedules are met. Ensures system resources are used effectively.</p> <ol style="list-style-type: none"> 1. Coordinates the resolution of production-related problems. 2. Ensures proper relationships are established between customers, teaming partners, and vendors to facilitate the delivery of information technology services. 3. Provides users with computer output. Supervises staff operations. 	871-1 871-3
Sr Eng /Analyst II	Bachelor's Degree or equivalent and 10 years of general experience.	<p>Performs a variety of engineering tasks, either independently or under supervision, which are broad in nature and are concerned with design and implementation, including personnel, hardware, software and support facilities and/or equipment. Supervises team of engineers through project completion.</p> <ol style="list-style-type: none"> 1. Plans and performs engineering research, design development, and other assignments in conformance with design, engineering and customer specifications. 2. Supervises team of engineers through project completion. 3. Responsible for major technical/engineering projects of higher complexity and importance than those normally assigned to lower level engineers. 4. Coordinates the activities of engineers and technicians assigned to specific engineering projects. 5. May perform other duties as assigned. 	871-1 871-3
Sr Eng/Analyst I	Bachelor's Degree or equivalent and 9 years of general experience.	<p>Performs a variety of engineering tasks, either independently or under supervision, which are broad in nature and are concerned with design and implementation, including personnel, hardware, software and support facilities and/or equipment. Supervises team of engineers through project completion.</p> <ol style="list-style-type: none"> 1. Plans and performs engineering research, design development, and other assignments in conformance with design, engineering and customer specifications. 2. Supervises team of engineers through project completion. 3. Responsible for major technical/engineering projects of higher complexity and importance than those normally assigned to lower level engineers. 4. Coordinates the activities of engineers and technicians assigned to specific engineering projects. 5. May perform other duties as assigned. 	871-1 871-3

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Sr Eng/Analyst III	Bachelor's Degree or equivalent and 11 years of general experience.	<p>Performs a variety of engineering tasks, either independently or under supervision, which are broad in nature and are concerned with design and implementation, including personnel, hardware, software and support facilities and/or equipment. Supervises team of engineers through project completion.</p> <ol style="list-style-type: none"> 1. Plans and performs engineering research, design development, and other assignments in conformance with design, engineering and customer specifications. 2. Supervises team of engineers through project completion. 3. Responsible for major technical/engineering projects of higher complexity and importance than those normally assigned to lower level engineers. 4. Coordinates the activities of engineers and technicians assigned to specific engineering projects. 5. May perform other duties as assigned. 	871-1 871-3
Sr Eng/Analyst IV	Bachelor's Degree or equivalent and 12 years of general experience.	<p>Performs a variety of engineering tasks, either independently or under supervision, which are broad in nature and are concerned with design and implementation, including personnel, hardware, software and support facilities and/or equipment. Supervises team of engineers through project completion.</p> <ol style="list-style-type: none"> 1. Plans and performs engineering research, design development, and other assignments in conformance with design, engineering and customer specifications. 2. Supervises team of engineers through project completion. 3. Responsible for major technical/engineering projects of higher complexity and importance than those normally assigned to lower level engineers. 4. Coordinates the activities of engineers and technicians assigned to specific engineering projects. 5. May perform other duties as assigned. 	871-1 871-3

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Sr Eng/Analyst V	Bachelor's Degree or equivalent and 13 years of general experience.	<p>Performs a variety of engineering tasks, either independently or under supervision, which are broad in nature and are concerned with design and implementation, including personnel, hardware, software and support facilities and/or equipment. Supervises team of engineers through project completion.</p> <ol style="list-style-type: none"> 1. Plans and performs engineering research, design development, and other assignments in conformance with design, engineering and customer specifications. 2. Supervises team of engineers through project completion. 3. Responsible for major technical/engineering projects of higher complexity and importance than those normally assigned to lower level engineers. 4. Coordinates the activities of engineers and technicians assigned to specific engineering projects. 5. May perform other duties as assigned. 	871-1 871-3
Sr Eng/Analyst VI	Bachelor's Degree or equivalent and 14 years of general experience.	<p>Performs a variety of engineering tasks, either independently or under supervision, which are broad in nature and are concerned with design and implementation, including personnel, hardware, software and support facilities and/or equipment. Supervises team of engineers through project completion.</p> <ol style="list-style-type: none"> 1. Plans and performs engineering research, design development, and other assignments in conformance with design, engineering and customer specifications. 2. Supervises team of engineers through project completion. 3. Responsible for major technical/engineering projects of higher complexity and importance than those normally assigned to lower level engineers. 4. Coordinates the activities of engineers and technicians assigned to specific engineering projects. 5. May perform other duties as assigned. 	871-1 871-3

