



Department of Veteran Affairs

65VII

June 2003

Federal Supply Schedule

InVitro Diagnostic Substances, Reagents,
Test Kits and Test Sets



www.va.gov

FSC Class 6550

Multiple Award

Variable Contract Periods

Worldwide Shipping

TABLE OF CONTENTS

IN VITRO DIAGNOSTIC SUBSTANCES, REAGENTS, TEST KITS AND TEST SETS

65VII

GENERAL INFORMATION	2	CONTRACTOR LISTING	8
How to Buy from Schedules	2		
Points of Contact	3	SAMPLE FORMS	11
PRODUCT LISTING	6		

GENERAL INFORMATION

ORDERING INFORMATION

SERVICES

Refer to the Ordering Procedures for Services section covering executive, administrative and/or professional services. Ancillary (product-related) services priced at hourly rates or other types of fixed pricing should be purchased using the ordering guidelines of FAR 8.404.

PRODUCTS

Orders under \$2500

Place order directly with contractor for the item that best meets your needs or through authorized Government PPV program.

Orders over \$2500

To ensure a "Best Value" determination is made, as required by FAR 8.404:

Review 3 schedule price lists.

Orders over the Maximum Order Threshold:

Each schedule contract has a maximum order threshold. In addition to following the ordering procedures for orders above \$2500, customers shall —

- Request price reductions from schedule contractor(s) appearing to provide a best value.
- Place the order with the schedule contractor providing the best value.

You can now access Federal Supply Schedule contract award information on line at:

 www.fss.gsa.gov

Click on the "FSS Schedules" button, then click on the "Schedules E-Library" button.

CONTRACTOR AWARD INFORMATION

 pub.fss.gsa.gov/sched

For a listing of the very latest contract award information you can click on the above website and then click on "Schedules E-Library".


You can search the E-Library by SIN, Contractor, Contract Number, Schedule Number or by a key word.

When you get to the Schedule you want, you'll see the list of SIN's and the Contractors listed below each SIN.


When the Contractor's Internet address is available, it will be shown and you can use it to link to their website.

The E-mail address, if available, will enable you to E-mail the Contractor for price lists or any other contract information.

If you don't have access to the Internet, you can get a list of the current contractors by completing the form at the back of this publication and faxing it to:

 (703) 308-4168

or by contacting the FSS Information Center at:

 (703) 305-6477

In the future, a faxback service will be available for obtaining this information.

Consult the contractor's catalog/price list for more detailed ordering information, such as:

- Contract items awarded.
- Maximum order provisions.
- Geographic coverage (delivery area).
- Contract price or discount.
- Quantity discounts.
- Prompt payment terms.
- Government purchase card terms.
- Commercial delivery terms.
- Expedited Delivery.
- Ordering address(es).
- Payment address(es).
- Pharmaceutical Prime Vendor (PPV) Participation

When determining what is a "best value," you may consider the following:

- Special features of the product/services that are being offered but not provided by a comparable product/service
- Probable life of the item selected compared to that of a comparable item
- Past performance

DOCUMENTATION


Minimum documentation is generally all that is required (e.g., contractor's name, item purchased and price paid). Additional documentation is necessary when the requirement is defined to a particular brand name and only for orders exceeding the micro purchase threshold (see FAR 8.404(b)(7)).


POINTS OF CONTACT

FOR FURTHER ASSISTANCE

DVA CONTACTS

National Acquisition Center
FSS Division – Pharmaceuticals

 (708) 786-4955 or 5180

 (708) 786-4975


 bob.satterfield@med.va.gov


NEED MORE SCHEDULES?

FOR COPIES OF SCHEDULES

Customers requesting copies of schedules should contact:

General Services Administration
Centralized Mailing List Service
4900 Hemphill St
PO Box 6477
Ft Worth, TX 76115


 (817) 334-5215


 (817) 334-5227

 cmls.gsa@gsa.gov

All others requesting copies of schedules, including vendors, must contact the FSS Schedule Information Center at the following address:

General Services Administration
FSS Schedule Information Center (FMLI)
Washington, DC 20406

 (703) 305-6477

 DSN: 327-1022

Federal Supply Schedules will no longer include the List of Contractors. This information is now available on the Internet or by other means, if you don't have access to the Internet see Contractor Award Information paragraph in this document for other means to obtain this information.

