



GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu driven database system. The INTERNET address for GSA Advantage! is: www.GSAAdvantage.gov.

Federal Supply Group: MAS
Schedule Title: Multiple Award Schedule

Information Technology

Contract Number: 47QTCA21D007B

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract Period: March 29, 2021 through March 28, 2026

Gi4, LLC
880 Harrison St SE Ste 020
Leesburg, VA 20175-4032
phone: 571-781-4448
fax: 571-291-4105
email: contracts@gi4.us
website: www.Gi4.us

Contact for contract administration: Linda Mosel, Linda.Mosel@Gi4.us

Business size: Small, Service Disabled Veteran Owned, SBA Certified 8(a), 8(a) Sole Source Pool

Modification Number: PO-0010 Effective Date: March 26, 2024

CUSTOMER INFORMATION

1a. Table of awarded Special Item Numbers (SINs):

<u>SIN #</u>	<u>SIN Title</u>
511210	Software Licenses
54151S	IT Professional Services
54151HEAL	Health Information Technology Services
541611	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
OLM	Order Level Materials

1b. Identification of the lowest priced service for each special item number awarded in the contract.

<u>SIN #</u>	<u>Model</u>	<u>Price</u>
511210	Vyond Premium - Annual (mid-tier plan)	\$522.92

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. Provided below

2. Maximum order for each SIN:

<u>SIN#</u>	<u>MAXIMUM ORDER</u>
511210, 54151S, 54151HEAL	\$ 500,000
541611	\$ 1,000,000
OLM	\$ 250,000

3. Minimum order: \$ 100.00

4. Geographic coverage (delivery area): Domestic only

5. Point(s) of production: See price list

6. Discount from list prices or statement of net price: [Net prices are included on this price list.](#)

7. Quantity discounts: None on Labor

8. Prompt payment terms: 0.5% 10 days, Net 30 days Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items: See price list

10a. Time of delivery: 30 days ARO

10b. Expedited delivery: Items available for expedited delivery are noted in this price list.

10c. Overnight and 2-day delivery: Contact Vendor

- 10d. Urgent requirements: Contact Vendor
11. F.O.B. point(s): Destination
- 12a. Ordering address(es):
Gi4, LLC
880 Harrison St SE Ste 020
Leesburg, VA 20175-4032
- 12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
13. Payment address:
Gi4, LLC
880 Harrison St SE Ste 020
Leesburg, VA 20175-4032
14. Warranty provision: Standard Commercial Warranty
15. Export packing charges: n/a
16. Terms and conditions of rental, maintenance, and repair: n/a
17. Terms and conditions of installation: n/a
- 18a. Terms and conditions of repair parts: n/a
- 18b. Terms and conditions for any other services: n/a
19. List of service and distribution points: n/a
20. List of participating dealers: n/a
21. Preventative maintenance: n/a
- 22a. Special attributes such as environmental attributes: n/a
- 22b. Section 508 compliance: Vyond - <https://www.vyond.com/resources/508-compliance-and-accessible-video>
23. Unique Entity Identifier (UEI) number: DV8PNH7LGKA8
24. Notification regarding registration in the System for Award Management (SAM) database. Yes

SIN	Mnfc NAME	MFR PART NO	PRODUCT NAME	PRODUCT DESCRIPTION	GSA (including IFF)	QTY DISCOUNT	COO
511210	GoAnimate, Inc.	Vyond Premium - Annual (mid-tier plan)	Term Software Vyond Premium - Annual (mid-tier plan)	<p>Cloud-based video animation software for developing training, marketing, and agency communications. Hundreds of versatile pre-made templates and global editing features allow you to create multiple versions of any video with the click of a few buttons. Engage learners with interactive animated video. Use active storytelling, repurpose and customize content, and improve learning outcomes with better, more visual communication.</p> <p>Vyond Premium Seat: A single-user, annual subscription plan is perfect for the single video producer and includes high quality exports and live chat support.</p>	\$522.92	Additional 5% discount for orders of 30 or more	US
511210	GoAnimate, Inc.	Vyond Professional Annual (high-tier plan)	Term Software Vyond Professional - Annual (high-tier plan)	<p>Cloud-based video animation software for larger teams developing training, marketing, and agency communications. Includes all of the templates and libraries of the Premium plan, but offers the ability for teams to collaborate on videos, share libraries, administrate other licenses, and export high resolution videos. Use active storytelling, repurpose and customize content, and improve learning outcomes with better, more visual communication.</p> <p>Vyond Professional Seat: A scalable single-seat plan suitable for medium and large sized organizations with other Professional license users. Price is per user, annual subscription, and includes advanced features with team collaboration and priority customer service.</p>	\$885.62	Additional 5% discount for orders of 30 or more	US
511210	GoAnimate, Inc.	Vyond Enterprise Annual (high-tier plan)	Term Software Vyond Enterprise - Annual (high-tier plan)	<p>Vyond Enterprise is a cloud-based video animation solution tailored for multi-user teams in training, marketing, and agency roles. It includes all Vyond Studio features and adds VyondGo for instant video creation. Enhanced with advanced security via Single Sign-On and Vyond Secure Suite, it also offers administrative tools like Shared Spaces and User Groups. This scalable plan is ideal for medium to large teams, providing top-tier security and admin features, along with complimentary training for teams of 10+ users.</p>	\$1,209.07	<p>3% discount for orders of 21-50; 5% discount for orders of 51-75; 7% discount for orders of 76-100; 10% discount for orders of 101-125; 13% discount for orders of 126-150; 15% discount for orders of 151-200; 17% discount for orders of 201-250; 20% discount for orders of 251-300</p>	US