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Sr Eng/Analyst VII	Bachelor's Degree or equivalent and 15 years of general experience.	<p>Performs a variety of engineering tasks, either independently or under supervision, which are broad in nature and are concerned with design and implementation, including personnel, hardware, software and support facilities and/or equipment. Supervises team of engineers through project completion.</p> <ol style="list-style-type: none"> 1. Plans and performs engineering research, design development, and other assignments in conformance with design, engineering and customer specifications. 2. Supervises team of engineers through project completion. 3. Responsible for major technical/engineering projects of higher complexity and importance than those normally assigned to lower level engineers. 4. Coordinates the activities of engineers and technicians assigned to specific engineering projects. 5. May perform other duties as assigned. 	871-1 871-3
Sr Eng/Analyst VIII	Master's Degree or equivalent and 12 years of general experience.	<p>Performs a variety of engineering tasks, either independently or under supervision, which are broad in nature and are concerned with design and implementation, including personnel, hardware, software and support facilities and/or equipment. Supervises team of engineers through project completion.</p> <ol style="list-style-type: none"> 1. Plans and performs engineering research, design development, and other assignments in conformance with design, engineering and customer specifications. 2. Supervises team of engineers through project completion. 3. Responsible for major technical/engineering projects of higher complexity and importance than those normally assigned to lower level engineers. 4. Coordinates the activities of engineers and technicians assigned to specific engineering projects. 5. May perform other duties as assigned. 	871-1 871-3

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Sr Eng/Analyst IX	Master's Degree or equivalent and 13 years of general experience.	<p>Performs a variety of engineering tasks, either independently or under supervision, which are broad in nature and are concerned with design and implementation, including personnel, hardware, software and support facilities and/or equipment. Supervises team of engineers through project completion.</p> <ol style="list-style-type: none"> 1. Plans and performs engineering research, design development, and other assignments in conformance with design, engineering and customer specifications. 2. Supervises team of engineers through project completion. 3. Responsible for major technical/engineering projects of higher complexity and importance than those normally assigned to lower level engineers. 4. Coordinates the activities of engineers and technicians assigned to specific engineering projects. 5. May perform other duties as assigned. 	871-1 871-3
Sr Eng/Analyst X	Master's Degree or equivalent and 14 years of general experience.	<p>Performs a variety of engineering tasks, either independently or under supervision, which are broad in nature and are concerned with design and implementation, including personnel, hardware, software and support facilities and/or equipment. Supervises team of engineers through project completion.</p> <ol style="list-style-type: none"> 1. Plans and performs engineering research, design development, and other assignments in conformance with design, engineering and customer specifications. 2. Supervises team of engineers through project completion. 3. Responsible for major technical/engineering projects of higher complexity and importance than those normally assigned to lower level engineers. 4. Coordinates the activities of engineers and technicians assigned to specific engineering projects. 5. May perform other duties as assigned. 	871-1 871-3
Technical Specialist I	High School Diploma, or equivalent.	Assists in collecting and organizing information required for preparation of user's manuals, training materials, installation guides, proposals, and other reports and deliverables. Edits functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents.	871-1 871-3
Technical Specialist II	High School Diploma or equivalent and 1 year of general experience.	Assists in collecting and organizing information required for preparation of user's manuals, training materials, installation guides, proposals, and other reports and deliverables. Edits functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents.	871-1 871-3



Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Technical Specialist III	High School Diploma or equivalent and 2 years of general experience.	Assists in collecting and organizing information required for preparation of user’s manuals, training materials, installation guides, proposals, and other reports and deliverables. Edits functional descriptions, system specifications, user’s manuals, special reports, or any other customer deliverables and documents.	871-1 871-3
Technical Specialist IV	High School Diploma or equivalent and 3 years of general experience.	Assists in collecting and organizing information required for preparation of user’s manuals, training materials, installation guides, proposals, and other reports and deliverables. Edits functional descriptions, system specifications, user’s manuals, special reports, or any other customer deliverables and documents.	871-1 871-3
Technician I	High School Diploma or equivalent.	Works under supervision to perform a variety of engineering tasks which are broad in nature and are concerned with design and implementation, including support facilities and/or equipment. 1. Supports the planning and performance of engineering and customer specifications. 2. Supports the technical/engineering activities related to development and integration, or testing of a project assigned to higher level engineers. 3. Works under the supervision of a Sr. Engineers or project manager. 4. May perform other duties as assigned.	871-1 871-3
Technician II	High School Diploma or equivalent and 2 years of general experience.	Works under supervision to perform a variety of engineering tasks which are broad in nature and are concerned with design and implementation, including support facilities and/or equipment. 1. Supports the planning and performance of engineering and customer specifications. 2. Supports the technical/engineering activities related to development and integration, or testing of a project assigned to higher level engineers. 3. Works under the supervision of a Sr. Engineers or project manager. 4. May perform other duties as assigned.	871-1 871-3
Technician III	Bachelor’s Degree or equivalent.	Works under supervision to perform a variety of engineering tasks which are broad in nature and are concerned with design and implementation, including support facilities and/or equipment. 1. Supports the planning and performance of engineering and customer specifications. 2. Supports the technical/engineering activities related to development and integration, or testing of a project assigned to higher level engineers. 3. Works under the supervision of a Sr. Engineers or project manager. 4. May perform other duties as assigned.	871-1 871-3

Labor Category	Education and Experience Requirements	Duties and Responsibilities	SIN
Technician IV	Bachelor's Degree or equivalent and 1 year of general experience.	Works under supervision to perform a variety of engineering tasks which are broad in nature and are concerned with design and implementation, including support facilities and/or equipment. 1. Supports the planning and performance of engineering and customer specifications. 2. Supports the technical/engineering activities related to development and integration, or testing of a project assigned to higher level engineers. 3. Works under the supervision of a Sr. Engineers or project manager. 4. May perform other duties as assigned.	871-1 871-3
Technician V	Bachelor's Degree or equivalent and 2 years of general experience.	Works under supervision to perform a variety of engineering tasks which are broad in nature and are concerned with design and implementation, including support facilities and/or equipment. 1. Supports the planning and performance of engineering and customer specifications. 2. Supports the technical/engineering activities related to development and integration, or testing of a project assigned to higher level engineers. 3. Works under the supervision of a Sr. Engineers or project manager. 4. May perform other duties as assigned.	871-1 871-3
Technician VI	Bachelor's Degree or equivalent and 3 years of general experience.	Works under supervision to perform a variety of engineering tasks which are broad in nature and are concerned with design and implementation, including support facilities and/or equipment. 1. Supports the planning and performance of engineering and customer specifications. 2. Supports the technical/engineering activities related to development and integration, or testing of a project assigned to higher level engineers. 3. Works under the supervision of a Sr. Engineers or project manager. 4. May perform other duties as assigned.	871-1 871-3
Technician VII	Bachelor's Degree or equivalent and 4 years of general experience.	Works under supervision to perform a variety of engineering tasks which are broad in nature and are concerned with design and implementation, including support facilities and/or equipment. 1. Supports the planning and performance of engineering and customer specifications. 2. Supports the technical/engineering activities related to development and integration, or testing of a project assigned to higher level engineers. 3. Works under the supervision of a Sr. Engineers or project manager. 4. May perform other duties as assigned.	871-1 871-3

Time Solutions uses the following formulas when evaluating a combination of Education and Experience:

- Professional Engineer License is equivalent to an additional degree
- M.S./M.A. plus three (3) years relevant experience = Ph.D.
- B.S./B.A. plus two (2) years relevant experience = M.S./M.A.



- A.S./A.A. plus three (3) years relevant experience = B.S./B.A.