You can now access Federal Supply Schedule contract award information online:

 www.fss.gsa.gov

Click on the "FSS Schedules" button then click on "Schedules E-Library."

CUSTOMER SERVICE DIRECTOR LISTING


 <http://pub.fss.gsa.gov/c-assist/csd.html>

AK	Anchorage	(253) 931-7516
AZ	Phoenix	(602) 379-6619
AZ	Holbrook	(520) 524-3973
CA	Sacramento	(916) 978-5529
CA	Bell	(323) 526-7500
CA	Sacramento	(916) 978-5529
CA	San Diego	(619) 235-4706 (619) 230-7201
CA	San Francisco	(415) 522-2799/3036
CO	Denver	(303) 236-7543/46
DC	Washington	(202) 619-8920
FL	Kennedy Space Center	(407) 867-2833
GA	Atlanta	(404) 331-3026
IL	Chicago	(312) 353-7549
MA	Boston	(617) 565-7302
MD	Baltimore	(410) 962-4422
MO	Kansas City	(816) 926-5786 or (816) 926-6485
NY	New York	(212) 264-3592/93
PA	Oakdale	(412) 644-4854
PA	Philadelphia	(215) 656-3868
TX	Ft Worth	(817) 978-2892
TX	San Antonio	(210) 472-6119
VA	Chesapeake	(757) 441-3115
WA	Auburn	(253) 931-7516


OVERSEAS

Europe, Northern Africa, and the Middle East
Frankfurt, Germany:

 DSN 330-6085/7985

 International Direct Dial
011-49-69-699-7985/6085

Pacific, Far East and Honolulu, Hawaii:

 (808) 541-1776

 DSN 438-4960

GENERAL INFORMATION

PUBLICIZING CONTRACT ACTIONS

The Federal Supply Schedules have been synopsisized in the Government point of entry (GPE), which can be accessed via the Internet at <http://www.fedbizopps.gov>. Publicizing to FedBizOpps satisfies the requirements of the Competition in Contracting Act (Public Law 98-369) and FAR Part 5, Publicizing Contract Actions.

SMALL BUSINESS PARTICIPATION

The General Services Administration and the Small Business Administration strongly support the participation of small business concerns in the Federal Supply Schedules Program. To enhance small business participation, SBA policy requires agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals. See the following address for guidance on goal setting and goal submittal via the Internet:

 www.sba.gov/gc/goaling/

For orders exceeding the micro-purchase threshold, FAR 8.404 requires agencies to consider the catalogs/price lists of at least three schedule contractors or to consider reasonably available information by using the GSA *Advantage*™ online shopping service at

 www.fss.gsa.gov

The catalogs/price lists, GSA *Advantage*™ and the Federal Supply Service Home Page listed above contain information on a broad array of products and services offered by small business contractors.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting price lists for a best value determination.

For orders exceeding the micro-purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

JWOD (NIB/NISH) PRODUCTS

The Javits-Wagner-O'Day (JWOD) Program (NIB/NISH) provides many products to Federal customers under its mandatory source authority. Before making any open market purchase from a schedule contractor, ordering agencies should determine if there is a comparable JWOD (NIB/NISH) product.

Please call or e-mail a JWOD representative at the following numbers to check if there is an appropriate product manufactured by people who are blind or have other severe disabilities.


 (703) 603-7743 (ext. 112) or

 (703) 603-7750 (ext. 118)

 info@jwod.gov

UNICOR PRODUCTS

Unicor (Federal Prison Industries, Inc.) provides items that may be similar to some of the items in this schedule. Prior to making a purchase from the schedule, ordering agencies should check with Unicor to see if Unicor's product meets their specific need. For your convenience, this check can be made quickly by calling the Unicor Customer Service Group at the following number:

 (800) 827-3168.

CONTRACTOR TEAM ARRANGEMENTS

Federal Supply Schedule contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a customer's requirements. The policy and procedures outlined in this part will provide more flexibility and allow innovative acquisition methods when using the Federal Supply Schedules.

REFER TO THE CONTRACTOR TEAM ARRANGEMENT INFORMATION PROVIDED IN THIS DOCUMENT, FOR MORE DETAILS.

MAXIMUM ORDER

The maximum order limitation for this Schedule is \$250,000 per item per order.