Gi4 Labor Category Rates – Customer / Government Site

	CUSTOMER/GOVERNMENT SITE	Year 1	Year 2	Year 3	Year 4	Year 5
SIN	Labor Category	GSA PRICE	GSA PRICE	GSA PRICE	GSA PRICE	GSA PRICE
541611	Economic Consultant, Junior	\$137.99	\$141.44	\$144.98	\$148.61	\$152.32
541611	Economic Consultant, Senior	\$283.04	\$290.12	\$297.37	\$304.80	\$312.42
541611	Policy Analyst, Senior	\$96.02	\$98.42	\$100.88	\$103.41	\$105.99
541611	Policy Assistant	\$47.35	\$48.53	\$49.74	\$50.99	\$52.26
541611	Regulatory Consultant	\$186.03	\$190.68	\$195.44	\$200.33	\$205.34
54151S	Database Administrator, Senior	\$86.17	\$88.32	\$90.53	\$92.80	\$95.12
54151S	Developer	\$84.29	\$86.39	\$88.55	\$90.77	\$93.04
54151S	Developer, Junior	\$51.14	\$52.42	\$53.73	\$55.07	\$56.45
54151S	Developer, Senior	\$107.92	\$110.62	\$113.39	\$116.22	\$119.13
54151S	Functional Analyst	\$76.70	\$78.62	\$80.58	\$82.60	\$84.66
54151S	Functional Analyst, Senior	\$91.86	\$94.16	\$96.51	\$98.93	\$101.40
54151S	Network Engineer	\$88.67	\$90.88	\$93.16	\$95.48	\$97.87
54151S	Program Manager	\$121.22	\$124.25	\$127.35	\$130.54	\$133.80
54151S	Project Manager	\$101.33	\$103.86	\$106.46	\$109.12	\$111.85
54151S	System Administrator	\$64.24	\$65.85	\$67.49	\$69.18	\$70.91
54151S	System Maintenance Engineer	\$57.77	\$59.22	\$60.70	\$62.22	\$63.77
54151S	System Maintenance Manager	\$68.19	\$69.90	\$71.64	\$73.43	\$75.27
54151S	System Maintenance Technician	\$35.05	\$35.92	\$36.82	\$37.74	\$38.69
54151S	Test Engineer, Senior	\$87.12	\$89.30	\$91.53	\$93.82	\$96.17
54151HEAL	Health IT Customer Service Engineer	\$51.14	\$52.42	\$53.73	\$55.07	\$56.45
54151HEAL	Health IT Customer Service Manager	\$58.72	\$60.19	\$61.69	\$63.23	\$64.82
54151HEAL	Health IT Customer Service Technician	\$38.84	\$39.81	\$40.80	\$41.82	\$42.87
54151HEAL	Health IT Database Administration Technician	\$45.46	\$46.60	\$47.76	\$48.96	\$50.18
54151HEAL	Health IT Database Administrator, Senior	\$86.17	\$88.32	\$90.53	\$92.80	\$95.12
54151HEAL	Health IT Developer	\$84.29	\$86.39	\$88.55	\$90.77	\$93.04
54151HEAL	Health IT Developer, Junior	\$51.14	\$52.42	\$53.73	\$55.07	\$56.45
54151HEAL	Health IT Developer, Senior	\$105.81	\$108.46	\$111.17	\$113.95	\$116.79
54151HEAL	Health IT Functional Analyst	\$76.70	\$78.62	\$80.58	\$82.60	\$84.66
54151HEAL	Health IT Functional Analyst, Junior	\$55.87	\$57.26	\$58.70	\$60.16	\$61.67
54151HEAL	Health IT Functional Analyst, Senior	\$91.86	\$94.16	\$96.51	\$98.93	\$101.40
54151HEAL	Health IT Network Administration Technician	\$36.93	\$37.85	\$38.80	\$39.77	\$40.77
54151HEAL	Health IT Network Engineer	\$88.67	\$90.88	\$93.16	\$95.48	\$97.87
54151HEAL	Health IT Program Manager	\$121.22	\$124.25	\$127.35	\$130.54	\$133.80
54151HEAL	Health IT Project Analyst	\$61.56	\$63.10	\$64.67	\$66.29	\$67.95
54151HEAL	Health IT Program Analyst	\$65.34	\$66.98	\$68.65	\$70.37	\$72.13
54151HEAL	Health IT Program Analyst, Senior	\$74.82	\$76.69	\$78.60	\$80.57	\$82.58
54151HEAL	Health IT Project Manager	\$101.33	\$103.86	\$106.46	\$109.12	\$111.85
54151HEAL	Health IT System Administrator	\$62.98	\$64.55	\$66.16	\$67.82	\$69.51
54151HEAL	Health IT System Maintenance Engineer	\$57.77	\$59.22	\$60.70	\$62.22	\$63.77
54151HEAL	Health IT System Maintenance Manager	\$68.19	\$69.90	\$71.64	\$73.43	\$75.27
54151HEAL	Health IT System Maintenance Technician	\$35.05	\$35.92	\$36.82	\$37.74	\$38.69
54151HEAL	Health IT Test Engineer, Senior	\$87.12	\$89.30	\$91.53	\$93.82	\$96.17