PRICE REDUCTIONS

There may be circumstances when a customer finds it advantageous to request a price reduction, such as where the quantity of an individual order clearly indicates the potential for obtaining a reduced price. Customers that obtain a further price reduction may still place these orders against the Schedule contract. MAS contractors will not be required to pass on to all schedule users a price reduction extended only to an individual customer for a specific order.

BLANKET PURCHASE AGREEMENTS (BPA)

Federal Supply Schedule contracts contain BPA provisions to maximize your purchasing and administrative savings. This feature permits schedule customers and contractors to set up "accounts" to fill a "recurring requirement". These accounts establish a period for the BPA and generally address issues, such as frequency of ordering and invoicing, authorized callers, discounts, delivery locations and times.

Agencies may qualify for the best quantity/volume discounts available under the contract, based on the potential volume of business that may be generated through such an agreement, regardless of the size of the individual orders. In addition, agencies may be able to secure a discount higher than that available in the contract based on the aggregate volume of business possible under the BPA.

GENERAL INFORMATION

Finally, contractors may be open to a progressive type discounting where the discount would increase once the sales accumulated under the BPA reach certain prescribed levels. Use of a BPA may be especially useful with the new Maximum Order feature. A suggested format for customers is included in this document to consider when using this purchasing tool.

Under this Schedule, many contractors have negotiated BPA programs onto their FSS contracts. For a listing of current BPA programs available, please view:



www.va.gov/oa&mm/nac

INCIDENTAL ITEMS

For administrative convenience, open market (non-contract) items may be added to a Federal Supply Schedule BPA or the individual task/delivery order if the items are clearly labeled as such on the order, all applicable acquisition regulations have been followed, and price reasonableness has been determined by the ordering activity for the open market items.

AUTHORIZED USERS

The agencies and activities named below may use contracts established under this Federal Supply Schedule.

- All federal agencies and activities in the executive, legislative and judicial branches.
- Government contractors authorized in writing by a federal agency pursuant to 48 CFR 51.1.
- Mixed-ownership Government corporations (as defined in the Government Corporation Control Act).
- The Government of the District of Columbia.
- Other activities and organizations authorized by statute or regulation to use GSA as a source of supply.
- State Veteran Homes that have a current sharing Agreement. See NAC homepage under Pharmaceutical Products for a listing at:



www.va.gov/oa&mm/nac

Questions regarding activities authorized to use this schedule should be directed to Customer/Vendor Relations contact point identified in this document.

GEOGRAPHIC COVERAGE

All Federal Supply Schedules provide contractors the opportunity to offer worldwide coverage. Schedule contractors have three categories of geographic coverage to offer:

- 1) **Domestic:** covers delivery to the 48 contiguous states; Washington, DC; Alaska; Hawaii and Puerto Rico.
- 2) **Worldwide:** covers delivery domestically AND overseas
- 3) **Overseas Only:** covers delivery to overseas destinations other than Alaska, Hawaii and Puerto Rico

PURCHASE CARD

Agencies may make payments for oral or written delivery orders by using the Government purchase card.

Payments made using the Government SmartPay purchase card ARE NOT eligible for any negotiated prompt payment discount.

“Government purchase card” means a uniquely numbered GSA SmartPay credit card issued to named individual Government employees or entities, to pay for official Government purchases.

Information about the GSA Fleet, Travel and Purchase Payment System is available within your agency's written internal operating procedures and on the internet at the address listed below.



<http://pub.fss.gsa.gov/services/gsa-smartpay/>

The contractor shall not process a transaction for payment through the credit card clearinghouse until the purchased supplies have been shipped or services performed. Unless the cardholder requests correction or replacement of a defective or faulty item in accordance with other contract requirements, the contractor shall immediately credit a cardholder's account for items returned as defective or faulty.

PRODUCT LISTING

SUPPLIES AND/OR SERVICES

COMMODITY LISTING INFORMATION

■ *Special Item Numbers.*

■ *Descriptions.*

■ *Awarded contractors.*

See the "Contractors" section for complete contractor information, including contractor names, addresses and telephone numbers, contract numbers and contract effective dates.

IN VITRO DIAGNOSTIC SUBSTANCES, REAGENTS, TEST KITS, AND TEST SETS

555-1

BLOOD BANK Reagents and Controls

Akers Laboratories
Biotron Diagnostics, Inc.
Immucor, Inc.
J&S Medical Assoc., Inc.