Gi4 Labor Category Rates – Contractor Site (Off-Site)

	Contractor SITE (Off Site)	Year 1	Year 2	Year 3	Year 4	Year 5
SIN	Labor Category	GSA PRICE	GSA PRICE	GSA PRICE	GSA PRICE	GSA PRICE
541611	Policy Analyst, Senior	\$102.92	\$105.49	\$108.13	\$110.83	\$113.60
541611	Policy Assistant	\$54.46	\$55.82	\$57.21	\$58.64	\$60.11
54151S	Database Administrator, Senior	\$99.10	\$101.58	\$104.12	\$106.72	\$109.39
54151S	Developer	\$96.92	\$99.35	\$101.83	\$104.38	\$106.99
54151S	Developer, Junior	\$58.81	\$60.28	\$61.79	\$63.33	\$64.92
54151S	Functional Analyst	\$88.21	\$90.41	\$92.67	\$94.99	\$97.36
54151S	Functional Analyst, Senior	\$105.64	\$108.28	\$110.99	\$113.77	\$116.61
54151S	Network Administrator, Senior	\$77.32	\$79.25	\$81.24	\$83.27	\$85.35
54151S	Program Manager	\$139.40	\$142.88	\$146.46	\$150.12	\$153.87
54151S	Program Analyst, Junior	\$52.28	\$53.58	\$54.92	\$56.30	\$57.70
54151S	Project Manager	\$116.53	\$119.45	\$122.43	\$125.49	\$128.63
54151S	System Maintenance Engineer	\$66.43	\$68.09	\$69.80	\$71.54	\$73.33
54151S	System Maintenance Manager	\$78.42	\$80.38	\$82.39	\$84.45	\$86.56
54151S	System Maintenance Technician	\$40.30	\$41.31	\$42.34	\$43.40	\$44.48
54151S	Test Engineer, Senior	\$100.19	\$102.70	\$105.26	\$107.90	\$110.59
54151HEAL	Health IT Customer Service Engineer	\$58.81	\$60.28	\$61.79	\$63.33	\$64.92
54151HEAL	Health IT Customer Service Manager	\$67.53	\$69.22	\$70.95	\$72.72	\$74.54
54151HEAL	Health IT Customer Service Technician	\$44.66	\$45.78	\$46.92	\$48.09	\$49.29
54151HEAL	Health IT Database Administration Technician	\$52.28	\$53.58	\$54.92	\$56.30	\$57.70
54151HEAL	Health IT Database Administrator, Senior	\$99.10	\$101.58	\$104.12	\$106.72	\$109.39
54151HEAL	Health IT Developer	\$96.92	\$99.35	\$101.83	\$104.38	\$106.99
54151HEAL	Health IT Developer, Junior	\$58.81	\$60.28	\$61.79	\$63.33	\$64.92
54151HEAL	Health IT Functional Analyst	\$88.21	\$90.41	\$92.67	\$94.99	\$97.36
54151HEAL	Health IT Functional Analyst, Junior	\$64.25	\$65.86	\$67.50	\$69.19	\$70.92
54151HEAL	Health IT Functional Analyst, Senior	\$105.64	\$108.28	\$110.99	\$113.77	\$116.61
54151HEAL	Health IT Network Administration Technician	\$42.47	\$43.54	\$44.62	\$45.74	\$46.88
54151HEAL	Health IT Network Administrator, Senior	\$77.32	\$79.25	\$81.24	\$83.27	\$85.35
54151HEAL	Health IT Program Analyst	\$139.40	\$142.88	\$146.46	\$150.12	\$153.87
54151HEAL	Health IT Program Analyst, Junior	\$70.79	\$72.56	\$74.37	\$76.23	\$78.14
54151HEAL	Health IT Program Analyst, Senior	\$75.15	\$77.02	\$78.95	\$80.92	\$82.95
54151HEAL	Health IT Program Manager	\$52.28	\$53.58	\$54.92	\$56.30	\$57.70
54151HEAL	Health IT Project Analyst	\$86.04	\$88.19	\$90.40	\$92.66	\$94.97
54151HEAL	Health IT Project Manager	\$116.53	\$119.45	\$122.43	\$125.49	\$128.63
54151HEAL	Health IT System Maintenance Engineer	\$66.43	\$68.09	\$69.80	\$71.54	\$73.33
54151HEAL	Health IT System Maintenance Manager	\$78.42	\$80.38	\$82.39	\$84.45	\$86.56
54151HEAL	Health IT System Maintenance Technician	\$40.30	\$41.31	\$42.34	\$43.40	\$44.48
54151HEAL	Health IT Test Engineer, Senior	\$100.19	\$102.70	\$105.26	\$107.90	\$110.59

The Service Contract Labor Standards (SCLS) is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If the contractor adds SCLS labor categories / employees to the contract through the modification process, the contractor must establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable wage determination number. Failure to do so may result in cancellation of the contract