555-2

CHEMISTRY

To include TDM, toxicology, blood gas, hormones and electrophoresis. General/special chemistry reagents and controls.

Abbott Diagnostics
Allegiance Healthcare Corp.
Biotron Diagnostics, Inc.
Cliniqa Corporation
Diagnostic Systems Labs
Fisher HealthCare
Government Scientific Source
Hematronix, Inc.
Home Diagnostics
Hypoguard USA
J&S Medical Assoc., Inc.
Krasity's Medical & Surgical Supply, Inc.
Mainline Technology
Microgenics
National Diagnostics
Polymedco, Inc.
RNA Medical
Roche Diagnostics Corp.
Roche Diagnostics Corporation

555-3

COAGULATION

Fisher HealthCare

555-4

HEMATOLOGY

Reagents, and controls

Abbott Diagnostics
Fisher HealthCare
Government Scientific Source
Hematronix, Inc.
J&S Medical Assoc., Inc.

555-5

HISTOLOGY/CYTOLOGY

Reagents and stains

Fisher HealthCare
Government Scientific Source
ICN Biomedicals
Poly Scientific R&D Corp.

555-6

MICROBIOLOGY

Dried media, prepared media, stains, susceptibility discs, reagents and collection systems.

Fisher HealthCare
Government Scientific Source
Hardy Diagnostics
ICN Biomedicals
J&S Medical Assoc., Inc.
MG Scientific, Inc.
Microbiologics, Inc.
New England BioLabs, Inc.
OraSure Technologies, Inc.
PML Microbiologicals
Propper Manufacturing Co., Inc

555-7

PHLEBOTOMY

Needles, collection tubes/sets, lancets and skin preparation kits

Allegiance Healthcare Corp.
Fisher HealthCare
Government Scientific Source
Hypoguard USA
Krasity's Medical & Surgical Supply, Inc.
Medicore
Propper Manufacturing Co., Inc
Roche Diagnostics Corp.

PRODUCT LISTING

555-8

SEROLOGY/IMMUNOLOGY

Reagents and controls

Abbott Diagnostics
Akers Laboratories
Allegiance Healthcare Corp.
Biotron Diagnostics, Inc.
Cell Signaling Technology
Fisher HealthCare
Hematronix, Inc.
ICN Biomedicals
J&S Medical Assoc., Inc.
Krasity's Medical & Surgical Supply, Inc.
PharmChem, Inc.
Zymed Labs

555-9

URINALYSIS

Collection systems, controls and reagents strips

Akers Laboratories
Allegiance Healthcare Corp.
Biotron Diagnostics, Inc.
Drug Free Enterprises
Fisher HealthCare
Government Scientific Source
Hematronix, Inc.
Hypoguard USA
Krasity's Medical & Surgical Supply, Inc.
Roche Diagnostics Corp.

555-10

MISCELLANEOUS

Vacutainer kit, filter samplers, laboratory chemicals
and miscellaneous in vitro diagnostic products.
Does not include laboratory supplies.

Akers Laboratories
Allegiance Healthcare Corp.
Carepoint Cardiac Corp., dba Spectral USA
Government Scientific Source
ICN Biomedicals
J&H Berge, Inc.
List Biological Laboratories, Inc.
MG Scientific, Inc.
Quality Biological, Inc.
Roche Diagnostic Corp.

C O N T R A C T O R L I S T I N G

CONTRACTORS

AWARD INFORMATION

■ *Contractor's name, address and telephone number.*

■ *Business size and minority business enterprise indicators: "s" for small business, "o" for other than small business, "a" for minority business enterprises, "b" for other than minority business enterprises, "8(a)" for small businesses or small disadvantaged business concerns subcontracting with the Small Business Administration, "w" for woman owned, "v" for veteran owned and "l" for labor surplus concern.*

Note: "s/a" (small minority business) also denotes small disadvantaged business concerns.

■ *Contract number and contract effective date.*

■ *Maximum order limitation.*

* Indicates small business set-aside.

Abbott Diagnostics

100 Abbott Park Road, Dept. 02FC-AP6C
Abbott Park, IL 60064
(770) 814-0313
(801) 457-3222
Ed Whigham
o/b v797p-5478X 11/1/01-10/31/06

Akers Laboratories

201 Grove Road
Thorofare, NJ 8086
(703) 765-7385
(703) 765-7386
Joseph Koz
s/b/v v797p-5441X 1/1/01-12/31/05

Allegiance Healthcare Corp.