Gi4 Labor Category Descriptions

Gi4 Labor Category Descriptions				
SIN	Labor Category	Description	Minimum Education*	Min Years Experience
54151S	Database Administrator, Senior	A Senior Database Administrator can create, implement and manage expansive database administration programs. Has experience in reviewing database performance trends, and identifying opportunities for improvement.	Bachelor's Degree	5
54151S	Developer	A Developer must have experience in analyzing customer needs and developing overall concept and design objectives. The developer must be able to create software in a variety of programming and for a variety of IT software applications. Must have experience in debugging and correcting errors in computer programs.	Bachelor's Degree	5
54151S	Developer, Junior	A Junior Developer must have experience in the creation of error free software code under the direction and supervision of senior software development managers. Must have experience in both windows and web development environments. Must be able to write software documentation.	Bachelor's Degree	0
54151S	Developer, Senior	A Senior Developer must be able to create logical and functional software code in a variety of languages. Must have experience in understanding and articulating the benefits and risks associated with different coding languages in different functional environments. Must have experience reacting to problems and correcting the program as necessary.	Bachelor's Degree	8
541611	Economic Consultant, Junior	A Junior Economic Consultant works under the direction of a Senior Regulatory Consultant to conduct cost-benefit analysis, and policy analysis. Must have demonstrated skills in economic analysis, data analytics, and report development. Must have knowledge of Executive Order (EO) 12866, EO 13563, and EO 13771; Office of Management and Budget (OMB) Circular A-4; and the Regulatory Flexibility Act (RFA). Experience in conducting Regulatory Impact Analysis (RIA), Regulatory Flexibility Act (RFA) analysis, regulatory retrospective reviews, and analysis of public comments is preferred.	Bachelor's Degree	6
541611	Economic Consultant, Senior	A Senior Economic Consultant must have experience in cost-benefit analysis, policy analysis, and project management. Must have in-depth knowledge of the rulemaking process and the required analyses identified in Executive Order (EO) 12866, EO 13563, and EO 13771; Office of Management and Budget (OMB) Circular A-4; and the Regulatory Flexibility Act (RFA). Must have experience in conducting Regulatory Impact Analysis	Master's Degree	15

Gi4 Labor Category Descriptions				
SIN	Labor Category	Description	Minimum Education*	Min Years Experience
		(RIA), Regulatory Flexibility Act (RFA) analysis, regulatory retrospective reviews, and analysis of public comments.		
54151S	Functional Analyst	A Functional Analyst must have experience working with customers, users and project leads in analyzing, designing, implementing and supporting IT business applications and systems. A functional analyst has experience in having primary responsibility for individual projects and systems. Must have experience in testing functionality and matching to requirements.	Bachelor's Degree	5
54151S	Functional Analyst, Senior	A Senior Functional Analyst must have experience working with customers, users and project leads in analyzing, designing, implementing and supporting a wide variety of IT business systems covering many diverse applications such as healthcare and financial systems.	Bachelor's Degree	10
54151HEAL	Health IT Customer Service Engineer	<p>A Customer Service Engineer is able to quickly respond to end user requests for assistance when existing manuals and scripted responses are not sufficient to meet user needs. Must be able to interact with customers and diagnose problems and lead customers through the necessary steps to correct their issues.</p> <p>Position requires knowledge of HIPAA/HITECH regulations and compliance for the preservation of patient privacy and records management when troubleshooting and working with clinical information systems. For troubleshooting network systems, the position requires knowledge of CAQH CORE Phase 1 &2 (or equivalent) operating rules and/or EHNACHNAP-EHN standards.</p>	Bachelor's Degree	0
54151HEAL	Health IT Customer Service Manager	<p>A Customer Service Manager has experience in planning, implementing, and managing customer service systems. Is able to handle customer satisfaction issues. Has experience in reviewing data to identify trends and issues. Is able to effectively report trends to system program teams.</p> <p>Position requires knowledge of HIPAA/HITECH regulations and compliance for the preservation of patient privacy and records management when troubleshooting and working with clinical information systems. For troubleshooting network systems, the position requires knowledge of CAQH CORE Phase 1 &2 (or equivalent) operating rules and/or EHNACHNAP-EHN standards. The Manager will provide oversight for subordinate training and compliance.</p>	Bachelor's Degree	5
54151HEAL	Health IT Customer Service Technician	<p>A Customer Service Technician is able to respond to end user request for assistance using existing manuals and scripted responses. Must be able to effectively interact with customers and be able to refer ongoing issues to the appropriate engineering support team.</p> <p>Position requires knowledge of Health Information Portability and Accountability Act (HIPAA) of 1996 and</p>	High School or GED	0

Gi4 Labor Category Descriptions				
SIN	Labor Category	Description	Minimum Education*	Min Years Experience
		the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009 as they relate to the development and maintenance of systems that support Personally Identifiable Information and Private Health Information. For troubleshooting network systems, the position requires knowledge of CAQH CORE Phase 1 &2 (or equivalent) operating rules and/or EHNACHNAP-EHN standards.		
54151HEAL	Health IT Database Administration Technician	<p>A Database Administration Technician has experience in conducting routine database administration tasks, logging data in database admin logs, and operating under the supervision of a Database Administrator.</p> <p>Position requires knowledge of Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009 as they relate to the development and maintenance of systems that support Personally Identifiable Information and Private Health Information.</p>	AA or 2 year technical school	0
54151HEAL	Health IT Database Administrator, Senior	<p>A Senior Database Administrator can create, implement and manage expansive database administration programs. Has experience in reviewing database performance trends, and identifying opportunities for improvement.</p> <p>Maintains privacy and confidentiality protocols for handling data. Position requires knowledge of Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009 as they relate to the development and maintenance of systems that support Personally Identifiable Information and Private Health Information.</p>	Bachelor's Degree	5
54151HEAL	Health IT Developer	<p>A Developer must have experience in analyzing customer needs and developing overall concept and design objectives. The developer must be able to create software in a variety of programming and for a variety of IT software applications. Must have experience in debugging and correcting errors in computer programs.</p> <p>Maintains privacy and confidentiality protocols for handling data at rest, in transit, and within the application layers. Position requires knowledge of Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009 as they relate to the development and maintenance of systems that support Personally Identifiable Information and Private Health Information.</p>	Bachelor's Degree	5
54151HEAL	Health IT Developer, Junior	A Junior Developer must have experience in the creation of error free software code under the direction and supervision of senior software development managers. Must have experience in both windows and web	Bachelor's Degree	0

Gi4 Labor Category Descriptions				
SIN	Labor Category	Description	Minimum Education*	Min Years Experience
		<p>development environments. Must be able to write software documentation.</p> <p>Maintains privacy and confidentiality protocols for handling data at rest, in transit, and within the application layers. Position requires knowledge of Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009 as they relate to the development and maintenance of systems that support Personally Identifiable Information and Private Health Information.</p>		
54151HEAL	Health IT Developer, Senior	<p>A Senior Developer must be able to create logical and functional software code in a variety of languages. Must have experience in understanding and articulating the benefits and risks associated with different coding languages in different functional environments. Must have experience reacting to problems and correcting the program as necessary.</p> <p>Maintains privacy and confidentiality protocols for handling data at rest, in transit, and within the application layers. Position requires knowledge of Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009 as they relate to the development and maintenance of systems that support Personally Identifiable Information and Private Health Information.</p>	Bachelor's Degree	8
54151HEAL	Health IT Functional Analyst	<p>A Functional Analyst must have experience working with customers, users and project leads in analyzing, designing, implementing and supporting IT business applications and systems. A functional analyst has experience in having primary responsibility for individual projects and systems. Must have experience in testing functionality and matching to requirements.</p> <p>In addition to functional analysis of customer needs, the Analyst must review, analyze, and report the requirements within the constraints of the Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009. For requirements that include data transmission, the Analyst must also be cognizant of CAQH CORE operating rules as well as compliance with EHNAC HNAP-EHN requirements.</p>	Bachelor's Degree	5
54151HEAL	Health IT Functional Analyst, Junior	<p>A Junior Functional Analyst must have experience to analyze, validate, specify, and verify requirements defined by project leads to include customers and end users. Position will report to a Senior Functional Analyst.</p> <p>In addition to functional analysis of customer needs, the</p>	Bachelor's Degree	0

Gi4 Labor Category Descriptions				
SIN	Labor Category	Description	Minimum Education*	Min Years Experience
		Analyst must review, analyze, and document the requirements within the constraints of the Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009. For requirements that include data transmission, the Analyst must also be cognizant of CAQH CORE operating rules as well as compliance with EHNACHNAP-EHN requirements if applicable.		
54151HEAL	Health IT Functional Analyst, Senior	<p>A Senior Functional Analyst must have experience working with customers, users and project leads in analyzing, designing, implementing and supporting a wide variety of IT business systems covering many diverse applications such as healthcare and financial systems. The Senior Analyst may also have supervisory responsibility over other Analysts.</p> <p>In addition to functional analysis of customer needs, the Health IT Analyst must review, analyze, and report the requirements within the constraints of the Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009. For requirements that include data transmission, the Analyst must also be cognizant of CAQH CORE operating rules as well as compliance with EHNACHNAP-EHN requirements if applicable.</p>	Bachelor's Degree	10
54151HEAL	Health IT Network Administration Technician	<p>A Network Administration Technician has experience conducting routine system administration tasks, logging data in system administration logs, and operating under the supervision of a System Administrator.</p> <p>When troubleshooting, managing, or configuring health-related network systems, the position requires knowledge of CAQH CORE Phase 1 & 2 (or equivalent) operating rules and/or EHNACHNAP-EHN standards. The Network Engineer must be able to comply with encryption technologies that allow direct connection and secure transmission of Personally Identifiable Information and Private Health Information. The technician must also complete training in and understand the applicable standards of the Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009.</p>	AA or 2 year technical school	0
54151HEAL	Health IT Network Engineer	The Network Engineer plans, supports and evaluates complex existing network systems and make recommendations for resources required to maintain and/or expand service levels. This resource will provide highly skilled technical assistance in network planning, engineering and architecture. Also provides and develops technical standards and interface applications; identifies and evaluates new products; provide solutions for network problems. Interfaces with internal/external	Bachelor's Degree	5

Gi4 Labor Category Descriptions				
SIN	Labor Category	Description	Minimum Education*	Min Years Experience
		<p>customers and vendors to determine system needs. Plans and incorporates how new network resources and applications will exist on the network. Provide monthly metrics for network availability and bandwidth usage as well as other metrics as requested. Responsible for network capacity planning. Use network management tools to discover, map and maintain the network. Responsible for network equipment OS and version upgrades. Responsible for conducting research of new technologies and implementation strategies. Monitor and maintain network interfaces to ensure its highest level of performance and makes modifications and enhancements as needed. Responsible for documenting procedures and keeping network diagrams and related material up to date. Handle escalated user problems, questions, and request on network issues. Work with other groups within IS to resolve network related issues as needed. Leads and directs work of other Network Engineers.</p> <p>When troubleshooting, designing, or configuring health-related network systems, the position requires knowledge of CAQH CORE Phase 1 &2 (or equivalent) operating rules and/or EHNACHNAP-EHN standards. The Network Engineer must be able to comply with encryption technologies that allow direct connection and secure transmission of Personally Identifiable Information and Private Health Information. The technician must also complete training in and understand the applicable standards of the Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009.</p>		
54151HEAL	Health IT Program Analyst	<p>A Program Analyst must have knowledge in how to plan, analyze and evaluate the effectiveness of operating programs. Must be able to use source data to evaluate the effectiveness of programs and business processes. Must be able to use qualitative and quantitative analytical skills to assess the effectiveness of the operations.</p> <p>The Analyst is responsible for ensuring that any reported data from their program portfolio satisfies the applicable standards of the Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009 as they relate to the development and maintenance of systems that support Personally Identifiable Information and Private Health Information.</p>	Bachelor's Degree	5
54151HEAL	Health IT Program Analyst, Senior	<p>A Senior Program Analyst must have knowledge in how to plan, analyze and evaluate the effectiveness of operating programs. Must be able to use source data to evaluate the effectiveness of programs and business processes. Must be able to use qualitative and</p>	Bachelor's Degree	10