Government Sales & Operations, MPBL-03
1450 Waukegan Road
McGaw Park, IL 60085
(847) 785-2603
(847) 785-2600
Veronica Bernhardt
o/b v797p-5521X 7/15/02-7/14/07

Biotron Diagnostics, Inc.

615 N. Palm Ave.
Hemet, CA 92543
(909) 658-7766
(909) 658-7999
Dr. G. L. Gagneja
s/b v797p-5465X 7/1/01-6/30/06

Carepoint Cardiac Corp., dba Spectral USA

RDG Consulting, Inc.
1448 Springmill Circle
Carmel, IN 46032-9216
(317) 573-0166
(317) 574-9786
Robert D. Grimm
s/b v797p-5444X 2/1/01-1/31/05

Cell Signaling Technology

166B Cummings Center, Bldg. 100
Beverly, MA 1915
(978) 867-2316
(978) 867-2404
Annette Randazza
s/b v797p-5433X 9/1/00-8/31/05

Cliniqa Corporation

1432 South Mission Road
Fallbrook, CA 60714
(800) 728-5205, ext. 111
(760) 728-2902
Debbie Brown
s/b v797p-5510X 5/1/02-4/30/07

Diagnostic Systems Labs

445 Medical Center Blvd.
Webster, TX 77598
(281) 332-9678
(281) 338-1895
Anthony Morrison
s/a/b v797p-5407X 12/15/99-12/14/04

Drug Free Enterprises

5302 Derry Ave., Suite A
Agoura Hills, CA 91301
(818) 707-4181
(818) 707-4259
Merina Kisera
s/b v797p-5525X 9/15/02-9/14/07

Fisher HealthCare

4600 Turnberry Drive
Hanover Park, IL 60103
(630) 259-4630
(630) 259-4684
Tom Norman
o/b v797p-5497X 3/1/02-2/28/07

Government Scientific Source

8460 - K Tyco Road
Vienna, IL 22182-2219
(703) 734-1805
(703) 734-1803
Patricia Eluani
s/b/v v797p-5501X 3/1/02-2/28/07

Hardy Diagnostics

1430 West McCoy Lane
Santa Maria, CA 93455
(805) 346-2766, ext. 5672
(805) 348-9518
Pat Andrade
s/b v797p-5484X 1/1/02-12/31/06

CONTRACTOR LISTING

Hematronix, Inc.

1505 Capitol Ave.
Plano, TX 75074
(972) 596-6165, ext. 242
(972) 423-4395
David Pridemore
s/b v797p-5397X 9/15/99-9/14/04

Home Diagnostics

2400 NW 55th Court
Ft. Lauderdale, FL 33309
(815) 477-0372
(815) 356-0479
J. Micahel O'Connor
s/b v797p-5527X 10/1/02-9/30/07

Hypoguard USA

7301 Ohms Lane, Suite 200
Edina, MN 55439
(952) 646-3242
(952) 646-3210
Ms. Anne Sather
s/b v797p-5526X 10/15/02-9/30/07

ICN Biomedicals

ICN Plaza, 3300 Hyland Ave.
Costa Mesa, CA 92626
(800) 548-5100, ext. 2221
(800) 334-6999
Laurance Gablain
o/b v797p-5488X 1/1/02-12/31/06

Immucor, Inc.

3130 Gateway Drive
Norcross, GA 30071
(800) 829-2553, ext. 1266
(770) 441-3807
Mary Kitching
s/b v797p-5483X 1/1/02-12/31/07

J&H Berge, Inc.

4111 South Clinton Ave.
South Plainfield, NJ 7080
(800) 684-1234, ext. 33
(908) 561-3002
Charles Feldman
s/b/w v797p-5485X 1/1/02-12/31/06

J&S Medical Assoc., Inc.

35 Tripp St., Bldg. 1
Framingham, MA 1702
(508) 370-9797
(508) 370-4554
Ms. Martha Libby
s/b v797p-5378X 4/15/99-4/14/04

Krasity's Medical & Surgical Supply, Inc.