Gi4 Labor Category Descriptions				
SIN	Labor Category	Description	Minimum Education*	Min Years Experience
		<p>quantitative analytical skills to assess the effectiveness of the operations. Senior PA must be able to effectively manipulate data to present program status and make recommendations on improving business processes.</p> <p>The Sr. Program Analyst is responsible for ensuring that any reported data from their program portfolio satisfies the applicable standards of the Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009 as they relate to the development and maintenance of systems that support Personally Identifiable Information and Private Health Information. The Senior Program Analyst is also responsible for oversight of program and project analysts in their compliance with standards for protecting PII/PHI data.</p>		
54151HEAL	Health IT Program Manager	<p>A Program Manager must have experience with diverse IT projects both large and small. Must be able to manage a portfolio of projects. Must be well versed in full systems development life cycle, enterprise wide network engineering, strategic information planning, business process reengineering, structure and management practices. Must be able to identify and mitigate risks to the program. Must be able to manage to cost, schedule and performance.</p> <p>The Health IT Program Manager is entirely responsible for all projects and project team's knowledge of, and compliance with, the applicable standards of the Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009 as they relate to the development and maintenance of systems that support Personally Identifiable Information and Private Health Information. The Program Manager also ensures that all subordinate staff has completed relevant training in HIPAA/HITECH standards for the company and their customers. The Program Manager must also ensure that all Health IT components of their projects support company certifications such as, but not limited to CAQH CORE Phase I/II and EHNAC HNAP-EHN.</p>	Bachelor's Degree	10
54151HEAL	Health IT Project Analyst	<p>The Project Analyst must have experience in creating, applying and maintaining tools to track program, project, or task performance data, including cost, schedule, and performance data. Must have experience in the creation of routine and ad hoc reports. Must be able to provide oral and written discussion of analytical findings using narrative and graphic forms.</p> <p>The Analyst is responsible for ensuring that reported project data satisfies the applicable standards of the Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of</p>	Bachelor's Degree	5

Gi4 Labor Category Descriptions				
SIN	Labor Category	Description	Minimum Education*	Min Years Experience
		2009 as they relate to the development and maintenance of systems that support Personally Identifiable Information and Private Health Information.		
54151HEAL	Health IT Project Manager	<p>A Project Manager must have experience managing Information Technology related projects. Must be well versed in life cycle and project management methodologies. Must have experience in tracking costs, schedule and performance progress. Must be able to identify and mitigate risks.</p> <p>The Health IT Project Manager is responsible for their projects and project team's knowledge of, and compliance with, the applicable standards of the Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009 as they relate to the development and maintenance of systems that support Personally Identifiable Information and Private Health Information. The Program Manager also ensures that all subordinate staff has completed relevant training in HIPAA/HITECH standards for the company and their customers. The Health IT Project Manager must also ensure that all Health IT components of their projects support company certifications such as, but not limited to CAQH CORE Phase I/II and EHNAC HNAP-EHN.</p>	Bachelor's Degree	10
54151HEAL	Health IT System Administrator	<p>A System Administrator must have experience in conducting routine system administration tasks and logging data in system admin logs. Systems administrators are responsible for maintaining system efficiency. Experience in maintaining troubleshooting a wide variety of systems and networks to include high volume/high availability systems. Must have knowledge on a number of debugging protocols and processes. Must be able to troubleshoot problems and issues identified by customers and implement corrective actions quickly.</p> <p>The Health IT Systems Administrator Maintains privacy and confidentiality protocols for handling data. Position requires knowledge of Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009 as they relate to the administration of systems that support Personally Identifiable Information and Private Health Information.</p>	Bachelor's Degree	0

Gi4 Labor Category Descriptions				
SIN	Labor Category	Description	Minimum Education*	Min Years Experience
54151HEAL	Health IT System Maintenance Engineer	<p>A System Maintenance Engineer is able to effectively conduct complex maintenance tasks for IT systems and products in a variety of different and complex environments and can train and monitor maintenance technicians in the execution of written and oral tasking.</p> <p>The Health IT System Maintenance Engineer complies with privacy and confidentiality protocols for handling data. Position requires knowledge of Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009 as they relate to the development and maintenance of systems that support Personally Identifiable Information and Private Health Information.</p>	Bachelor's Degree	2
54151HEAL	Health IT System Maintenance Manager	<p>A System Maintenance Manager is able to create, implement, and oversee plans to assure effective maintenance of systems and/or networks. Has experience in reviewing maintenance history and trends to identify evolutionary problems. Experience in maintaining a variety of systems and networks to include high volume/high availability systems. Experience in managing teams of technicians and engineers supporting an large scale IT organization.</p> <p>The Health IT System Maintenance Manager complies with privacy and confidentiality protocols for handling data. Position requires knowledge of Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009 as they relate to the development and maintenance of systems that support Personally Identifiable Information and Private Health Information. The Manager also oversees all subordinate staff training and work products to ensure organizational complies with all company and customer standards.</p>	Bachelor's Degree	5
54151HEAL	Health IT System Maintenance Technician	<p>A Systems Maintenance Technician has experience in conducting routine system maintenance tasks. Can maintain and input in system maintenance logs. Is able to effectively operate under the supervision of a System Administrator and/or Maintenance Engineer.</p> <p>The Health IT System Maintenance Technician complies with privacy and confidentiality protocols for handling data. Position requires knowledge of Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009 as they relate to the development and maintenance of systems that support Personally Identifiable Information and Private Health Information. Position requires that all company standards for compliance with related certifications are maintained.</p>	High school or GED	0

Gi4 Labor Category Descriptions				
SIN	Labor Category	Description	Minimum Education*	Min Years Experience
54151HEAL	Health IT Test Engineer, Senior	<p>A Senior Test Engineer must have experience working with developers, end users and organizations to create test plans and test scripts. Coordinate with test sites and other team participants to plan test events. experience in creating reports. Tracks problems and reports on errors that are identified. Must have experience with configuring necessary hardware and operating environments as needed to complete assigned testing. Must have comprehensive technical expertise on IT products, operating systems, software, hardware, systems and networks and specialized environments. Must have experience in writing or assisting in the development of test plans and test procedures. Must manage the defect database under the guidance of senior QA engineers.</p> <p>Maintains and tests for privacy and confidentiality protocols for handling data at rest, in transit, and within the application layers. Position requires knowledge of Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009 as they relate to the development and maintenance of systems that support Personally Identifiable Information and Private Health Information. Position may also require compliance with company certifications in, but not limited to, CAQH CORE Phase I/II and EHNACHNAP-EHN.</p>	Bachelor's Degree	5
54151S	Network Engineer	<p>The Network Engineer plans, supports and evaluates complex existing network systems and make recommendations for resources required to maintain and/or expand service levels. This resource will provide highly skilled technical assistance in network planning, engineering and architecture. Also provides and develops technical standards and interface applications; identifies and evaluates new products; provide solutions for network problems. Interfaces with internal/external customers and vendors to determine system needs. Plans and incorporates how new network resources and applications will exist on the network. Provide monthly metrics for network availability and bandwidth usage as well as other metrics as requested. Responsible for network capacity planning. Use network management tools to discover, map and maintain the network. Responsible for network equipment OS and version upgrades. Responsible for conducting research of new technologies and implementation strategies. Monitor and maintain network interfaces to ensure its highest level of performance and makes modifications and enhancements as needed. Responsible for documenting procedures and keeping network diagrams and related material up to date. Handle escalated user problems, questions, and request on network issues. Work with other groups within IS to resolve network related issues</p>	Bachelor's Degree	5

Gi4 Labor Category Descriptions				
SIN	Labor Category	Description	Minimum Education*	Min Years Experience
		as needed. Leads and directs work of other Network Engineers.		
541611	Policy Analyst, Senior	A Senior Policy Analyst must have professional experience to advance the organization's mission in public policy. Must be able to understand and define the affects of changes in policy and their impact on an agency's mission and function. Must have knowledge and experience in developing and applying expertise on a diverse portfolio of policy issues.	Bachelor's Degree	7
541611	Policy Assistant	A Policy Assistant must have experience to track changes in public policy and assist senior analysts in advancing the organization's mission in public policy. Must take direction from the senior Policy Analyst and be able to work on a diverse portfolio of policy issues.	Bachelor's Degree	0
54151S	Program Manager	A Program Manager must have experience with diverse IT projects both large and small. Must be able to manage a portfolio of projects. Must be well versed in full systems development life cycle, enterprise wide network engineering, strategic information planning, business process reengineering, structure and management practices. Must be able to identify and mitigate risks to the program. Must be able to manage to cost, schedule and performance.	Bachelor's Degree	10
54151S	Project Manager	A Project Manager must have experience managing Information Technology related projects. Must be well versed in life cycle and project management methodologies. Must have experience in tracking costs, schedule and performance progress. Must be able to identify and mitigate risks.	Bachelor's Degree	10
541611	Regulatory Consultant	A Regulatory Consultant must have experience in regulatory compliance with knowledge of complex legislation, converting that knowledge into functional procedures that assure compliance while achieving Departmental objectives and minimizing costs. Has experience with legislative research, the rulemaking process, and the required analyses identified in Executive Order (EO) 12866, EO 13563, and EO 13771; Office of Management and Budget (OMB) Circular A-4; and the Regulatory Flexibility Act (RFA). Must have experience analyzing Regulatory Impact Analysis (RIA), Regulatory Flexibility Act (RFA) analysis, regulatory retrospective reviews, and analysis of public comments.	Bachelor's Degree	5