1825 Bailey St.
Dearborn, MI 48124
(313) 274-3696, ext. 111
(313) 274-5173
Travis Hell
s/b/w v797p-5452X 4/1/01-3/31/06

List Biological Laboratories, Inc.

501-B Vandell Way
Campbell, CA 95008
(408) 866-6363
(408) 866-6364
Debra Dye
s/b/w v797p-5489X 1/1/02-12/31/06

Mainline Technology

3985 Research Park Drive
Ann Arbor, MI 48108
(734) 930-2043
(734) 747-6615
Martha Mazurek
s/b/w v797p-5468X 8/1/01-7/31/06

Medicore

2337 West 76th St.
Hialeah, FL 33016
(305) 364-1351
(305) 557-1163
Bonnie Kaplan
s/b v797p-5486X 1/1/02-12/31/06

MG Scientific, Inc.

8500 107th St.
Pleasant Prairie, WI 63158
(262) 947-7000, ext. 109
(262) 947-7007
Bruce Schmidt
s/b v797p-5453X 4/1/01-3/31/06

Microbiologics, Inc.

217 Osseo Ave. North
St. Cloud, MN 56303
(847) 549-6059
(847) 367-0298
Judith Blaeser
s/b v797p-5491X 1/1/02-12/31/06

Microgenics

25 Links Court
Newman, GA 30265
(770) 252-2753
(770) 252-2750
Mr. John DeMuth
s/b v797p-5390X 7/1/99-7/1/04

National Diagnostics

305 Patton Drive
Atlanta, GA 30336
(404) 699-2121
(404) 699-2077
Tracy Walters
s/b/w v797p-5511X 5/1/02-4/30/07

New England BioLabs, Inc.

32 Tozer Road
Beverly, MA 1915
(978) 927-5054, ext. 346
(978) 921-9178
Anne Hoffman
s/b v797p-5506X 5/1/02-4/30/07

CONTRACTOR LISTING

OraSure Technologies, Inc

150 Webster St.
Bethlehem, PA 18015-1389
(800) 869-3538, ext. 3041
(610) 814-3405
Vicki Pallo; David Oxley
s/b v797p-5369X 3/15/99-3/15/04

PharmChem, Inc.

4600 N. Beach St.
Haltom City, TX 76137
(800) 446-5177, ext. 370
(817) 605-6472
Dinky Gibson
o/b v797p-5446X 3/15/01-3/14/06

PML Microbiologicals

P.O. Box 570
Wilsonville, OR 97070
(503) 570-2500, ext. 175
(503) 570-2506
Nally Reutov
s/b v797p-5519X 7/1/02-6/30/07

Poly Scientific R&D Corp.

70 Cleveland Ave.
Bay Shore, NY 11706
(800) 645-5825, ext. 142
(631) 254-0618
Joanne Zigo
s/b v797p-5469X 9/1/01-8/31/06

Polymedco, Inc.

510 Furnance Dock Road
Cortlandt Manor, NY 10567
(800) 431-2123, ext. 230
(914) 739-5890
Mr. Richard Metz
s/b v797p-5479X 11/1/01-10/31/06

Propper Manufacturing Co., Inc

5162N
Long Island City, NY 11101
(718) 392-6650
(718) 482-8909
Jackie Raber
s/b v797p-5454X 4/1/01-3/31/06

Quality Biological Inc.

7581 Lindbergh Drive
Gaithersburg, MD 20879
(301) 840-9331, ext. 1005
(301) 840-0743
Donald Coakley
s/b/w/v v797p-5471X 9/15/01-9/14/06

RNA Medical

7 Jackson Road
Devens, MA 1432
(978) 772-9070
(978) 772-9071
Michael Melville
s/b v797p-5492X 1/1/02-12/31/06

Roche Diagnostic Corp.

9115 Hague Road
PO Box 50414
Indianapolis, IN 46250-0457
(800) 428-5074, ext. 7512
(317) 576-3081
June Pierce
o/b v797p-5480X 1/1/02-12/31/06

Roche Diagnostics Corporation

9115 Hague Road, PO Box 50457
Indianapolis, IN 46250
(317) 521-2390
(317) 521-3081
Pamela Duke
o/b v797p-5490X 1/1/02-12/31/06

Zymed Labs

561 Eccles Ave.
So. San Francisco, CA 94110
(650) 871-4494, ext. 8623
(650) 871-4499
Louise Yau-Shah
s/b v797p-5496X 2/15/02-2/14/07

SAMPLE FORMS

CONTRACTOR TEAM ARRANGEMENTS AND FEDERAL SUPPLY SCHEDULES

In the spirit of the acquisition reform, all Federal agencies have been encouraged to facilitate innovative contracting/acquisition approaches. FAR Part 1.102 provides Guiding Principles on the Federal Acquisition System, outlining what the System will achieve as follows:

- Satisfy the customer (cost, quality and timeliness of delivery)
- Maximize use of commercial products and services
- Consider contractor's past performance
- Promoting competition
- Minimize administrative costs
- Conduct business with integrity, fairness and openness
- Fulfill public policy objectives

The Federal Supply Schedule program is a source customers may use to achieve what the System has outlined for acquisition teams to follow.

Each member of the "acquisition team" is to exercise personal initiative and sound business judgment and is responsible for making acquisition decisions that deliver the best value product or service to meet the customers needs. FAR 1.102-4 further empowers Government team members to make acquisition decisions within their areas of responsibility including selection, negotiation and administration. The contracting officer has the authority to the maximum extent practical, to determine the application of rules, regulations, and policies.

In light of these changes, Federal Supply Schedule customers may refer to FAR 9.6 – Contractors Team Arrangements. The policy and procedures outlined in this part will provide more flexibility and allow innovative acquisition methods when using the Federal Supply Schedules. Customers are encouraged to review this section and should note this is permissible after contract award.

**TEAM ARRANGEMENTS COMBINED WITH THE FEDERAL SUPPLY SCHEDULE PROGRAM
PROVIDE FEDERAL CUSTOMERS A POWERFUL COMMERCIAL ACQUISITION STRATEGY**

SAMPLE FORMS

BASIC GUIDELINES FOR USING CONTRACTOR TEAM ARRANGEMENTS

Federal Supply Schedule contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These team arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a team arrangement are subject to terms and conditions of the Federal Supply Schedule contract.

Participation in a team arrangement is limited to Federal Supply Schedule contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule contractors may individually meet the customers needs, or
- Federal Supply Schedule contractors may submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

For more information contact:



schedules.fcoc@gsa.gov



(703) 305-6594



(703) 305-6566

SAMPLE FORMS

SUGGESTED FORMAT

BEST VALUE BLANKET PURCHASE AGREEMENT FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the acquisition reform ___(Agency)___ and ___(Contractor)___ enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of bids and offers. Teaming Arrangements are permitted with Federal Supply Schedule contractors in accordance with Federal Acquisition Regulation (FAR) Part 9.6.

This BPA will further decrease costs, reduce paperwork and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for a **Government that works better and costs less.**

Signatures:

AGENCY

DATE

CONTRACTOR

DATE

SAMPLE FORMS

BPA NUMBER

(CUSTOMER NAME)

BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply contract number(s) _____, Blanket Purchase Agreements, the contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

- (1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____

- (2) Delivery:

DESTINATION	DELIVERY SCHEDULE/DATES
_____	_____
_____	_____

- (3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

- (4) This BPA does not obligate any funds.

- (5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

- (6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____

- (7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX or paper.

- (8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of contractor;
- (b) Contract number;
- (c) BPA number;
- (d) Model number or National Stock Number (NSN);
- (e) Purchase order number;
- (f) Date of purchase;
- (g) Quantity, unit price, and extension of each item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of shipment.

- (9) The requirements of a proper invoice are as specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the contractor's invoice, the provisions of this BPA will take precedence.

***IMPORTANT**

A new feature to the Federal Supply Schedules Program permits contractors to offer price reductions in accordance with commercial practice. Teaming Arrangements are permitted with Federal Supply contractors in accordance with FAR Part 9.6.


Revised 9/96

CONTRACT AWARD REQUEST

REQUEST FOR CONTRACT AWARD INFORMATION

Customers requesting contract award information (i.e., List of Contractors) should fill in the following information.

Fax the request to:

 (703) 308-4168

Customer Name _____

Fax Number/Mailing Address _____

Contract Award Information Requested For

Schedule Number: _____

or

Special Item Number: _____

U.S. General Services Administration
Centralized Mailing List Service
Warehouse 9, South Dock
501 W. Felix St
Ft. Worth, TX 76115

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