Gi4 Labor Category Descriptions				
SIN	Labor Category	Description	Minimum Education*	Min Years Experience
54151S	System Administrator	A System Administrator must have experience in conducting routine system administration tasks and logging data in system admin logs. Systems administrators are responsible for maintaining system efficiency. Experience in maintaining troubleshooting a wide variety of systems and networks to include high volume/high availability systems. Must have knowledge on a number of debugging protocols and processes. Must be able to troubleshoot problems and issues identified by customers and implement corrective actions quickly.	Bachelor's Degree	0
54151S	System Maintenance Engineer	A System Maintenance Engineer is able to effectively conduct complex maintenance tasks for IT systems and products in a variety of different and complex environments and can train and monitor maintenance technicians in the execution of written and oral tasking.	Bachelor's Degree	2
54151S	System Maintenance Manager	A System Maintenance Manager is able to create, implement, and oversee plans to assure effective maintenance of systems and/or networks. Has experience in reviewing maintenance history and trends to identify evolutionary problems. Experience in maintaining a variety of systems and networks to include high volume/high availability systems. Experience in managing teams of technicians and engineers supporting an large scale IT organization.	Bachelor's Degree	5
54151S	System Maintenance Technician	A Systems Maintenance Technician has experience in conducting routine system maintenance tasks. Can maintain and input in system maintenance logs. Is able to effectively operate under the supervision of a System Administrator and/or Maintenance Engineer.	High school or GED	0
54151S	Test Engineer, Senior	A Senior Test Engineer must have experience working with developers, end users and organizations to create test plans and test scripts. Coordinate with test sites and other team participants to plan test events. experience in creating reports. Tracks problems and reports on errors that are identified. Must have experience with configuring necessary hardware and operating environments as needed to complete assigned testing. Must have comprehensive technical expertise on IT products, operating systems, software, hardware, systems and networks and specialized environments. Must have experience in writing or assisting in the development of test plans and test procedures. Must manage the defect database under the guidance of senior QA engineers.	Bachelor's Degree	5
54151HEAL	Health IT Network Administrator, Senior	The Network Engineer plans, supports and evaluates complex existing network systems and make recommendations for resources required to maintain and/or expand service levels. This resource will provide highly skilled technical assistance in network planning, engineering and architecture. Also provides and develops technical standards and interface applications; identifies and evaluates new products; provide solutions for network problems. Interfaces with internal/external	Bachelor's Degree	5

Gi4 Labor Category Descriptions				
SIN	Labor Category	Description	Minimum Education*	Min Years Experience
		<p>customers and vendors to determine system needs. Plans and incorporates how new network resources and applications will exist on the network. Provide monthly metrics for network availability and bandwidth usage as well as other metrics as requested. Responsible for network capacity planning. Use network management tools to discover, map and maintain the network. Responsible for network equipment OS and version upgrades. Responsible for conducting research of new technologies and implementation strategies. Monitor and maintain network interfaces to ensure its highest level of performance and makes modifications and enhancements as needed. Responsible for documenting procedures and keeping network diagrams and related material up to date. Handle escalated user problems, questions, and request on network issues. Work with other groups within IS to resolve network related issues as needed. Leads and directs work of other Network Engineers.</p> <p>When troubleshooting, designing, or configuring health-related network systems, the position requires knowledge of CAQH CORE Phase 1 &2 (or equivalent) operating rules and/or EHNACHNAP-EHN standards. The Network Engineer must be able to comply with encryption technologies that allow direct connection and secure transmission of Personally Identifiable Information and Private Health Information. The technician must also complete training in and understand the applicable standards of the Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009.</p>		
54151HEAL	Health IT Program Analyst, Junior	<p>A Senior Program Analyst must have knowledge in how to plan, analyze and evaluate the effectiveness of operating programs. Must be able to use source data to evaluate the effectiveness of programs and business processes. Must be able to use qualitative and quantitative analytical skills to assess the effectiveness of the operations. Senior PA must be able to effectively manipulate data to present program status and make recommendations on improving business processes.</p> <p>The Sr. Program Analyst is responsible for ensuring that any reported data from their program portfolio satisfies the applicable standards of the Health Information Portability and Accountability Act (HIPAA) of 1996 and the Health Information Technology for Economic and Clinical Health Act (HITECH) Act of 2009 as they relate to the development and maintenance of systems that support Personally Identifiable Information and Private Health Information. The Senior Program Analyst is also responsible for oversight of program and project analysts in their compliance with standards for protecting PII/PHI data.</p>	Bachelor's Degree	0

Gi4 Labor Category Descriptions				
SIN	Labor Category	Description	Minimum Education*	Min Years Experience
54151S	Network Administrator, Senior	A Senior Network Administrator has the skills of the Network Administrator but is able to work with multiple teams of administrators involving multiple diverse networks at both the enterprise and local level. Has the knowledge to create plans to assure effective management, operations, and maintenance of systems and/or networks. Is cognizant of all agency policies regarding computer access and firewall and network protection technologies and creates the plans to implement.	Bachelor's Degree	5
54151S	Program Analyst, Junior	A Junior Program Analyst must have knowledge to be able to gather the appropriate data that will be used to plan, analyze and evaluate the effectiveness of operating programs.	Bachelor's Degree	0

* Education requirements may be substituted with professional experience in a relevant field in addition to the minimum years of experience. Two (2) years of experience may substitute for an Associate Degree. An Associate Degree and two (2) years of experience or four (4) years of experience may substitute for a Bachelor's Degree. A Bachelor's Degree and two (2) years of experience or six (6) years of experience may substitute for a Master's Degree. A Master's plus two (2) years of experience or 8 years of experience may substitute for a PhD.